

Timetable for Notary Commission Renewals – 2020

If you are applying to **renew** your commission as a notary public in the District of Columbia, the timetable below should help you understand when you need to have your application in to the Office of Notary Commissions and Authentications (ONCA) in order to not have a lapse in your commission in **2020**. It also provides a **guideline** for when you will receive your appointment notice allowing you to purchase your new supplies and surety bond (when applicable) before you come into the office to take your oath. The column **on the left** is the date of your renewal of your commission; your current commission will expire the day before. The **middle column** is the date you **MUST** have the completed and accurate application and fee in the office (no exceptions) in order to be able to renew your commission by your expiration date without a break in your commission. For example, if your commission expires on April 14, 2020, your application must have been submitted correctly not later than March 2, 2020 to not have a lapse in your commission. We do not accept faxed or emailed applications. The column **on the right** shows the *APPROXIMATE* date the notices will be sent by email to the address you listed on your application. Please feel free to contact us at: notary@dc.gov, 202 727-3117 with any questions.

<i>Renewal Date for commission</i>	<i>Deadline to receive Application</i>	<i>Appointment Notice Email to Individual (APPROXIMATE Date)</i>
JANUARY 2	NOVEMBER 11(H)	DECEMBER 6
JANUARY 15	DECEMBER 2	DECEMBER 27
FEBRUARY 1	DECEMBER 16	JANUARY 10
FEBRUARY 15	JANUARY 6	JANUARY 31
MARCH 1	JANUARY 20(H)	FEBRUARY 14
MARCH 15	FEBRUARY 3	FEBRUARY 28
APRIL 1	FEBRUARY 17(H)	MARCH 13
APRIL 15	MARCH 2	MARCH 27
MAY 1	MARCH 16	APRIL 10
MAY 15	MARCH 30	APRIL 24
JUNE 1	APRIL 13	MAY 8
JUNE 15	MAY 4	MAY 29
JULY 1	MAY 18	JUNE 12
JULY 15	JUNE 1	JUNE 26
AUGUST 1	JUNE 15	JULY 10
AUGUST 15	JULY 6	JULY 31
SEPTEMBER 1	JULY 20	AUGUST 14
SEPTEMBER 15	AUGUST 3	AUGUST 28
OCTOBER 1	AUGUST 17	SEPTEMBER 11
OCTOBER 15	SEPTEMBER 7	OCTOBER 2
NOVEMBER 1	SEPTEMBER 21	OCTOBER 16
NOVEMBER 15	OCTOBER 5	OCTOBER 30
DECEMBER 1	OCTOBER 19	NOVEMBER 13
DECEMBER 15	NOVEMBER 2	NOVEMBER 27

