

Timetable for Notary Commission Renewals – 2022

If you are applying to **renew** your commission as a notary public in the District of Columbia, the timetable below should help you understand when you need to have your application in to the Office of Notary Commissions and Authentications (ONCA) in order to not have a lapse in your commission in **2022**. It also provides a **guideline** for when you will receive your appointment notice allowing you to purchase your new supplies and surety bond (when applicable) before you come into the office to take your oath. The column **on the left** is the date of your renewal of your commission; your current commission will expire the day before. The **middle column is the date you *MUST* have your application approved and fee in the office (no exceptions)** in order to be able to renew your commission by your expiration date without a break in your commission. For example, if your commission expires on April 14, 2022, your application must have been submitted correctly not later than February 28, 2022 to not have a lapse in your commission. We do not accept faxed or emailed applications. The column **on the right shows the *APPROXIMATE* date the notices will be sent by email to the address you listed on your application.** Please feel free to contact us at: notary@dc.gov, 202 727-3117 with any questions.

<i>Renewal Date for commission</i>	<i>Deadline to receive Application</i>	<i>Appointment Notice Email to Individual (<i>APPROXIMATE Date</i>)</i>
JANUARY 2	NOVEMBER 15	DECEMBER 10
JANUARY 15	NOVEMBER 29	DECEMBER 31
FEBRUARY 1	DECEMBER 13	JANUARY 7
FEBRUARY 15	JANUARY 3	JANUARY 28
MARCH 1	JANUARY 17	FEBRUARY 11
MARCH 15	JANUARY 31	FEBRUARY 25
APRIL 1	FEBRUARY 14	MARCH 11
APRIL 15	FEBRUARY 28	MARCH 25
MAY 1	MARCH 14	APRIL 8
MAY 15	MARCH 28	APRIL 22
JUNE 1	APRIL 11	MAY 6
JUNE 15	APRIL 25	MAY 20
JULY 1	MAY 9	JUNE 3
JULY 15	MAY 23	JUNE 17
AUGUST 1	JUNE 6	JULY 1
AUGUST 15	JUNE 20	JULY 15
SEPTEMBER 1	JULY 5	JULY 29
SEPTEMBER 15	JULY 18	AUGUST 12
OCTOBER 1	AUGUST 8	SEPTEMBER 2
OCTOBER 15	AUGUST 22	SEPTEMBER 16
NOVEMBER 1	SEPTEMBER 5	OCTOBER 7
NOVEMBER 15	SEPTEMBER 19	OCTOBER 21

DECEMBER 1
DECEMBER 15

OCTOBER 10
OCTOBER 24

NOVEMBER 4
NOVEMBER 18