

## Timetable for Notary Commission Renewals – 2021

If you are applying to **renew** your commission as a notary public in the District of Columbia, the timetable below will assist you in determining when you need to have your application approved in order to not have a lapse in your commission. It also provides guidelines for when you will receive your appointment notice, allowing you to purchase your new supplies and surety bond (when applicable) before your oath of office. The column on the left is the date of your renewal of your commission; **your current commission will expire the day before**. The middle column is the date you **must** have your application approved in order to be able to renew your commission by your expiration date, without a break in your commission. For example, if your commission expires on April 14, 2021, your application must have been submitted correctly no later than March 1, 2021 to avoid a lapse in your commission. **We do not accept faxed or emailed applications**. The column on the right shows the approximate date the notices will be sent by email, to the address you listed on your application. Please feel free to contact us by email at, [notary@dc.gov](mailto:notary@dc.gov) or phone at, 202-727-3117 with any questions.

<i>Renewal Date for commission</i>	<i>Deadline to approve Application</i>	<i>Appointment Notice Email to Individual (Approximate Date)</i>
JANUARY 2	NOVEMBER 16	DECEMBER 11
JANUARY 15	NOVEMBER 30	DECEMBER 25
FEBRUARY 1	DECEMBER 14	JANUARY 18
FEBRUARY 15	JANUARY 4	JANUARY 29
MARCH 1	JANUARY 18	FEBRUARY 12
MARCH 15	FEBRUARY 1	FEBRUARY 26
APRIL 1	FEBRUARY 16	MARCH 11
APRIL 15	MARCH 1	MARCH 26
MAY 1	MARCH 15	APRIL 2
MAY 15	MARCH 29	APRIL 23
JUNE 1	APRIL 12	MAY 7
JUNE 15	APRIL 26	MAY 21
JULY 1	MAY 10	JUNE 4
JULY 15	MAY 24	JUNE 18
AUGUST 1	JUNE 7	JULY 2
AUGUST 15	JUNE 21	JULY 16
SEPTEMBER 1	JULY 5	JULY 30
SEPTEMBER 15	JULY 19	AUGUST 13
OCTOBER 1	AUGUST 9	SEPTEMBER 2
OCTOBER 15	AUGUST 23	SEPTEMBER 17
NOVEMBER 1	SEPTEMBER 7	OCTOBER 1
NOVEMBER 15	SEPTEMBER 20	OCTOBER 22
DECEMBER 1	OCTOBER 11	NOVEMBER 5
DECEMBER 15	OCTOBER 25	NOVEMBER 19