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Office of the State Superintendent of Education

Annual Freedom of Information Act Report for Fiscal Year 2009
October 1, 2008 through September 30, 2009

FOIA Officer Reporting Brook Easterly

PROCESSING OF FOIA REQUESTS

1. Number of FOIA requests received during reporting period ……..... 13
2. Number of FOIA requests pending on October 1, 2008……... 1
3. Number of FOIA requests pending on September 30, 2009……. 2
4. The average number of days unfilled requests have been pending before each public body as of September 30, 2009 …….. 8.5

DISPOSITION OF FOIA REQUESTS

5. Number of requests granted, in whole……... 3
6. Number of requests granted, in part, denied, in part…….. 6
7. Number of requests denied, in whole…… 0
8. Number of requests withdrawn…….. 1
9. Number of requests referred or forwarded to other public bodies……... 0
10. Other disposition …….. 1

NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION

11. Exemption 1 - D.C. Official Code § 2-534(a)(1)……..... 0
12. Exemption 2 - D.C. Official Code § 2-534(a)(2)……..... 6
13. Exemption 3 - D.C. Official Code § 2-534(a)(3)
    - Subcategory (A)…….. 0
    - Subcategory (B)…….…… 0
    - Subcategory (C) ……..…… 0
    - Subcategory (D) …….…..... 0
    - Subcategory (E) ……..... 0
    - Subcategory (F) ……. 0
14. Exemption 4 - D.C. Official Code § 2-534(a)(4) ……...….. 1
15. Exemption 5 - D.C. Official Code § 2-534(a)(5)……..……..... 0
16. Exemption 6 - D.C. Official Code § 2-534(a)(6)
    - Subcategory (A)…….……..... 0
    - Subcategory (B)……... 0

17. Exemption 7 - D.C. Official Code § 2-534(a)(7)……..... 0
18. Exemption 8 - D.C. Official Code § 2-534(a)(8)……..... 0
19. Exemption 9 - D.C. Official Code § 2-534(a)(9)……..... 0
20. Exemption 10 - D.C. Official Code § 2-534(a)(10)……..... 0
21. Exemption 11 - D.C. Official Code § 2-534(a)(11)……... 0
22. Exemption 12 - D.C. Official Code § 2-534(a)(12)……... 0

TIME-FRAMES FOR PROCESSING FOIA REQUESTS

23. Number of FOIA requests processed within 15 days……. 6
24. Number of FOIA requests processed between 16 and 25 days…….. 1
25. Number of FOIA requests processed in 26 days or more…….. 2
26. Median number of days to process FOIA Requests…….…… 15

RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS

27. Number of staff hours devoted to processing FOIA requests…… 1069
28. Total dollar amount expended by public body for processing FOIA requests……... $43,088

FEES FOR PROCESSING FOIA REQUESTS

29. Total amount of fees collected by public body……...…… 0

PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA

30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act ……..…. 0

QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT

Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, "[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act]."

The Office of the State Superintendent of Education (OSSE) has prepared its FY09 FOIA report using the best available information. FY09 was a year of significant transition for OSSE, which had three FOIA Officers during that time. One of those FOIA Officers is no longer with the agency, and the current officer was not able to locate any records from her tenure (October 1, 2008, to May 17, 2009). In addition, current employees were asked in December 2009 to recall the time spent on FOIA requests between October 1, 2008, and September 30, 2009. The FOIA Officer worked with current employees to estimate the time spent on FOIA by employees who are no longer with the agency. For FY10, OSSE has implemented a system that will allow the FOIA Officer to maintain an ongoing record of time and effort on FOIA requests. The agency looks forward to providing a thorough and accurate report of its FY10 data.