Submit by Email

Office of Cable Television

UNIFORM FORMAT FOR THE SUBMISSION OF THE
ANNUAL FREEDOM OF INFORMATION ACT REPORT FOR FISCAL YEAR 2008
October 1, 2007 through September 30, 2008
(Please type)

PROCESSING OF FOIA REQUESTS

Name, Title and Telephone Number of FOIA Officer: Niquelle M. Allen
Assistant Attorney General
(202) 671-0075

Number of FOIA requests received during reporting period ……3

Number of FOIA requests pending on October 1, 2007……0

Number of FOIA requests pending on September 30, 2008……0

The average number of days unfilled requests have been pending before each public body as of September 30, 2008 ……n/a

DISPOSITION OF FOIA REQUESTS

Number of requests granted, in whole……...1

Number of requests granted, in part, denied, in part……..0

Number of requests denied, in whole……2

Number of requests withdrawn……..0

Number of requests referred or forwarded to other public bodies[1]……...2

Other disposition ……...none

NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION

1. Exemption 1 - D.C. Official Code § 2-534(a)(1)……...0
2. Exemption 2 - D.C. Official Code § 2-534(a)(2)……...0
3. Exemption 3 - D.C. Official Code § 2-534(a)(3)……...0
   a. Subcategory (A)……0
   b. Subcategory (B)……0
   c. Subcategory (C) ……0
   d. Subcategory (D) ……...0
   e. Subcategory (E) ……...0
   f. Subcategory (F) ……0

[1] This number only reflects the number of requests referred or forwarded to another public body as the only and final disposition of that request. The requests that are processed within the public body and resulted in a grant, denial or partial grant/denial as well as a referral are not included in this number.

4. Exemption 4 - D.C. Official Code § 2-534(a)(4) ……..0
5. Exemption 5 - D.C. Official Code § 2-534(a)(5)……... 0
6. Exemption 6 - D.C. Official Code § 2-534(a)(6)……... 0
   a. Subcategory (A)…….....0
   b. Subcategory (B)…….0
7. Exemption 7 - D.C. Official Code § 2-534(a)(7)……... 0
8. Exemption 8 - D.C. Official Code § 2-534(a)(8)……... 0
9. Exemption 9 - D.C. Official Code § 2-534(a)(9)……... 0
10. Exemption 10 - D.C. Official Code § 2-534(a)(10)……... 0
11. Exemption 11 - D.C. Official Code § 2-534(a)(11)……... 0
12. Exemption 12 - D.C. Official Code § 2-534(a)(12)……... 0

TIME-FRAMES FOR PROCESSING FOIA REQUESTS

Number of FOIA requests processed within 15 days……3

Number of FOIA requests processed between 16 and 25 days…….0

Number of FOIA requests processed in 26 days or more……..0

Average (mean) number of days to process FOIA Requests[2]…… 6

RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS

Number of Hours Staff Devoted to Processing FOIA Requests……3.5

Total dollar amount expended by public body for processing FOIA requests……..150

FEES FOR PROCESSING FOIA REQUESTS

Total amount of fees collected by public body……0

PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA

Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act ……...0

[2] The Freedom of Information Amendment Act of 2000 requests the median number of days to process FOIA requests. We have provided the average number of days instead of the median number of days as it more reasonably reflects response to FOIA requests.

QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT

Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, "[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act]."

Please find below the summary statement of the Office of Cable Television (OCT) submitted pursuant to section 208(a)(9) of the D.C. FOIA regarding its FY2008 Freedom of Information Act (FOIA) report.

In FY2008, OCT received three FOIA requests. OCT fully complied with the requirements of the DC FOIA statute (D.C. Official Code §2-511, et seq.) in its processing of these three FOIA requests. Each request was made in writing and addressed to the OCT FOIA Officer, Niquelle M. Allen.

The first FOIA request was from a private citizen, Mark Borbely, for a digital video copy of the Mayor's November 28, 2007 press conference on school closings. This request was received on December 11, 2007, and was fulfilled in two days. Three employees worked on this request. The total fee for processing this request, which includes the video duplication fee and employee hourly rates, was $107.00. This fee was waived by OCT because the subject of the request, DC Public Schools, is of great public interest.

The second FOIA request was from Bill Myers, of the Examiner Newspaper, for electronic information related to website visits. It was received on January 14, 2008 and referred to the Office of the Attorney General and Office of the Chief Technology Officer on January 24, 2008.

The third FOIA request was from James Barr, a private citizen, for historical information regarding the OCT flag and official seal. The request was received on July 2, 2008 and denied on July 7, 2008. OCT denied the request because it does not have a flag or seal. Mr. Barr was referred to the Office of the Secretary for information related to the District of Columbia flag and official seal.

With respect to the practical effects of the DC FOIA Act, the processing of FOIA requests has not been a burden on this agency's resources. Since most of the agency's information may be found on its website and can be transmitted via electronic mail, the employees' time spent processing FOIA requests has been minimal. However, the establishment of a clear document retention schedule for the District of Columbia government as a whole would assist in managing citizens' expectations regarding the availability of public records.

If you require further information, please contact me at (202) 671-0075.

Sincerely,

/s/ Niquelle M. Allen /s/

Niquelle M. Allen
Assistant Attorney General
Office of Cable Television
FOIA Officer