

Agency Name \_\_\_\_\_

**Annual Freedom of Information Act Report for Fiscal Year 2019**  
**October 1, 2018 through September 30, 2019**

**FOIA Officer Reporting** \_\_\_\_\_

<b>PROCESSING OF FOIA REQUESTS</b>
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1. Number of FOIA requests received during reporting period.....
2. Number of FOIA requests pending on October 1, 2018.....
3. Number of FOIA requests pending on September 30, 2019.....
4. The average number of days unfilled requests have been pending before each public body as of September 30, 2019 .....

<b>DISPOSITION OF FOIA REQUESTS</b>
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5. Number of requests granted, in whole.....
6. Number of requests granted, in part, denied, in part.....
7. Number of requests denied, in whole.....
8. Number of requests withdrawn.....
9. Number of requests referred or forwarded to other public bodies.....
10. Other disposition .....

<b>NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION</b>
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11. Exemption 1 - D.C. Official Code § 2-534(a)(1).....
12. Exemption 2 - D.C. Official Code § 2-534(a)(2).....
13. Exemption 3 - D.C. Official Code § 2-534(a)(3)
  - Subcategory (A).....
  - Subcategory (B).....
  - Subcategory (C) .....
  - Subcategory (D) .....
  - Subcategory (E) .....
  - Subcategory (F) .....
14. Exemption 4 - D.C. Official Code § 2-534(a)(4) .....
15. Exemption 5 - D.C. Official Code § 2-534(a)(5).....

16. Exemption 6 - D.C. Official Code § 2-534(a)(6)  
    Subcategory (A).....  
    Subcategory (B).....
17. Exemption 7 - D.C. Official Code § 2-534(a)(7).....
18. Exemption 8 - D.C. Official Code § 2-534(a)(8).....
19. Exemption 9 - D.C. Official Code § 2-534(a)(9).....
20. Exemption 10 - D.C. Official Code § 2-534(a)(10).....
21. Exemption 11 - D.C. Official Code § 2-534(a)(11).....
22. Exemption 12 - D.C. Official Code § 2-534(a)(12).....

<b>TIME-FRAMES FOR PROCESSING FOIA REQUESTS</b>
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23. Number of FOIA requests processed within 15 days.....
24. Number of FOIA requests processed between 16 and 25 days.....
25. Number of FOIA requests processed in 26 days or more.....
26. Median number of days to process FOIA Requests.....

<b>RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS</b>
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27. Number of staff hours devoted to processing FOIA requests.....
28. Total dollar amount expended by public body for processing FOIA requests.....

<b>FEES FOR PROCESSING FOIA REQUESTS</b>
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29. Total amount of fees collected by public body.....

<b>PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA</b>
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30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act.....

<b>QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT</b>
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Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, “[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act].”

### **Summary Statement**

The Alcoholic Beverage Regulation Administration (ABRA) receives FOIA requests on a daily basis. Most requests are time sensitive due to the board hearings that are conducted weekly. ABRA strives to provide excellent customer service to meet and surpass customer's expectations.

Please note that questions 27 and 28 were based on hourly rate and a 40 hour work week.

Agency Name

BEGA

Annual Freedom of Information Act Report for Fiscal Year 2019  
October 1, 2018 through September 30, 2019

FOIA Officer Reporting Johnnie Barton

PROCESSING OF FOIA REQUESTS

1. Number of FOIA requests received during reporting period .....11
2. Number of FOIA requests pending on October 1, 2018.....0
3. Number of FOIA requests pending on September 30, 2019.....0
4. The average number of days unfilled requests have been pending before each public body as of September 30, 2019 .....0

DISPOSITION OF FOIA REQUESTS

5. Number of requests granted, in whole.....3
6. Number of requests granted, in part, denied, in part.....2
7. Number of requests denied, in whole.....1
8. Number of requests withdrawn.....1
9. Number of requests referred or forwarded to other public bodies .....3
10. Other disposition .....1

NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION

11. Exemption 1 - D.C. Official Code § 2-534(a)(1).....0
12. Exemption 2 - D.C. Official Code § 2-534(a)(2).....0
13. Exemption 3 - D.C. Official Code § 2-534(a)(3)
  - Subcategory (A).....0
  - Subcategory (B).....0
  - Subcategory (C) .....0
  - Subcategory (D) .....0
  - Subcategory (E) .....0
  - Subcategory (F) .....0
14. Exemption 4 - D.C. Official Code § 2-534(a)(4) .....0
15. Exemption 5 - D.C. Official Code § 2-534(a)(5).....0

16. Exemption 6 - D.C. Official Code § 2-534(a)(6)	
Subcategory (A).....	3
Subcategory (B).....	0
17. Exemption 7 - D.C. Official Code § 2-534(a)(7).....	0
18. Exemption 8 - D.C. Official Code § 2-534(a)(8).....	0
19. Exemption 9 - D.C. Official Code § 2-534(a)(9).....	0
20. Exemption 10 - D.C. Official Code § 2-534(a)(10).....	0
21. Exemption 11 - D.C. Official Code § 2-534(a)(11).....	0
22. Exemption 12 - D.C. Official Code § 2-534(a)(12).....	0

<b>TIME-FRAMES FOR PROCESSING FOIA REQUESTS</b>
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23. Number of FOIA requests processed within 15 days.....	9
24. Number of FOIA requests processed between 16 and 25 days.....	2
25. Number of FOIA requests processed in 26 days or more.....	0
26. Median number of days to process FOIA Requests.....	5.5

<b>RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS</b>
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27. Number of staff hours devoted to processing FOIA requests.....	33
28. Total dollar amount expended by public body for processing FOIA requests.....	2,772

<b>FEES FOR PROCESSING FOIA REQUESTS</b>
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29. Total amount of fees collected by public body.....	0
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<b>PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA</b>
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30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act.....	0
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<b>QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT</b>
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Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, “[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act].”

BEGA processed eleven (11) FOIA requests during FY2018 in a manner consistent with FOIA’s statutory requirements.

Agency Name  
**DC Contract Appeals Board (CAB)**

**Annual Freedom of Information Act Report for Fiscal Year 2019**  
**October 1, 2018 through September 30, 2019**

**FOIA Officer Reporting** Mark D. Poindexter, General Counsel

<b>PROCESSING OF FOIA REQUESTS</b>
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1. Number of FOIA requests received during reporting period .....1
2. Number of FOIA requests pending on October 1, 2018.....0
3. Number of FOIA requests pending on September 30, 2019.....0
4. The average number of days unfilled requests have been pending before each public body as of September 30, 2019 .....0

<b>DISPOSITION OF FOIA REQUESTS</b>
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5. Number of requests granted, in whole.....0
6. Number of requests granted, in part, denied, in part.....0
7. Number of requests denied, in whole.....0
8. Number of requests withdrawn.....0
9. Number of requests referred or forwarded to other public bodies.....0
10. Other disposition .....1

<b>NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION</b>
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11. Exemption 1 - D.C. Official Code § 2-534(a)(1).....0
12. Exemption 2 - D.C. Official Code § 2-534(a)(2).....0
13. Exemption 3 - D.C. Official Code § 2-534(a)(3)
  - Subcategory (A).....0
  - Subcategory (B).....0
  - Subcategory (C) .....0
  - Subcategory (D) .....0
  - Subcategory (E) .....0
  - Subcategory (F) .....0
14. Exemption 4 - D.C. Official Code § 2-534(a)(4) .....0
15. Exemption 5 - D.C. Official Code § 2-534(a)(5).....0

16. Exemption 6 - D.C. Official Code § 2-534(a)(6)	
Subcategory (A).....	0
Subcategory (B).....	0
17. Exemption 7 - D.C. Official Code § 2-534(a)(7).....	0
18. Exemption 8 - D.C. Official Code § 2-534(a)(8).....	0
19. Exemption 9 - D.C. Official Code § 2-534(a)(9).....	0
20. Exemption 10 - D.C. Official Code § 2-534(a)(10).....	0
21. Exemption 11 - D.C. Official Code § 2-534(a)(11).....	0
22. Exemption 12 - D.C. Official Code § 2-534(a)(12).....	0

<b>TIME-FRAMES FOR PROCESSING FOIA REQUESTS</b>
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23. Number of FOIA requests processed within 15 days.....	1
24. Number of FOIA requests processed between 16 and 25 days.....	0
25. Number of FOIA requests processed in 26 days or more.....	0
26. Median number of days to process FOIA Requests.....	0.04

<b>RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS</b>
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27. Number of staff hours devoted to processing FOIA requests.....	0.3
28. Total dollar amount expended by public body for processing FOIA requests.....	\$23

<b>FEES FOR PROCESSING FOIA REQUESTS</b>
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29. Total amount of fees collected by public body.....	0
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<b>PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA</b>
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30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act .....	0
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<b>QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT</b>
---

Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, “[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act].”

The DC Contract Appeals Board received one (1) FOIA request during FY2019, and satisfied that request consistent with the requirements of the statute.

Resubmitted 1/10/20

Agency Name

Child + Family Services Agency

Annual Freedom of Information Act Report for Fiscal Year 2019

October 1, 2018 through September 30, 2019

FOIA Officer Reporting

Wendy Singleton

PROCESSING OF FOIA REQUESTS

1. Number of FOIA requests received during reporting period..... 15
2. Number of FOIA requests pending on October 1, 2018..... 6
3. Number of FOIA requests pending on September 30, 2019..... 7
4. The average number of days unfilled requests have been pending before each public body as of September 30, 2019 ..... 10

DISPOSITION OF FOIA REQUESTS

5. Number of requests granted, in whole..... 8
6. Number of requests granted, in part, denied, in part..... 0
7. Number of requests denied, in whole..... 0
8. Number of requests withdrawn..... 0
9. Number of requests referred or forwarded to other public bodies..... 0
10. Other disposition ..... 6

NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION

11. Exemption 1 - D.C. Official Code § 2-534(a)(1)..... 0
12. Exemption 2 - D.C. Official Code § 2-534(a)(2)..... 0
13. Exemption 3 - D.C. Official Code § 2-534(a)(3)
  - Subcategory (A)..... 0
  - Subcategory (B)..... 0
  - Subcategory (C) ..... 0
  - Subcategory (D) ..... 0
  - Subcategory (E) ..... 0
  - Subcategory (F) ..... 0
14. Exemption 4 - D.C. Official Code § 2-534(a)(4) ..... 0
15. Exemption 5 - D.C. Official Code § 2-534(a)(5)..... 0



16. Exemption 6 - D.C. Official Code § 2-534(a)(6)
- Subcategory (A)..... 0
- Subcategory (B)..... 0
17. Exemption 7 - D.C. Official Code § 2-534(a)(7)..... 0
18. Exemption 8 - D.C. Official Code § 2-534(a)(8)..... 0
19. Exemption 9 - D.C. Official Code § 2-534(a)(9)..... 0
20. Exemption 10 - D.C. Official Code § 2-534(a)(10)..... 0
21. Exemption 11 - D.C. Official Code § 2-534(a)(11)..... 0
22. Exemption 12 - D.C. Official Code § 2-534(a)(12)..... 0

#### TIME-FRAMES FOR PROCESSING FOIA REQUESTS

23. Number of FOIA requests processed within 15 days..... 9
24. Number of FOIA requests processed between 16 and 25 days..... 2
25. Number of FOIA requests processed in 26 days or more..... 3
26. Median number of days to process FOIA Requests..... 14

#### RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS

27. Number of staff hours devoted to processing FOIA requests.....
28. Total dollar amount expended by public body for processing FOIA requests.....

#### FEES FOR PROCESSING FOIA REQUESTS

29. Total amount of fees collected by public body.....

#### PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA

30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act.....

#### QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT

Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, "[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act]."

statutory time frame of 15 days or 25 (extension) is not adequate to cover FOIA requests that seek significant quantities of records. Additionally, tracking time spent on FOIA requests is a burden on staff and is not captured. Staff focus on getting the records to the FOIA officer rather than tracking and recording time spent searching for and compiling responsive documents. Thank you.

**Corrections Information Council  
(CIC)**

**Annual Freedom of Information Act Report for Fiscal Year 2019  
October 1, 2018 through September 30, 2019**

**FOIA Officer Reporting** Nicole Ukaegbu

<b>PROCESSING OF FOIA REQUESTS</b>
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1. Number of FOIA requests received during reporting period.....<sup>1</sup>
2. Number of FOIA requests pending on October 1, 2018.....<sup>0</sup>
3. Number of FOIA requests pending on September 30, 2019.....<sup>0</sup>
4. The average number of days unfilled requests have been pending before each public body as of September 30, 2019 .....<sup>0</sup>

<b>DISPOSITION OF FOIA REQUESTS</b>
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5. Number of requests granted, in whole.....<sup>0</sup>
6. Number of requests granted, in part, denied, in part.....<sup>0</sup>
7. Number of requests denied, in whole.....<sup>0</sup>
8. Number of requests withdrawn.....<sup>0</sup>
9. Number of requests referred or forwarded to other public bodies.....<sup>0</sup>
10. Other disposition .....<sup>1</sup>

<b>NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION</b>
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11. Exemption 1 - D.C. Official Code § 2-534(a)(1).....<sup>0</sup>
12. Exemption 2 - D.C. Official Code § 2-534(a)(2).....<sup>0</sup>
13. Exemption 3 - D.C. Official Code § 2-534(a)(3)
  - Subcategory (A).....<sup>0</sup>
  - Subcategory (B).....<sup>0</sup>
  - Subcategory (C) .....<sup>0</sup>
  - Subcategory (D) .....<sup>0</sup>
  - Subcategory (E) .....<sup>0</sup>
  - Subcategory (F) .....<sup>0</sup>
14. Exemption 4 - D.C. Official Code § 2-534(a)(4) .....<sup>0</sup>
15. Exemption 5 - D.C. Official Code § 2-534(a)(5).....<sup>0</sup>

16. Exemption 6 - D.C. Official Code § 2-534(a)(6)  
     Subcategory (A).....0.....  
     Subcategory (B).....0.....
- 17.Exemption 7 - D.C. Official Code § 2-534(a)(7)..... 0.....
- 18.Exemption 8 - D.C. Official Code § 2-534(a)(8).....0.....
- 19.Exemption 9 - D.C. Official Code § 2-534(a)(9).....0.....
- 20.Exemption 10 - D.C. Official Code § 2-534(a)(10).....0.....
- 21.Exemption 11 - D.C. Official Code § 2-534(a)(11).....0.....
- 22.Exemption 12 - D.C. Official Code § 2-534(a)(12)..... 0.....

<b>TIME-FRAMES FOR PROCESSING FOIA REQUESTS</b>
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23. Number of FOIA requests processed within 15 days.....<sup>1</sup>.....
24. Number of FOIA requests processed between 16 and 25 days.....<sup>0</sup>.....
25. Number of FOIA requests processed in 26 days or more.....<sup>0</sup>.....
26. Median number of days to process FOIA Requests.....<sup>1</sup>.....

<b>RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS</b>
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27. Number of staff hours devoted to processing FOIA requests.....<sup>1</sup>.....
28. Total dollar amount expended by public body for processing FOIA requests.....\$32.....

<b>FEES FOR PROCESSING FOIA REQUESTS</b>
--

29. Total amount of fees collected by public body.....0.....

<b>PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA</b>
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30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act.....0.....

<b>QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT</b>
---

Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, “[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act].”

The CIC will assure that all completed FOIA requests are promptly communicated to the requesting parties.

Agency Name

Criminal Justice Coordinating Council

Annual Freedom of Information Act Report for Fiscal Year 2019

October 1, 2018 through September 30, 2019

FOIA Officer Reporting Kristy Love

PROCESSING OF FOIA REQUESTS

- |  |    |
|--|----|
| 1. Number of FOIA requests received during reporting period  | 0  |
| 2. Number of FOIA requests pending on October 1, 2018  | 0  |
| 3. Number of FOIA requests pending on September 30, 2019   | 0  |
| 4. The average number of days unfilled requests have been pending before each public body as of September 30, 2019 | NA |

DISPOSITION OF FOIA REQUESTS

- |  |   |
|--|---|
| 5. Number of requests granted, in whole                            | 0 |
| 6. Number of requests granted, in part, denied, in part            | 0 |
| 7. Number of requests denied, in whole                             | 0 |
| 8. Number of requests withdrawn                                    | 0 |
| 9. Number of requests referred or forwarded to other public bodies | 0 |
| 10. Other disposition  | 0 |

NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION

- |  |   |
|--|---|
| 11. Exemption 1 - D.C. Official Code § 2-534(a)(1) | 0 |
| 12. Exemption 2 - D.C. Official Code § 2-534(a)(2) | 0 |
| 13. Exemption 3 - D.C. Official Code § 2-534(a)(3) |   |
| Subcategory (A)                                    | 0 |
| Subcategory (B)                                    | 0 |
| Subcategory (C)                                    | 0 |
| Subcategory (D)                                    | 0 |
| Subcategory (E)                                    | 0 |
| Subcategory (F)                                    | 0 |
| 14. Exemption 4 - D.C. Official Code § 2-534(a)(4) | 0 |
| 15. Exemption 5 - D.C. Official Code § 2-534(a)(5) | 0 |

16. Exemption 6 - D.C. Official Code § 2-534(a)(6)	
Subcategory (A)	0
Subcategory (B)	0
17. Exemption 7 - D.C. Official Code § 2-534(a)(7)	0
18. Exemption 8 - D.C. Official Code § 2-534(a)(8)	0
19. Exemption 9 - D.C. Official Code § 2-534(a)(9)	0
20. Exemption 10 - D.C. Official Code § 2-534(a)(10)	0
21. Exemption 11 - D.C. Official Code § 2-534(a)(11)	0
22. Exemption 12 - D.C. Official Code § 2-534(a)(12)	0

<b>TIME-FRAMES FOR PROCESSING FOIA REQUESTS</b>
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23. Number of FOIA requests processed within 15 days	NA
24. Number of FOIA requests processed between 16 and 25 days	NA
25. Number of FOIA requests processed in 26 days or more	NA
26. Median number of days to process FOIA Requests	NA

<b>RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS</b>
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27. Number of staff hours devoted to processing FOIA requests	0
28. Total dollar amount expended by public body for processing FOIA requests	0

<b>FEEs FOR PROCESSING FOIA REQUESTS</b>
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29. Total amount of fees collected by public body	0
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<b>PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA</b>
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30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act	0
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<b>QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT</b>
---

Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, "[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act]."

The CJCC did not receive any new FOIA requests during FY19, nor were there any FOIA requests received during prior fiscal years that were processed during FY19.

Agency Name  
Commission on Judicial Disabilities and Tenure

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Annual Freedom of Information Act Report for Fiscal Year 2019  
October 1, 2018 through September 30, 2019

FOIA Officer Reporting Cathae J. Hudgins

PROCESSING OF FOIA REQUESTS
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1. Number of FOIA requests received during reporting period.....0
2. Number of FOIA requests pending on October 1, 2018.....0
3. Number of FOIA requests pending on September 30, 2019.....0
4. The average number of days unfilled requests have been pending before each public body as of September 30, 2019 .....0

DISPOSITION OF FOIA REQUESTS
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5. Number of requests granted, in whole.....0
6. Number of requests granted, in part, denied, in part.....0
7. Number of requests denied, in whole.....0
8. Number of requests withdrawn.....0
9. Number of requests referred or forwarded to other public bodies.....0
10. Other disposition .....NA

NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION
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11. Exemption 1 - D.C. Official Code § 2-534(a)(1).....0
12. Exemption 2 - D.C. Official Code § 2-534(a)(2).....0
13. Exemption 3 - D.C. Official Code § 2-534(a)(3)
  - Subcategory (A).....0
  - Subcategory (B).....0
  - Subcategory (C) .....0
  - Subcategory (D) .....0
  - Subcategory (E) .....0
  - Subcategory (F) .....0
14. Exemption 4 - D.C. Official Code § 2-534(a)(4) .....0
15. Exemption 5 - D.C. Official Code § 2-534(a)(5).....0

16. Exemption 6 - D.C. Official Code § 2-534(a)(6)  
Subcategory (A).....  
Subcategory (B).....
17. Exemption 7 - D.C. Official Code § 2-534(a)(7).....
18. Exemption 8 - D.C. Official Code § 2-534(a)(8).....
19. Exemption 9 - D.C. Official Code § 2-534(a)(9).....
20. Exemption 10 - D.C. Official Code § 2-534(a)(10).....
21. Exemption 11 - D.C. Official Code § 2-534(a)(11).....
22. Exemption 12 - D.C. Official Code § 2-534(a)(12).....

#### TIME-FRAMES FOR PROCESSING FOIA REQUESTS

23. Number of FOIA requests processed within 15 days.....
24. Number of FOIA requests processed between 16 and 25 days.....
25. Number of FOIA requests processed in 26 days or more.....
26. Median number of days to process FOIA Requests.....

#### RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS

27. Number of staff hours devoted to processing FOIA requests.....
28. Total dollar amount expended by public body for processing FOIA requests.....

#### FEES FOR PROCESSING FOIA REQUESTS

29. Total amount of fees collected by public body.....

#### PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA

30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act.....

#### QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT

Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, "[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act]."

Agency Name

Department of Aging & Community Living

Annual Freedom of Information Act Report for Fiscal Year 2019

October 1, 2018 through September 30, 2019

FOIA Officer Reporting Adam Mingal

PROCESSING OF FOIA REQUESTS

1. Number of FOIA requests received during reporting period.....6.....
2. Number of FOIA requests pending on October 1, 2018.....0.....
3. Number of FOIA requests pending on September 30, 2019.....0.....
4. The average number of days unfilled requests have been pending before each public body as of September 30, 2019 .....0.....

DISPOSITION OF FOIA REQUESTS

5. Number of requests granted, in whole.....2.....
6. Number of requests granted, in part, denied, in part.....0.....
7. Number of requests denied, in whole.....0.....
8. Number of requests withdrawn.....0.....
9. Number of requests referred or forwarded to other public bodies.....0.....
10. Other disposition .....4.....

NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION

11. Exemption 1 - D.C. Official Code § 2-534(a)(1).....0.....
12. Exemption 2 - D.C. Official Code § 2-534(a)(2).....0.....
13. Exemption 3 - D.C. Official Code § 2-534(a)(3)
  - Subcategory (A).....0.....
  - Subcategory (B).....0.....
  - Subcategory (C).....0.....
  - Subcategory (D) .....0.....
  - Subcategory (E).....0.....
  - Subcategory (F) .....0.....
14. Exemption 4 - D.C. Official Code § 2-534(a)(4) .....0.....
15. Exemption 5 - D.C. Official Code § 2-534(a)(5).....0.....



16. Exemption 6 - D.C. Official Code § 2-534(a)(6)  
     Subcategory (A).....0.....  
     Subcategory (B).....0.....
17. Exemption 7 - D.C. Official Code § 2-534(a)(7).....0.....
18. Exemption 8 - D.C. Official Code § 2-534(a)(8).....0.....
19. Exemption 9 - D.C. Official Code § 2-534(a)(9).....0.....
20. Exemption 10 - D.C. Official Code § 2-534(a)(10).....0.....
21. Exemption 11 - D.C. Official Code § 2-534(a)(11).....0.....
22. Exemption 12 - D.C. Official Code § 2-534(a)(12).....0.....

<b>TIME-FRAMES FOR PROCESSING FOIA REQUESTS</b>
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23. Number of FOIA requests processed within 15 days.....5.....
24. Number of FOIA requests processed between 16 and 25 days.....0.....
25. Number of FOIA requests processed in 26 days or more.....1.....
26. Median number of days to process FOIA Requests.....12.5.....

<b>RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS</b>
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27. Number of staff hours devoted to processing FOIA requests.....20.....
28. Total dollar amount expended by public body for processing FOIA requests.....0.....

<b>FEES FOR PROCESSING FOIA REQUESTS</b>
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29. Total amount of fees collected by public body.....0.....

<b>PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA</b>
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30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act.....0.....

<b>QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT</b>
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Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, “[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act].”

DACL does not receive many FOIA requests, but the ones it does receive we endeavor to respond to as quickly and as thoroughly as possible within the parameters set forth by the FOIA statute. From the data above we can conclude that DACL met the statutory deadline in five of the six requests it received. The sixth request was assigned to DACL in error and was actually a request for the Department of Health. Because DACL’s FOIA duties were being transitioned at the time there was a delayed notification of its current FOIA officer. Otherwise, DACL had a successful year in timely responding to FOIAs, while avoiding any appeals, and will work to continue that track record going forward.

**Department of Behavioral Health**  
**Annual Freedom of Information Act Report for Fiscal Year 2019**  
**October 1, 2018 through September 30, 2019**

**FOIA Officer Reporting: Matthew Caspari**

<b>PROCESSING OF FOIA REQUESTS</b>
------------------------------------

1. Number of FOIA requests received during reporting period: 42
2. Number of FOIA requests pending on October 1, 2018: 0
3. Number of FOIA requests pending on September 30, 2019: 1
4. The average number of days unfilled requests have been pending before each public body as of September 30, 2019: 13

<b>DISPOSITION OF FOIA REQUESTS</b>
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5. Number of requests granted, in whole: 28
6. Number of requests granted, in part, denied, in part: 1
7. Number of requests denied, in whole: 8
8. Number of requests withdrawn: 0
9. Number of requests referred or forwarded to other public bodies: 2
10. Other disposition: 3

<b>NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION</b>
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11. Exemption 1 - D.C. Official Code § 2-534(a)(1): 3
12. Exemption 2 - D.C. Official Code § 2-534(a)(2): 5
13. Exemption 3 - D.C. Official Code § 2-534(a)(3): 0
  - Subcategory (A): 0
  - Subcategory (B): 0
  - Subcategory (C): 0
  - Subcategory (D): 0
  - Subcategory (E): 0
  - Subcategory (F): 0
14. Exemption 4 - D.C. Official Code § 2-534(a)(4): 4
15. Exemption 5 - D.C. Official Code § 2-534(a)(5): 0

16. Exemption 6 - D.C. Official Code § 2-534(a)(6)  
Subcategory (A): 6  
Subcategory (B): 0
17. Exemption 7 - D.C. Official Code § 2-534(a)(7): 0
18. Exemption 8 - D.C. Official Code § 2-534(a)(8): 0
19. Exemption 9 - D.C. Official Code § 2-534(a)(9): 0
20. Exemption 10 - D.C. Official Code § 2-534(a)(10): 0
21. Exemption 11 - D.C. Official Code § 2-534(a)(11): 0
22. Exemption 12 - D.C. Official Code § 2-534(a)(12): 0

<b>TIME-FRAMES FOR PROCESSING FOIA REQUESTS</b>
---

23. Number of FOIA requests processed within 15 days: 26
24. Number of FOIA requests processed between 16 and 25 days: 13
25. Number of FOIA requests processed in 26 days or more: 3
26. Median number of days to process FOIA Requests: 12

<b>RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS</b>
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27. Number of staff hours devoted to processing FOIA requests: Unknown
28. Total dollar amount expended by public body for processing FOIA requests: Unknown

<b>FEES FOR PROCESSING FOIA REQUESTS</b>
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29. Total amount of fees collected by public body: \$60.00

<b>PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA</b>
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30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act: 0

<b>QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT</b>
---

Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, “[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act].”

DBH processed 42 FOIA requests this fiscal year. The majority of the requests were processed within the statutory time frame. Throughout the fiscal year, DBH received multiple requests simultaneously from news organizations. To accommodate these requests, DBH worked with the requesters to agree to alternative time lines. Many of the requests during this fiscal year were from press organizations, for which DBH did not charge a fee. DBH also received several requests DBH contracts and for documents to be used as part of litigation.

DBH had one (1) pending FOIA request on September 30, 2019. *See* No. 3. This request was not included in DBH’s total number of FOIA requests received during the reporting period. *See* No. 1. Items No. 5-29 of this report do not include the pending FOIA request.

**Council of the  
District of Columbia**

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**Annual Freedom of Information Act Report for Fiscal Year 2019**

**October 1, 2018 through September 30, 2019**

**FOIA Officer Reporting: Nicole L. Streeter**

<b>PROCESSING OF FOIA REQUESTS</b>
------------------------------------

1. Number of FOIA requests received during reporting period.....	118
2. Number of FOIA requests pending on October 1, 2018.....	10
3. Number of FOIA requests pending on September 30, 2019.....	15
4. The average number of days unfilled requests have been pending before each public body as of September 30, 2019 .....	42

<b>DISPOSITION OF FOIA REQUESTS</b>
-------------------------------------

5. Number of requests granted, in whole.....	30
6. Number of requests granted, in part, denied, in part.....	54
7. Number of requests denied, in whole.....	12
8. Number of requests withdrawn.....	8
9. Number of requests referred or forwarded to other public bodies.....	2
10. Other disposition (no responsive records).....	7

<b>NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION</b>
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11. Exemption 1 - D.C. Official Code § 2-534(a)(1) (trade secrets/commercial information)...	1
12. Exemption 2 - D.C. Official Code § 2-534(a)(2) (personal privacy).....	51
13. Exemption 3 - D.C. Official Code § 2-534(a)(3) (investigatory records)	
Subcategory (A).....	0
Subcategory (B) (Council investigations).....	22
Subcategory (C) .....	0
Subcategory (D) .....	0
Subcategory (E) .....	0
Subcategory (F) .....	0
14. Exemption 4 - D.C. Official Code § 2-534(a)(4) (legal privileges).....	23
15. Exemption 5 - D.C. Official Code § 2-534(a)(5).....	0

16. Exemption 6 - D.C. Official Code § 2-534(a)(6) (information exempted by other statute)	
Subcategory (A).....	0
Subcategory (B) (establishes particular criteria to be withheld).....	22
17. Exemption 7 - D.C. Official Code § 2-534(a)(7).....	0
18. Exemption 8 - D.C. Official Code § 2-534(a)(8).....	0
19. Exemption 9 - D.C. Official Code § 2-534(a)(9).....	0
20. Exemption 10 - D.C. Official Code § 2-534(a)(10).....	0
21. Exemption 11 - D.C. Official Code § 2-534(a)(11).....	0
22. Exemption 12 - D.C. Official Code § 2-534(a)(12).....	0

#### TIME-FRAMES FOR PROCESSING FOIA REQUESTS

23. Number of FOIA requests processed within 15 days.....	37
24. Number of FOIA requests processed between 16 and 25 days.....	31
25. Number of FOIA requests processed in 26 days or more.....	45
26. Median number of days to process FOIA Requests.....	24

#### RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS

27. Number of staff hours devoted to processing FOIA requests.....	1,254
28. Total dollar amount expended by public body for processing FOIA requests.....	\$132,401

#### FEES FOR PROCESSING FOIA REQUESTS

29. Total amount of fees collected by public body.....	\$0
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#### PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA

30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act.....	0
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#### QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT

Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, “[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act].”

**In FY 2019, the 118 requests received by the Council generated large search results and record productions. This year’s data has revealed the following: (1) the D.C. Court of Appeals’ decision in *FOP v. District of Columbia*, 139 A.3dc 853 (D.C. 2016) (holding that a request producing a voluminous production does not constitute an unreasonable description of a record so long as the FOIA officer understands the request), has handicapped the Council when negotiating the scope of requests with requesters; (2) the growth in text messaging has created new challenges for the Council in recovering and producing messages from public and private phones and created concerns about the use of encrypted applications such as WhatsApp and**

**Signal: and (3) the existing personal privacy exemption is inadequate to protect the identity of constituents who contact their councilmembers about legislative and personal issues. Addressing the holding in *FOP* and the ambiguity in the personal privacy exemption would strengthen the FOIA statute and better serve District residents, by creating greater efficiency in searching for and producing requested documents and by allowing for greater protection of personal information.**

Agency Name

Department of Health

Annual Freedom of Information Act Report for Fiscal Year 2019

October 1, 2018 through September 30, 2019

FOIA Officer Reporting Phillip Husband

PROCESSING OF FOIA REQUESTS

1. Number of FOIA requests received during reporting period.....	544
2. Number of FOIA requests pending on October 1,2018.....	11
3. Number of FOIA requests pending on September 30,2019.....	35
4. The average number of days unfilled requests have been pending before each public body as of September 30, 2019 .....	67.5

DISPOSITION OF FOIA REQUESTS

5. Number of requests granted, in whole.....	246
6. Number of requests granted, in part, denied, in part.....	55
7. Number of requests denied, in whole.....	2
8. Number of requests withdrawn.....	15
9. Number of requests referred or forwarded to other public bodies.....	120
10. Other disposition .....	82

NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION

11. Exemption 1 - D.C. Official Code § 2-534(a)(1).....	7
12. Exemption 2 - D.C. Official Code § 2-534(a)(2).....	41
13. Exemption 3 - D.C. Official Code § 2-534(a)(3)	
Subcategory (A).....	0
Subcategory (B).....	0
Subcategory (C) .....	0
Subcategory (D) .....	0
Subcategory (E) .....	0
Subcategory (F) .....	0
14. Exemption 4 - D.C. Official Code § 2-534(a)(4) .....	20
15. Exemption 5 - D.C. Official Code § 2-534(a)(5).....	0

16. Exemption 6 - D.C. Official Code § 2-534(a)(6)	
Subcategory (A).....	4
Subcategory (B).....	0
17. Exemption 7 - D.C. Official Code § 2-534(a)(7).....	0
18. Exemption 8 - D.C. Official Code § 2-534(a)(8).....	0
19. Exemption 9 - D.C. Official Code § 2-534(a)(9).....	0
20. Exemption 10 - D.C. Official Code § 2-534(a)(10).....	0
21. Exemption 11 - D.C. Official Code § 2-534(a)(11).....	0
22. Exemption 12 - D.C. Official Code § 2-534(a)(12).....	0

<b>TIME-FRAMES FOR PROCESSING FOIA REQUESTS</b>
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23. Number of FOIA requests processed within 15 days.....	439
24. Number of FOIA requests processed between 16 and 25 days.....	29
25. Number of FOIA requests processed in 26 days or more.....	52
26. Median number of days to process FOIA Requests.....	3

<b>RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS</b>
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27. Number of staff hours devoted to processing FOIA requests.....	Est. 3,888
28. Total dollar amount expended by public body for processing FOIA requests.....	Est. \$182,272

<b>FEES FOR PROCESSING FOIA REQUESTS</b>
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29. Total amount of fees collected by public body.....	0
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<b>PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA</b>
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30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act.....	0
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<b>QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT</b>
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Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, “[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act].”

The volume of FOIA requests decreased by approximately 6.7%. Approximately 88% of FOIA requests were processed in 0-25 business days. The median number of days to process a FOIA request remained at 3 business days.



Agency Name

District of Columbia Water and Sewer Authority

**Annual Freedom of Information Act Report for Fiscal Year 2019**

**October 1, 2018 through September 30, 2019**

**FOIA Officer Reporting Victoria A. Fleming, Senior Paralegal**

**PROCESSING OF FOIA REQUESTS**

1. Number of FOIA requests received during reporting period..... 107.....
2. Number of FOIA requests pending on October 1, 2018..... 7.....
3. Number of FOIA requests pending on September 30, 2019..... 7.....
4. The average number of days unfilled requests have been pending before each public body as of September 30, 2019 ..... 43.....

**DISPOSITION OF FOIA REQUESTS**

5. Number of requests granted, in whole..... 42.....
6. Number of requests granted, in part, denied, in part..... 7.....
7. Number of requests denied, in whole..... 4.....
8. Number of requests withdrawn..... 27.....
9. Number of requests referred or forwarded to other public bodies 0.....
10. Other disposition ..... 27.....

**NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION**

11. Exemption 1 - D.C. Official Code § 2-534(a)(1)..... 14.....
12. Exemption 2 - D.C. Official Code § 2-534(a)(2)..... 8.....
13. Exemption 3 - D.C. Official Code § 2-534(a)(3)..... 0.....
  - Subcategory(A)..... 0.....
  - Subcategory(B)..... 0.....
  - Subcategory(C) ..... 0.....
  - Subcategory (D) ..... 0.....
  - Subcategory (E)..... 0.....
  - Subcategory (F) ..... 0.....
14. Exemption 4 - D.C. Official Code § 2-534(a)(4) ..... 3.....
15. Exemption 5 - D.C. Official Code § 2534(a)(5)..... 0.....

16. Exemption 6 - D.C. Official Code § 2-534(a)(6)	
Subcategory (A)...	0
Subcategory (B)...	0
17. Exemption 7 - D.C. Official Code § 2-534(a)(7).....	0
18. Exemption 8 - D.C. Official Code § 2-534(a)(8).....	0
19. Exemption 9 - D.C. Official Code § 2-534(a)(9).....	0
20. Exemption 10 - D.C. Official Code § 2-534(a)(10).....	0
21. Exemption 11 - D.C. Official Code § 2-534(a)(11).....	0
22. Exemption 12 - D.C. Official Code § 2-534(a)(12).....	0

#### TIME-FRAMES FOR PROCESSING FOIA REQUESTS

23. Number of FOIA requests processed within 15 days.....	28
24. Number of FOIA requests processed between 16 and 25 days.....	33
25. Number of FOIA requests processed in 26 days or more.....	46
26. Median number of days to process FOIA Requests.....	24

#### RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS

27. Number of staff hours devoted to processing FOIA requests.....	2,039
28. Total dollar amount expended by public body for processing FOIA requests.....	\$50,400.00

#### FEES FOR PROCESSING FOIA REQUESTS

29. Total amount of fees collected by public body.....	\$98,572.00
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#### PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA

30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act.....	0
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Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, "[a] qualitative description or

#### QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT

summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act]."

Summary Statement of Conclusions from the Date of the Freedom of Information Act Annual Report  
October 1, 2018 - September 30, 2019

The Freedom of Information Act requests received by the District of Columbia Water and Sewer Authority (the "Authority") represents a cross section of requests from homeowners, businesses and organizations. These requests include procurement inquiries for bid information, requests from environmental organizations, the local media and preliminary discovery requests in potential litigation. Requests were also received from homeowners concerning inspections performed and sewer backups. A number of these requests involved extensive research.

This report reflects the Authority's commitment to providing the general public with access to information on its operations in furtherance of the principles embodied in the Freedom of Information Act.

Agency Name

Office of the DC Auditor

Annual Freedom of Information Act Report for Fiscal Year 2019  
October 1, 2018 through September 30, 2019

FOIA Officer Reporting Amy Bellanca

PROCESSING OF FOIA REQUESTS

1. Number of FOIA requests received during reporting period .....1
2. Number of FOIA requests pending on October 1, 2018.....0
3. Number of FOIA requests pending on September 30, 2019.....0
4. The average number of days unfilled requests have been pending before each public body as of September 30, 2019 .....0

DISPOSITION OF FOIA REQUESTS

5. Number of requests granted, in whole.....0
6. Number of requests granted, in part, denied, in part.....0
7. Number of requests denied, in whole.....0
8. Number of requests withdrawn.....0
9. Number of requests referred or forwarded to other public bodies.....1
10. Other disposition .....0

NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION

11. Exemption 1 - D.C. Official Code § 2-534(a)(1).....0
12. Exemption 2 - D.C. Official Code § 2-534(a)(2).....0
13. Exemption 3 - D.C. Official Code § 2-534(a)(3)
  - Subcategory (A).....0
  - Subcategory (B).....0
  - Subcategory (C) .....0
  - Subcategory (D) .....0
  - Subcategory (E) .....0
  - Subcategory (F) .....0
14. Exemption 4 - D.C. Official Code § 2-534(a)(4) .....0
15. Exemption 5 - D.C. Official Code § 2-534(a)(5).....0

16. Exemption 6 - D.C. Official Code § 2-534(a)(6)	
Subcategory (A).....	0
Subcategory (B).....	0
17. Exemption 7 - D.C. Official Code § 2-534(a)(7).....	0
18. Exemption 8 - D.C. Official Code § 2-534(a)(8).....	0
19. Exemption 9 - D.C. Official Code § 2-534(a)(9).....	0
20. Exemption 10 - D.C. Official Code § 2-534(a)(10).....	0
21. Exemption 11 - D.C. Official Code § 2-534(a)(11).....	0
22. Exemption 12 - D.C. Official Code § 2-534(a)(12).....	0

<b>TIME-FRAMES FOR PROCESSING FOIA REQUESTS</b>
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23. Number of FOIA requests processed within 15 days.....	1
24. Number of FOIA requests processed between 16 and 25 days.....	0
25. Number of FOIA requests processed in 26 days or more.....	0
26. Median number of days to process FOIA Requests.....	9

<b>RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS</b>
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27. Number of staff hours devoted to processing FOIA requests.....	1
28. Total dollar amount expended by public body for processing FOIA requests.....	\$81

<b>FEES FOR PROCESSING FOIA REQUESTS</b>
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29. Total amount of fees collected by public body.....	0
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<b>PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA</b>
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30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act .....	0
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<b>QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT</b>
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Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, “[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act].” This year was a light year for FOIA’s at our agency.

Agency Name

**District of Columbia Board of Elections**

**Annual Freedom of Information Act Report for Fiscal Year 2019**

**October 1, 2018 through September 30, 2019**

**FOIA Officer Reporting Amanda Stevens Joiner**

**PROCESSING OF FOIA REQUESTS**

1. Number of FOIA requests received during reporting period .....194
2. Number of FOIA requests pending on October 1, 2018.....1
3. Number of FOIA requests pending on September 30, 2019.....10
4. The average number of days unfilled requests have been pending before each public body as of September 30, 2019 .....10

**DISPOSITION OF FOIA REQUESTS**

5. Number of requests granted, in whole.....163
6. Number of requests granted, in part, denied, in part.....3
7. Number of requests denied, in whole.....2
8. Number of requests withdrawn.....1
9. Number of requests referred or forwarded to other public bodies.....1
10. Other disposition .....15

**NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION**

11. Exemption 1 - D.C. Official Code § 2-534(a)(1).....0
12. Exemption 2 - D.C. Official Code § 2-534(a)(2).....1
13. Exemption 3 - D.C. Official Code § 2-534(a)(3)
  - Subcategory (A).....0
  - Subcategory (B).....0
  - Subcategory (C) .....0
  - Subcategory (D) .....0
  - Subcategory (E) .....0
  - Subcategory (F) .....0
14. Exemption 4 - D.C. Official Code § 2-534(a)(4) .....0
15. Exemption 5 - D.C. Official Code § 2-534(a)(5).....0

16. Exemption 6 - D.C. Official Code § 2-534(a)(6)	
Subcategory (A).....	1
Subcategory (B).....	0
17. Exemption 7 - D.C. Official Code § 2-534(a)(7).....	0
18. Exemption 8 - D.C. Official Code § 2-534(a)(8).....	0
19. Exemption 9 - D.C. Official Code § 2-534(a)(9).....	0
20. Exemption 10 - D.C. Official Code § 2-534(a)(10).....	0
21. Exemption 11 - D.C. Official Code § 2-534(a)(11).....	0
22. Exemption 12 - D.C. Official Code § 2-534(a)(12).....	0

<b>TIME-FRAMES FOR PROCESSING FOIA REQUESTS</b>
---

23. Number of FOIA requests processed within 15 days.....	180
24. Number of FOIA requests processed between 16 and 25 days.....	5
25. Number of FOIA requests processed in 26 days or more.....	0
26. Median number of days to process FOIA Requests.....	3

<b>RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS</b>
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27. Number of staff hours devoted to processing FOIA requests.....	60
28. Total dollar amount expended by public body for processing FOIA requests.....	\$3120.00

<b>FEES FOR PROCESSING FOIA REQUESTS</b>
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29. Total amount of fees collected by public body.....	\$537.60
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<b>PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA</b>
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30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act .....	0
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<b>QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT</b>
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Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, “[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act].”

This report reflects the Board of Elections’ commitment to the principles of open government and the mission of the Freedom of Information Act. The Board received and responded to dozens of requests in fiscal year 2019 and looks forward to providing continuous excellent service to the District in 2020.

# DC Commission on the Arts and Humanities

## Annual Freedom of Information Act Report for Fiscal Year 2019

October 1, 2018 through September 30, 2019

### FOIA Officer Reporting / J. Carl Wilson

#### PROCESSING OF FOIA REQUESTS

1. Number of FOIA requests received during reporting period.....5
2. Number of FOIA requests pending on October 1, 2018.....0
3. Number of FOIA requests pending on September 30, 2019.....0
4. The average number of days unfilled requests have been pending before each public body as of September 30, 2019 ..... 0

#### DISPOSITION OF FOIA REQUESTS

5. Number of requests granted, in whole.....5
6. Number of requests granted, in part, denied, in part.....0
7. Number of requests denied, in whole.....0
8. Number of requests withdrawn.....0
9. Number of requests referred or forwarded to other public bodies.....0
10. Other disposition .....0

#### NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION

11. Exemption 1 - D.C. Official Code § 2-534(a)(1).....0
12. Exemption 2 - D.C. Official Code § 2-534(a)(2).....0
13. Exemption 3 - D.C. Official Code § 2-534(a)(3)
  - Subcategory (A).....0
  - Subcategory (B).....0
  - Subcategory (C) .....0
  - Subcategory (D) .....0
  - Subcategory (E) .....0
  - Subcategory (F) .....0
14. Exemption 4 - D.C. Official Code § 2-534(a)(4) .....0
15. Exemption 5 - D.C. Official Code § 2-534(a)(5).....0

16. Exemption 6 - D.C. Official Code § 2-534(a)(6)	
Subcategory (A).....	0
Subcategory (B).....	0
17. Exemption 7 - D.C. Official Code § 2-534(a)(7).....	0
18. Exemption 8 - D.C. Official Code § 2-534(a)(8).....	0
19. Exemption 9 - D.C. Official Code § 2-534(a)(9).....	0
20. Exemption 10 - D.C. Official Code § 2-534(a)(10).....	0
21. Exemption 11 - D.C. Official Code § 2-534(a)(11).....	0
22. Exemption 12 - D.C. Official Code § 2-534(a)(12).....	0

<b>TIME-FRAMES FOR PROCESSING FOIA REQUESTS</b>
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23. Number of FOIA requests processed within 15 days.....	5
24. Number of FOIA requests processed between 16 and 25 days.....	0
25. Number of FOIA requests processed in 26 days or more.....	0
26. Median number of days to process FOIA Requests.....	12

<b>RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS</b>
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27. Number of staff hours devoted to processing FOIA requests.....	10
28. Total dollar amount expended by public body for processing FOIA requests.....	0

<b>FEES FOR PROCESSING FOIA REQUESTS</b>
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29. Total amount of fees collected by public body.....	0
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<b>PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA</b>
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30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act.....	0
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<b>QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT</b>
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The FOIA requests that our Commission received and responded to in Fiscal Year 2019 (“FY19”) regarded: (1) information concerning certain grant awards (and related grant applications) that the Commission on the Arts and Humanities (“CAH”) awarded to certain grant applicants in FY19; and (2) information related to certain unsuccessful grant applications made to CAH in FY19.



**Agency Name**  
**District of Columbia Housing Authority**

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**Annual Freedom of Information Act Report for Fiscal Year 2019**  
**October 1, 2018 through September 30, 2019**

**FOIA Officer Reporting** \_\_\_\_\_

<b>PROCESSING OF FOIA REQUESTS</b>
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1. Number of FOIA requests received during reporting period .....63
2. Number of FOIA requests pending on October 1, 2019 .....3
3. Number of FOIA requests pending on September 30, 2019 .....1
4. The average number of days unfilled requests have been pending before each public body as of September 30, 2019 .....15

<b>DISPOSITION OF FOIA REQUESTS</b>
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5. Number of requests granted, in whole .....55
6. Number of requests granted, in part, denied, in part.....
7. Number of requests denied, in whole.....
8. Number of requests withdrawn.....2
9. Number of requests referred or forwarded to other public bodies.....
10. Other disposition .....

<b>NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION</b>
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11. Exemption 1 - D.C. Official Code § 2-534(a)(1).....
12. Exemption 2 - D.C. Official Code § 2-534(a)(2).....
13. Exemption 3 - D.C. Official Code § 2-534(a)(3)
  - Subcategory (A).....
  - Subcategory (B).....
  - Subcategory (C) .....
  - Subcategory (D) .....
  - Subcategory (E) .....
  - Subcategory (F) .....
14. Exemption 4 - D.C. Official Code § 2-534(a)(4) .....
15. Exemption 5 - D.C. Official Code § 2-534(a)(5).....

16. Exemption 6 - D.C. Official Code § 2-534(a)(6)  
Subcategory (A).....  
Subcategory (B).....
17. Exemption 7 - D.C. Official Code § 2-534(a)(7).....
18. Exemption 8 - D.C. Official Code § 2-534(a)(8).....
19. Exemption 9 - D.C. Official Code § 2-534(a)(9).....
20. Exemption 10 - D.C. Official Code § 2-534(a)(10).....
21. Exemption 11 - D.C. Official Code § 2-534(a)(11).....
22. Exemption 12 - D.C. Official Code § 2-534(a)(12).....

<b>TIME-FRAMES FOR PROCESSING FOIA REQUESTS</b>
---

23. Number of FOIA requests processed within 15 days.....
24. Number of FOIA requests processed between 16 and 25 days.....9
25. Number of FOIA requests processed in 26 days or more.....2
26. Median number of days to process FOIA Requests.....15

<b>RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS</b>
--

27. Number of staff hours devoted to processing FOIA requests.....
28. Total dollar amount expended by public body for processing FOIA requests.....

<b>FEES FOR PROCESSING FOIA REQUESTS</b>
--

29. Total amount of fees collected by public body.....

<b>PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA</b>
---

30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act.....

<b>QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT</b>
---

Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, “[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act].”

**Agency Name**

DC Housing Finance Agency ("DCHFA" or "the Agency")

**Annual Freedom of Information Act Report for Fiscal Year 2019  
October 1, 2018 through September 30, 2019**

**FOIA Officer Reporting** Brittney Jordan, Esq.

**PROCESSING OF FOIA REQUESTS**

1. Number of FOIA requests received during reporting period.....8
2. Number of FOIA requests pending on October 1, 2018.....0
3. Number of FOIA requests pending on September 30, 2019.....0
4. The average number of days unfilled requests have been pending before each public body as of September 30, 2019 .....0

**DISPOSITION OF FOIA REQUESTS**

5. Number of requests granted, in whole.....2
6. Number of requests granted, in part, denied, in part.....2
7. Number of requests denied, in whole.....1
8. Number of requests withdrawn.....0
9. Number of requests referred or forwarded to other public bodies..... 0
10. Other disposition .....3

**NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION**

11. Exemption 1 - D.C. Official Code § 2-534(a)(1).....3
12. Exemption 2 - D.C. Official Code § 2-534(a)(2).....0
13. Exemption 3 - D.C. Official Code § 2-534(a)(3)
  - Subcategory (A).....0
  - Subcategory (B).....0
  - Subcategory (C) .....0
  - Subcategory (D) .....0
  - Subcategory (E) .....0
  - Subcategory (F) .....0
14. Exemption 4 - D.C. Official Code § 2-534(a)(4) .....0
15. Exemption 5 - D.C. Official Code § 2-534(a)(5).....0

16. Exemption 6 - D.C. Official Code § 2-534(a)(6)	
Subcategory (A).....	0
Subcategory (B).....	0
17. Exemption 7 - D.C. Official Code § 2-534(a)(7).....	0
18. Exemption 8 - D.C. Official Code § 2-534(a)(8).....	0
19. Exemption 9 - D.C. Official Code § 2-534(a)(9).....	0
20. Exemption 10 - D.C. Official Code § 2-534(a)(10).....	0
21. Exemption 11 - D.C. Official Code § 2-534(a)(11).....	0
22. Exemption 12 - D.C. Official Code § 2-534(a)(12).....	0

<b>TIME-FRAMES FOR PROCESSING FOIA REQUESTS</b>
---

23. Number of FOIA requests processed within 15 days.....	5
24. Number of FOIA requests processed between 16 and 25 days.....	3
25. Number of FOIA requests processed in 26 days or more.....	0
26. Median number of days to process FOIA Requests.....	14.5

<b>RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS</b>
--

27. Number of staff hours devoted to processing FOIA requests.....	40
28. Total dollar amount expended by public body for processing FOIA requests.....	\$4,000

<b>FEES FOR PROCESSING FOIA REQUESTS</b>
--

29. Total amount of fees collected by public body.....	\$0
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<b>PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA</b>
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30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act.....	0
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<b>QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT</b>
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DCHFAs did not receive as many FOIA requests in FY19 as it did in FY18. However, the Agency did receive requests that required lengthier processing times due to the number and type of records requested. Lastly, the Agency made no changes in staff assigned to process FOIA requests in FY19.

Agency Name

DCHR

Annual Freedom of Information Act Report for Fiscal Year 2019  
October 1, 2018 through September 30, 2019

FOIA Officer Reporting Aphrodite Hadjiloucas

PROCESSING OF FOIA REQUESTS

1. Number of FOIA requests received during reporting period.....60.....
2. Number of FOIA requests pending on October 1, 2018.....2.....
3. Number of FOIA requests pending on September 30, 2019.....4.....
4. The average number of days unfilled requests have been pending before each public body as of September 30, 2019 .....14.....

DISPOSITION OF FOIA REQUESTS

5. Number of requests granted, in whole.....6.....
6. Number of requests granted, in part, denied, in part.....15.....
7. Number of requests denied, in whole.....4.....
8. Number of requests withdrawn.....2.....
9. Number of requests referred or forwarded to other public bodies.....
10. Other disposition .....31.....

NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION

11. Exemption 1 - D.C. Official Code § 2-534(a)(1).....0.....
12. Exemption 2 - D.C. Official Code § 2-534(a)(2).....15.....
13. Exemption 3 - D.C. Official Code § 2-534(a)(3)
  - Subcategory (A).....0.....
  - Subcategory (B).....0.....
  - Subcategory (C).....0.....
  - Subcategory (D).....0.....
  - Subcategory (E).....0.....
  - Subcategory (F).....0.....
14. Exemption 4 - D.C. Official Code § 2-534(a)(4) .....12.....
15. Exemption 5 - D.C. Official Code § 2-534(a)(5).....0.....

16. Exemption 6 - D.C. Official Code § 2-534(a)(6)  
     Subcategory (A).....0.....  
     Subcategory (B).....0.....  
 17. Exemption 7 - D.C. Official Code § 2-534(a)(7) .....0.....  
 18. Exemption 8 - D.C. Official Code § 2-534(a)(8) .....0.....  
 19. Exemption 9 - D.C. Official Code § 2-534(a)(9) .....0.....  
 20. Exemption 10 - D.C. Official Code § 2-534(a)(10) .....0.....  
 21. Exemption 11 - D.C. Official Code § 2-534(a)(11) .....0.....  
 22. Exemption 12 - D.C. Official Code § 2-534(a)(12).....0.....

<b>TIME-FRAMES FOR PROCESSING FOIA REQUESTS</b>
---

23. Number of FOIA requests processed within 15 days.....40.....  
 24. Number of FOIA requests processed between 16 and 25 days.....11.....  
 25. Number of FOIA requests processed in 26 days or more.....7.....  
 26. Median number of days to process FOIA Requests.....14.....

<b>RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS</b>
--

27. Number of staff hours devoted to processing FOIA requests.....348.....  
 28. Total dollar amount expended by public body for processing FOIA requests...\$16,376.88.....

<b>FEEES FOR PROCESSING FOIA REQUESTS</b>
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29. Total amount of fees collected by public body.....\$0.....

<b>PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA</b>
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30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act .....0.....

<b>QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT</b>
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Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, “[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act].”

In FY2019, DCHR processed 58 of the 64 FOIA requests it received or had pending from the previous fiscal year. DCHR experienced a 28% increase in FOIA requests from FY2018 and reduced its response time for requests that took over 26 days to process by 56%. Of the requests received, DCHR processed several complex and voluminous requests that took additional time and coordination to complete.

DC Office of Zoning

Annual Freedom of Information Act Report for Fiscal Year 2019  
October 1, 2018 through September 30, 2019

FOIA Officer Reporting Allison Myers, General Counsel

PROCESSING OF FOIA REQUESTS

1. Number of FOIA requests received during reporting period.....	68
2. Number of FOIA requests pending on October 1, 2018 .....	1
3. Number of FOIA requests pending on September 30, 2019 .....	1
4. The average number of days unfilled requests have been pending before each public body as of September 30, 2019.....	3

DISPOSITION OF FOIA REQUESTS

5. Number of requests granted, in whole .....	4
6. Number of requests granted, in part, denied, in part.....	3
7. Number of requests denied, in whole.....	0
8. Number of requests withdrawn.....	2
9. Number of requests referred or forwarded to other public bodies .....	48
10. Other disposition .....	11

NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION

11. Exemption 1 - D.C. Official Code § 2-534(a)(1).....	0
12. Exemption 2 - D.C. Official Code § 2-534(a)(2).....	3
13. Exemption 3 - D.C. Official Code § 2-534(a)(3)	
Subcategory (A).....	0
Subcategory (B).....	0
Subcategory (C).....	0
Subcategory (D).....	0
Subcategory (E) .....	0
Subcategory (F) .....	0
14. Exemption 4 - D.C. Official Code § 2-534(a)(4).....	0
15. Exemption 5 - D.C. Official Code § 2-534(a)(5).....	0

16. Exemption 6 - D.C. Official Code § 2-534(a)(6)		
Subcategory (A).....	0	Subcategory (B) 0
17. Exemption 7 - D.C. Official Code § 2-534(a)(7).....	0	
18. Exemption 8 - D.C. Official Code § 2-534(a)(8).....	0	
19. Exemption 9 - D.C. Official Code § 2-534(a)(9).....	0	
20. Exemption 10 - D.C. Official Code § 2-534(a)(10).....	0	
21. Exemption 11 - D.C. Official Code § 2-534(a)(11).....	0	
22. Exemption 12 - D.C. Official Code § 2-534(a)(12).....	0	

<b>TIME-FRAMES FOR PROCESSING FOIA REQUESTS</b>
---

23. Number of FOIA requests processed within 15 days.....	68
24. Number of FOIA requests processed between 16 and 25 days.....	0
25. Number of FOIA requests processed in 26 days or more .....	0
26. Median number of days to process FOIA Requests .....	2

<b>RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS</b>
--

27. Number of staff hours devoted to processing FOIA requests .....	33
28. Total dollar amount expended by public body for processing FOIA requests .....	1858.51

<b>FEES FOR PROCESSING FOIA REQUESTS</b>
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29. Total amount of fees collected by public body .....	0
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<b>PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA</b>
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30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act.....	0
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<b>QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT</b>
---

Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, “[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act].”

**See attached.**



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**Annual Freedom of Information Act Report for Fiscal Year 2019**  
**October 1, 2018 through September 30, 2019**

**FOIA Officer Reporting Allison Myers, General Counsel**

**SUMMARY STATEMENT**

As shown in the FY19 data, a majority of FOIA requests received by DCOZ were referred, in whole or in part, to another public body. In practice, this occurs frequently because individuals submit FOIA requests to DCOZ seeking information regarding building permits, certificates of occupancy, zoning compliance actions, or environmental hazards, for which DCOZ keeps no relevant records. These requests are referred to the appropriate agency, which is most often the Department of Consumer and Regulatory Affairs or to the Department of Energy and Environment.

In addition, much of the zoning information sought by FOIA request in FY19 was publicly available and therefore did not require the release of internal records. For these requests, DCOZ provided a response to the individual that indicated where the information sought can be found and, when possible, provided links to the relevant DCOZ tool or resource. Most often, the information sought could be found in the Official Zoning Map, the Interactive Zoning Information System, or the Zoning Regulations. As a result, requests seeking only public information are included in the “Other disposition category.”

DCOZ strives to respond to FOIA requests expeditiously and has processed all requests in FY19 within 15 days, with the average response time being 3 days.

## Office of Police Complaints

### Annual Freedom of Information Act Report for Fiscal Year 2019 October 1, 2018 through September 30, 2019

FOIA Officer Reporting Alicia Yass

#### PROCESSING OF FOIA REQUESTS

1. Number of FOIA requests received during reporting period .....63
2. Number of FOIA requests pending on October 1, 2018.....0
3. Number of FOIA requests pending on September 30, 2019.....0
4. The average number of days unfilled requests have been pending before each public body as of September 30, 2019 .....n/a

#### DISPOSITION OF FOIA REQUESTS

5. Number of requests granted, in whole.....6
6. Number of requests granted, in part, denied, in part.....10
7. Number of requests denied, in whole.....38
8. Number of requests withdrawn.....1
9. Number of requests referred or forwarded to other public bodies.....0
10. Other disposition .....8

#### NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION

11. Exemption 1 - D.C. Official Code § 2-534(a)(1)..... 0
12. Exemption 2 - D.C. Official Code § 2-534(a)(2).....46
13. Exemption 3 - D.C. Official Code § 2-534(a)(3)
  - Subcategory (A).....14
  - Subcategory (B)..... 2
  - Subcategory (C) ..... 32
  - Subcategory (D) ..... 0
  - Subcategory (E) .....1
  - Subcategory (F) .....0
14. Exemption 4 - D.C. Official Code § 2-534(a)(4) ..... 0
15. Exemption 5 - D.C. Official Code § 2-534(a)(5).....0

16. Exemption 6 - D.C. Official Code § 2-534(a)(6)	
Subcategory (A).....	0
Subcategory (B).....	0
17. Exemption 7 - D.C. Official Code § 2-534(a)(7).....	0
18. Exemption 8 - D.C. Official Code § 2-534(a)(8).....	0
19. Exemption 9 - D.C. Official Code § 2-534(a)(9).....	0
20. Exemption 10 - D.C. Official Code § 2-534(a)(10).....	0
21. Exemption 11 - D.C. Official Code § 2-534(a)(11).....	0
22. Exemption 12 - D.C. Official Code § 2-534(a)(12).....	0

<b>TIME-FRAMES FOR PROCESSING FOIA REQUESTS</b>
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23. Number of FOIA requests processed within 15 days.....	63
24. Number of FOIA requests processed between 16 and 25 days.....	0
25. Number of FOIA requests processed in 26 days or more.....	0
26. Median number of days to process FOIA Requests.....	2

<b>RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS</b>
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27. Number of staff hours devoted to processing FOIA requests.....	58
28. Total dollar amount expended by public body for processing FOIA requests.....	\$3,255.64

<b>FEES FOR PROCESSING FOIA REQUESTS</b>
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29. Total amount of fees collected by public body.....	0
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<b>PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA</b>
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30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act .....	0
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<b>QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT</b>
---

Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, “[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act].”

The Office of Police Complaints is in compliance with the D.C. Freedom of Information Act.

Agency Name

DCPL

Annual Freedom of Information Act Report for Fiscal Year 2019

October 1, 2018 through September 30, 2019

FOIA Officer Reporting Grace Perry-Gaiter

PROCESSING OF FOIA REQUESTS

1. Number of FOIA requests received during reporting period..... 21
2. Number of FOIA requests pending on October 1, 2018..... 0
3. Number of FOIA requests pending on September 30, 2019..... 0
4. The average number of days unfilled requests have been pending before each public body as of September 30, 2019 ..... 0

DISPOSITION OF FOIA REQUESTS

5. Number of requests granted, in whole..... 8
6. Number of requests granted, in part, denied, in part..... 3
7. Number of requests denied, in whole..... 1
8. Number of requests withdrawn..... 0
9. Number of requests referred or forwarded to other public bodies..... 1
10. Other disposition ..... 8

NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION

11. Exemption 1 - D.C. Official Code § 2-534(a)(1)..... 4
12. Exemption 2 - D.C. Official Code § 2-534(a)(2)..... 1
13. Exemption 3 - D.C. Official Code § 2-534(a)(3)
  - Subcategory (A)..... 0
  - Subcategory (B)..... 0
  - Subcategory (C) ..... 0
  - Subcategory (D) ..... 0
  - Subcategory (E) ..... 0
  - Subcategory (F) ..... 0
14. Exemption 4 - D.C. Official Code § 2-534(a)(4) ..... 3
15. Exemption 5 - D.C. Official Code § 2-534(a)(5)..... 0

16. Exemption 6 - D.C. Official Code § 2-534(a)(6)	
Subcategory (A).....	0
Subcategory (B).....	0
17. Exemption 7 - D.C. Official Code § 2-534(a)(7).....	0
18. Exemption 8 - D.C. Official Code § 2-534(a)(8).....	0
19. Exemption 9 - D.C. Official Code § 2-534(a)(9).....	0
20. Exemption 10 - D.C. Official Code § 2-534(a)(10).....	0
21. Exemption 11 - D.C. Official Code § 2-534(a)(11).....	0
22. Exemption 12 - D.C. Official Code § 2-534(a)(12).....	0

#### TIME-FRAMES FOR PROCESSING FOIA REQUESTS

23. Number of FOIA requests processed within 15 days.....	21
24. Number of FOIA requests processed between 16 and 25 days.....	0
25. Number of FOIA requests processed in 26 days or more.....	0
26. Median number of days to process FOIA Requests.....	9.47

#### RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS

27. Number of staff hours devoted to processing FOIA requests.....	22
28. Total dollar amount expended by public body for processing FOIA requests.....	\$280

#### FEES FOR PROCESSING FOIA REQUESTS

29. Total amount of fees collected by public body.....	\$35
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#### PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA

30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act.....	0
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#### QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT

Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, “[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act].”

**DCPL received a total of twenty-one(21) FOIA request for FY19, one less than FY18 which had a total of twenty-two (22). This amount is more than double the amount of FOIA requests submitted to the DCPL in FY16 which was only eleven (11) total requests. Approximately 40% of DCPL's FOIA requests for FY19 were for information available on DCPL's website. The agency will continue to promote transparency by making sure information (other than what is already required by DC policy) that is commonly requested is available on the website for public viewing/use.**

Agency Name

DCPS

Annual Freedom of Information Act Report for Fiscal Year 2019  
October 1, 2018 through September 30, 2019

FOIA Officer Reporting Eboni J. Govan

PROCESSING OF FOIA REQUESTS

1. Number of FOIA requests received during reporting period.....130
2. Number of FOIA requests pending on October 1, 2018.....15
3. Number of FOIA requests pending on September 30, 2019.....14
4. The average number of days unfilled requests have been pending before each public body as of September 30, 2019 .....16

DISPOSITION OF FOIA REQUESTS

5. Number of requests granted, in whole.....52
6. Number of requests granted, in part, denied, in part.....30
7. Number of requests denied, in whole.....13
8. Number of requests withdrawn.....4
9. Number of requests referred or forwarded to other public bodies.....5
10. Other disposition .....27

NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION

11. Exemption 1 - D.C. Official Code § 2-534(a)(1).....3
12. Exemption 2 - D.C. Official Code § 2-534(a)(2).....17
13. Exemption 3 - D.C. Official Code § 2-534(a)(3)  
Subcategory(A).....0  
Subcategory(B).....0  
Subcategory(C) .....3  
Subcategory (D) .....0  
Subcategory (E) .....0  
Subcategory (F) .....0
14. Exemption 4 - D.C. Official Code § 2-534(a)(4) .....19
15. Exemption 5 - D.C. Official Code § 2-534(a)(5).....0

16. Exemption 6 - D.C. Official Code § 2-534(a)(6)	
Subcategory (A).....	3
Subcategory (B).....	0
17. Exemption 7 - D.C. Official Code § 2-534(a)(7).....	1
18. Exemption 8 - D.C. Official Code § 2-534(a)(8).....	0
19. Exemption 9 - D.C. Official Code § 2-534(a)(9).....	0
20. Exemption 10 - D.C. Official Code § 2-534(a)(10).....	0
21. Exemption 11 - D.C. Official Code § 2-534(a)(11).....	0
22. Exemption 12 - D.C. Official Code § 2-534(a)(12).....	0

<b>TIME-FRAMES FOR PROCESSING FOIA REQUESTS</b>
---

23. Number of FOIA requests processed within 15 days.....	62
24. Number of FOIA requests processed between 16 and 25 days.....	35
25. Number of FOIA requests processed in 26 days or more.....	34
26. Median number of days to process FOIA Requests.....	16

<b>RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS</b>
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27. Number of staff hours devoted to processing FOIA requests.....	5126
28. Total dollar amount expended by public body for processing FOIA requests...	\$239,510

<b>FEES FOR PROCESSING FOIA REQUESTS</b>
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29. Total amount of fees collected by public body.....	\$320
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<b>PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA</b>
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30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act .....	0
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<b>QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT</b>
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Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, “[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act].”

**QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT – DCPS ANNUAL FOIA REPORT  
FY 2019**

DCPS continues to receive a considerable number of voluminous and complex requests, involving large email searches, documents, and data. In FY 19, DCPS processed 131 requests. DCPS has continued to maintain efficiency with the completion of requests by utilizing all available human capital resources, including one team member whose sole purpose is opening new requests and sending acknowledgment letters. The FOIA team also continued to engage DCPS employees who serve as POCs for FOIA requests. This engagement includes meetings to discuss complicated or voluminous requests and discussions to clarify the responsibility of agency staff in performing searches to respond to requests. The FOIA team continues to be proactive in providing requesters with periodic updates on the status of requests and in contacting requesters to obtain clarity on requests when necessary. DCPS collected \$320.00 in fees in FY 19. This is an increase from the \$196.00 collected in FY18 and we continue to make improvements with implementing our fee schedule. The median number of days to process requests increased slightly from 13.5 in FY 18 to 16 for FY19. DCPS attributes this to two extremely large FOIA requests that have consumed an inordinately large amount of processing time. However, DCPS processed the majority of the requests received in FY 19 within the statutorily prescribed time limits. DCPS will continue to improve the ways in which resources are expended to achieve timely processing of all FOIA requests.



Agency Name

DCRA

Annual Freedom of Information Act Report for Fiscal Year 2019

October 1, 2018 through September 30, 2019

FOIA Officer Reporting Genet Amare, Esq. and Erin Roberts, Esq.

PROCESSING OF FOIA REQUESTS

1. Number of FOIA requests received during reporting period .....	1,296
2. Number of FOIA requests pending on October 1, 2018.....	72
3. Number of FOIA requests pending on September 30, 2019.....	112
4. The average number of days unfilled requests have been pending before each public body as of September 30, 2019 .....	17

DISPOSITION OF FOIA REQUESTS

5. Number of requests granted, in whole.....	588
6. Number of requests granted, in part, denied, in part.....	305
7. Number of requests denied, in whole.....	4
8. Number of requests withdrawn.....	16
9. Number of requests referred or forwarded to other public bodies.....	11
10. Other disposition .....	332

NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION

11. Exemption 1 - D.C. Official Code § 2-534(a)(1).....	46
12. Exemption 2 - D.C. Official Code § 2-534(a)(2).....	263
13. Exemption 3 - D.C. Official Code § 2-534(a)(3)	
Subcategory (A).....	2
Subcategory (B).....	0
Subcategory (C) .....	4
Subcategory (D) .....	2
Subcategory (E) .....	0
Subcategory (F) .....	0
14. Exemption 4 - D.C. Official Code § 2-534(a)(4) .....	36
15. Exemption 5 - D.C. Official Code § 2-534(a)(5).....	0

16. Exemption 6 - D.C. Official Code § 2-534(a)(6)	
Subcategory (A).....	3
Subcategory (B).....	0
17. Exemption 7 - D.C. Official Code § 2-534(a)(7).....	0
18. Exemption 8 - D.C. Official Code § 2-534(a)(8).....	0
19. Exemption 9 - D.C. Official Code § 2-534(a)(9).....	0
20. Exemption 10 - D.C. Official Code § 2-534(a)(10).....	0
21. Exemption 11 - D.C. Official Code § 2-534(a)(11).....	17
22. Exemption 12 - D.C. Official Code § 2-534(a)(12).....	1

<b>TIME-FRAMES FOR PROCESSING FOIA REQUESTS</b>
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23. Number of FOIA requests processed within 15 days.....	680
24. Number of FOIA requests processed between 16 and 25 days.....	508
25. Number of FOIA requests processed in 26 days or more.....	68
26. Median number of days to process FOIA Requests.....	15

<b>RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS</b>
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27. Number of staff hours devoted to processing FOIA requests.....	2,160
28. Total dollar amount expended by public body for processing FOIA requests.....	\$200,000

<b>FEES FOR PROCESSING FOIA REQUESTS</b>
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29. Total amount of fees collected by public body.....	0
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<b>PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA</b>
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30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act.....	0
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<b>QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT</b>
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Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, “[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act].”

DCRA was substantially in compliance with D.C. FOIA Statute.

Agency Name

DC Retirement Board

Annual Freedom of Information Act Report for Fiscal Year 2019

October 1, 2018 through September 30, 2019

FOIA Officer Reporting Erie F. Sampson, General Counsel

PROCESSING OF FOIA REQUESTS

1. Number of FOIA requests received during reporting period.....	17
2. Number of FOIA requests pending on October 1, 2018.....	0
3. Number of FOIA requests pending on September 30, 2019.....	0
4. The average number of days unfilled requests have been pending before each public body as of September 30, 2019 .....	0

DISPOSITION OF FOIA REQUESTS

5. Number of requests granted, in whole.....	10
6. Number of requests granted, in part, denied, in part.....	4
7. Number of requests denied, in whole.....	2
8. Number of requests withdrawn.....	1
9. Number of requests referred or forwarded to other public bodies.....	0
10. Other disposition .....	0

NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION

11. Exemption 1 - D.C. Official Code § 2-534(a)(1).....	6
12. Exemption 2 - D.C. Official Code § 2-534(a)(2).....	0
13. Exemption 3 - D.C. Official Code § 2-534(a)(3)	
Subcategory (A).....	0
Subcategory (B).....	0
Subcategory (C) .....	0
Subcategory (D) .....	0
Subcategory (E) .....	0
Subcategory (F) .....	0
14. Exemption 4 - D.C. Official Code § 2-534(a)(4) .....	0
15. Exemption 5 - D.C. Official Code § 2-534(a)(5).....	0

16. Exemption 6 - D.C. Official Code § 2-534(a)(6)	
Subcategory (A).....	0
Subcategory (B).....	0
17. Exemption 7 - D.C. Official Code § 2-534(a)(7).....	0
18. Exemption 8 - D.C. Official Code § 2-534(a)(8).....	0
19. Exemption 9 - D.C. Official Code § 2-534(a)(9).....	0
20. Exemption 10 - D.C. Official Code § 2-534(a)(10).....	0
21. Exemption 11 - D.C. Official Code § 2-534(a)(11).....	0
22. Exemption 12 - D.C. Official Code § 2-534(a)(12).....	0

<b>TIME-FRAMES FOR PROCESSING FOIA REQUESTS</b>
---

23. Number of FOIA requests processed within 15 days.....	11
24. Number of FOIA requests processed between 16 and 25 days.....	3
25. Number of FOIA requests processed in 26 days or more.....	3
26. Median number of days to process FOIA Requests.....	14

<b>RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS</b>
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27. Number of staff hours devoted to processing FOIA requests.....	40
28. Total dollar amount expended by public body for processing FOIA requests.....	Unknown

<b>FEES FOR PROCESSING FOIA REQUESTS</b>
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29. Total amount of fees collected by public body.....	\$0
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<b>PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA</b>
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30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act.....	0
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<b>QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT</b>
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Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, “[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act].”

The District of Columbia Retirement Board (DCRB) receives several FOIA requests focused on investment matters. In response to such public inquiries and to ensure full transparency, DCRB posts investment information on its website.

Agency Name

Department of Transportation

Annual Freedom of Information Act Report for Fiscal Year 2019

October 1, 2018 through September 30, 2019

FOIA Officer Reporting Karen R. Calmeise

PROCESSING OF FOIA REQUESTS

1. Number of FOIA requests received during reporting period.....406
2. Number of FOIA requests pending on October 1, 2018.....19
3. Number of FOIA requests pending on September 30, 2019.....18
4. The average number of days unfilled requests have been pending before each public body as of September 30, 2019 .....6..94

DISPOSITION OF FOIA REQUESTS

5. Number of requests granted, in whole.....154
6. Number of requests granted, in part, denied, in part.....73
7. Number of requests denied, in whole.....2
8. Number of requests withdrawn.....6
9. Number of requests referred or forwarded to other public bodies.....23
10. Other disposition .....148

NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION

11. Exemption 1 - D.C. Official Code § 2-534(a)(1).....9
12. Exemption 2 - D.C. Official Code § 2-534(a)(2).....66
13. Exemption 3 - D.C. Official Code § 2-534(a)(3)
  - Subcategory (A).....0
  - Subcategory (B).....0
  - Subcategory (C) .....0
  - Subcategory (D) .....0
  - Subcategory (E) .....0
  - Subcategory (F) .....0
14. Exemption 4 - D.C. Official Code § 2-534(a)(4) .....20
15. Exemption 5 - D.C. Official Code § 2-534(a)(5).....0

16. Exemption 6 - D.C. Official Code § 2-534(a)(6)	0
Subcategory (A).....	0
Subcategory (B).....	0
17. Exemption 7 - D.C. Official Code § 2-534(a)(7).....	0
18. Exemption 8 - D.C. Official Code § 2-534(a)(8).....	0
19. Exemption 9 - D.C. Official Code § 2-534(a)(9).....	0
20. Exemption 10 - D.C. Official Code § 2-534(a)(10).....	2
21. Exemption 11 - D.C. Official Code § 2-534(a)(11).....	0
22. Exemption 12 - D.C. Official Code § 2-534(a)(12).....	0

<b>TIME-FRAMES FOR PROCESSING FOIA REQUESTS</b>
---

23. Number of FOIA requests processed within 15 days.....	359
24. Number of FOIA requests processed between 16 and 25 days.....	56
25. Number of FOIA requests processed in 26 days or more.....	7
26. Median number of days to process FOIA Requests.....	8.80

<b>RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS</b>
--

27. Number of staff hours devoted to processing FOIA requests.....	3,120
28. Total dollar amount expended by public body for processing FOIA requests.....	\$156,750

<b>FEES FOR PROCESSING FOIA REQUESTS</b>
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29. Total amount of fees collected by public body.....	1,136.00
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<b>PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA</b>
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30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act.....	0
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<b>QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT</b>
---

Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, "[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act]."

The discrepancy between the confirmed number of 406 processed and disposed requests (#1-4 and #5-10) and the total number of requests processed 422 (#23-26) cannot be determined. We have run the numbers several times and the difference between the 406 total and 422 (Time-Frames total) may be explained by: 1. Requests put FOIA express as determined to be exact duplicates were closed instead of asking the requester to delete the request. This is the first in 3-4 years of reports that the numbers in the 3 sections could not compute to match up. Karen R. Calmeise, FOIA officer.

Agency Name

DDS

Annual Freedom of Information Act Report for Fiscal Year 2019  
October 1, 2018 through September 30, 2019

FOIA Officer Reporting K. Nalaka A. Senaratne

PROCESSING OF FOIA REQUESTS

1. Number of FOIA requests received during reporting period.....23
2. Number of FOIA requests pending on October 1, 2018.....0
3. Number of FOIA requests pending on September 30, 2019.....1
4. The average number of days unfilled requests have been pending before each public body as of September 30, 2019 .....10

DISPOSITION OF FOIA REQUESTS

5. Number of requests granted, in whole.....4
6. Number of requests granted, in part, denied, in part.....2
7. Number of requests denied, in whole.....0
8. Number of requests withdrawn.....1
9. Number of requests referred or forwarded to other public bodies.....12
10. Other disposition .....3

NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION

11. Exemption 1 - D.C. Official Code § 2-534(a)(1).....0
12. Exemption 2 - D.C. Official Code § 2-534(a)(2).....2
13. Exemption 3 - D.C. Official Code § 2-534(a)(3)
  - Subcategory (A).....0
  - Subcategory (B).....0
  - Subcategory (C) .....0
  - Subcategory (D) .....0
  - Subcategory (E) .....0
  - Subcategory (F) .....0
14. Exemption 4 - D.C. Official Code § 2-534(a)(4) .....1
15. Exemption 5 - D.C. Official Code § 2-534(a)(5).....0

16. Exemption 6 - D.C. Official Code § 2-534(a)(6)	
Subcategory (A).....	1
Subcategory (B).....	0
17. Exemption 7 - D.C. Official Code § 2-534(a)(7).....	0
18. Exemption 8 - D.C. Official Code § 2-534(a)(8).....	0
19. Exemption 9 - D.C. Official Code § 2-534(a)(9).....	0
20. Exemption 10 - D.C. Official Code § 2-534(a)(10).....	0
21. Exemption 11 - D.C. Official Code § 2-534(a)(11).....	0
22. Exemption 12 - D.C. Official Code § 2-534(a)(12).....	0

<b>TIME-FRAMES FOR PROCESSING FOIA REQUESTS</b>
---

23. Number of FOIA requests processed within 15 days.....	22
24. Number of FOIA requests processed between 16 and 25 days.....	0
25. Number of FOIA requests processed in 26 days or more.....	0
26. Median number of days to process FOIA Requests.....	7.5

<b>RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS</b>
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27. Number of staff hours devoted to processing FOIA requests.....	19
28. Total dollar amount expended by public body for processing FOIA requests.....	\$898.50

<b>FEES FOR PROCESSING FOIA REQUESTS</b>
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29. Total amount of fees collected by public body.....	0
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<b>PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA</b>
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30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act.....	0
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<b>QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT</b>
---

Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, “[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act].”

I have only been the FOIA officer for DDS since July of 2019. As such I have only responded to/fulfilled four (4) FOIA requests. Of those, two were sent to the wrong agency and the requesters were referred to the agencies that might fulfill their requests. The agency had one outlier request that took 28 days to process due to voluminous records. An extension was applied, and the request was fulfilled prior to the deadline.



Agency Name

Department of For-Hire Vehicles

Annual Freedom of Information Act Report for Fiscal Year 2019

October 1, 2018 through September 30, 2019

FOIA Officer Reporting Neville Waters

PROCESSING OF FOIA REQUESTS

1. Number of FOIA requests received during reporting period 30
2. Number of FOIA requests pending on October 1, 2018 3
3. Number of FOIA requests pending on September 30, 2019 2
4. The average number of days unfilled requests have been pending before each public body as of September 30, 2019 16

DISPOSITION OF FOIA REQUESTS

5. Number of requests granted, in whole 11
6. Number of requests granted, in part, denied, in part 15
7. Number of requests denied, in whole 0
8. Number of requests withdrawn 0
9. Number of requests referred or forwarded to other public bodies 2
10. Other disposition 3

NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION

11. Exemption 1 - D.C. Official Code § 2-534(a)(1) 1
12. Exemption 2 - D.C. Official Code § 2-534(a)(2) 12
13. Exemption 3 - D.C. Official Code § 2-534(a)(3)
  - Subcategory (A) 0
  - Subcategory (B) 0
  - Subcategory (C) 0
  - Subcategory (D) 0
  - Subcategory (E) 1
  - Subcategory (F) 0
14. Exemption 4 - D.C. Official Code § 2-534(a)(4) 1
15. Exemption 5 - D.C. Official Code § 2-534(a)(5) 0

16. Exemption 6 - D.C. Official Code § 2-534(a)(6)  
Subcategory (A).....<sup>0</sup>  
Subcategory (B).....<sup>0</sup>  
17. Exemption 7 - D.C. Official Code § 2-534(a)(7).....<sup>0</sup>  
18. Exemption 8 - D.C. Official Code § 2-534(a)(8).....<sup>0</sup>  
19. Exemption 9 - D.C. Official Code § 2-534(a)(9).....<sup>0</sup>  
20. Exemption 10 - D.C. Official Code § 2-534(a)(10).....<sup>0</sup>  
21. Exemption 11 - D.C. Official Code § 2-534(a)(11).....<sup>0</sup>  
22. Exemption 12 - D.C. Official Code § 2-534(a)(12).....<sup>0</sup>

#### TIME-FRAMES FOR PROCESSING FOIA REQUESTS

23. Number of FOIA requests processed within 15 days.....<sup>19</sup>  
24. Number of FOIA requests processed between 16 and 25 days.....<sup>11</sup>  
25. Number of FOIA requests processed in 26 days or more.....<sup>1</sup>  
26. Median number of days to process FOIA Requests.....<sup>13</sup>

#### RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS

27. Number of staff hours devoted to processing FOIA requests.....<sup>320</sup>  
28. Total dollar amount expended by public body for processing FOIA requests.....<sup>\$15,941.65</sup>

#### FEEES FOR PROCESSING FOIA REQUESTS

29. Total amount of fees collected by public body.....<sup>0</sup>

#### PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA

30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act.....<sup>0</sup>

#### QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT

Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, "[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act]."

Primarily, FOIA requests seek for-hire vehicle trip-related data.

Note: Vehicle For-Hire Innovation Amendment Act 2014 Sec. 20j-7(b) prohibits any records disclosed by private vehicle-for-hire companies from disclosure to a third party, including through a request submitted pursuant to the District of Columbia Freedom of Information Act of 1976.

Agency Name

Department of Forensic Sciences

Annual Freedom of Information Act Report for Fiscal Year 2019

October 1, 2018 through September 30, 2019

FOIA Officer Reporting Andrea Stempel

**PROCESSING OF FOIA REQUESTS**

1. Number of FOIA requests received during reporting period.....15
2. Number of FOIA requests pending on October 1, 2018.....0
3. Number of FOIA requests pending on September 30, 2019.....1
4. The average number of days unfilled requests have been pending before each public body as of September 30, 2019 ..... 7

**DISPOSITION OF FOIA REQUESTS**

5. Number of requests granted, in whole.....5
6. Number of requests granted, in part, denied, in part.....4
7. Number of requests denied, in whole.....1
8. Number of requests withdrawn.....0
9. Number of requests referred or forwarded to other public bodies.....0
10. Other disposition .....4

**NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION**

11. Exemption 1 - D.C. Official Code § 2-534(a)(1).....1
12. Exemption 2 - D.C. Official Code § 2-534(a)(2).....1
13. Exemption 3 - D.C. Official Code § 2-534(a)(3)
  - Subcategory (A).....2
  - Subcategory (B).....0
  - Subcategory (C) .....0
  - Subcategory (D) .....0
  - Subcategory (E) .....3
  - Subcategory (F) .....0
14. Exemption 4 - D.C. Official Code § 2-534(a)(4) .....1
15. Exemption 5 - D.C. Official Code § 2-534(a)(5)..... 0

16. Exemption 6 - D.C. Official Code § 2-534(a)(6)	
Subcategory (A).....	0
Subcategory (B).....	0
17. Exemption 7 - D.C. Official Code § 2-534(a)(7).....	0
18. Exemption 8 - D.C. Official Code § 2-534(a)(8).....	0
19. Exemption 9 - D.C. Official Code § 2-534(a)(9).....	0
20. Exemption 10 - D.C. Official Code § 2-534(a)(10).....	0
21. Exemption 11 - D.C. Official Code § 2-534(a)(11).....	0
22. Exemption 12 - D.C. Official Code § 2-534(a)(12).....	0

<b>TIME-FRAMES FOR PROCESSING FOIA REQUESTS</b>
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23. Number of FOIA requests processed within 15 days.....	10
24. Number of FOIA requests processed between 16 and 25 days.....	3
25. Number of FOIA requests processed in 26 days or more.....	1
26. Median number of days to process FOIA Requests.....	10.5

<b>RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS</b>
--

27. Number of staff hours devoted to processing FOIA requests.....	approximately 90
28. Total dollar amount expended by public body for processing FOIA requests.....	3,027.07

<b>FEES FOR PROCESSING FOIA REQUESTS</b>
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29. Total amount of fees collected by public body.....	0
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<b>PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA</b>
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30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act.....	0
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<b>QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT</b>
---

Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, “[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act].”

Some requests required additional time beyond the statutory period due to their complexity and/or voluminousness. The DFS complies with the Freedom of Information Act.

Agency Name

Department of General Services

**Annual Freedom of Information Act Report for Fiscal Year 2019**

**October 1, 2018 through September 30, 2019**

**FOIA Officer Reporting** Victoria Black Johnson

**PROCESSING OF FOIA REQUESTS**

1. Number of FOIA requests received during reporting period.....	210
2. Number of FOIA requests pending on October 1, 2018.....	20
3. Number of FOIA requests pending on September 30, 2019.....	29
4. The average number of days unfilled requests have been pending before each public body as of September 30, 2019...6.....	

**DISPOSITION OF FOIA REQUESTS**

5. Number of requests granted, in whole.....	92
6. Number of requests granted, in part, denied, in part.....	48
7. Number of requests denied, in whole.....	2
8. Number of requests withdrawn.....	9
9. Number of requests referred or forwarded to other public bodies.....	0
10. Other disposition...50.....	

**NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION**

11. Exemption 1 - D.C. Official Code § 2-534(a)(1).....	14
12. Exemption 2 - D.C. Official Code § 2-534(a)(2).....	26
13. Exemption 3 - D.C. Official Code § 2-534(a)(3)	
Subcategory (A).....	0
Subcategory (B).....	0
Subcategory (C) .....	0
Subcategory (D) .....	0
Subcategory (E) .....	0
Subcategory (F).....	1
14. Exemption 4 - D.C. Official Code § 2-534(a)(4) .....	21
15. Exemption 5 - D.C. Official Code § 2-534(a)(5).....	0

16. Exemption 6 - D.C. Official Code § 2-534(a)(6)	
Subcategory (A).....	27
Subcategory (B).....	0
17. Exemption 7 - D.C. Official Code § 2-534(a)(7).....	0
18. Exemption 8 - D.C. Official Code § 2-534(a)(8).....	0
19. Exemption 9 - D.C. Official Code § 2-534(a)(9).....	0
20. Exemption 10 - D.C. Official Code § 2-534(a)(10).....	0
21. Exemption 11 - D.C. Official Code § 2-534(a)(11).....	0
22. Exemption 12 - D.C. Official Code § 2-534(a)(12).....	0

<b>TIME-FRAMES FOR PROCESSING FOIA REQUESTS</b>
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23. Number of FOIA requests processed within 15 days.....	159
24. Number of FOIA requests processed between 16 and 25 days.....	32
25. Number of FOIA requests processed in 26 days or more.....	10
26. Median number of days to process FOIA Requests.....	14

<b>RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS</b>
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27. Number of staff hours devoted to processing FOIA requests.....	1500
28. Total dollar amount expended by public body for processing FOIA requests.....	\$69,429.00

<b>FEES FOR PROCESSING FOIA REQUESTS</b>
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29. Total amount of fees collected by public body.....	\$644
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<b>PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA</b>
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30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act .....	0
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<b>QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT</b>
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Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, “[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act].”

DGS processed seven (201) FOIA requests during FY2019 in a manner consistent with FOIA’s statutory requirements.

As the FOIA Specialist for the agency the number of hours dedicated to complete all requests is a daily process therefore the amount expended equals the employee annual salary.

Agency Name

DHCD FY 2019 FOIA REPORT

Annual Freedom of Information Act Report for Fiscal Year 2019  
October 1, 2018 through September 30, 2019

FOIA Officer Reporting TONYA CONDELL

PROCESSING OF FOIA REQUESTS

1. Number of FOIA requests received during reporting period.....173.....
2. Number of FOIA requests pending on October 1, 2018.....2.....
3. Number of FOIA requests pending on September 30, 2019.....2.....
4. The average number of days unfilled requests have been pending before each public body as of September 30, 2019 .....16.5.....

DISPOSITION OF FOIA REQUESTS

5. Number of requests granted, in whole.....9.....
6. Number of requests granted, in part, denied, in part.....92.....
7. Number of requests denied, in whole.....4.....
8. Number of requests withdrawn.....3.....
9. Number of requests referred or forwarded to other public bodies.....58.....
10. Other disposition .....7.....

NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION

11. Exemption 1 - D.C. Official Code § 2-534(a)(1).....40.....
12. Exemption 2 - D.C. Official Code § 2-534(a)(2).....76.....
13. Exemption 3 - D.C. Official Code § 2-534(a)(3)
  - Subcategory (A).....0.....
  - Subcategory (B).....0.....
  - Subcategory (C) .....0.....
  - Subcategory (D) .....0.....
  - Subcategory (E) .....0.....
  - Subcategory (F) .....0.....
14. Exemption 4 - D.C. Official Code § 2-534(a)(4) .....4.....
15. Exemption 5 - D.C. Official Code § 2-534(a)(5).....0.....

16. Exemption 6 - D.C. Official Code § 2-534(a)(6)	
Subcategory (A).....	0.....
Subcategory (B).....	0.....
17. Exemption 7 - D.C. Official Code § 2-534(a)(7).....	0.....
18. Exemption 8 - D.C. Official Code § 2-534(a)(8).....	0.....
19. Exemption 9 - D.C. Official Code § 2-534(a)(9).....	0.....
20. Exemption 10 - D.C. Official Code § 2-534(a)(10).....	0.....
21. Exemption 11 - D.C. Official Code § 2-534(a)(11).....	1.....
22. Exemption 12 - D.C. Official Code § 2-534(a)(12).....	0.....

<b>TIME-FRAMES FOR PROCESSING FOIA REQUESTS</b>
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23. Number of FOIA requests processed within 15 days.....	128.....
24. Number of FOIA requests processed between 16 and 25 days.....	31.....
25. Number of FOIA requests processed in 26 days or more.....	14.....
26. Median number of days to process FOIA Requests.....	14.....

<b>RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS</b>
--

27. Number of staff hours devoted to processing FOIA requests.....	85.....
28. Total dollar amount expended by public body for processing FOIA requests.....	\$2,914.70.....

<b>FEES FOR PROCESSING FOIA REQUESTS</b>
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29. Total amount of fees collected by public body.....	0.....
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<b>PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA</b>
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30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act.....	0.....
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<b>QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT</b>
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In FY 2019, DHCD processed 173 requests. Most of the assigned requests were for Tenants Opportunity to Purchase Act (“TOPA”) documents and documents from the Rental Accommodations Division. However, DHCD received an increase in requests for warranty claim documents. DHCD also received a few voluminous requests that caused another spike in its median. Most requests are filled in a timely manner in accordance with the statute.



Agency Name

Department of Health Care Finance

Annual Freedom of Information Act Report for Fiscal Year 2019

October 1, 2018 through September 30, 2019

FOIA Officer Reporting Kevin O'Donnell

PROCESSING OF FOIA REQUESTS

1. Number of FOIA requests received during reporting period.....35
2. Number of FOIA requests pending on October 1, 2018.....24
3. Number of FOIA requests pending on September 30, 2019.....31
4. The average number of days unfilled requests have been pending before each public body as of September 30, 2019 .....20

DISPOSITION OF FOIA REQUESTS

5. Number of requests granted, in whole.....4
6. Number of requests granted, in part, denied, in part.....3
7. Number of requests denied, in whole.....5
8. Number of requests withdrawn.....0
9. Number of requests referred or forwarded to other public bodies.....12
10. Other disposition .....4

NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION

11. Exemption 1 - D.C. Official Code § 2-534(a)(1).....2
12. Exemption 2 - D.C. Official Code § 2-534(a)(2).....1
13. Exemption 3 - D.C. Official Code § 2-534(a)(3)
  - Subcategory (A).....0
  - Subcategory (B).....0
  - Subcategory (C) .....0
  - Subcategory (D) .....0
  - Subcategory (E) .....0
  - Subcategory (F) .....0
14. Exemption 4 - D.C. Official Code § 2-534(a)(4) .....1
15. Exemption 5 - D.C. Official Code § 2-534(a)(5).....0

16. Exemption 6 - D.C. Official Code § 2-534(a)(6)	
Subcategory (A).....	0
Subcategory (B).....	0
17. Exemption 7 - D.C. Official Code § 2-534(a)(7).....	0
18. Exemption 8 - D.C. Official Code § 2-534(a)(8).....	0
19. Exemption 9 - D.C. Official Code § 2-534(a)(9).....	0
20. Exemption 10 - D.C. Official Code § 2-534(a)(10).....	0
21. Exemption 11 - D.C. Official Code § 2-534(a)(11).....	0
22. Exemption 12 - D.C. Official Code § 2-534(a)(12).....	0

<b>TIME-FRAMES FOR PROCESSING FOIA REQUESTS</b>
---

23. Number of FOIA requests processed within 15 days.....	18
24. Number of FOIA requests processed between 16 and 25 days.....	3
25. Number of FOIA requests processed in 26 days or more.....	7
26. Median number of days to process FOIA Requests.....	8

<b>RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS</b>
--

27. Number of staff hours devoted to processing FOIA requests.....	Not Tracked
28. Total dollar amount expended by public body for processing FOIA requests.....	Not tracked

<b>FEES FOR PROCESSING FOIA REQUESTS</b>
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29. Total amount of fees collected by public body.....	\$0
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<b>PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA</b>
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30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act.....	0
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<b>QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT</b>
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Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, “[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act].”

This year DHCF received a substantial number of FOIA requests for information that is retained by the DC Office of Contracting and Procurement. As such, a large number of requests were referred out to OCP. DHCF worked diligently to process and respond to any requests for information it retains, and will continue to work closely with requesters to ensure the requested information is properly submitted and reviewed.

Department  
of Human  
Services  
("DHS")

Annual Freedom of Information Act Report for Fiscal Year 2019  
October 1, 2018 through September 30, 2019

FOIA Officer Reporting Robert C. Warren, Jr.

PROCESSING OF FOIA REQUESTS

1. Number of FOIA requests received during reporting period..... 54
2. Number of FOIA requests pending on October 1, 2018..... 3
3. Number of FOIA requests pending on September 30, 2019..... 3
4. The average number of days unfilled requests have been pending before each public body as of September 30, 2019 ..... 5.3

DISPOSITION OF FOIA REQUESTS

5. Number of requests granted, in whole..... 28
6. Number of requests granted, in part, denied, in part..... 10
7. Number of requests denied, in whole..... 5
8. Number of requests withdrawn..... 3
9. Number of requests referred or forwarded to other publicbodies..... 5
10. Other disposition ..... 3 (No responsive documents existed for these FOIA requests within DHS.)

NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION

11. Exemption 1 - D.C. Official Code § 2-534(a)(1)..... 0
12. Exemption 2 - D.C. Official Code § 2-534(a)(2)..... 0
13. Exemption 3 - D.C. Official Code § 2-534(a)(3)
  - Subcategory (A) ..... 0
  - Subcategory (B).....0
  - Subcategory (C).....0
  - Subcategory (D).....0
  - Subcategory (E).....0
  - Subcategory (F).....0
14. Exemption 4 - D.C. Official Code § 2-534(a)(4) .....6
15. Exemption 5 - D.C. Official Code § 2-534(a)(5).....0

16. Exemption 6 - D.C. Official Code § 2-534(a)(6)	
Subcategory (A).....	9
Subcategory (B).....	0
17. Exemption 7 - D.C. Official Code § 2-534(a)(7).....	0
18. Exemption 8 – D.C. Official Code § 2-534(a)(8).....	0
19. Exemption 9 – D.C. Official Code § 2-534(a)(9).....	0
20. Exemption 10 – D.C. Official Code § 2-534(a)(10).....	0
21. Exemption 11 – D.C. Official Code § 2-534(a)(11).....	0
22. Exemption 12 – D.C. Official Code § 2-543(a)(12).....	0

<b>TIME-FRAMES FOR PROCESSING FOIA REQUESTS</b>
---

23. Number of FOIA requests processed within 15 days.....	43
24. Number of FOIA requests processed between 16 and 25 days.....	8
25. Number of FOIA requests processed in 26 days or more.....	3
26. Median number of days to process FOIA Requests.....	14.1

<b>RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS</b>
--

27. Number of staff hours devoted to processing FOIA requests.....	864
28. Total dollar amount expended by public body for processing FOIA requests.....	\$49,248.00

<b>FEES FOR PROCESSING FOIA REQUESTS</b>
--

29. Total amount of fees collected by public body.....	\$0.00
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<b>PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA</b>
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30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act.....	0
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<b>QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT</b>
---

Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, “[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act].”

Individuals who submit FOIA requests to DHS are either indigent, from the media, or fall within the public interest payment waiver exception. Therefore, DHS only assesses fees for processing FOIA request that involve an extraordinary amount of research and review.

**Agency Name**  
**DEPARTMENT OF INSURANCE, SECURITIES AND BANKING**

**Annual Freedom of Information Act Report for Fiscal Year 2019**  
**October 1, 2018 through September 30, 2019**  
**FOIA Officer Reporting Charlotte W. Parker**

**PROCESSING OF FOIA REQUESTS**

1. Number of FOIA requests received during reporting period.....58.....
2. Number of FOIA requests pending on October 1, 2018..... 2.....
3. Number of FOIA requests pending on September 30, 2019.....2.....
4. The average number of days unfilled requests have been pending before each public body as of September 30, 2019 .....6.42.....

**DISPOSITION OF FOIA REQUESTS**

5. Number of requests granted, in whole.....5.....
6. Number of requests granted, in part, denied, in part.....12.....
7. Number of requests denied, in whole.....3.....
8. Number of requests withdrawn..... 5.....
9. Number of requests referred or forwarded to other public bodies.....0.....
10. Other disposition: .....33
  - not agency records 11
  - improper request 3
  - not reasonably described 2
  - fee-related reason1
  - duplicate request 2
  - no records 14

**NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION**

11. Exemption 1 - D.C. Official Code § 2-534(a)(1).....7.....
12. Exemption 2 - D.C. Official Code § 2-534(a)(2).....8.....
13. Exemption 3 - D.C. Official Code § 2-534(a)(3) 0
  - Subcategory(A) .....1
  - Subcategory (B) .....0
  - Subcategory (C) .....0
  - Subcategory (D) .....0
  - Subcategory (E) .....0
  - Subcategory (F) .....0
14. Exemption 4 - D.C. Official Code § 2-534(a)(4) ..... .4
15. Exemption 5 - D.C. Official Code § 2-534(a)(5).....0..
16. Exemption 6 - D.C. Official Code § 2-534(a)(6) 0
  - Subcategory (A)..... 0.
  - Subcategory (B)..... 0

17. Exemption 7 - D.C. Official Code § 2-534(a)(7).....0.....
18. Exemption 8 - D.C. Official Code § 2-534(a)(8)..... 0.....
19. Exemption 9 - D.C. Official Code § 2-534(a)(9).....0.....
20. Exemption 10 - D.C. Official Code § 2-534(a)(10).....0.....
21. Exemption 11 - D.C. Official Code § 2-534(a)(11).....0.....
22. Exemption 12 - D.C. Official Code § 2-534(a)(12)..... 0

<b>TIME-FRAMES FOR PROCESSING FOIA REQUESTS</b>
---

23. Number of FOIA requests processed within 15 days.....56.....
24. Number of FOIA requests processed between 16 and 25 days..... 2.....
25. Number of FOIA requests processed in 26 days or more..... 0.....
26. Median number of days to process FOIA Requests..... 20.....

<b>RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS</b>
--

27. Number of staff hours devoted to processing FOIA requests.....1,420
28. Total dollar amount expended by public body for processing FOIA requests..... \$63.344...

<b>FEES FOR PROCESSING FOIA REQUESTS</b>
--

29. Total amount of fees collected by public body..... \$263.....

<b>PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA</b>
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30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act..... 0

<b>QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT</b>
---

Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, “[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act].”

**The Department of Insurance, Securities and Banking is in full compliance with the provisions of the District of Columbia Freedom of Information Act.**



OFFICE OF THE DEPUTY MAYOR FOR  
**OPERATIONS AND INFRASTRUCTURE**

Government of the District of Columbia | Executive Office of Mayor Muriel Bowser

1350 Pennsylvania Avenue NW, Suite C-06 | Washington, D.C. 20004 | 202.715.2843 | dmoi.dc.gov

**Annual Freedom of Information Act Report for Fiscal Year 2019**

**October 1, 2018 through September 30, 2019**

**FOIA Officer Reporting** Dena C. Reed

**PROCESSING OF FOIA REQUESTS**

1. Number of FOIA requests received during reporting period: **0**
2. Number of FOIA requests pending on October 1, 2018: **N/A, Agency did not exist on October 1, 2018**
3. Number of FOIA requests pending on September 30, 2019: **0**
4. The average number of days unfilled requests have been pending before each public body as of September 30, 2019: **0**

**DISPOSITION OF FOIA REQUESTS**

5. Number of requests granted, in whole: **0**
6. Number of requests granted, in part, denied, in part: **0**
7. Number of requests denied, in whole: **0**
8. Number of requests withdrawn: **0**
9. Number of requests referred or forwarded to other public bodies: **0**.
10. Other disposition : **0**.

**NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION**

11. Exemption 1 - D.C. Official Code § 2-534(a)(1).....0.....
12. Exemption 2 - D.C. Official Code § 2-534(a)(2)..... 0 .....
13. Exemption 3 - D.C. Official Code § 2-534(a)(3)
  - Subcategory (A)..... 0 .....
  - Subcategory (B).....0.....
  - Subcategory (C) .....0.....
  - Subcategory (D) .....0.....
  - Subcategory (E) .....0.....
  - Subcategory (F) .....0.....
14. Exemption 4 - D.C. Official Code § 2-534(a)(4) .....0 .....
15. Exemption 5 - D.C. Official Code § 2-534(a)(5).....0.....

## DMOI\_FY19 FOIA Report

16. Exemption 6 - D.C. Official Code § 2-534(a)(6)  
Subcategory (A).....0.....  
Subcategory (B)..... 0 .....
17. Exemption 7 - D.C. Official Code § 2-534(a)(7)..... 0 ..... 18.  
Exemption 8 - D.C. Official Code § 2-534(a)(8)..... 0 ..... 19.  
Exemption 9 - D.C. Official Code § 2-534(a)(9)..... 0 ..... 20.  
Exemption 10 - D.C. Official Code § 2-534(a)(10)..... 0 ..... 21.  
Exemption 11 - D.C. Official Code § 2-534(a)(11)..... 0 ..... 22.  
Exemption 12 - D.C. Official Code § 2-534(a)(12)..... 0 .....

### TIME-FRAMES FOR PROCESSING FOIA REQUESTS

23. Number of FOIA requests processed within 15 days.....0.....  
24. Number of FOIA requests processed between 16 and 25 days.....0.....  
25. Number of FOIA requests processed in 26 days or more.....0.....  
26. Median number of days to process FOIA Requests.....0.....

### RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS

27. Number of staff hours devoted to processing FOIA requests.....0.....  
28. Total dollar amount expended by public body for processing FOIA requests.....0.....

### FEES FOR PROCESSING FOIA REQUESTS

29. Total amount of fees collected by public body.....0.....

### PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA

30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act .....0.....

### QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT

Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, “[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act].”

*The Deputy Mayor for Operations and Infrastructure (DMOI) is a newly created agency effectively opening its doors on March 17, 2019 with the appointment of Lucinda Babers as Deputy Mayor. DMOI owns no documents for any of the agencies within its cluster. DMOI has received no FOIA requests as of the filing of this report.*



Agency Name

DMPED

Annual Freedom of Information Act Report for Fiscal Year 2019  
October 1, 2018 through September 30, 2019

FOIA Officer Reporting Erika Satterlee/Courtney Jefferson

PROCESSING OF FOIA REQUESTS

1. Number of FOIA requests received during reporting period.....37
2. Number of FOIA requests pending on October 1, 2018.....26.....
3. Number of FOIA requests pending on September 30, 2019.....42.....
4. The average number of days unfilled requests have been pending before each public body as of September 30, 2019 .....16.....

DISPOSITION OF FOIA REQUESTS

5. Number of requests granted, in whole.....3
6. Number of requests granted, in part, denied, in part.....7
7. Number of requests denied, in whole.....11
8. Number of requests withdrawn.....0
9. Number of requests referred or forwarded to other public bodies.....0
10. Other disposition .....0

NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION

11. Exemption 1 - D.C. Official Code § 2-534(a)(1).....4
12. Exemption 2 - D.C. Official Code § 2-534(a)(2).....2
13. Exemption 3 - D.C. Official Code § 2-534(a)(3)
  - Subcategory (A).....0
  - Subcategory (B).....0
  - Subcategory (C).....0
  - Subcategory (D).....0
  - Subcategory (E).....0
  - Subcategory (F) .....0
14. Exemption 4 - D.C. Official Code § 2-534(a)(4) .....3
15. Exemption 5 - D.C. Official Code § 2-534(a)(5).....0

16. Exemption 6 - D.C. Official Code § 2-534(a)(6)	
Subcategory (A).....	0
Subcategory (B).....	0
17. Exemption 7 - D.C. Official Code § 2-534(a)(7).....	0
18. Exemption 8 - D.C. Official Code § 2-534(a)(8).....	0
19. Exemption 9 - D.C. Official Code § 2-534(a)(9).....	0
20. Exemption 10 - D.C. Official Code § 2-534(a)(10).....	0
21. Exemption 11 - D.C. Official Code § 2-534(a)(11).....	0
22. Exemption 12 - D.C. Official Code § 2-534(a)(12).....	0

<b>TIME-FRAMES FOR PROCESSING FOIA REQUESTS</b>
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23. Number of FOIA requests processed within 15 days.....	11
24. Number of FOIA requests processed between 16 and 25 days.....	5.....
25. Number of FOIA requests processed in 26 days or more.....	5
26. Median number of days to process FOIA Requests.....	14

<b>RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS</b>
--

27. Number of staff hours devoted to processing FOIA requests.....	1,560.....
28. Total dollar amount expended by public body for processing FOIA requests...	\$72,048.75...

<b>FEES FOR PROCESSING FOIA REQUESTS</b>
--

29. Total amount of fees collected by public body.....	\$0.00
--	--------

<b>PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA</b>
---

30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act.....	0
---	---

<b>QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT</b>
---

Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, “[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act].”

A majority of DMPED’s FOIA requests received are for email searches which, even after work by the FOIA officer with the requester to narrow the scope, often include thousands of emails and take significant amounts of time to complete. Often for large email searches, the agency must request extensions, sometimes for weeks or even months, to complete the review. This makes it challenging to comply with the statutory timeframe.

Agency Name

D.C. Department of Motor Vehicles

Annual Freedom of Information Act Report for Fiscal Year 2019  
October 1, 2018 through September 30, 2019

FOIA Officer Reporting Ariel Reed

PROCESSING OF FOIA REQUESTS

1. Number of FOIA requests received during reporting period .....	92
2. Number of FOIA requests pending on October 1, 2018.....	7
3. Number of FOIA requests pending on September 30, 2019.....	6
4. The average number of days unfilled requests have been pending before each public body as of September 30, 2019 .....	10

DISPOSITION OF FOIA REQUESTS

5. Number of requests granted, in whole.....	36
6. Number of requests granted, in part, denied, in part.....	15
7. Number of requests denied, in whole.....	32
8. Number of requests withdrawn.....	0
9. Number of requests referred or forwarded to other public bodies.....	1
10. Other disposition .....	9

NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION

11. Exemption 1 - D.C. Official Code § 2-534(a)(1).....	0
12. Exemption 2 - D.C. Official Code § 2-534(a)(2).....	6
13. Exemption 3 - D.C. Official Code § 2-534(a)(3)	
Subcategory (A).....	0
Subcategory (B).....	0
Subcategory (C) .....	0
Subcategory (D) .....	0
Subcategory (E) .....	0
Subcategory (F) .....	0
14. Exemption 4 - D.C. Official Code § 2-534(a)(4) .....	1
15. Exemption 5 - D.C. Official Code § 2-534(a)(5).....	0

16. Exemption 6 - D.C. Official Code § 2-534(a)(6)	
Subcategory (A).....	7
Subcategory (B).....	0
17. Exemption 7 - D.C. Official Code § 2-534(a)(7).....	0
18. Exemption 8 - D.C. Official Code § 2-534(a)(8).....	0
19. Exemption 9 - D.C. Official Code § 2-534(a)(9).....	0
20. Exemption 10 - D.C. Official Code § 2-534(a)(10).....	0
21. Exemption 11 - D.C. Official Code § 2-534(a)(11).....	0
22. Exemption 12 - D.C. Official Code § 2-534(a)(12).....	0

<b>TIME-FRAMES FOR PROCESSING FOIA REQUESTS</b>
---

23. Number of FOIA requests processed within 15 days.....	80
24. Number of FOIA requests processed between 16 and 25 days.....	12
25. Number of FOIA requests processed in 26 days or more.....	1
26. Median number of days to process FOIA Requests.....	11

<b>RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS</b>
--

27. Number of staff hours devoted to processing FOIA requests.....	40
28. Total dollar amount expended by public body for processing FOIA requests.....	\$2,111.68

<b>FEES FOR PROCESSING FOIA REQUESTS</b>
--

29. Total amount of fees collected by public body.....	\$0
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<b>PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA</b>
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30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act.....	0
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<b>QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT</b>
---

Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, “[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act].”

David M. Glasser and Ariel Reed were FOIA Officers for the FY 2019 reporting period. Compliance was good this year. The FOIA Officers have a good working relationship with the agency officials that most often assist in responding to FOIA requests. The DMV was able to respond within the initial 15-day period for a majority of the FOIA requests. Only one FOIA request, which required a report be generated, took an extended period of time. In cases in which the 15-day response time was impossible a letter was sent to the requester. There were a number of requests for information and explanations not contained in DMV records. The Department continued to receive requests for privileged information unique to motor vehicles, protected by federal and local statutes.

Agency Name

Department of Corrections

Annual Freedom of Information Act Report for Fiscal Year 2019

October 1, 2018 through September 30, 2019

FOIA Officer Reporting Oluwasegun Obebe

PROCESSING OF FOIA REQUESTS

1. Number of FOIA requests received during reporting period.....	766
2. Number of FOIA requests pending on October 1, 2018.....	22
3. Number of FOIA requests pending on September 30, 2019.....	31
4. The average number of days unfilled requests have been pending before each public body as of September 30, 2019 .....	7

DISPOSITION OF FOIA REQUESTS

5. Number of requests granted, in whole.....	568
6. Number of requests granted, in part, denied, in part.....	4
7. Number of requests denied, in whole.....	10
8. Number of requests withdrawn.....	65
9. Number of requests referred or forwarded to other public bodies.....	33
10. Other disposition .....	77

NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION

11. Exemption 1 - D.C. Official Code § 2-534(a)(1).....	0
12. Exemption 2 - D.C. Official Code § 2-534(a)(2).....	10
13. Exemption 3 - D.C. Official Code § 2-534(a)(3)	
Subcategory (A).....	4
Subcategory (B).....	4
Subcategory (C) .....	5
Subcategory (D) .....	2
Subcategory (E) .....	1
Subcategory (F) .....	1
14. Exemption 4 - D.C. Official Code § 2-534(a)(4) .....	1
15. Exemption 5 - D.C. Official Code § 2-534(a)(5).....	0

16. Exemption 6 - D.C. Official Code § 2-534(a)(6)	
Subcategory (A).....	0
Subcategory (B).....	0
17. Exemption 7 - D.C. Official Code § 2-534(a)(7).....	0
18. Exemption 8 - D.C. Official Code § 2-534(a)(8).....	0
19. Exemption 9 - D.C. Official Code § 2-534(a)(9).....	0
20. Exemption 10 - D.C. Official Code § 2-534(a)(10).....	0
21. Exemption 11 - D.C. Official Code § 2-534(a)(11).....	0
22. Exemption 12 - D.C. Official Code § 2-534(a)(12).....	0

<b>TIME-FRAMES FOR PROCESSING FOIA REQUESTS</b>
---

23. Number of FOIA requests processed within 15 days.....	704
24. Number of FOIA requests processed between 16 and 25 days.....	3
25. Number of FOIA requests processed in 26 days or more.....	6
26. Median number of days to process FOIA Requests.....	15

<b>RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS</b>
--

27. Number of staff hours devoted to processing FOIA requests.....	2400
28. Total dollar amount expended by public body for processing FOIA requests.....	105,000

<b>FEES FOR PROCESSING FOIA REQUESTS</b>
--

29. Total amount of fees collected by public body.....	
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<b>PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA</b>
---

30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act.....	0
---	---

<b>QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT</b>
---

Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, “[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act].”

In completing the category of “time-frames for processing FOIA request,” (items 23 through 26), we only considered the total of 713 requests that were submitted directly to the agency and not the additional 53 that were submitted via FOIAXpress.

**Agency Name**

**Department of Energy & Environment**

**Annual Freedom of Information Act Report for Fiscal Year 2019  
October 1, 2018 through September 30, 2019**

**FOIA Officer Reporting Ibrahim Bullo**

**PROCESSING OF FOIA REQUESTS**

1. Number of FOIA requests received during reporting period .....	648
2. Number of FOIA requests pending on October 1, 2018.....	28
3. Number of FOIA requests pending on September 30, 2019.....	41
4. The average number of days unfilled requests have been pending before each public body as of September 30, 2019 .....	11

**DISPOSITION OF FOIA REQUESTS**

5. Number of requests granted, in whole.....	619
6. Number of requests granted, in part, denied, in part.....	11
7. Number of requests denied, in whole.....	0
8. Number of requests withdrawn.....	2
9. Number of requests referred or forwarded to other public bodies.....	0
10. Other disposition .....	3

**NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION**

11. Exemption 1 - D.C. Official Code § 2-534(a)(1).....	1
12. Exemption 2 - D.C. Official Code § 2-534(a)(2).....	9
13. Exemption 3 - D.C. Official Code § 2-534(a)(3)	
Subcategory (A).....	0
Subcategory (B).....	0
Subcategory (C) .....	0
Subcategory (D) .....	2
Subcategory (E) .....	0
Subcategory (F) .....	0
14. Exemption 4 - D.C. Official Code § 2-534(a)(4) .....	4
15. Exemption 5 - D.C. Official Code § 2-534(a)(5).....	0

16. Exemption 6 - D.C. Official Code § 2-534(a)(6)	
Subcategory (A).....	3
Subcategory (B).....	0
17. Exemption 7 - D.C. Official Code § 2-534(a)(7).....	0
18. Exemption 8 - D.C. Official Code § 2-534(a)(8).....	0
19. Exemption 9 - D.C. Official Code § 2-534(a)(9).....	0
20. Exemption 10 - D.C. Official Code § 2-534(a)(10).....	0
21. Exemption 11 - D.C. Official Code § 2-534(a)(11).....	0
22. Exemption 12 - D.C. Official Code § 2-534(a)(12).....	0

<b>TIME-FRAMES FOR PROCESSING FOIA REQUESTS</b>
---

23. Number of FOIA requests processed within 15 days.....	517
24. Number of FOIA requests processed between 16 and 25 days.....	86
25. Number of FOIA requests processed in 26 days or more.....	45
26. Median number of days to process FOIA Requests.....	10

<b>RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS</b>
--

27. Number of staff hours devoted to processing FOIA requests.....	2550
28. Total dollar amount expended by public body for processing FOIA requests.....	\$88,459

<b>FEES FOR PROCESSING FOIA REQUESTS</b>
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29. Total amount of fees collected by public body.....	\$3,675
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<b>PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA</b>
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30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act.....	0
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<b>QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT</b>
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Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, “[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act].”

As has been the case for many years, the vast majority of FOIA requests received by DOEE are seeking simple records, such as underground storage tank or hazardous waste files. The turnaround time on these requests is minimal, hence the relatively low median number of days to process requests. However, DOEE also received a large number of FOIA requests that required either an OCTO email search request and/or review by the Office of General Counsel prior to release. Both of these processes take a significant amount of time, which often pushes the response time beyond 25 days. DOEE makes an effort to communicate with requesters about an estimated delivery date, particularly if it goes beyond the 25 day mark.



**DEPARTMENT OF EMPLOYMENT SERVICES**

**Annual Freedom of Information Act Report for Fiscal Year 2019  
October 1, 2018 through September 30, 2019**

**FOIA Officer Reporting TONYA ROBINSON**

<b>PROCESSING OF FOIA REQUESTS</b>
------------------------------------

1. Number of FOIA requests received during reporting period.....	542
2. Number of FOIA requests pending on October 1, 2018.....	25
3. Number of FOIA requests pending on September 30, 2019.....	32
4. The average number of days unfilled requests have been pending before each public body as of September 30, 2019 .....	8

<b>DISPOSITION OF FOIA REQUESTS</b>
-------------------------------------

5. Number of requests granted, in whole.....	423
6. Number of requests granted, in part, denied, in part.....	37
7. Number of requests denied, in whole.....	64
8. Number of requests withdrawn.....	11
9. Number of requests referred or forwarded to other public bodies.....	20*
10. Other disposition .....	0

\*Please note that this number is included in the denied, in whole number.

<b>NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION</b>
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11. Exemption 1 - D.C. Official Code § 2-534(a)(1).....	0
12. Exemption 2 - D.C. Official Code § 2-534(a)(2).....	10
13. Exemption 3 - D.C. Official Code § 2-534(a)(3)	
Subcategory A).....	0
Subcategory(B).....	0
Subcategory(C) .....	0
Subcategory (D) .....	0
Subcategory (E) .....	0
Subcategory (F) .....	0
14. Exemption 4 - D.C. Official Code § 2-534(a)(4) .....	0
15. Exemption 5 - D.C. Official Code § 2-534(a)(5) .....	0

16. Exemption 6 - D.C. Official Code § 2-534(a)(6)	
Subcategory	
(A).....	0
Subcategory (B).....	0
17. Exemption 7 - D.C. Official Code § 2-534(a)(7) .....	0
18. Exemption 8 - D.C. Official Code § 2-534(a)(8) .....	0
19. Exemption 9 - D.C. Official Code § 2-534(a)(9) .....	0
20. Exemption 10 - D.C. Official Code § 2-534(a)(10).....	0
21. Exemption 11 - D.C. Official Code § 2-534(a)(11) .....	0
22. Exemption 12 - D.C. Official Code § 2-534(a)(12).....	0

<b>TIME-FRAMES FOR PROCESSING FOIA REQUESTS</b>
---

23. Number of FOIA requests processed within 15 days.....	497
24. Number of FOIA requests processed between 16 and 25 days.....	33
25. Number of FOIA requests processed in 26 days or more.....	5
26. Median number of days to process FOIA Requests.....	8

<b>RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS</b>
--

27. Number of staff hours devoted to processing FOIA requests.....	3000
28. Total dollar amount expended by public body for processing FOIA requests.....	\$721.00

<b>FEES FOR PROCESSING FOIA REQUESTS</b>
--

29. Total amount of fees collected by public body.....	\$103.00
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<b>PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA</b>
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30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act.....	0
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<b>QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT</b>
---

Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, “[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act].”

Agency Name

DPR FY19 Freedom of Information Act Report

Annual Freedom of Information Act Report for Fiscal Year 2019

October 1, 2018 through September 30, 2019

FOIA Officer Reporting Jamarj Johnson

PROCESSING OF FOIA REQUESTS

1. Number of FOIA requests received during reporting period .....	21
2. Number of FOIA requests pending on October 1, 2018.....	9
3. Number of FOIA requests pending on September 30, 2019.....	3
4. The average number of days unfilled requests have been pending before each public body as of September 30, 2019 .....	24

DISPOSITION OF FOIA REQUESTS

5. Number of requests granted, in whole.....	10
6. Number of requests granted, in part, denied, in part.....	10
7. Number of requests denied, in whole.....	0
8. Number of requests withdrawn.....	0
9. Number of requests referred or forwarded to other public bodies.....	0
10. Other disposition .....	7

NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION

11. Exemption 1 - D.C. Official Code § 2-534(a)(1).....	0
12. Exemption 2 - D.C. Official Code § 2-534(a)(2).....	10
13. Exemption 3 - D.C. Official Code § 2-534(a)(3)	
Subcategory (A).....	0
Subcategory (B).....	0
Subcategory (C) .....	0
Subcategory (D) .....	0
Subcategory (E) .....	1
Subcategory (F) .....	0
14. Exemption 4 - D.C. Official Code § 2-534(a)(4) .....	1
15. Exemption 5 - D.C. Official Code § 2-534(a)(5).....	0

16. Exemption 6 - D.C. Official Code § 2-534(a)(6)	
Subcategory (A).....	0
Subcategory (B).....	0
17. Exemption 7 - D.C. Official Code § 2-534(a)(7).....	0
18. Exemption 8 - D.C. Official Code § 2-534(a)(8).....	0
19. Exemption 9 - D.C. Official Code § 2-534(a)(9).....	0
20. Exemption 10 - D.C. Official Code § 2-534(a)(10).....	0
21. Exemption 11 - D.C. Official Code § 2-534(a)(11).....	0
22. Exemption 12 - D.C. Official Code § 2-534(a)(12).....	0

<b>TIME-FRAMES FOR PROCESSING FOIA REQUESTS</b>
---

23. Number of FOIA requests processed within 15 days.....	8
24. Number of FOIA requests processed between 16 and 25 days.....	6
25. Number of FOIA requests processed in 26 days or more.....	13
26. Median number of days to process FOIA Requests.....	22

<b>RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS</b>
--

27. Number of staff hours devoted to processing FOIA requests.....	900
28. Total dollar amount expended by public body for processing FOIA requests.....	N/A

<b>FEES FOR PROCESSING FOIA REQUESTS</b>
--

29. Total amount of fees collected by public body.....	N/A
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<b>PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA</b>
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30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act .....	0
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<b>QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT</b>
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Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, “[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act].”

This year DPR continued the trend of receiving large voluminous FOIA requests that require more than the 15 business days to process. While smaller requests are often handled in less than the 15 day period these large requests often require extensive time to process, review and search for documents. A change in the statutory time an agency has to respond to requests is sorely needed. Several voluminous request responses span several weeks or months in order to provide a full response. This is made worst by the fact that many requestors are unaware of the material they are really seeking. This requires the FOIA officer to reach out to requestors to obtain clarification about a requests at several times during the process, which will often result in a delay as FOIA officer has a limited amount of time to work on requests each week. Overall however, DPR did achieve a better response rate this year for this FOIA fiscal year.

Agency Name

DPW

Annual Freedom of Information Act Report for Fiscal Year 2019

October 1, 2018 through September 30, 2019

FOIA Officer Reporting Gehrrie D. Bellamy-Seaforth

PROCESSING OF FOIA REQUESTS

1. Number of FOIA requests received during reporting period.....106.....
2. Number of FOIA requests pending on October 1, 2018.....7.....
3. Number of FOIA requests pending on September 30, 2019... 86.....
4. The average number of days unfilled requests have been pending before each public body as of September 30, 2019 .....7.....

DISPOSITION OF FOIA REQUESTS

5. Number of requests granted, in whole.....40.....
6. Number of requests granted, in part, denied, in part.....4.....
7. Number of requests denied, in whole...4.....
8. Number of requests withdrawn.....0.....
9. Number of requests referred or forwarded to other public bodies....2.....
10. Other disposition .....36.....

NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION

11. Exemption 1 - D.C. Official Code § 2-534(a)(1).....0.....
12. Exemption 2 - D.C. Official Code § 2-534(a)(2)....4.....
13. Exemption 3 - D.C. Official Code § 2-534(a)(3)
  - Subcategory (A).....0.....
  - Subcategory (B).....0.....
  - Subcategory (C) .....0.....
  - Subcategory (D) .....0.....
  - Subcategory (E) .....0.....
  - Subcategory (F) .....0.....
14. Exemption 4 - D.C. Official Code § 2-534(a)(4) ....0.....
15. Exemption 5 - D.C. Official Code § 2-534(a)(5).....0.....

16. Exemption 6 - D.C. Official Code § 2-534(a)(6)  
     Subcategory (A).....0.....  
     Subcategory (B).....0.....
17. Exemption 7 - D.C. Official Code § 2-534(a)(7).....0.....
18. Exemption 8 - D.C. Official Code § 2-534(a)(8).....0.....
19. Exemption 9 - D.C. Official Code § 2-534(a)(9).....0.....
20. Exemption 10 - D.C. Official Code § 2-534(a)(10).....0.....
21. Exemption 11 - D.C. Official Code § 2-534(a)(11).....0.....
22. Exemption 12 - D.C. Official Code § 2-534(a)(12).....0.....

<b>TIME-FRAMES FOR PROCESSING FOIA REQUESTS</b>
---

23. Number of FOIA requests processed within 15 days.....86.....
24. Number of FOIA requests processed between 16 and 25 days 0.....
25. Number of FOIA requests processed in 26 days or more.....0.....
26. Median number of days to process FOIA Requests.....13.5.....

<b>RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS</b>
--

27. Number of staff hours devoted to processing FOIA requests.....176.....
28. Total dollar amount expended by public body for processing FOIA requests.....0.....

<b>FEES FOR PROCESSING FOIA REQUESTS</b>
--

29. Total amount of fees collected by public body.....0.....

<b>PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA</b>
---

30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act.....0.....

<b>QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT</b>
---

Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, “[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act].”

The data gathered for this response was extrapolated from the FOIAXpress Annual Report for October 1, 2018 thru September 30, 2019. We found that while DPW processed and granted over 40 requests, 34 additional requests were deemed non-responsive due to no records found within the Agency. Therefore, it appears that many of the FOIA requests are submitted to DPW even though we do not have access to the requested information.

DSLBD

Annual Freedom of Information Act Report for Fiscal Year 2019  
October 1, 2018 through September 30, 2019

FOIA Officer Reporting Brett Allen

PROCESSING OF FOIA REQUESTS

1. Number of FOIA requests received during reporting period.....15 .....
2. Number of FOIA requests pending on October 1, 2018.....0.....
3. Number of FOIA requests pending on September 30, 2019.....0.....
4. The average number of days unfilled requests have been pending before each public body as of September 30, 2019 .....0.....

DISPOSITION OF FOIA REQUESTS

5. Number of requests granted, in whole.....3.....
6. Number of requests granted, in part, denied, in part.....7.....
7. Number of requests denied, in whole.....5.....
8. Number of requests withdrawn.....0.....
9. Number of requests referred or forwarded to other publicbodies.....0.....
10. Other disposition .....0.....

NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION

11. Exemption 1 - D.C. Official Code § 2-534(a)(1).....6.....
12. Exemption 2 - D.C. Official Code § 2-534(a)(2).....5.....
13. Exemption 3 - D.C. Official Code § 2-534(a)(3)      0
  - Subcategory (A).....0.....
  - Subcategory (B).....0.....
  - Subcategory (C) .....0.....
  - Subcategory (D) .....0.....
  - Subcategory (E) .....0.....
  - Subcategory (F) .....0.....
14. Exemption 4 - D.C. Official Code § 2-534(a)(4) .....2.....
15. Exemption 5 - D.C. Official Code § 2-534(a)(5).....0.....

16. Exemption 6 - D.C. Official Code § 2-534(a)(6) 0  
     Subcategory (A).....0.....  
     Subcategory (B).....0.....
17. Exemption 7 - D.C. Official Code § 2-534(a)(7)..... 0 .....
18. Exemption 8 - D.C. Official Code § 2-534(a)(8)..... 0 .....
19. Exemption 9 - D.C. Official Code § 2-534(a)(9)..... 0 .....
20. Exemption 10 - D.C. Official Code § 2-534(a)(10)..... 0 .....
21. Exemption 11 - D.C. Official Code § 2-534(a)(11)..... 0 .....
22. Exemption 12 - D.C. Official Code § 2-534(a)(12)..... 0 .....

<b>TIME-FRAMES FOR PROCESSING FOIA REQUESTS</b>
---

23. Number of FOIA requests processed within 15 days.....14.....
24. Number of FOIA requests processed between 16 and 25 days.....1.....
25. Number of FOIA requests processed in 26 days or more.....0.....
26. Median number of days to process FOIA Requests.....15.....

<b>RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS</b>
--

27. Number of staff hours devoted to processing FOIA requests: Approx 20 hrs.....
28. Total dollar amount expended by public body for processing FOIA requests.....\$1,188.00.....

<b>FEES FOR PROCESSING FOIA REQUESTS</b>
--

29. Total amount of fees collected by public body.....0.....

<b>PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA</b>
---

30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act.....0....

<b>QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT</b>
---

Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, “[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act].”

DSLBD experienced a uptick in FOIA requests in FY19 due to Sports Wagering. Most sought voluminous CBE documents and emails.



**Agency Name**

Department of Youth Rehabilitation Services (DYRS)

**Annual Freedom of Information Act Report for Fiscal Year 2019  
October 1, 2018 through September 30, 2019**

**FOIA Officer Reporting** Adam Aljoburi

**PROCESSING OF FOIA REQUESTS**

1. Number of FOIA requests received during reporting period .....10.....
2. Number of FOIA requests pending on October 1, 2018.....2.....
3. Number of FOIA requests pending on September 30, 2019.....0.....
4. The average number of days unfilled requests have been pending before each public body as of September 30, 2019 .....NA.....

**DISPOSITION OF FOIA REQUESTS**

5. Number of requests granted, in whole.....9.....
6. Number of requests granted, in part, denied, in part.....0.....
7. Number of requests denied, in whole.....3.....
8. Number of requests withdrawn.....0.....
9. Number of requests referred or forwarded to other public bodies.....0.....
10. Other disposition .....0.....

**NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION**

11. Exemption 1 - D.C. Official Code § 2-534(a)(1)...0.....
12. Exemption 2 - D.C. Official Code § 2-534(a)(2)...3.....
13. Exemption 3 - D.C. Official Code § 2-534(a)(3)
  - Subcategory (A).....0.....
  - Subcategory (B).....0.....
  - Subcategory (C) .....0.....
  - Subcategory (D).....0.....
  - Subcategory (E) .....0.....
  - Subcategory (F) .....0.....
14. Exemption 4 - D.C. Official Code § 2-534(a)(4) ...0.....
15. Exemption 5 - D.C. Official Code § 2-534(a)(5)...0.....

16. Exemption 6 - D.C. Official Code § 2-534(a)(6)  
    Subcategory (A).....0.....  
    Subcategory (B).....0.....
17. Exemption 7 - D.C. Official Code § 2-534(a)(7)...0.....
18. Exemption 8 - D.C. Official Code § 2-534(a)(8)...0.....
19. Exemption 9 - D.C. Official Code § 2-534(a)(9)...0.....
20. Exemption 10 - D.C. Official Code § 2-534(a)(10)...0.....
21. Exemption 11 - D.C. Official Code § 2-534(a)(11)...0.....
22. Exemption 12 - D.C. Official Code § 2-534(a)(12)...0.....

<b>TIME-FRAMES FOR PROCESSING FOIA REQUESTS</b>
---

23. Number of FOIA requests processed within 15 days...8.....
24. Number of FOIA requests processed between 16 and 25 days...2.....
25. Number of FOIA requests processed in 26 days or more...2.....
26. Median number of days to process FOIA Requests.....9.....

<b>RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS</b>
--

27. Number of staff hours devoted to processing FOIA requests...40.....
28. Total dollar amount expended by public body for processing FOIA requests...\$1923.....

<b>FEES FOR PROCESSING FOIA REQUESTS</b>
--

29. Total amount of fees collected by public body...\$0.....

<b>PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA</b>
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30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act ...0.....

<b>QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT</b>
---

Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, “[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act].”

*The agency received 10 new FOIA requests during FY19 and was able to comply with all but three of these requests. The three requests that were exempt from disclosure were due to the requestor asking for confidential youth information.*

**Agency Name**

Executive Office of the Mayor

**Annual Freedom of Information Act Report for Fiscal Year 2019**

**October 1, 2018 through September 30, 2019**

**FOIA Officer Reporting Grant Tanenbaum**

**PROCESSING OF FOIA REQUESTS**

1. Number of FOIA requests received during reporting period.....	122
2. Number of FOIA requests pending on October 1, 2018.....	20
3. Number of FOIA requests pending on September 30, 2019.....	26
4. The average number of days unfilled requests have been pending before each public body as of September 30, 2019 .....	37

**DISPOSITION OF FOIA REQUESTS**

5. Number of requests granted, in whole.....	13
6. Number of requests granted, in part, denied, in part.....	31
7. Number of requests denied, in whole.....	4
8. Number of requests withdrawn.....	10
9. Number of requests referred or forwarded to other public bodies.....	14
10. Other disposition .....	44

**NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION**

11. Exemption 1 - D.C. Official Code § 2-534(a)(1).....	0
12. Exemption 2 - D.C. Official Code § 2-534(a)(2).....	25
13. Exemption 3 - D.C. Official Code § 2-534(a)(3)	
Subcategory (A).....	0
Subcategory (B).....	0
Subcategory (C) .....	0
Subcategory (D) .....	0
Subcategory (E) .....	0
Subcategory (F) .....	0
14. Exemption 4 - D.C. Official Code § 2-534(a)(4) .....	5
15. Exemption 5 - D.C. Official Code § 2-534(a)(5).....	0

16. Exemption 6 - D.C. Official Code § 2-534(a)(6)	
Subcategory (A).....	0
Subcategory (B).....	0
17. Exemption 7 - D.C. Official Code § 2-534(a)(7).....	0 18.
Exemption 8 - D.C. Official Code § 2-534(a)(8).....	0 19.
Exemption 9 - D.C. Official Code § 2-534(a)(9).....	0 20.
Exemption 10 - D.C. Official Code § 2-534(a)(10).....	0 21.
Exemption 11 - D.C. Official Code § 2-534(a)(11).....	0 22.
Exemption 12 - D.C. Official Code § 2-534(a)(12).....	0

<b>TIME-FRAMES FOR PROCESSING FOIA REQUESTS</b>
---

23. Number of FOIA requests processed within 15 days.....	47
24. Number of FOIA requests processed between 16 and 25 days.....	31
25. Number of FOIA requests processed in 26 days or more.....	38
26. Median number of days to process FOIA Requests.....	22

<b>RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS</b>
--

27. Number of staff hours devoted to processing FOIA requests.....	1,040
28. Total dollar amount expended by public body for processing FOIA requests.....	\$45,861

<b>FEES FOR PROCESSING FOIA REQUESTS</b>
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29. Total amount of fees collected by public body.....	\$0
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<b>PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA</b>
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30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act.....	0
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<b>QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT</b>
---

Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, “[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act].”

Agency Name

Fire and Emergency Medical Services (FEMS)

Annual Freedom of Information Act Report for Fiscal Year 2019

October 1, 2018 through September 30, 2019

FOIA Officer Reporting \_\_\_\_\_

<b>PROCESSING OF FOIA REQUESTS</b>
------------------------------------

1. Number of FOIA requests received during reporting period..... 1109
2. Number of FOIA requests pending on October 1, 2018..... 35
3. Number of FOIA requests pending on September 30, 2019..... 28
4. The average number of days unfilled requests have been pending before each public body as of September 30, 2019 ..... 20

<b>DISPOSITION OF FOIA REQUESTS</b>
-------------------------------------

5. Number of requests granted, in whole.....555
6. Number of requests granted, in part, denied, in part..... 2
7. Number of requests denied, in whole.....13
8. Number of requests withdrawn.....11
9. Number of requests referred or forwarded to other public bodies.....0
10. Other disposition .....542

<b>NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION</b>
--

11. Exemption 1 - D.C. Official Code § 2-534(a)(1).....0
12. Exemption 2 - D.C. Official Code § 2-534(a)(2).....8
13. Exemption 3 - D.C. Official Code § 2-534(a)(3)
  - Subcategory (A).....5
  - Subcategory (B).....0
  - Subcategory (C) .....0
  - Subcategory (D) .....0
  - Subcategory (E) ..... 2
  - Subcategory (F) .....0
14. Exemption 4 - D.C. Official Code § 2-534(a)(4) .....0
15. Exemption 5 - D.C. Official Code § 2-534(a)(5).....0

16. Exemption 6 - D.C. Official Code § 2-534(a)(6)	
Subcategory (A).....	1
Subcategory (B).....	0
17. Exemption 7 - D.C. Official Code § 2-534(a)(7).....	0
18. Exemption 8 - D.C. Official Code § 2-534(a)(8).....	0
19. Exemption 9 - D.C. Official Code § 2-534(a)(9).....	0
20. Exemption 10 - D.C. Official Code § 2-534(a)(10).....	0
21. Exemption 11 - D.C. Official Code § 2-534(a)(11).....	0
22. Exemption 12 - D.C. Official Code § 2-534(a)(12).....	0

<b>TIME-FRAMES FOR PROCESSING FOIA REQUESTS</b>
---

23. Number of FOIA requests processed within 15 days.....	966
24. Number of FOIA requests processed between 16 and 25 days.....	37
25. Number of FOIA requests processed in 26 days or more.....	39
26. Median number of days to process FOIA Requests.....	38

<b>RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS</b>
--

27. Number of staff hours devoted to processing FOIA requests.....	
28. Total dollar amount expended by public body for processing FOIA requests.....	7029.45

<b>FEES FOR PROCESSING FOIA REQUESTS</b>
--

29. Total amount of fees collected by public body.....	\$8,674
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<b>PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA</b>
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30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act.....	0
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<b>QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT</b>
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Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, “[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act].”

FEMS received 1116 FOIA requests during FY 2019, and satisfied those requests consistent with the requirements of the statute. Our Annual Freedom of Information Act Report for Fiscal Year 2019 incorporates data from the attached FOIA Annual Report covering the period 10-1-2018 through 9-30-2019.

# **FOIA ANNUAL REPORT**

**FOR**  
10/01/2018  
**THROUGH**  
09/30/2019

Monday, January 13, 2020

The following **Annual Freedom of Information Act** report covers  
the  
Period 10/01/2018, through 09/30/2019, as required by 5 U.S.C. 552.

## **I. BASIC INFORMATION REGARDING REPORT**

1. Provide name, title, address, and telephone number of person(s) to be contacted with questions about the Report.
2. Provide an electronic link for access to the Report on the agency Web site.
3. Explain how to obtain a copy of the Report in paper form.

## **II. MAKING A FOIA REQUEST**

1. Provide names, addresses, and telephone numbers of all individual agency components that receive FOIA requests.
2. Provide a brief description of why some requests are not granted and an overview of certain general categories of the agency's records to which the FOIA exemptions apply.

## **III. ACRONYMS, DEFINITIONS, AND EXEMPTIONS**

1. Provide any agency-specific acronyms or terms used in this Report.
2. Include the following definitions of terms used in this Report:
  - a. **Administrative Appeal** - a request to a federal agency asking that it review at a higher administrative level a FOIA determination made by the agency at the initial request level.
  - b. **Average Number** - the number obtained by dividing the sum of a group of numbers by the quantity of numbers in the group. For example, of 3, 7, and 14, the average number is 8.

- c. **Backlog** - the number of requests or administrative appeals that are pending at an agency at the end of the fiscal year that are beyond the statutory time period for a response.
- d. **Component** - for agencies that process requests on a decentralized basis, a "component" is an entity, also sometimes referred to as an Office, Division, Bureau, Center, or Directorate, within the agency that processes FOIA requests. The FOIA now requires that agencies include in their Annual FOIA Report data for both the agency overall and for each principal component of the agency.
- e. **Consultation** - the procedure whereby the agency responding to a FOIA request first forwards a record to another agency for its review because that other agency has an interest in the document. Once the agency in receipt of the consultation finishes its review of the record, it responds back to the agency that forwarded it. That agency, in turn, will then respond to the FOIA requester.
- f. **Exemption 3 Statute** - a federal statute that exempts information from disclosure and which the agency relies on to withhold information under subsection (b)(3) of the FOIA.
- g. **FOIA Request** - a FOIA request is generally a request to a federal agency for access to records concerning another person (i.e., a "third-party" request), or concerning an organization, or a particular topic of interest. FOIA requests also include requests made by requesters seeking records concerning themselves (i.e., "first-party" requests) when those requesters are not subject to the Privacy Act, such as non-U.S. citizens. Moreover, because all first-party requesters should be afforded the benefit of both the access provisions of the FOIA as well as those of the Privacy Act, FOIA requests also include any first-party requests where an agency determines that it must search beyond its Privacy Act "systems of records" or where a Privacy Act exemption applies, and the agency looks to FOIA to afford the greatest possible access. All requests which require the agency to utilize the FOIA in responding to the requester are included in this Report.

Additionally, a FOIA request includes records referred to the agency for processing and direct response to the requester. It does not, however, include records for which the agency has received a consultation from another agency. (Consultations are reported separately in Section XII of this Report.)

- h. **Full Grant** - an agency decision to disclose all records in full in response to a FOIA request.
- i. **Full Denial** - an agency decision not to release any records in response to a FOIA request because the records are exempt in their entireties under one or more of the FOIA exemptions, or because of a procedural reason, such as when no records could be located.
- j. **Median Number** - the middle, not average, number. For example, of



3, 7, and 14, the median number is 7.

- k. **Multi-Track Processing** - a system in which simple requests requiring relatively minimal review are placed in one processing track and more voluminous and complex requests are placed in one or more other tracks. Requests granted expedited processing are placed in yet another track. Requests in each track are processed on a first in/first out basis.
    - i. **Expedited Processing** - an agency will process a FOIA request on an expedited basis when a requester satisfies the requirements for expedited processing as set forth in the statute and in agency regulations.
    - ii. **Simple Request** - a FOIA request that an agency using multi-track processing places in its fastest (non-expedited) track based on the low volume and/or simplicity of the records requested.
    - iii. **Complex Request** - a FOIA request that an agency using multi-track processing places in a slower track based on the high volume and/or complexity of the records requested.
  - l. **Partial Grant/Partial Denial** - in response to a FOIA request, an agency decision to disclose portions of the records and to withhold other portions that are exempt under the FOIA, or to otherwise deny a portion of the request for a procedural reason.
  - m. **Pending Request or Pending Administrative Appeal** - a request or administrative appeal for which an agency has not taken final action in all respects.
  - n. **Perfected Request** - a request for records which reasonably describes such records and is made in accordance with published rules stating the time, place, fees (if any) and procedures to be followed.
  - o. **Processed Request or Processed Administrative Appeal** - a request or administrative appeal for which an agency has taken final action in all respects.
  - p. **Range in Number of Days** - the lowest and highest number of days to process requests or administrative appeals.
  - q. **Time Limits** - the time period in the statute for an agency to respond to a FOIA request (ordinarily twenty working days from receipt of a perfected FOIA request).
3. Include the following concise descriptions of the nine FOIA exemptions:
- a. **Exemption 1:** classified national defense and foreign relations information

- b. **Exemption 2:** internal agency rules and practices
- c. **Exemption 3:** information that is prohibited from disclosure by another federal law
- d. **Exemption 4:** trade secrets and other confidential business information
- e. **Exemption 5:** inter-agency or intra-agency communications that are protected by legal privileges
- f. **Exemption 6:** information involving matters of personal privacy
- g. **Exemption 7:** records or information compiled for law enforcement purposes, to the extent that the production of those records (A) could reasonably be expected to interfere with enforcement proceedings, (B) would deprive a person of a right to a fair trial or an impartial adjudication, (C) could reasonably be expected to constitute an unwarranted invasion of personal privacy, (D) could reasonably be expected to disclose the identity of a confidential source, (E) would disclose techniques and procedures for law enforcement investigations or prosecutions, or would disclose guidelines for law enforcement investigations or prosecutions, or (F) could reasonably be expected to endanger the life or physical safety of any individual
- h. **Exemption 8:** information relating to the supervision of financial institutions
- i. **Exemption 9:** geological information on wells

A. For Initial Requests				
Statute	Type of Information Withheld	Case Citation	Number of Times Relied upon per Component	Total Number of Times Relied upon by Agency

  

B. For Appeals				
Statute	Type of Information Withheld	Case Citation	Number of Times Relied upon per Component	Total Number of Times Relied upon by Agency

A. Received, Processed and Pending FOIA Requests				
	Number of Requests Pending as of Start of Fiscal Year	Number of Requests Received in Fiscal Year	Number of Requests Processed in Fiscal Year	Number of Requests Pending as of End of Fiscal Year
FEMS	35	1109	1116	28

	Number of Full Grants	Number of Partial Grants / Partial Denials	Number of Full Denials Based on Exemptions	Number of Full Denials Based on Reasons Other than Exemptions									TOTAL
				No Records	Request Referred to Another Agency	Request Withdrawn	Fee-Related Reason	Requested Records not Reasonably Described	Improper FOIA Request for Other Reason	Not Agency Record	Duplicate request	Other *Explain in chart below	
FEMS	555	2	13	427	-	11	1	4	28	7	68	-	1116

Component	Description of Other Reasons for Denials from Chart B (1) & Number of Times Those Reasons Were Relied upon	TOTAL
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2-53 4(a)(1)	2-53 4(a)(2)	2-53 4(a)(3)(A)(i)	2-53 4(a)(3)(A)(ii)	2-53 4(a)(3)(B)	2-53 4(a)(3)(C)	2-53 4(a)(3)(D)	2-53 4(a)(3)(E)	2-53 4(a)(3)(F)	2-53 4(a)(4)	2-53 4(a)(5)	2-53 4(a)(6)	2-53 4(a)(7)	2-53 4(a)(8)	2-53 4(a)(9)	2-53 4(a)(10)	2-53 4(a)(11)	2-53 4(a)(12)	2-53 4(a)(13)	2-53 4(a)(14)	DP (A (P (riv (er (Pri (va (cy (Prot	2-53 4(e)	2-53 4(a)(15)	2-53 4(a)(16)	2-53 4(a)(17)	2-53 4(a)(18)
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[illegible]

## VI. ADMINISTRATIVE APPEALS OF INITIAL DETERMINATIONS OF FOIA REQUESTS

#### A. Received, Processed and Pending Administrative Appeals

	Number of Appeals Pending as of Start of Fiscal Year	Number of Appeals Received in Fiscal Year	Number of Appeals Processed in Fiscal Year	Number of Appeals Pending as of End of Fiscal Year
FEMS	-	-	-	-

### B. Disposition of Administrative Appeals – All Processed Appeals

	Number Affirmed on Appeal	Number Partially Affirmed & Partially Reversed/Remanded on Appeal	Number Completely Reversed/Remanded on Appeal	Number of Appeals Closed for Other Reasons	TOTAL
FEMS	-	-	-	-	

**C.(1) Reasons for Denial on Appeal – Number of Times Exemptions Applied**

[illegible]

**C.(2) Reasons for Denial on Appeal – Reasons Other than Exemptions**

[illegible]

### C.(3) Reasons for Denial on Appeal – “Other” Reasons

Component	Description of Other Reasons for Denials from Chart C (2) & Number of Times Those Reasons Were Relied upon	TOTAL
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### C.(4) Response Time for Administrative Appeals

	SIMPLE				COMPLEX				EXPEDITED PROCESSING			
	Median Number of Days	Average Number of Days	Lowest Number of Days	Highest Number of Days	Median Number of Days	Average Number of Days	Lowest Number of Days	Highest Number of Days	Median Number of Days	Average Number of Days	Lowest Number of Days	Highest Number of Days
FEMS	-	-	-	-	-	-	-	-	-	-	-	-

C.(5) Ten Oldest Pending Administrative Appeals										
	10th Oldest Appeal and Number of Days Pending	9th	8th	7th	6th	5th	4th	3rd	2nd	Oldest Appeal and Number of Days Pending
FEMS										

## VII. FOIA REQUESTS: RESPONSE TIME FOR PROCESSED AND PENDING REQUESTS

A. Processed Requests – Response Time for All Processed Perfected Requests												
	SIMPLE				COMPLEX				EXPEDITED PROCESSING			
	Median Number of Days	Average Number of Days	Lowest Number of Days	Highest Number of Days	Median Number of Days	Average Number of Days	Lowest Number of Days	Highest Number of Days	Median Number of Days	Average Number of Days	Lowest Number of Days	Highest Number of Days
FEMS	6	7.78	<1	494	-	-	-	-	-	-	-	-

B. Processed Requests – Response Time for Perfected Requests in Which Information Was Granted												
	SIMPLE				COMPLEX				EXPEDITED PROCESSING			
	Median Number of Days	Average Number of Days	Lowest Number of Days	Highest Number of Days	Median Number of Days	Average Number of Days	Lowest Number of Days	Highest Number of Days	Median Number of Days	Average Number of Days	Lowest Number of Days	Highest Number of Days
FEMS	7	8.1	<1	39	-	-	-	-	-	-	-	-

C. Processed Requests – Response Time in Day Increments															
Simple Requests															
	< 1 Day	1-20 Days	21-40 Days	41-60 Days	61-80 Days	81-100 Days	101-120 Days	121-140 Days	141-160 Days	161-180 Days	181-200 Days	201-300 Days	301-400 Days	401+ Days	TOTAL
FEMS	79	966	37	-	-	-	-	-	-	-	-	-	-	2	1084
Complex Requests															
	< 1 Day	1-20 Days	21-40 Days	41-60 Days	61-80 Days	81-100 Days	101-120 Days	121-140 Days	141-160 Days	161-180 Days	181-200 Days	201-300 Days	301-400 Days	401+ Days	TOTAL
FEMS	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Requests Granted Expedited Processing															
	< 1 Day	1-20 Days	21-40 Days	41-60 Days	61-80 Days	81-100 Days	101-120 Days	121-140 Days	141-160 Days	161-180 Days	181-200 Days	201-300 Days	301-400 Days	401+ Days	TOTAL
FEMS	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-

D. Pending Requests – All Pending Perfected Requests									
	SIMPLE			COMPLEX			EXPEDITED PROCESSING		
	Number Pending	Median Number of Days	Average Number of Days	Number Pending	Median Number of Days	Average Number of Days	Number Pending	Median Number of Days	Average Number of Days
FEMS	26	15	27	-	-	-	-	-	-

E. Pending Requests – Ten Oldest Pending Perfected Requests										
	10th Oldest Request and Number of Days Pending	9th	8th	7th	6th	5th	4th	3rd	2nd	Oldest Request and Number of Days Pending
FEMS	09/06/2019 15	09/06/2019 43	09/05/2019 15	09/03/2019 15	08/29/2019 15	08/26/2019 81	08/26/2019 106	08/06/2019 66	08/02/2019 15	07/23/2019 32

## VIII. REQUESTS FOR EXPEDITED PROCESSING AND REQUESTS FOR FEE WAIVER

A. Requests for Expedited Processing					
	Number Granted	Number Denied	Median Number of Days to Adjudicate	Average Number of Days to Adjudicate	Number Adjudicated Within Ten Calendar Days
FEMS	-	-	-	-	-

B. Requests for Fee Waiver				
	Number Granted	Number Denied	Median Number of Days to Adjudicate	Average Number of Days to Adjudicate
FEMS	5	32	<1	2.43

## IX. FOIA PERSONNEL AND COSTS

	PERSONNEL			COSTS		
	Number of Full-Time FOIA Employees	Number of Equivalent Full-Time FOIA Employees	Total Number of Full-Time FOIA Staff	Processing Costs	Litigation-Related Costs	Total Costs
FEMS	2	0.00	2.00	\$7,029.45	\$0.00	\$7,029.45

## X. FEES COLLECTED FOR PROCESSING REQUESTS

	Total Amount of Fees Collected	Percentage of Total Costs (Rounded to nearest hundredth decimal)
FEMS	\$0.00	-

## XI. FOIA Regulations (Including Fee Schedule)

## XII. BACKLOGS, CONSULTATIONS, AND COMPARISONS

A. Backlogs of FOIA Requests and Administrative Appeals		
	Number of Backlogged Requests as of End of Fiscal Year	Number of Backlogged Appeals as of End of Fiscal Year
FEMS	6	-

### Discuss/Explain the backlog here(Optional)

B. Consultations on FOIA Requests – Received, Processed, and Pending Consultations				
	Number of Consultations Received from Other Agencies that Were Pending at Your	Number of Consultations Received from Other Agencies During the Fiscal	Number of Consultations Received from Other Agencies that Were Processed by Your	Number of Consultations Received from Other Agencies that Were Pending at Your

	Agency as of Start of the Fiscal Year	Year	Agency During the Fiscal Year	Agency as of End of the Fiscal Year
FEMS	-	-	-	-

<b>C. Consultations on FOIA Requests – Ten Oldest Consultations Received from Other Agencies and Pending at Your Agency</b>										
	10th Oldest Consulta tion and Number of Days Pending	9th	8th	7th	6th	5th	4th	3rd	2nd	Oldest Consulta tion and Number of Days Pending
FEMS										

<b>D. Comparison of Numbers of Requests from Previous and Current Annual Report – Requests Received, Processed, and Backlogged</b>				
	NUMBER OF REQUESTS RECEIVED		NUMBER OF REQUESTS PROCESSED	
	Number Received During Fiscal Year from Last Year's Annual Report	Number Received During Fiscal Year from Current Annual Report	Number Processed During Fiscal Year from Last Year's Annual Report	Number Processed During Fiscal Year from Current Annual Report
FEMS	35	1109	910	1116

	Number of Backlogged Requests as of End of the Fiscal Year from Previous Annual Report	Number of Backlogged Requests as of End of the Fiscal Year from Current Annual Report
FEMS	2	6

<b>E. Comparison of Numbers of Administrative Appeals from Previous and Current Annual Report – Appeals Received, Processed, and Backlogged</b>				
	NUMBER OF APPEALS RECEIVED		NUMBER OF APPEALS PROCESSED	
	Number Received During Fiscal Year from Last Year's Annual Report	Number Received During Fiscal Year from Current Annual Report	Number Processed During Fiscal Year from Last Year's Annual Report	Number Processed During Fiscal Year from Current Annual Report
FEMS	-	-	-	-

	Number of Backlogged Appeals as of End of the Fiscal Year from Previous Annual Report	Number of Backlogged Appeals as of End of the Fiscal Year from Current Annual Report
FEMS	-	-

## **F. Discussion of Other FOIA Activities (Optional)**

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**Agency Name**

Health Benefit Exchange Authority (HBX)

**Annual Freedom of Information Act Report for Fiscal Year 2019**

**October 1, 2018 through September 30, 2019**

**FOIA Officer Reporting Mary Beth Senkewicz**

<b>PROCESSING OF FOIA REQUESTS</b>
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1. Number of FOIA requests received during reporting period.....5
2. Number of FOIA requests pending on October 1, 2018.....0
3. Number of FOIA requests pending on September 30, 2019.....0
4. The average number of days unfilled requests have been pending before each public body as of September 30, 2019 .....0

<b>DISPOSITION OF FOIA REQUESTS</b>
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5. Number of requests granted, in whole.....2
6. Number of requests granted, in part, denied, in part.....0
7. Number of requests denied, in whole.....3
8. Number of requests withdrawn.....0
9. Number of requests referred or forwarded to other public bodies..... 0
10. Other disposition ..... 0

<b>NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION</b>
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11. Exemption 1 - D.C. Official Code § 2-534(a)(1).....0
12. Exemption 2 - D.C. Official Code § 2-534(a)(2).....0
13. Exemption 3 - D.C. Official Code § 2-534(a)(3)
  - Subcategory (A).....0.
  - Subcategory (B).....0
  - Subcategory (C) .....0
  - Subcategory (D) .....0
  - Subcategory (E) .....0
  - Subcategory (F) .....0
14. Exemption 4 - D.C. Official Code § 2-534(a)(4) .....3
15. Exemption 5 - D.C. Official Code § 2-534(a)(5).....0.



16. Exemption 6 - D.C. Official Code § 2-534(a)(6)	
Subcategory (A).....	0.
Subcategory (B).....	0.
17. Exemption 7 - D.C. Official Code § 2-534(a)(7).....	0
18. Exemption 8 - D.C. Official Code § 2-534(a)(8).....	0
19. Exemption 9 - D.C. Official Code § 2-534(a)(9).....	0
20. Exemption 10 - D.C. Official Code § 2-534(a)(10).....	0
21. Exemption 11 - D.C. Official Code § 2-534(a)(11).....	0
22. Exemption 12 - D.C. Official Code § 2-534(a)(12).....	0

<b>TIME-FRAMES FOR PROCESSING FOIA REQUESTS</b>
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23. Number of FOIA requests processed within 15 days.....	3
24. Number of FOIA requests processed between 16 and 25 days.....	0
25. Number of FOIA requests processed in 26 days or more.....	2
26. Median number of days to process FOIA Requests.....	15

<b>RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS</b>
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27. Number of staff hours devoted to processing FOIA requests.....	20
28. Total dollar amount expended by public body for processing FOIA requests.....	\$1529.

<b>FEES FOR PROCESSING FOIA REQUESTS</b>
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29. Total amount of fees collected by public body.....	0
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<b>PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA</b>
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30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act.....	0
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<b>QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT</b>
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Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, “[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act].”

The agency receives so few FOIA requests no conclusions can be drawn.

## HSEMA

### Annual Freedom of Information Act Report for Fiscal Year 2019 October 1, 2018 through September 30, 2019

FOIA Officer Reporting Whitney Bowen Abrams

#### PROCESSING OF FOIA REQUESTS

1. Number of FOIA requests received during reporting period.....130.....
2. Number of FOIA requests pending on October 1, 2018.....0.....
3. Number of FOIA requests pending on September 30, 2019.....0.....
4. The average number of days unfilled requests have been pending before each public body as of September 30, 2019 .....0.....

#### DISPOSITION OF FOIA REQUESTS

5. Number of requests granted, in whole.....38.....
6. Number of requests granted, in part, denied, in part.....16.....
7. Number of requests denied, in whole.....1.....
8. Number of requests withdrawn.....0.....
9. Number of requests referred or forwarded to other public bodies.....1.....
10. Other disposition .....74.....

#### NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION

11. Exemption 1 - D.C. Official Code § 2-534(a)(1).....0.....
12. Exemption 2 - D.C. Official Code § 2-534(a)(2).....0.....
13. Exemption 3 - D.C. Official Code § 2-534(a)(3)
  - Subcategory (A).....0.....
  - Subcategory (B).....0.....
  - Subcategory (C) .....0.....
  - Subcategory (D) .....0.....
  - Subcategory (E) .....0.....
  - Subcategory (F) .....0.....
14. Exemption 4 - D.C. Official Code § 2-534(a)(4) .....0.....
15. Exemption 5 - D.C. Official Code § 2-534(a)(5).....0.....

16. Exemption 6 - D.C. Official Code § 2-534(a)(6)	
Subcategory (A).....	0
Subcategory (B).....	0
17. Exemption 7 - D.C. Official Code § 2-534(a)(7).....	0
18. Exemption 8 - D.C. Official Code § 2-534(a)(8).....	0
19. Exemption 9 - D.C. Official Code § 2-534(a)(9).....	0
20. Exemption 10 - D.C. Official Code § 2-534(a)(10).....	1
21. Exemption 11 - D.C. Official Code § 2-534(a)(11).....	0
22. Exemption 12 - D.C. Official Code § 2-534(a)(12).....	0

<b>TIME-FRAMES FOR PROCESSING FOIA REQUESTS</b>
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23. Number of FOIA requests processed within 15 days.....	128
24. Number of FOIA requests processed between 16 and 25 days.....	2
25. Number of FOIA requests processed in 26 days or more.....	0
26. Median number of days to process FOIA Requests.....	3

<b>RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS</b>
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27. Number of staff hours devoted to processing FOIA requests.....	164
28. Total dollar amount expended by public body for processing FOIA requests....	\$8,465.68

<b>FEES FOR PROCESSING FOIA REQUESTS</b>
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29. Total amount of fees collected by public body.....	\$0.00
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<b>PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA</b>
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30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act.....	0
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<b>QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT</b>
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Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, “[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act].”

The majority of HSEMA's FOIA requests continue to be requests for video from the District Department of Transportation's closed circuit television (CCTV) cameras. Since CCTV footage is automatically cleared 10 days after the date of capture and many requests for this footage come later than 10 days after the event, "no responsive record" is the disposition for the majority of our requests.

Agency Name

DC Judicial Nomination Commission

Annual Freedom of Information Act Report for Fiscal Year 2019

October 1, 2018 through September 30, 2019

FOIA Officer Reporting Bianca Garcia

PROCESSING OF FOIA REQUESTS

1. Number of FOIA requests received during reporting period.....0
2. Number of FOIA requests pending on October 1, 2018.....0
3. Number of FOIA requests pending on September 30, 2019.....0
4. The average number of days unfilled requests have been pending before each public body as of September 30, 2019 .....N/A

DISPOSITION OF FOIA REQUESTS

5. Number of requests granted, in whole.....N/A
6. Number of requests granted, in part, denied, in part.....N/A
7. Number of requests denied, in whole.....N/A
8. Number of requests withdrawn.....N/A
9. Number of requests referred or forwarded to other public bodies.....N/A
10. Other disposition .....N/A

NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION

11. Exemption 1 - D.C. Official Code § 2-534(a)(1).....N/A
12. Exemption 2 - D.C. Official Code § 2-534(a)(2).....N/A
13. Exemption 3 - D.C. Official Code § 2-534(a)(3)
  - Subcategory (A)..... N/A
  - Subcategory (B)..... N/A
  - Subcategory (C) ..... N/A
  - Subcategory (D) ..... N/A
  - Subcategory (E) .....N/A
  - Subcategory (F) ..... N/A
14. Exemption 4 - D.C. Official Code § 2-534(a)(4) ..... N/A
15. Exemption 5 - D.C. Official Code § 2-534(a)(5).....N/A

16. Exemption 6 - D.C. Official Code § 2-534(a)(6)  
     Subcategory (A).....N/A  
     Subcategory (B).....N/A
17. Exemption 7 - D.C. Official Code § 2-534(a)(7).....N/A
18. Exemption 8 - D.C. Official Code § 2-534(a)(8).....N/A
19. Exemption 9 - D.C. Official Code § 2-534(a)(9).....N/A
20. Exemption 10 - D.C. Official Code § 2-534(a)(10).....N/A
21. Exemption 11 - D.C. Official Code § 2-534(a)(11).....N/A
22. Exemption 12 - D.C. Official Code § 2-534(a)(12).....N/A

<b>TIME-FRAMES FOR PROCESSING FOIA REQUESTS</b>
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23. Number of FOIA requests processed within 15 days.....N/A
24. Number of FOIA requests processed between 16 and 25 days.....N/A
25. Number of FOIA requests processed in 26 days or more.....N/A
26. Median number of days to process FOIA Requests.....N/A

<b>RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS</b>
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27. Number of staff hours devoted to processing FOIA requests.....0
28. Total dollar amount expended by public body for processing FOIA requests.....0

<b>FEES FOR PROCESSING FOIA REQUESTS</b>
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29. Total amount of fees collected by public body.....0

<b>PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA</b>
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30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act .....0

<b>QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT</b>
---

Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, “[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act].”

The DC Judicial Nomination Commission did not receive any FOIA requests in Fiscal Year 2019, and none were pending at the close of Fiscal Year 2018. As a result, no conclusions can be drawn from this data other than that, if no FOIA requests were received, no public funds or staff time was spent on responding to FOIA.

**Agency Name**

**Metropolitan Police Department**

**Annual Freedom of Information Act Report for Fiscal Year 2019**

**October 1, 2018 through September 30, 2019**

**FOIA Officer Reporting Inspector Vendette T. Parker**

**PROCESSING OF FOIA REQUESTS**

1. Number of FOIA requests received during reporting period .....	1412
2. Number of FOIA requests pending on October 1, 2018.....	375
3. Number of FOIA requests pending on September 30, 2019.....	437
4. The average number of days unfilled requests have been pending before each public body as of September 30, 2019 .....	124

**DISPOSITION OF FOIA REQUESTS**

5. Number of requests granted, in whole.....	127
6. Number of requests granted, in part, denied, in part.....	368
7. Number of requests denied, in whole.....	197
8. Number of requests withdrawn.....	198
9. Number of requests referred or forwarded to other public bodies.....	97
10. Other disposition .....	363

**NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION**

11. Exemption 1 - D.C. Official Code § 2-534(a)(1).....	8
12. Exemption 2 - D.C. Official Code § 2-534(a)(2).....	464
13. Exemption 3 - D.C. Official Code § 2-534(a)(3)	
Subcategory (A).....	77
Subcategory (B).....	33
Subcategory (C) .....	106
Subcategory (D) .....	0
Subcategory (E) .....	7
Subcategory (F) .....	9
14. Exemption 4 - D.C. Official Code § 2-534(a)(4).....	7
15. Exemption 5 - D.C. Official Code § 2-534(a)(5).....	0

16. Exemption 6 - D.C. Official Code § 2-534(a)(6)	
Subcategory (A).....	17
Subcategory (B).....	0
17. Exemption 7 - D.C. Official Code § 2-534(a)(7).....	0
18. Exemption 8 -D.C. Official Code § 2-534(a)(8).....	0
19. Exemption 9 - D.C. Official Code § 2-534(a)(9).....	0
20. Exemption 10 D.C. Official Code § 2-534(a)(10).....	0
21. Exemption 11 - D.C. Official Code § 2-534(a)(11).....	0
22. Exemption 12 - D.C. Official Code § 2-534(a)(12).....	0

<b>TIME-FRAMES FOR PROCESSING FOIA REQUESTS</b>
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23. Number of FOIA requests processed within 15 days.....	709
24. Number of FOIA requests processed between 16 and 25 days.....	96
25. Number of FOIA requests processed in 26 days or more.....	545
26. Median number of days to process FOIA Requests.....	12

<b>RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS</b>
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27. Number of staff hours devoted to processing FOIA requests.....	21,050
28. Total dollar amount expended by public body for processing FOIA requests.....	\$1,148,006.50

<b>FEES FOR PROCESSING FOIA REQUESTS</b>
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29. Total amount of fees collected by public body.....	\$3,729.00
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<b>PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA</b>
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30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act .....	0
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<b>QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT</b>
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Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, “[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act].”

During Fiscal Year 2019, the Metropolitan Police Department (MPD) saw an 12 % increase in the total number of FOIA requests received over last year. This is a 25% increase over Fiscal Year 2018. Despite this increase, MPD’s median processing for the year was 12 days, constituting a decrease from the previous year. Of the requests completed in Fiscal Year 2019, MPD completed nearly 60% within the allowable timeframe. The significantly longer processing time for some requests has been attributed to the request having a voluminous number of responsive records. Requests of this nature are released on a rolling basis and then closed once all responsive documents have been released. Of the requests granted/denied in part, the driving exemptions that were applied

pertained to protection of personal privacy and ongoing open investigations. Additionally, of the BWC requests that were denied in full, the driving exemptions were for ongoing open investigations.

It should be noted that the FOIA law allows a different and longer processing time schedule for Body Worn Camera (BWC) requests than normal FOIA requests. Because there is no option for MPD to parse out the longer processing time allotments for BWC on this report, the BWC processing times have been included in the totals provided.



Agency Name

Annual Freedom of Information Act Report for Fiscal Year 2019  
October 1, 2018 through September 30, 2019

FOIA Officer Reporting Runako Kumbula Allsopp

PROCESSING OF FOIA REQUESTS

1. Number of FOIA requests received during reporting period.....139
2. Number of FOIA requests pending on October 1, 2018.....3
3. Number of FOIA requests pending on September 30, 2019.....11
4. The average number of days unfilled requests have been pending before each public body as of September 30, 2019 .....15

DISPOSITION OF FOIA REQUESTS

5. Number of requests granted, in whole.....19
6. Number of requests granted, in part, denied, in part.....41
7. Number of requests denied, in whole.....51
8. Number of requests withdrawn.....9
9. Number of requests referred or forwarded to other public bodies.....11
10. Other disposition .....N/A

NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION

11. Exemption 1 - D.C. Official Code § 2-534(a)(1).....1
12. Exemption 2 - D.C. Official Code § 2-534(a)(2).....29
13. Exemption 3 - D.C. Official Code § 2-534(a)(3)
  - Subcategory (A).....13
  - Subcategory (B).....0
  - Subcategory (C) .....0
  - Subcategory (D) .....0
  - Subcategory (E) .....0
  - Subcategory (F) .....0
14. Exemption 4 - D.C. Official Code § 2-534(a)(4) .....20
15. Exemption 5 - D.C. Official Code § 2-534(a)(5).....0

16. Exemption 6 - D.C. Official Code § 2-534(a)(6)	
Subcategory (A).....	0
Subcategory (B).....	0
17. Exemption 7 - D.C. Official Code § 2-534(a)(7).....	0
18. Exemption 8 - D.C. Official Code § 2-534(a)(8).....	0
19. Exemption 9 - D.C. Official Code § 2-534(a)(9).....	0
20. Exemption 10 - D.C. Official Code § 2-534(a)(10).....	0
21. Exemption 11 - D.C. Official Code § 2-534(a)(11).....	0
22. Exemption 12 - D.C. Official Code § 2-534(a)(12).....	0

<b>TIME-FRAMES FOR PROCESSING FOIA REQUESTS</b>
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23. Number of FOIA requests processed within 15 days.....	86
24. Number of FOIA requests processed between 16 and 25 days.....	43
25. Number of FOIA requests processed in 26 days or more.....	2
26. Median number of days to process FOIA Requests.....	15

<b>RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS</b>
--

27. Number of staff hours devoted to processing FOIA requests.....	208.5
28. Total dollar amount expended by public body for processing FOIA requests.....	\$16,000.00

<b>FEES FOR PROCESSING FOIA REQUESTS</b>
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29. Total amount of fees collected by public body.....	0
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<b>PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA</b>
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30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act.....	None
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<b>QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT</b>
---

Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, “[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act].”

In FYI 2019 FOIA submissions increased by almost 10%. Requestors are increasingly asking for email records, which increases the time required to process the requests.

## Office of Administrative Hearings

### Annual Freedom of Information Act Report for Fiscal Year 2019 October 1, 2018 through September 30, 2019

FOIA Officer Reporting Shawn Nolen

#### PROCESSING OF FOIA REQUESTS

1. Number of FOIA requests received during reporting period .....	23
2. Number of FOIA requests pending on October 1, 2018.....	2
3. Number of FOIA requests pending on September 30, 2019.....	0
4. The average number of days unfilled requests have been pending before each public body as of September 30, 2019.....	0

#### DISPOSITION OF FOIA REQUESTS

5. Number of requests granted, in whole.....	7
6. Number of requests granted, in part, denied, in part.....	8
7. Number of requests denied, in whole.....	2
8. Number of requests withdrawn.....	0
9. Number of requests referred or forwarded to other public bodies.....	0
10. Other disposition .....	8

#### NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION

11. Exemption 1 - D.C. Official Code § 2-534(a)(1).....	0
12. Exemption 2 - D.C. Official Code § 2-534(a)(2).....	8
13. Exemption 3 - D.C. Official Code § 2-534(a)(3)	
Subcategory (A).....	0
Subcategory (B).....	0
Subcategory (C) .....	0
Subcategory (D) .....	0
Subcategory (E) .....	0
Subcategory (F) .....	0
14. Exemption 4 - D.C. Official Code § 2-534(a)(4) .....	2
15. Exemption 5 - D.C. Official Code § 2-534(a)(5).....	0

16. Exemption 6 - D.C. Official Code § 2-534(a)(6)	
Subcategory (A).....	5
Subcategory (B).....	0
17. Exemption 7 - D.C. Official Code § 2-534(a)(7).....	0
18. Exemption 8 - D.C. Official Code § 2-534(a)(8).....	0
19. Exemption 9 - D.C. Official Code § 2-534(a)(9).....	0
20. Exemption 10 - D.C. Official Code § 2-534(a)(10).....	0
21. Exemption 11 - D.C. Official Code § 2-534(a)(11).....	0
22. Exemption 12 - D.C. Official Code § 2-534(a)(12).....	0

<b>TIME-FRAMES FOR PROCESSING FOIA REQUESTS</b>
---

23. Number of FOIA requests processed within 15 days.....	19
24. Number of FOIA requests processed between 16 and 25 days.....	4
25. Number of FOIA requests processed in 26 days or more.....	2
26. Median number of days to process FOIA Requests.....	15

<b>RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS</b>
--

27. Number of staff hours devoted to processing FOIA requests.....	135
28. Total dollar amount expended by public body for processing FOIA requests.....	\$7425

<b>FEES FOR PROCESSING FOIA REQUESTS</b>
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29. Total amount of fees collected by public body.....	\$0
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<b>PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA</b>
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30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act .....	0
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<b>QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT</b>
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The Office of Administrative Hearings efficiently grants public access to case files and other agency documents, while preserving confidentiality where required by law.

**Agency Name:**

Office of the City Administrator

**Annual Freedom of Information Act Report for Fiscal Year 2019  
October 1, 2018 through September 30, 2019**

**FOIA Officer Reporting:** Barry Kreiswirth

<b>PROCESSING OF FOIA REQUESTS</b>
------------------------------------

1. Number of FOIA requests received during reporting period.....**31**
2. Number of FOIA requests pending on October 1, 2018.....**0**
3. Number of FOIA requests pending on September 30, 2019.....**0**
4. The average number of days unfilled requests have been pending before each public body as of September 30, 2019 .....**0**

<b>DISPOSITION OF FOIA REQUESTS</b>
-------------------------------------

5. Number of requests granted, in whole.....**4**
6. Number of requests granted, in part, denied, in part.....**6**
7. Number of requests denied, in whole.....**1**
8. Number of requests withdrawn.....**1**
9. Number of requests referred or forwarded to other public bodies.....**17**
10. Other disposition .....("No responsive documents").....**2**

<b>NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION</b>
--

11. Exemption 1 - D.C. Official Code § 2-534(a)(1).....**2**
12. Exemption 2 - D.C. Official Code § 2-534(a)(2).....**0**
13. Exemption 3 - D.C. Official Code § 2-534(a)(3)
  - Subcategory (A).....**0**
  - Subcategory (B).....**0**
  - Subcategory (C) .....**0**
  - Subcategory (D) .....**0**
  - Subcategory (E) .....**0**
  - Subcategory (F) .....**0**
14. Exemption 4 - D.C. Official Code § 2-534(a)(4) .....**6**
15. Exemption 5 - D.C. Official Code § 2-534(a)(5).....**0**

Two requests used both exemptions 1 and 4

16. Exemption 6 - D.C. Official Code § 2-534(a)(6)	
Subcategory (A).....	0
Subcategory (B).....	0
17. Exemption 7 - D.C. Official Code § 2-534(a)(7).....	0
18. Exemption 8 - D.C. Official Code § 2-534(a)(8).....	0
19. Exemption 9 - D.C. Official Code § 2-534(a)(9).....	0
20. Exemption 10 - D.C. Official Code § 2-534(a)(10).....	0
21. Exemption 11 - D.C. Official Code § 2-534(a)(11).....	0
22. Exemption 12 - D.C. Official Code § 2-534(a)(12).....	0

<b>TIME-FRAMES FOR PROCESSING FOIA REQUESTS</b>
---

23. Number of FOIA requests processed within 15 days.....	31
24. Number of FOIA requests processed between 16 and 25 days.....	0
25. Number of FOIA requests processed in 26 days or more.....	0
26. Median number of days to process FOIA Requests.....	6

<b>RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS</b>
--

27. Number of staff hours devoted to processing FOIA requests.....	N/A
28. Total dollar amount expended by public body for processing FOIA requests.....	N/A

<b>FEES FOR PROCESSING FOIA REQUESTS</b>
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29. Total amount of fees collected by public body.....	\$0
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<b>PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA</b>
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30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act.....	0
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<b>QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT</b>
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Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, “[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act].”

A large number of the requests submitted to OCA either had no responsive records or requested records that only another agency has.

OCA does not charge fees for processing FOIA requests and does not log the number of staff hours worked on producing FOIA responses.

Agency Name

Office of the Chief Financial Officer (OCFO)

**Annual Freedom of Information Act Report for Fiscal Year 2019  
October 1, 2018 through September 30, 2019**

**FOIA Officer Reporting:** LaVerne Lee

<b>PROCESSING OF FOIA REQUESTS</b>
------------------------------------

1. Number of FOIA requests received during reporting period ..... 330
2. Number of FOIA requests pending on October 1, 2017.....1
3. Number of FOIA requests pending on September 30, 2018.....35
4. The average number of days unfilled requests have been pending before each public body as of September 30, 2018 .....5

<b>DISPOSITION OF FOIA REQUESTS</b>
-------------------------------------

5. Number of requests granted, in whole..... 175
6. Number of requests granted, in part, denied, in part.....27
7. Number of requests denied, in whole..... .51
8. Number of requests withdrawn..... 5
9. Number of requests referred or forwarded to other public bodies.....1
10. Other disposition .....37

<b>NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION</b>
--

11. Exemption 1 - D.C. Official Code § 2-534(a)(1).....34
12. Exemption 2 - D.C. Official Code § 2-534(a)(2).....42
13. Exemption 3 - D.C. Official Code § 2-534(a)(3)
  - Subcategory (A).....0
  - Subcategory (B).....0
  - Subcategory (C) .....0
  - Subcategory (D) .....0
  - Subcategory (E) .....0
  - Subcategory (F) .....0
14. Exemption 4 - D.C. Official Code § 2-534(a)(4) .....20
- Exemption 5 - D.C. Official Code § 2-534(a)(5).....0

16. Exemption 6 - D.C. Official Code § 2-534(a)(6)	
Subcategory (A).....	3
Subcategory (B).....	0
17. Exemption 7 - D.C. Official Code § 2-534(a)(7).....	0
Exemption 8 - D.C. Official Code § 2-534(a)(8).....	0
Exemption 9 - D.C. Official Code § 2-534(a)(9).....	0
18. Exemption 10 - D.C. Official Code § 2-534(a)(10).....	0
Exemption 11 - D.C. Official Code § 2-534(a)(11).....	0
22. Exemption 12 - D.C. Official Code § 2-534(a)(12).....	0.

<b>TIME-FRAMES FOR PROCESSING FOIA REQUESTS</b>
---

23. Number of FOIA requests processed within 15 days.....	117
24. Number of FOIA requests processed between 16 and 25 days.....	87
25. Number of FOIA requests processed in 26 days or more.....	92
26. Median number of days to process FOIA Requests.....	21

<b>RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS</b>
--

27. Number of staff hours devoted to processing FOIA requests.....	N/A
28. Total dollar amount expended by public body for processing FOIA requests.....	N/A

<b>FEES FOR PROCESSING FOIA REQUESTS</b>
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29. Total amount of fees collected by public body.....	\$466.00
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<b>PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA</b>
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30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act .....	N/A
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<b>QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT</b>
---

Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, “[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act].”



OCME

Annual Freedom of Information Act Report for Fiscal Year 2019  
October 1, 2018 through September 30, 2019

FOIA Officer Reporting Mikelle DeVillier

PROCESSING OF FOIA REQUESTS

1. Number of FOIA requests received during reporting period.....24
2. Number of FOIA requests pending on October 1, 2018.....0
3. Number of FOIA requests pending on September 30, 2019.....1
4. The average number of days unfilled requests have been pending before each public body as of September 30, 2019 .....6

DISPOSITION OF FOIA REQUESTS

5. Number of requests granted, in whole.....3
6. Number of requests granted, in part, denied, in part.....5
7. Number of requests denied, in whole.....7
8. Number of requests withdrawn.....1
9. Number of requests referred or forwarded to other public bodies.....1
10. Other disposition .....6

NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION

11. Exemption 1 - D.C. Official Code § 2-534(a)(1).....0
12. Exemption 2 - D.C. Official Code § 2-534(a)(2).....11
13. Exemption 3 - D.C. Official Code § 2-534(a)(3)
  - Subcategory (A).....0
  - Subcategory (B).....0
  - Subcategory (C) .....0
  - Subcategory (D) .....0
  - Subcategory (E) .....0
  - Subcategory (F) .....0
14. Exemption 4 - D.C. Official Code § 2-534(a)(4) .....2
15. Exemption 5 - D.C. Official Code § 2-534(a)(5).....0

16. Exemption 6 - D.C. Official Code § 2-534(a)(6)	
Subcategory (A).....	0
Subcategory (B).....	0
17. Exemption 7 - D.C. Official Code § 2-534(a)(7).....	0
18. Exemption 8 - D.C. Official Code § 2-534(a)(8).....	0
19. Exemption 9 - D.C. Official Code § 2-534(a)(9).....	0
20. Exemption 10 - D.C. Official Code § 2-534(a)(10).....	0
21. Exemption 11 - D.C. Official Code § 2-534(a)(11).....	0
22. Exemption 12 - D.C. Official Code § 2-534(a)(12).....	0

<b>TIME-FRAMES FOR PROCESSING FOIA REQUESTS</b>
---

23. Number of FOIA requests processed within 15 days.....	20
24. Number of FOIA requests processed between 16 and 25 days.....	3
25. Number of FOIA requests processed in 26 days or more.....	0
26. Median number of days to process FOIA Requests.....	8

<b>RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS</b>
--

27. Number of staff hours devoted to processing FOIA requests.....	139
28. Total dollar amount expended by public body for processing FOIA requests.....	10,022

<b>FEES FOR PROCESSING FOIA REQUESTS</b>
--

29. Total amount of fees collected by public body.....	0
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<b>PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA</b>
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30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act.....	0
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<b>QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT</b>
---

Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, “[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act].”

Agency Name

**Office of Contracting & Procurement (OCP)**

**Annual Freedom of Information Act Report for Fiscal Year 2019**

**October 1, 2018 through September 30, 2019**

**FOIA Officer Reporting Jeremiah S. Regan**

**PROCESSING OF FOIA REQUESTS**

1. Number of FOIA requests received during reporting period .....	159
2. Number of FOIA requests pending on October 1, 2018.....	49
3. Number of FOIA requests pending on September 30, 2019.....	18
4. The average number of days unfilled requests have been pending before each public body as of September 30, 2019 .....	32

**DISPOSITION OF FOIA REQUESTS**

5. Number of requests granted, in whole.....	72
6. Number of requests granted, in part, denied, in part.....	31
7. Number of requests denied, in whole.....	11
8. Number of requests withdrawn.....	25
9. Number of requests referred or forwarded to other public bodies.....	21
10. Other disposition .....	30

**NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION**

11. Exemption 1 - D.C. Official Code § 2-534(a)(1).....	21
12. Exemption 2 - D.C. Official Code § 2-534(a)(2).....	21
13. Exemption 3 - D.C. Official Code § 2-534(a)(3)	
Subcategory (A).....	0
Subcategory (B).....	0
Subcategory (C) .....	0
Subcategory (D) .....	0
Subcategory (E) .....	1
Subcategory (F) .....	0
14. Exemption 4 - D.C. Official Code § 2-534(a)(4) .....	14
15. Exemption 5 - D.C. Official Code § 2-534(a)(5).....	0

16. Exemption 6 - D.C. Official Code § 2-534(a)(6)	
Subcategory (A).....	1
Subcategory (B).....	0
17. Exemption 7 - D.C. Official Code § 2-534(a)(7).....	0
18. Exemption 8 - D.C. Official Code § 2-534(a)(8).....	0
19. Exemption 9 - D.C. Official Code § 2-534(a)(9).....	0
20. Exemption 10 - D.C. Official Code § 2-534(a)(10).....	0
21. Exemption 11 - D.C. Official Code § 2-534(a)(11).....	0
22. Exemption 12 - D.C. Official Code § 2-534(a)(12).....	0

<b>TIME-FRAMES FOR PROCESSING FOIA REQUESTS</b>
---

23. Number of FOIA requests processed within 15 days.....	82
24. Number of FOIA requests processed between 16 and 25 days.....	33
25. Number of FOIA requests processed in 26 days or more.....	75
26. Median number of days to process FOIA Requests.....	16

<b>RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS</b>
--

27. Number of staff hours devoted to processing FOIA requests.....	3,870
28. Total dollar amount expended by public body for processing FOIA requests.....	\$176,268

<b>FEEES FOR PROCESSING FOIA REQUESTS</b>
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29. Total amount of fees collected by public body.....	\$1,931.25
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<b>PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA</b>
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30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act .....	0
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<b>QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT</b>
---

Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, “[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act].”

In FY 2019, OCP successfully reduced its backlog of FOIA requests and was able to process a greater number of requests within the statutory timeframe. OCP expects to maintain this level of performance in FY 2020.

**Agency Name**

**OFFICE OF CABLE TELEVISION, FILM, MUSIC AND ENTERTAINMENT**

**Annual Freedom of Information Act Report for Fiscal Year 2019**

**October 1, 2018 through September 30, 2019**

**FOIA Officer Reporting Damien Alexander**

**PROCESSING OF FOIA REQUESTS**

1. Number of FOIA requests received during reporting period.....11
2. Number of FOIA requests pending on October 1, 2018.....0
3. Number of FOIA requests pending on September 30, 2019.....1
4. The average number of days unfilled requests have been pending before each public body as of September 30, 2019 .....25

**DISPOSITION OF FOIA REQUESTS**

5. Number of requests granted, in whole.....6
6. Number of requests granted, in part, denied, in part.....0
7. Number of requests denied, in whole.....0
8. Number of requests withdrawn.....2
9. Number of requests referred or forwarded to other public bodies.....0
10. Other disposition .....2

**NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION**

11. Exemption 1 - D.C. Official Code § 2-534(a)(1).....0
12. Exemption 2 - D.C. Official Code § 2-534(a)(2).....0
13. Exemption 3 - D.C. Official Code § 2-534(a)(3)
  - Subcategory (A).....0
  - Subcategory (B).....0
  - Subcategory (C) .....0
  - Subcategory (D) .....0
  - Subcategory (E) .....0
  - Subcategory (F) .....0
14. Exemption 4 - D.C. Official Code § 2-534(a)(4) .....0
15. Exemption 5 - D.C. Official Code § 2-534(a)(5).....0

16. Exemption 6 - D.C. Official Code § 2-534(a)(6)	
Subcategory (A).....	0
Subcategory (B).....	0
17. Exemption 7 - D.C. Official Code § 2-534(a)(7).....	0
18. Exemption 8 - D.C. Official Code § 2-534(a)(8).....	0
19. Exemption 9 - D.C. Official Code § 2-534(a)(9).....	0
20. Exemption 10 - D.C. Official Code § 2-534(a)(10).....	0
21. Exemption 11 - D.C. Official Code § 2-534(a)(11).....	0
22. Exemption 12 - D.C. Official Code § 2-534(a)(12).....	0

<b>TIME-FRAMES FOR PROCESSING FOIA REQUESTS</b>
---

23. Number of FOIA requests processed within 15 days.....	9
24. Number of FOIA requests processed between 16 and 25 days.....	1
25. Number of FOIA requests processed in 26 days or more.....	0
26. Median number of days to process FOIA Requests.....	8

<b>RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS</b>
--

27. Number of staff hours devoted to processing FOIA requests.....	10
28. Total dollar amount expended by public body for processing FOIA requests.....	\$550

<b>FEES FOR PROCESSING FOIA REQUESTS</b>
--

29. Total amount of fees collected by public body.....	0
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<b>PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA</b>
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30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act.....	0
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<b>QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT</b>
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Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, “[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act].”

FOIA Request received by OCTFME tended to be very broad and lacked detail. This made it difficult to conduct a search or required time spent formulating search strategy. Overall the agency responded timely to all request. There were two FOIA Request that were considered abandoned or withdrawn due to Requestor’s failure to response to the request for clarification. The FOIA request pending as of 9/30/19 was granted in part and denied in part (exemption#2-2-534(a)(2)) on 10/1/19.

**Agency Name**

Office of the Chief Technology Officer

**Annual Freedom of Information Act Report for Fiscal Year 2019**

**October 1, 2018 through September 30, 2019**

**FOIA Officer Reporting** Andrew Gerst

<b>PROCESSING OF FOIA REQUESTS</b>
------------------------------------

- |  |    |
|--|----|
| 1. Number of FOIA requests received during reporting period.....   | 24 |
| 2. Number of FOIA requests pending on October 1, 2018.....   | 10 |
| 3. Number of FOIA requests pending on September 30, 2019.....  | 1  |
| 4. The average number of days unfilled requests have been pending before each public body as of September 30, 2019 ..... | 2  |

<b>DISPOSITION OF FOIA REQUESTS</b>
-------------------------------------

- |   |   |
|---|---|
| 5. Number of requests granted, in whole.....                            | 7 |
| 6. Number of requests granted, in part, denied, in part.....            | 7 |
| 7. Number of requests denied, in whole.....                             | 0 |
| 8. Number of requests withdrawn.....                                    | 3 |
| 9. Number of requests referred or forwarded to other public bodies..... | 8 |
| 10. Other disposition .....   | 8 |

<b>NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION</b>
--

- |  |   |
|--|---|
| 11. Exemption 1 - D.C. Official Code § 2-534(a)(1).....  | 2 |
| 12. Exemption 2 - D.C. Official Code § 2-534(a)(2).....  | 2 |
| 13. Exemption 3 - D.C. Official Code § 2-534(a)(3)       |   |
| Subcategory (A).....                                     | 0 |
| Subcategory (B).....                                     | 0 |
| Subcategory (C) .....                                    | 0 |
| Subcategory (D) .....                                    | 0 |
| Subcategory (E) .....                                    | 0 |
| Subcategory (F) .....                                    | 0 |
| 14. Exemption 4 - D.C. Official Code § 2-534(a)(4) ..... | 5 |
| 15. Exemption 5 - D.C. Official Code § 2-534(a)(5).....  | 0 |

16. Exemption 6 - D.C. Official Code § 2-534(a)(6)	
Subcategory (A).....	0
Subcategory (B).....	0
17. Exemption 7 - D.C. Official Code § 2-534(a)(7).....	0
18. Exemption 8 - D.C. Official Code § 2-534(a)(8).....	0
19. Exemption 9 - D.C. Official Code § 2-534(a)(9).....	0
20. Exemption 10 - D.C. Official Code § 2-534(a)(10).....	0
21. Exemption 11 - D.C. Official Code § 2-534(a)(11).....	0
22. Exemption 12 - D.C. Official Code § 2-534(a)(12).....	0

<b>TIME-FRAMES FOR PROCESSING FOIA REQUESTS</b>
---

23. Number of FOIA requests processed within 15 days.....	14
24. Number of FOIA requests processed between 16 and 25 days.....	1
25. Number of FOIA requests processed in 26 days or more.....	18
26. Median number of days to process FOIA Requests.....	36

<b>RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS</b>
--

27. Number of staff hours devoted to processing FOIA requests.....	75
28. Total dollar amount expended by public body for processing FOIA requests.....	\$3,825

<b>FEES FOR PROCESSING FOIA REQUESTS</b>
--

29. Total amount of fees collected by public body.....	0
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<b>PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA</b>
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30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act.....	0
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<b>QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT</b>
---

Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, “[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act].” Please see Attachment A.



ATTACHMENT A

Office of the Chief Technology Officer (OCTO)

Annual Freedom of Information Act Report for Fiscal Year 2019  
October 1, 2018 through September 30, 2019

Qualitative Description or Summary Statement

Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, “[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act].”

A number of the requests received by OCTO in FY 2019 involved records in the possession of other agencies, which requests were therefore referred to those specific agencies, or requests appropriately directed to OCTO but for which OCTO was not in possession of any responsive records. With respect to the requests that were handled and granted by OCTO, half were granted in full and half granted in part, with the most common FOIA exemptions utilized being those of (a)(4) for deliberative process, attorney-client privilege and/or attorney work product; (a)(1) for trade secrets and commercial/financial information; and (a)(2) for personal privacy.

OCTO’s compliance with D.C. FOIA encompassed production of all responsive, non-privileged documents, as reflected in OCTO’s responses to the FOIA requests it processed in FY 2019, of which, once again, half of the overall requests granted involved some sort of exemption.

DC Office of Disability Rights

Annual Freedom of Information Act Report for Fiscal Year 2019  
October 1, 2018 through September 30, 2019

FOIA Officer Reporting Jessica Hunt

PROCESSING OF FOIA REQUESTS

1. Number of FOIA requests received during reporting period.....	3
2. Number of FOIA requests pending on October 1, 2018.....	0
3. Number of FOIA requests pending on September 30, 2019.....	1
4. The average number of days unfilled requests have been pending before each public body as of September 30, 2019 .....	3

DISPOSITION OF FOIA REQUESTS

5. Number of requests granted, in whole.....	2
6. Number of requests granted, in part, denied, in part.....	1
7. Number of requests denied, in whole.....	0
8. Number of requests withdrawn.....	0
9. Number of requests referred or forwarded to other public bodies.....	1
10. Other disposition .....	0

NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION

11. Exemption 1 - D.C. Official Code § 2-534(a)(1).....	0
12. Exemption 2 - D.C. Official Code § 2-534(a)(2).....	1
13. Exemption 3 - D.C. Official Code § 2-534(a)(3)	
Subcategory	
(A).....	0
Subcategory	
(B).....	0
Subcategory	(C)
.....	0 Subcategory
(D) .....	0 Subcategory
(E) .....	0
Subcategory	(F)
.....	0
14. Exemption 4 - D.C. Official Code § 2-534(a)(4)	
.....	0

15. Exemption 5 - D.C. Official Code § 2-

534(a)(5).....0

16. Exemption 6 - D.C. Official Code § 2-534(a)(6)

Subcategory

(A).....0

Subcategory (B).....0

17.	Exemption	7	-	D.C.	Official	Code	§	2-	
	534(a)(7).....								0
18.	Exemption	8	-	D.C.	Official	Code	§	2-	
	534(a)(8).....								0
19.	Exemption	9	-	D.C.	Official	Code	§	2-	
	534(a)(9).....								0
20.	Exemption	10	-	D.C.	Official	Code	§	2-	
	534(a)(10).....								0
21.	Exemption	11	-	D.C.	Official	Code	§	2-	
	534(a)(11).....								0
22.	Exemption	12	-	D.C.	Official	Code	§	2-	
	534(a)(12).....								0

**TIME-FRAMES FOR PROCESSING FOIA REQUESTS**

23.	Number of FOIA requests processed within 15 days.....	2
24.	Number of FOIA requests processed between 16 and 25 days.....	0
25.	Number of FOIA requests processed in 26 days or more.....	1
26.	Median number of days to process FOIA Requests.....	15

**RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS**

27.	Number of staff hours devoted to processing FOIA requests.....	55
28.	Total dollar amount expended by public body for processing FOIA requests.....	\$2843.50

**FEES FOR PROCESSING FOIA REQUESTS**

29.	Total amount of fees collected by public body.....	\$0
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**PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA**

30.	Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act .....	0
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**QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT**

Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, “[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act].”

1. Requestor asked for number of complaints ODR had received in relation to a private business. The agency had no data to provide in response to this request. Requestor was referred to Office of Human Rights (OHR) as the agency receiving accessibility complaints re: private businesses.
2. Requestor asked for a copy of the agency's accessibility survey report for Marbury Market. His request was fulfilled in full.
3. Requestor asked for data concerning the interactions between ODR and Department of Parks and Recreation (DPR) as it relates to provision of services to individuals with intellectual and developmental disabilities. DPR had responded to a similar request in FY 2017. The request was fulfilled in part and denied in part.

**Agency Name**  
**Office of Employee Appeals (OEA)**

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**Annual Freedom of Information Act Report for Fiscal Year 2019**  
**October 1, 2018 through September 30, 2019**

**FOIA Officer Reporting** Sheila G. Barfield

<b>PROCESSING OF FOIA REQUESTS</b>
------------------------------------

1. Number of FOIA requests received during reporting period.....0.....
2. Number of FOIA requests pending on October 1, 2018.....0.....
3. Number of FOIA requests pending on September 30, 2019.....0.....
4. The average number of days unfilled requests have been pending before each public body as of September 30, 2019  
.....N/A.....

<b>DISPOSITION OF FOIA REQUESTS</b>
-------------------------------------

5. Number of requests granted, in whole.....N/A.....
6. Number of requests granted, in part, denied, in part.....N/A.....
7. Number of requests denied, in whole.....N/A.....
8. Number of requests withdrawn.....N/A.....
9. Number of requests referred or forwarded to other public bodies.....N/A.....
10. Other disposition .....N/A.....

<b>NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION</b>
--

11. Exemption 1 - D.C. Official Code § 2-534(a)(1).....N/A.....
12. Exemption 2 - D.C. Official Code § 2-534(a)(2).....N/A.....
13. Exemption 3 - D.C. Official Code § 2-534(a)(3)  
    Subcategory (A)..... N/A  
    Subcategory (B) .....N/A  
    Subcategory (C) ..... N/A  
    Subcategory (D) .....N/A  
    Subcategory (E) .....N/A  
    Subcategory (F) .....N/A
14. Exemption 4 - D.C. Official Code § 2-534(a)(4) N/A
15. Exemption 5 - D.C. Official Code § 2-534(a)(5) N/A

16. Exemption 6 - D.C. Official Code § 2-534(a)(6)
- |                 |     |
|-----------------|-----|
| Subcategory (A) | N/A |
| Subcategory (B) | N/A |
17. Exemption 7 - D.C. Official Code § 2-534(a)(7) N/A
18. Exemption 8 - D.C. Official Code § 2-534(a)(8) N/A
19. Exemption 9 - D.C. Official Code § 2-534(a)(9) N/A
20. Exemption 10 - D.C. Official Code § 2-534(a)(10) N/A
21. Exemption 11 - D.C. Official Code § 2-534(a)(11) N/A
22. Exemption 12 - D.C. Official Code § 2-534(a)(12) N/A

<b>TIME-FRAMES FOR PROCESSING FOIA REQUESTS</b>
---

23. Number of FOIA requests processed within 15 days N/A
24. Number of FOIA requests processed between 16 and 25 days N/A
25. Number of FOIA requests processed in 26 days or more N/A
26. Median number of days to process FOIA Requests N/A

<b>RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS</b>
--

27. Number of staff hours devoted to processing FOIA requests 0
28. Total dollar amount expended by public body for processing FOIA requests 0

<b>FEES FOR PROCESSING FOIA REQUESTS</b>
--

29. Total amount of fees collected by public body 0

<b>PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA</b>
---

30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act 0

<b>QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT</b>
---

Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, “[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act].”

OEA did not receive any FOIA requests during FY 2019.

Agency Name

D.C. Office of Human Rights

Annual Freedom of Information Act Report for Fiscal Year 2019  
October 1, 2018 through September 30, 2019

FOIA Officer Reporting Stacy Biney

PROCESSING OF FOIA REQUESTS

1. Number of FOIA requests received during reporting period...87.....
2. Number of FOIA requests pending on October 1, 2018.....10.....
3. Number of FOIA requests pending on September 30, 2019...5.....
4. The average number of days unfilled requests have been pending before each public body as of September 30, 2019 ...14.2  
.....

DISPOSITION OF FOIA REQUESTS

5. Number of requests granted, in whole...0.....
6. Number of requests granted, in part, denied, in part...63.....
7. Number of requests denied, in whole.....14.....
8. Number of requests withdrawn...9.....
9. Number of requests referred or forwarded to other public bodies.....0.....
10. Other disposition .....6.....

NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION

11. Exemption 1 - D.C. Official Code § 2-534(a)(1).....0.....
12. Exemption 2 - D.C. Official Code § 2-534(a)(2)...62.....
13. Exemption 3 - D.C. Official Code § 2-534(a)(3)
  - Subcategory (A).....7.....
  - Subcategory (B).....9.....
  - Subcategory (C) .....75.....
  - Subcategory (D) ...0.....
  - Subcategory (E) .....0.....
  - Subcategory (F) ...0.....
14. Exemption 4 - D.C. Official Code § 2-534(a)(4) ...63.....
15. Exemption 5 - D.C. Official Code § 2-534(a)(5)...0.....



16. Exemption 6 - D.C. Official Code § 2-534(a)(6)  
     Subcategory (A).....10.....  
     Subcategory (B)...0.....  
 17. Exemption 7 - D.C. Official Code § 2-534(a)(7)...0.....  
 18. Exemption 8 - D.C. Official Code § 2-534(a)(8)...0.....  
 19. Exemption 9 - D.C. Official Code § 2-534(a)(9)...0.....  
 20. Exemption 10 - D.C. Official Code § 2-534(a)(10)...0.....  
 21. Exemption 11 - D.C. Official Code § 2-534(a)(11)...0.....  
 22. Exemption 12 - D.C. Official Code § 2-534(a)(12)...0.....

<b>TIME-FRAMES FOR PROCESSING FOIA REQUESTS</b>
---

23. Number of FOIA requests processed within 15 days.....74.....  
 24. Number of FOIA requests processed between 16 and 25 days...18.....  
 25. Number of FOIA requests processed in 26 days or more...0.....  
 26. Median number of days to process FOIA Requests.....15.....

<b>RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS</b>
--

27. Number of staff hours devoted to processing FOIA requests.....220.....  
 28. Total dollar amount expended by public body for processing FOIA requests...\$9,379.57.....

<b>FEES FOR PROCESSING FOIA REQUESTS</b>
--

29. Total amount of fees collected by public body.....0.....

<b>PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA</b>
---

30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act .....0.....

<b>QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT</b>
---

Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, “[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act].”

In Fiscal Year 2019 (FY 19), Stacy Biney, Attorney Advisor, served as the lead FOIA officer.

An assessment of the data from FY 19 reveals that OHR received 87 requests and maintained a median number of days to process these requests of 15. However, the data does not reflect that the records requested are often voluminous, and great care must be taken to ensure that privacy information is fully redacted – particularly, social security information, medical records, and notes – as well as inter-agency memoranda.

Lastly, OHR expended \$9,379.57 processing FOIA requests. Yet, the agency collected “0”

in fees from those requesting records regardless of the requestor's eligibility status. OHR has chosen not to charge those who both are ineligible for a fee waiver, and who indicate that they can pay for costs associated with reproducing the requested records. In the succeeding fiscal year, the agency should again incorporate into its proposed budget the costs of responding to FOIA requests as a recurring operating expense.

Agency Name

OIG

Annual Freedom of Information Act Report for Fiscal Year 2019

October 1, 2018 through September 30, 2019

FOIA Officer Reporting Keith Van Croft/Yolanda Jones

PROCESSING OF FOIA REQUESTS

1. Number of FOIA requests received during reporting period.....	43
2. Number of FOIA requests pending on October 1, 2018.....	0
3. Number of FOIA requests pending on September 30, 2019.....	2
4. The average number of days unfilled requests have been pending before each public body as of September 30, 2019 .....	11

DISPOSITION OF FOIA REQUESTS

5. Number of requests granted, in whole.....	2
6. Number of requests granted, in part, denied, in part.....	11
7. Number of requests denied, in whole.....	6
8. Number of requests withdrawn.....	0
9. Number of requests referred or forwarded to other public bodies.....	0
10. Other disposition .....	22

NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION

11. Exemption 1 - D.C. Official Code § 2-534(a)(1).....	1
12. Exemption 2 - D.C. Official Code § 2-534(a)(2).....	6
13. Exemption 3 - D.C. Official Code § 2-534(a)(3)	
Subcategory (A).....	7
Subcategory (B).....	0
Subcategory (C) .....	8
Subcategory (D) .....	0
Subcategory (E) .....	0
Subcategory (F) .....	0
14. Exemption 4 - D.C. Official Code § 2-534(a)(4) .....	0
15. Exemption 5 - D.C. Official Code § 2-534(a)(5).....	0

16. Exemption 6 - D.C. Official Code § 2-534(a)(6)	
Subcategory (A).....	0
Subcategory (B).....	1
17. Exemption 7 - D.C. Official Code § 2-534(a)(7).....	0
18. Exemption 8 - D.C. Official Code § 2-534(a)(8).....	0
19. Exemption 9 - D.C. Official Code § 2-534(a)(9).....	0
20. Exemption 10 - D.C. Official Code § 2-534(a)(10).....	0
21. Exemption 11 - D.C. Official Code § 2-534(a)(11).....	0
22. Exemption 12 - D.C. Official Code § 2-534(a)(12).....	0

<b>TIME-FRAMES FOR PROCESSING FOIA REQUESTS</b>
---

23. Number of FOIA requests processed within 15 days.....	38
24. Number of FOIA requests processed between 16 and 25 days.....	2
25. Number of FOIA requests processed in 26 days or more.....	1
26. Median number of days to process FOIA Requests.....	15

<b>RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS</b>
--

27. Number of staff hours devoted to processing FOIA requests.....	1403
28. Total dollar amount expended by public body for processing FOIA requests.....	72,306

<b>FEES FOR PROCESSING FOIA REQUESTS</b>
--

29. Total amount of fees collected by public body.....	0
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<b>PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA</b>
---

30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act.....	0
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<b>QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT</b>
---

Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, “[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act].”

For fiscal year (FY) 2019, the OIG's median response time was 15 days and we were able to process 88% of the FOIA requests within the statutory time frame. The OIG continues to strive to process all FOIA requests within 15 business days in accordance with the D.C. FOIA statute. Of the three responses which occurred after the statutory time period, two were processed within one additional business day. The remaining request presented unique situations in light of its voluminous nature and difficulty locating responsive documents from archives.

**Agency Name**  
Office of Labor Relations and Collective  
Bargaining (OLRCB)

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**Annual Freedom of Information Act Report for Fiscal Year 2019**  
**October 1, 2018 through September 30, 2019**

**FOIA Officer Reporting** Michael Kentoff

<b>PROCESSING OF FOIA REQUESTS</b>
------------------------------------

1. Number of FOIA requests received during reporting period ..... 1
2. Number of FOIA requests pending on October 1, 2018..... 0
3. Number of FOIA requests pending on September 30, 2019..... 0
4. The average number of days unfilled requests have been pending before each public body as of September 30, 2019 ..... 0

<b>DISPOSITION OF FOIA REQUESTS</b>
-------------------------------------

5. Number of requests granted, in whole..... 1
6. Number of requests granted, in part, denied, in part..... 0
7. Number of requests denied, in whole..... 0
8. Number of requests withdrawn..... 0
9. Number of requests referred or forwarded to other public bodies..... 0
10. Other disposition ..... 0

<b>NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION</b>
--

11. Exemption 1 - D.C. Official Code § 2-534(a)(1)..... 0
12. Exemption 2 - D.C. Official Code § 2-534(a)(2)..... 0
13. Exemption 3 - D.C. Official Code § 2-534(a)(3)
  - Subcategory (A)..... 0
  - Subcategory (B)..... 0
  - Subcategory (C) ..... 0
  - Subcategory (D) ..... 0
  - Subcategory (E) ..... 0
  - Subcategory (F) ..... 0
14. Exemption 4 - D.C. Official Code § 2-534(a)(4) ..... 0
15. Exemption 5 - D.C. Official Code § 2-534(a)(5)..... 0

16. Exemption 6 - D.C. Official Code § 2-534(a)(6)	
Subcategory (A).....	0
Subcategory (B).....	0
17. Exemption 7 - D.C. Official Code § 2-534(a)(7).....	0
18. Exemption 8 - D.C. Official Code § 2-534(a)(8).....	0
19. Exemption 9 - D.C. Official Code § 2-534(a)(9).....	0
20. Exemption 10 - D.C. Official Code § 2-534(a)(10).....	0
21. Exemption 11 - D.C. Official Code § 2-534(a)(11).....	0
22. Exemption 12 - D.C. Official Code § 2-534(a)(12).....	0

<b>TIME-FRAMES FOR PROCESSING FOIA REQUESTS</b>
---

23. Number of FOIA requests processed within 15 days.....	1
24. Number of FOIA requests processed between 16 and 25 days.....	0
25. Number of FOIA requests processed in 26 days or more.....	0
26. Median number of days to process FOIA Requests.....	14

<b>RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS</b>
--

27. Number of staff hours devoted to processing FOIA requests.....	7
28. Total dollar amount expended by public body for processing FOIA requests.....	0

<b>FEEs FOR PROCESSING FOIA REQUESTS</b>
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29. Total amount of fees collected by public body.....	0
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<b>PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA</b>
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30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act .....	0
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<b>QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT</b>
---

Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, “[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act].”

OLRCB had one request filed through FOIAXPRESS which was granted in full.

Agency Name

Office of Planning

Annual Freedom of Information Act Report for Fiscal Year 2019

October 1, 2018 through September 30, 2019

FOIA Officer Reporting Edward Giefer

PROCESSING OF FOIA REQUESTS

1. Number of FOIA requests received during reporting period.....	50
2. Number of FOIA requests pending on October 1, 2018.....	0
3. Number of FOIA requests pending on September 30, 2019.....	1
4. The average number of days unfilled requests have been pending before each public body as of September 30, 2019 ....	15

DISPOSITION OF FOIA REQUESTS

5. Number of requests granted, in whole.....	1
6. Number of requests granted, in part, denied, in part.....	7
7. Number of requests denied, in whole.....	0
8. Number of requests withdrawn.....	41
9. Number of requests referred or forwarded to other publicbodies.....	0
10. Other disposition .....	0

NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION

11. Exemption 1 - D.C. Official Code § 2-534(a)(1).....	0
12. Exemption 2 - D.C. Official Code § 2-534(a)(2).....	7
13. Exemption 3 - D.C. Official Code § 2-534(a)(3)	
Subcategory (A).....	0
Subcategory (B).....	0
Subcategory (C) .....	0
Subcategory (D) .....	0
Subcategory (E) .....	3
Subcategory (F) .....	0
14. Exemption 4 - D.C. Official Code § 2-534(a)(4) .....	0
15. Exemption 5 - D.C. Official Code § 2-534(a)(5).....	0

16. Exemption 6 - D.C. Official Code § 2-534(a)(6)	
Subcategory (A).....	0
Subcategory (B).....	0
17. Exemption 7 - D.C. Official Code § 2-534(a)(7).....	0
18. Exemption 8 - D.C. Official Code § 2-534(a)(8).....	0
19. Exemption 9 - D.C. Official Code § 2-534(a)(9).....	0
20. Exemption 10 - D.C. Official Code § 2-534(a)(10).....	0
21. Exemption 11 - D.C. Official Code § 2-534(a)(11).....	0
22. Exemption 12 - D.C. Official Code § 2-534(a)(12).....	0

#### TIME-FRAMES FOR PROCESSING FOIA REQUESTS

23. Number of FOIA requests processed within 15 days.....	46
24. Number of FOIA requests processed between 16 and 25 days.....	2
25. Number of FOIA requests processed in 26 days or more.....	1
26. Median number of days to process FOIA Requests.....	1

#### RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS

27. Number of staff hours devoted to processing FOIA requests.....	100
28. Total dollar amount expended by public body for processing FOIA requests.....	\$7,500

#### FEES FOR PROCESSING FOIA REQUESTS

29. Total amount of fees collected by public body.....	\$0
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#### PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA

30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act.....	0
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#### QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT

Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, "[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act]."

Please note that most of the requests that the Office of Planning received in FY 2019 were withdrawn, because OP had no responsive information and the requester pursued the request with another agency instead.



**Agency Name**

The Office of the People's Counsel

**Annual Freedom of Information Act Report for Fiscal Year 2019**

**October 1, 2018 through September 30, 2019**

**FOIA Officer Reporting** Anjali G. Patel

**PROCESSING OF FOIA REQUESTS**

1. Number of FOIA requests received during reporting period.....5
2. Number of FOIA requests pending on October 1, 2018.....0
3. Number of FOIA requests pending on September 30, 2019.....0
4. The average number of days unfilled requests have been pending before each public body as of September 30, 2019 .....0

**DISPOSITION OF FOIA REQUESTS**

5. Number of requests granted, in whole.....0
6. Number of requests granted, in part, denied, in part.....0
7. Number of requests denied, in whole.....1
8. Number of requests withdrawn.....0
9. Number of requests referred or forwarded to other publicbodies.....0
10. Other disposition .....4

**NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION**

11. Exemption 1 - D.C. Official Code § 2-534(a)(1).....0
12. Exemption 2 - D.C. Official Code § 2-534(a)(2).....1
13. Exemption 3 - D.C. Official Code § 2-534(a)(3)
  - Subcategory (A).....0
  - Subcategory (B).....0
  - Subcategory (C) .....0
  - Subcategory (D) .....0
  - Subcategory (E) .....0
  - Subcategory (F) .....0
14. Exemption 4 - D.C. Official Code § 2-534(a)(4) .....0
15. Exemption 5 - D.C. Official Code § 2-534(a)(5).....0

16. Exemption 6 - D.C. Official Code § 2-534(a)(6)	
Subcategory (A).....	0
Subcategory (B).....	0
17.Exemption 7 - D.C. Official Code § 2-534(a)(7).....	0
18.Exemption 8 - D.C. Official Code § 2-534(a)(8).....	0
19.Exemption 9 - D.C. Official Code § 2-534(a)(9).....	0
20.Exemption 10 - D.C. Official Code § 2-534(a)(10).....	0
21.Exemption 11 - D.C. Official Code § 2-534(a)(11).....	0
22.Exemption 12 - D.C. Official Code § 2-534(a)(12).....	0

<b>TIME-FRAMES FOR PROCESSING FOIA REQUESTS</b>
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23. Number of FOIA requests processed within 15 days.....	4
24. Number of FOIA requests processed between 16 and 25 days.....	1
25. Number of FOIA requests processed in 26 days or more.....	0
26. Median number of days to process FOIA Requests.....	9

<b>RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS</b>
--

27. Number of staff hours devoted to processing FOIA requests.....	2
28. Total dollar amount expended by public body for processing FOIA requests.....	\$134

<b>FEES FOR PROCESSING FOIA REQUESTS</b>
--

29. Total amount of fees collected by public body.....	0
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<b>PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA</b>
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30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act.....	0
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<b>QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT</b>
---

Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, “[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act].”

Several of the requests that OPC received this year sought records are not related to the agency's work (e.g. probation or health care records). Each FOIA request was answered as expeditiously as possible.

**Agency Name**

Office of Risk Management (ORM)

**Annual Freedom of Information Act Report for Fiscal Year 2019  
October 1, 2018 through September 30, 2019**

**FOIA Officer Reporting Robert Preston**

**PROCESSING OF FOIA REQUESTS**

1. Number of FOIA requests received during reporting period.....28
2. Number of FOIA requests pending on October 1, 2018.....0
3. Number of FOIA requests pending on September 30, 2019.....1
4. The average number of days unfilled requests have been pending before each public body as of September 30, 2019 .....15

**DISPOSITION OF FOIA REQUESTS**

5. Number of requests granted, in whole.....13
6. Number of requests granted, in part, denied, in part.....3
7. Number of requests denied, in whole.....0
8. Number of requests withdrawn.....0
9. Number of requests referred or forwarded to other public bodies.....0
10. Other disposition .....11

**NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION**

11. Exemption 1 - D.C. Official Code § 2-534(a)(1).....1
12. Exemption 2 - D.C. Official Code § 2-534(a)(2).....2
13. Exemption 3 - D.C. Official Code § 2-534(a)(3)
  - Subcategory (A).....0
  - Subcategory (B).....0
  - Subcategory (C) .....0
  - Subcategory (D) .....0
  - Subcategory (E) .....0
  - Subcategory (F) .....0
14. Exemption 4 - D.C. Official Code § 2-534(a)(4) .....0
15. Exemption 5 - D.C. Official Code § 2-534(a)(5).....0

16. Exemption 6 - D.C. Official Code § 2-534(a)(6)	
Subcategory (A).....	0
Subcategory (B).....	0
17. Exemption 7 - D.C. Official Code § 2-534(a)(7).....	0
18. Exemption 8 - D.C. Official Code § 2-534(a)(8).....	0
19. Exemption 9 - D.C. Official Code § 2-534(a)(9).....	0
20. Exemption 10 - D.C. Official Code § 2-534(a)(10).....	0
21. Exemption 11 - D.C. Official Code § 2-534(a)(11).....	0
22. Exemption 12 - D.C. Official Code § 2-534(a)(12).....	0

<b>TIME-FRAMES FOR PROCESSING FOIA REQUESTS</b>
---

23. Number of FOIA requests processed within 15 days.....	24
24. Number of FOIA requests processed between 16 and 25 days.....	3
25. Number of FOIA requests processed in 26 days or more.....	0
26. Median number of days to process FOIA Requests.....	6

<b>RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS</b>
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27. Number of staff hours devoted to processing FOIA requests.....	207
28. Total dollar amount expended by public body for processing FOIA requests.....	\$9,058

<b>FEES FOR PROCESSING FOIA REQUESTS</b>
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29. Total amount of fees collected by public body.....	\$30.50
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<b>PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA</b>
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30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act.....	0
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<b>QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT</b>
---

Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, “[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act].”

ORM has been responsive to all its FOIA requests. Those requests when the time frame went beyond the initial 15 days were due to filed extensions resulting from either sorting through voluminous records, waiting for responses from the requesters, and/or waiting for information from another Agency to complete ORM's response. Extensions were communicated to the relevant requesters and responses fell in compliance with the respective cited provisions of the Freedom of Information Act.

Agency Name

OSSE

Annual Freedom of Information Act Report for Fiscal Year 2019  
October 1, 2018 through September 30, 2019

FOIA Officer Reporting Mona Patel

PROCESSING OF FOIA REQUESTS

1. Number of FOIA requests received during reporting period.....**81**.....
2. Number of FOIA requests pending on October 1, 2018.....**18**.....
3. Number of FOIA requests pending on September 30, 2019.....**13**.....
4. The average number of days unfilled requests have been pending before each public body as of September 30, 2019.....**39**.....

DISPOSITION OF FOIA REQUESTS

5. Number of requests granted, in whole.....**30**.....
6. Number of requests granted, in part, denied, in part.....**24**.....
7. Number of requests denied, in whole.....**6**.....
8. Number of requests withdrawn.....**3**.....
9. Number of requests referred or forwarded to other public bodies...**3**.....
10. Other disposition ...**20**.....

NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION

11. Exemption 1 - D.C. Official Code § 2-534(a)(1).....
12. Exemption 2 - D.C. Official Code § 2-534(a)(2).....**26**.....
13. Exemption 3 - D.C. Official Code § 2-534(a)(3)
  - Subcategory (A).....**1**.....
  - Subcategory (B).....**0**.....
  - Subcategory (C) .....**0**.....
  - Subcategory (D) .....**0**.....
  - Subcategory (E) ...**0**.....
  - Subcategory (F) .....**0**.....
14. Exemption 4 - D.C. Official Code § 2-534(a)(4) ...**17**.....
15. Exemption 5 - D.C. Official Code § 2-534(a)(5)...**0**.....

16. Exemption 6 - D.C. Official Code § 2-534(a)(6)  
     Subcategory (A).....**8**.....  
     Subcategory (B).....**0**.....
17. Exemption 7 - D.C. Official Code § 2-534(a)(7).....**0**.....
18. Exemption 8 - D.C. Official Code § 2-534(a)(8).....**0**.....
19. Exemption 9 - D.C. Official Code § 2-534(a)(9).....**0**.....
20. Exemption 10 - D.C. Official Code § 2-534(a)(10).....**0**.....
21. Exemption 11 - D.C. Official Code § 2-534(a)(11).....**0**.....
22. Exemption 12 - D.C. Official Code § 2-534(a)(12).....**0**.....

<b>TIME-FRAMES FOR PROCESSING FOIA REQUESTS</b>
---

23. Number of FOIA requests processed within 15 days.....**33**.....
24. Number of FOIA requests processed between 16 and 25 days...**24**.....
25. Number of FOIA requests processed in 26 days or more.....**29**.....
26. Median number of days to process FOIA Requests.....**39**.....

<b>RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS</b>
--

27. Number of staff hours devoted to processing FOIA requests.....
28. Total dollar amount expended by public body for processing FOIA requests.....

<b>FEES FOR PROCESSING FOIA REQUESTS</b>
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29. Total amount of fees collected by public body...**\$0**.....

<b>PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA</b>
---

30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act.....

<b>QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT</b>
---

Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, “[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act].”

**Office of the State Superintendent has improved turnaround time for each FOIA request. While we still assert that the statutory time frames outlined under the FOIA statute are unfeasible. We have made efforts to improve the turnaround time for each request this year; the statutory time frames need to be revised to allow public agencies flexibility to conduct research and gather records.**

Agency Name

Office of the Tenant Advocate (OTA)

Annual Freedom of Information Act Report for Fiscal Year 2019  
October 1, 2018 through September 30, 2019

FOIA Officer Reporting Harrison J. Magy

PROCESSING OF FOIA REQUESTS

1. Number of FOIA requests received during reporting period .....	8
2. Number of FOIA requests pending on October 1, 2018.....	1
3. Number of FOIA requests pending on September 30, 2019.....	0
4. The average number of days unfilled requests have been pending before each public body as of September 30, 2019 .....	0

DISPOSITION OF FOIA REQUESTS

5. Number of requests granted, in whole.....	2
6. Number of requests granted, in part, denied, in part.....	2
7. Number of requests denied, in whole.....	4
8. Number of requests withdrawn.....	0
9. Number of requests referred or forwarded to other public bodies.....	0
10. Other disposition .....	1

NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION

11. Exemption 1 - D.C. Official Code § 2-534(a)(1).....	1
12. Exemption 2 - D.C. Official Code § 2-534(a)(2).....	6
13. Exemption 3 - D.C. Official Code § 2-534(a)(3)	
Subcategory (A).....	0
Subcategory (B).....	0
Subcategory (C) .....	0
Subcategory (D) .....	0
Subcategory (E) .....	0
Subcategory (F) .....	0
14. Exemption 4 - D.C. Official Code § 2-534(a)(4) .....	5
15. Exemption 5 - D.C. Official Code § 2-534(a)(5).....	0

16. Exemption 6 - D.C. Official Code § 2-534(a)(6)	
Subcategory (A).....	0
Subcategory (B).....	0
17. Exemption 7 - D.C. Official Code § 2-534(a)(7).....	0
18. Exemption 8 - D.C. Official Code § 2-534(a)(8).....	0
19. Exemption 9 - D.C. Official Code § 2-534(a)(9).....	0
20. Exemption 10 - D.C. Official Code § 2-534(a)(10).....	0
21. Exemption 11 - D.C. Official Code § 2-534(a)(11).....	0
22. Exemption 12 - D.C. Official Code § 2-534(a)(12).....	0

#### TIME-FRAMES FOR PROCESSING FOIA REQUESTS

23. Number of FOIA requests processed within 15 days.....	7
24. Number of FOIA requests processed between 16 and 25 days.....	1
25. Number of FOIA requests processed in 26 days or more.....	1
26. Median number of days to process FOIA Requests.....	14

#### RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS

27. Number of staff hours devoted to processing FOIA requests.....	29.67
28. Total dollar amount expended by public body for processing FOIA requests.....	\$1,391.34

#### FEEs FOR PROCESSING FOIA REQUESTS

29. Total amount of fees collected by public body.....	\$0.00
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#### PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA

30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act .....	0
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#### QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT

Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, "[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act]."

1 DCMR § 408.5 prohibits collecting fees for any time spent determining whether or not a record is exempt from disclosure. Therefore, a substantial number of staff hours, devoted to processing FOIA requests, may not serve as a basis for seeking fees.

Unfortunately, FOIA Xpress still has some issues--both in terms of response time, and staff hours and expenditure. For example:

- Requesters are not legally required to submit requests via FOIA Xpress exclusively; thus otherwise unnecessary time and resources are expended "transferring" the request into FOIA Xpress



**Agency Name**

**Office of Unified Communications**

**Annual Freedom of Information Act Report for Fiscal Year 2019  
October 1, 2018 through September 30, 2019**

**FOIA Officer Reporting Ingrid Bucksell**

**PROCESSING OF FOIA REQUESTS**

1. Number of FOIA requests received during reporting period.....301
2. Number of FOIA requests pending on October 1, 2018.....235
3. Number of FOIA requests pending on September 30, 2019.....3
4. The average number of days unfilled requests have been pending before each public body as of September 30, 2019 .....15

**DISPOSITION OF FOIA REQUESTS**

5. Number of requests granted, in whole.....72
6. Number of requests granted, in part, denied, in part.....53
7. Number of requests denied, in whole.....152
8. Number of requests withdrawn.....58
9. Number of requests referred or forwarded to other public bodies.....3
10. Other disposition .....195

**NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION**

11. Exemption 1 - D.C. Official Code § 2-534(a)(1) .....3
12. Exemption 2 - D.C. Official Code § 2-534(a)(2) .....201
13. Exemption 3 - D.C. Official Code § 2-534(a)(3)
  - Subcategory(A).....2
  - Subcategory(B).....0
  - Subcategory(C).....0
  - Subcategory(D).....0
  - Subcategory(E) .....0
  - Subcategory (F) .....0
14. Exemption 4 - D.C. Official Code § 2-534(a)(4) .....0
15. Exemption 5 - D.C. Official Code § 2-534(a)(5).....0

16. Exemption 6 - D.C. Official Code § 2-534(a)(6)	
Subcategory (A).....	0
Subcategory (B).....	0
17. Exemption 7 - D.C. Official Code § 2-534(a)(7) .....	0
18. Exemption 8 - D.C. Official Code § 2-534(a)(8) .....	0
19. Exemption 9 - D.C. Official Code § 2-534(a)(9) .....	0
20. Exemption 10 - D.C. Official Code § 2-534(a)(10).....	0
21. Exemption 11 - D.C. Official Code § 2-534(a)(11).....	0
22. Exemption 12 - D.C. Official Code § 2-534(a)(12).....	0

<b>TIME-FRAMES FOR PROCESSING FOIA REQUESTS</b>
---

23. Number of FOIA requests processed within 15 days.....	292
24. Number of FOIA requests processed between 16 and 25 days.....	14
25. Number of FOIA requests processed in 26 days or more.....	229
26. Median number of days to process FOIA Requests.....	14

<b>RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS</b>
--

27. Number of staff hours devoted to processing FOIA requests.....	1826
28. Total dollar amount expended by public body for processing FOIA requests.....	\$0.

<b>FEEES FOR PROCESSING FOIA REQUESTS</b>
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29. Total amount of fees collected by public body.....	\$0.
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<b>PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA</b>
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30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act .....	0
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<b>QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT</b>
---

Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, “[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act].”

On October 1, 2018, I was assigned as the FOIA Officer. At which time, a mass cleanup of our system was conducted. Since this cleanup, we have decided it’s best to track each request in FOIAxpress for accurate reporting and better tracking moving forward.

**Agency Name**

Office of Victim Services and Justice Grants

**Annual Freedom of Information Act Report for Fiscal Year 2019**

**October 1, 2018 through September 30, 2019**

**FOIA Officer Reporting** Kelley Dillon

**PROCESSING OF FOIA REQUESTS**

1. Number of FOIA requests received during reporting period.....4.....
2. Number of FOIA requests pending on October 1, 2018.....1.....
3. Number of FOIA requests pending on September 30, 2019.....0.....
4. The average number of days unfilled requests have been pending before each public body as of September 30, 2019 .....0.....

**DISPOSITION OF FOIA REQUESTS**

5. Number of requests granted, in whole.....2.....
6. Number of requests granted, in part, denied, in part.....2.....
7. Number of requests denied, in whole.....0.....
8. Number of requests withdrawn.....0.....
9. Number of requests referred or forwarded to other public bodies.....1.....
10. Other disposition .....0.....

**NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION**

11. Exemption 1 - D.C. Official Code § 2-534(a)(1).....0.....
12. Exemption 2 - D.C. Official Code § 2-534(a)(2).....2.....
13. Exemption 3 - D.C. Official Code § 2-534(a)(3)
  - Subcategory (A).....0.....
  - Subcategory (B).....0.....
  - Subcategory (C) .....0.....
  - Subcategory (D) .....0.....
  - Subcategory (E) .....0.....
  - Subcategory (F) .....0.....
14. Exemption 4 - D.C. Official Code § 2-534(a)(4) .....0.....
15. Exemption 5 - D.C. Official Code § 2-534(a)(5).....0.....

16. Exemption 6 - D.C. Official Code § 2-534(a)(6)  
     Subcategory (A).....0.....  
     Subcategory (B).....0.....
17. Exemption 7 - D.C. Official Code § 2-534(a)(7).....0.....
18. Exemption 8 - D.C. Official Code § 2-534(a)(8).....0.....
19. Exemption 9 - D.C. Official Code § 2-534(a)(9).....0.....
20. Exemption 10 - D.C. Official Code § 2-534(a)(10).....0.....
21. Exemption 11 - D.C. Official Code § 2-534(a)(11).....0.....
22. Exemption 12 - D.C. Official Code § 2-534(a)(12).....0.....

<b>TIME-FRAMES FOR PROCESSING FOIA REQUESTS</b>
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23. Number of FOIA requests processed within 15 days.....3.....
24. Number of FOIA requests processed between 16 and 25 days....0.....
25. Number of FOIA requests processed in 26 days or more.....2.....
26. Median number of days to process FOIA Requests.....3.....

<b>RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS</b>
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27. Number of staff hours devoted to processing FOIA requests.....24.....
28. Total dollar amount expended by public body for processing FOIA requests...\$1,349.27.....

<b>FEES FOR PROCESSING FOIA REQUESTS</b>
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29. Total amount of fees collected by public body....\$800.....

<b>PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA</b>
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30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act.....0.....

<b>QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT</b>
---

Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, “[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act].”

We received 4 FOIA requests in Fiscal Year 2019. In addition to the 4 new requests we completed one pending request from 2018. One request was completed by referring the requester to the correct agency and FOIA officer. Two requests was fulfilled in 3 days each, once information was obtained from other agency staff. An FY18 pending request required 26 days to complete a search through OCTO and substantial review and redaction time. One request received in FY19 took more than 26 days to complete due to a prior unpaid invoice from the requester and substantial review and redaction time. In general, FOIA requests received by the agency take fairly little time to process and respond to, resulting in relatively small average number of days.

Agency Name

Annual Freedom of Information Act Report for Fiscal Year 2019

October 1, 2018 through September 30, 2019

FOIA Officer Reporting Daniel Quandt

PROCESSING OF FOIA REQUESTS

1. Number of FOIA requests received during reporting period.....85
2. Number of FOIA requests pending on October 1, 2018.....6
3. Number of FOIA requests pending on September 30, 2019.....5
4. The average number of days unfilled requests have been pending before each public body as of September 30, 2019 .....33

DISPOSITION OF FOIA REQUESTS

5. Number of requests granted, in whole.....36
6. Number of requests granted, in part, denied, in part.....39
7. Number of requests denied, in whole.....0
8. Number of requests withdrawn.....0
9. Number of requests referred or forwarded to other public bodies.....0
10. Other disposition .....11 (no responsive documents)

NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION

11. Exemption 1 - D.C. Official Code § 2-534(a)(1).....10
12. Exemption 2 - D.C. Official Code § 2-534(a)(2).....38
13. Exemption 3 - D.C. Official Code § 2-534(a)(3)
  - Subcategory (A).....0
  - Subcategory (B).....0
  - Subcategory (C) .....0
  - Subcategory (D) .....0
  - Subcategory (E) .....0
  - Subcategory (F) .....0
14. Exemption 4 - D.C. Official Code § 2-534(a)(4) .....8
15. Exemption 5 - D.C. Official Code § 2-534(a)(5).....0

16. Exemption 6 - D.C. Official Code § 2-534(a)(6)	13
Subcategory (A).....	
Subcategory (B).....	0
17. Exemption 7 - D.C. Official Code § 2-534(a)(7).....	0
18. Exemption 8 - D.C. Official Code § 2-534(a)(8).....	0
19. Exemption 9 - D.C. Official Code § 2-534(a)(9).....	0
20. Exemption 10 - D.C. Official Code § 2-534(a)(10).....	0
21. Exemption 11 - D.C. Official Code § 2-534(a)(11).....	0
22. Exemption 12 - D.C. Official Code § 2-534(a)(12).....	0

#### TIME-FRAMES FOR PROCESSING FOIA REQUESTS

23. Number of FOIA requests processed within 15 days.....	61
24. Number of FOIA requests processed between 16 and 25 days.....	11
25. Number of FOIA requests processed in 26 days or more.....	14
26. Median number of days to process FOIA Requests.....	14

#### RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS

27. Number of staff hours devoted to processing FOIA requests.....	1455
28. Total dollar amount expended by public body for processing FOIA requests.....	\$69,500

#### FEES FOR PROCESSING FOIA REQUESTS

29. Total amount of fees collected by public body.....	\$0
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#### PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA

30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act.....	0
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#### QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT

Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, “[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act].”

This fiscal year DC PCSB was more diligent in carefully tracking staff hours spent on FOIA as opposed to the estimation we provided last year. Every FOIA request received at least a first response within 25 days. Several requests were complex and contained numerous parts, essentially incorporating multiple requests into a single FOIA. We think agencies would benefit from clearer regulations regarding the maximum size and scope of FOIA requests. Both the number and size of FOIA requests received by DC PCSB have been increasing in recent years. This fiscal year the total cost of responding to FOIA requests to the agency was roughly equivalent to one full time mid-level staff member.

Agency Name

PUBLIC EMPLOYEE RELATIONS BOARD

Annual Freedom of Information Act Report for Fiscal Year 2019  
October 1, 2018 through September 30, 2019

FOIA Officer Reporting Merlin M. George

PROCESSING OF FOIA REQUESTS

1. Number of FOIA requests received during reporting period.....2.
2. Number of FOIA requests pending on October 1, 2018.....0.
3. Number of FOIA requests pending on September 30, 2019.....0.
4. The average number of days unfilled requests have been pending before each public body as of September 30, 2019 .....0.

DISPOSITION OF FOIA REQUESTS

5. Number of requests granted, in whole.....1.
6. Number of requests granted, in part, denied, in part.....0.
7. Number of requests denied, in whole.....0.
8. Number of requests withdrawn.....0
9. Number of requests referred or forwarded to other public bodies.....0.
10. Other disposition .....1.

NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION

11. Exemption 1 - D.C. Official Code § 2-534(a)(1).....0..
12. Exemption 2 - D.C. Official Code § 2-534(a)(2).....0
13. Exemption 3 - D.C. Official Code § 2-534(a)(3)
  - Subcategory(A).....0.
  - Subcategory(B).....0.
  - Subcategory(C).....0.
  - Subcategory (D).....0.
  - Subcategory (E).....0.
  - Subcategory (F).....0.
14. Exemption 4 - D.C. Official Code § 2-534(a)(4).....0.
15. Exemption 5 - D.C. Official Code § 2-53(a)(5).....0.

16. Exemption 6 - D.C. Official Code § 2-534(a)(6)	
Subcategory(A).....	0
Subcategory (B).....	0.
17. Exemption 7 - D.C. Official Code § 2534(a)(7).....	0.
18. Exemption 8 - D.C. Official Code § 2534(a)(8).....	0.
19. Exemption 9 - D.C. Official Code § 2534(a)(9).....	0.
20. Exemption 10 - D.C. Official Code § 2534(a)(10).....	0.
21. Exemption 11 - D.C. Official Code § 2534(a)(11).....	0.
22. Exemption 12 - D.C. Official Code § 534(a)(12).....	0.

<b>TIME-FRAMES FOR PROCESSING FOIA REQUESTS</b>
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23. Number of FOIA requests processed within 15 days.....	2.
24. Number of FOIA requests processed between 16 and 25 days.....	0.
25. Number of FOIA requests processed in 26 days or more.....	0.
26. Median number of days to process FOIA Requests.....	13.5

<b>RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS</b>
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27. Number of staff hours devoted to processing FOIA requests.....	6.
28. Total dollar amount expended by public body for processing FOIA requests.....	\$274.05.

<b>FEES FOR PROCESSING FOIA REQUESTS</b>
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29. Total amount of fees collected by public body.....	0
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<b>PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA</b>
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30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act.....	0
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<b>QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT</b>
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Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, “[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act].”

In FY 2019, PERB received a total of two FOIA requests and met all statutory requirements for all two requests. This is approximately the average number of requests PERB receive in a year. PERB had no issues with the FOIAExpress system this year and it has been helpful for meeting our goals.



Agency Name

Public Service Commission

Annual Freedom of Information Act Report for Fiscal Year 2019

October 1, 2018 through September 30, 2019

FOIA Officer Reporting Christopher Lipscombe

PROCESSING OF FOIA REQUESTS

1. Number of FOIA requests received during reporting period.....6.....
2. Number of FOIA requests pending on October 1, 2018.....1.....
3. Number of FOIA requests pending on September 30, 2019.....0.....
4. The average number of days unfilled requests have been pending before each public body as of September 30, 2019 .....0.....

DISPOSITION OF FOIA REQUESTS

5. Number of requests granted, in whole.....3.....
6. Number of requests granted, in part, denied, in part.....1.....
7. Number of requests denied, in whole.....0.....
8. Number of requests withdrawn.....2.....
9. Number of requests referred or forwarded to other public bodies.....0.....
10. Other disposition .....1.....

NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION

11. Exemption 1 - D.C. Official Code § 2-534(a)(1).....0.....
12. Exemption 2 - D.C. Official Code § 2-534(a)(2).....1.....
13. Exemption 3 - D.C. Official Code § 2-534(a)(3)
  - Subcategory (A).....0.....
  - Subcategory (B).....0.....
  - Subcategory (C) .....0.....
  - Subcategory (D) .....0.....
  - Subcategory (E) .....0.....
  - Subcategory (F) .....0.....
14. Exemption 4 - D.C. Official Code § 2-534(a)(4) .....0.....
15. Exemption 5 - D.C. Official Code § 2-534(a)(5).....0.....

16. Exemption 6 - D.C. Official Code § 2-534(a)(6)  
     Subcategory (A).....0.....  
     Subcategory (B).....0.....
17. Exemption 7 - D.C. Official Code § 2-534(a)(7).....0.....
18. Exemption 8 - D.C. Official Code § 2-534(a)(8).....0.....
19. Exemption 9 - D.C. Official Code § 2-534(a)(9).....0.....
20. Exemption 10 - D.C. Official Code § 2-534(a)(10).....0.....
21. Exemption 11 - D.C. Official Code § 2-534(a)(11).....0.....
22. Exemption 12 - D.C. Official Code § 2-534(a)(12).....0.....

**TIME-FRAMES FOR PROCESSING FOIA REQUESTS**

23. Number of FOIA requests processed within 15 days.....3.....
24. Number of FOIA requests processed between 16 and 25 days... 2.....
25. Number of FOIA requests processed in 26 days or more..... 2.....
26. Median number of days to process FOIA Requests.....25.....

**RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS**

27. Number of staff hours devoted to processing FOIA requests.....46.....
28. Total dollar amount expended by public body for processing FOIA requests.....\$3,525.36.....

**FEES FOR PROCESSING FOIA REQUESTS**

29. Total amount of fees collected by public body.....0.....

**PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA**

30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act.....0.....

**QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT**

Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, “[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act].”

The FY 19 FOIA Report shows that the Commission's median number of days to process FOIA requests was twenty-five (25) days. This was the case because four FOIA requests required the Commission to seek an additional ten (10) working days to search for, collect and examine a voluminous amount of separate and distinct records and/or to consult with another body having a substantial interest in the determination of the requests. Nevertheless, there were no follow-up requests related to these FOIA determinations nor did any requestor appeal the determination.

Agency Name

Real Property Tax Appeals Commission

Annual Freedom of Information Act Report for Fiscal Year 2019

October 1, 2018 through September 30, 2019

FOIA Officer Reporting Carlynn Fuller

PROCESSING OF FOIA REQUESTS

1. Number of FOIA requests received during reporting period ..... 0
2. Number of FOIA requests pending on October 1, 2018..... 0
3. Number of FOIA requests pending on September 30, 2019..... 0
4. The average number of days unfilled requests have been pending before each public body as of September 30, 2019 ..... 0

DISPOSITION OF FOIA REQUESTS

5. Number of requests granted, in whole..... 0
6. Number of requests granted, in part, denied, in part..... 0
7. Number of requests denied, in whole..... 0
8. Number of requests withdrawn..... 0
9. Number of requests referred or forwarded to other publicbodies..... 0
10. Other disposition ..... 0

NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION

11. Exemption 1 - D.C. Official Code § 2-534(a)(1)..... 0
12. Exemption 2 - D.C. Official Code § 2-534(a)(2)..... 0
13. Exemption 3 - D.C. Official Code § 2-534(a)(3)
  - Subcategory (A)..... 0
  - Subcategory (B)..... 0
  - Subcategory (C) ..... 0
  - Subcategory (D) ..... 0
  - Subcategory (E) ..... 0
  - Subcategory (F) ..... 0
14. Exemption 4 - D.C. Official Code § 2-534(a)(4) ..... 0
15. Exemption 5 - D.C. Official Code § 2-534(a)(5)..... 0

16. Exemption 6 - D.C. Official Code § 2-534(a)(6)	
Subcategory (A).....	0
Subcategory (B).....	0
17. Exemption 7 - D.C. Official Code § 2-534(a)(7).....	0
18. Exemption 8 - D.C. Official Code § 2-534(a)(8).....	0
19. Exemption 9 - D.C. Official Code § 2-534(a)(9).....	0
20. Exemption 10 - D.C. Official Code § 2-534(a)(10).....	0
21. Exemption 11 - D.C. Official Code § 2-534(a)(11).....	0
22. Exemption 12 - D.C. Official Code § 2-534(a)(12).....	0

<b>TIME-FRAMES FOR PROCESSING FOIA REQUESTS</b>
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23. Number of FOIA requests processed within 15 days.....	0
24. Number of FOIA requests processed between 16 and 25 days.....	0
25. Number of FOIA requests processed in 26 days or more.....	0
26. Median number of days to process FOIA Requests.....	0

<b>RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS</b>
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27. Number of staff hours devoted to processing FOIA requests.....	0
28. Total dollar amount expended by public body for processing FOIA requests.....	0

<b>FEEES FOR PROCESSING FOIA REQUESTS</b>
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29. Total amount of fees collected by public body.....	0
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<b>PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA</b>
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30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act.....	0
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<b>QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT</b>
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Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, "[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act]."

The Real Property Tax Appeals Commission did not receive any FOIA requests for FY 2019.

Agency Name

DC State Board of Education

Annual Freedom of Information Act Report for Fiscal Year 2019  
October 1, 2018 through September 30, 2019

FOIA Officer Reporting John-Paul Hayworth

PROCESSING OF FOIA REQUESTS

1. Number of FOIA requests received during reporting period.....3.....
2. Number of FOIA requests pending on October 1, 2018.....0.....
3. Number of FOIA requests pending on September 30, 2019.....0.....
4. The average number of days unfilled requests have been pending before each public body as of September 30, 2019 .....0.....

DISPOSITION OF FOIA REQUESTS

5. Number of requests granted, in whole.....2.....
6. Number of requests granted, in part, denied, in part.....0.....
7. Number of requests denied, in whole.....0.....
8. Number of requests withdrawn.....0.....
9. Number of requests referred or forwarded to other public bodies.....1.....
10. Other disposition .....0.....

NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION

11. Exemption 1 - D.C. Official Code § 2-534(a)(1).....0.....
12. Exemption 2 - D.C. Official Code § 2-534(a)(2).....0.....
13. Exemption 3 - D.C. Official Code § 2-534(a)(3)
  - Subcategory (A).....0.....
  - Subcategory (B).....0.....
  - Subcategory (C) .....0.....
  - Subcategory (D) .....0.....
  - Subcategory (E) .....0.....
  - Subcategory (F) .....0.....
14. Exemption 4 - D.C. Official Code § 2-534(a)(4) .....0.....
15. Exemption 5 - D.C. Official Code § 2-534(a)(5).....0.....

16. Exemption 6 - D.C. Official Code § 2-534(a)(6)

Subcategory (A).....0.....

Subcategory (B).....0.....

17. Exemption 7 - D.C. Official Code § 2-534(a)(7).....0.....

18. Exemption 8 - D.C. Official Code § 2-534(a)(8).....0.....

19. Exemption 9 - D.C. Official Code § 2-534(a)(9).....0.....

20. Exemption 10 - D.C. Official Code § 2-534(a)(10).....0.....

21. Exemption 11 - D.C. Official Code § 2-534(a)(11).....0.....

22. Exemption 12 - D.C. Official Code § 2-534(a)(12).....0.....

**TIME-FRAMES FOR PROCESSING FOIA REQUESTS**

23. Number of FOIA requests processed within 15 days.....3.....

24. Number of FOIA requests processed between 16 and 25 days.....0.....

25. Number of FOIA requests processed in 26 days or more.....0.....

26. Median number of days to process FOIA Requests.....1.....

**RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS**

27. Number of staff hours devoted to processing FOIA requests.....1.....

28. Total dollar amount expended by public body for processing FOIA requests.....0.....

**FEES FOR PROCESSING FOIA REQUESTS**

29. Total amount of fees collected by public body.....0.....

**PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA**

30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act.....0.....

**QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT**

Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, “[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act].”

The DC State Board of Education welcomes requests for information from the public through the Freedom of Information Act process or through email requests. As the State Board has limited access to data beyond its own administration, we generally send the requests to other agencies. The State Board is confident that its FOIA process complies with District and federal law.

Agency Name

DC Sentencing Commission - SCDC

Annual Freedom of Information Act Report for Fiscal Year 2019

October 1, 2018 through September 30, 2019

FOIA Officer Reporting Kara Dansky

PROCESSING OF FOIA REQUESTS

1. Number of FOIA requests received during reporting period. 0
2. Number of FOIA requests pending on October 1, 2018. 0
3. Number of FOIA requests pending on September 30, 2019. 0
4. The average number of days unfilled requests have been pending before each public body as of September 30, 2019. 0

DISPOSITION OF FOIA REQUESTS

5. Number of requests granted, in whole. 0
6. Number of requests granted, in part, denied, in part. 0
7. Number of requests denied, in whole. 0
8. Number of requests withdrawn. 0
9. Number of requests referred or forwarded to other public bodies. 0
10. Other disposition. 0

NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION

11. Exemption 1 - D.C. Official Code § 2-534(a)(1). 0
12. Exemption 2 - D.C. Official Code § 2-534(a)(2). 0
13. Exemption 3 - D.C. Official Code § 2-534(a)(3)
  - Subcategory (A). 0
  - Subcategory (B). 0
  - Subcategory (C). 0
  - Subcategory (D). 0
  - Subcategory (E). 0
  - Subcategory (F). 0
14. Exemption 4 - D.C. Official Code § 2-534(a)(4). 0
15. Exemption 5 - D.C. Official Code § 2-534(a)(5). 0

16. Exemption 6 - D.C. Official Code § 2-534(a)(6)  
Subcategory (A).....<sup>0</sup>  
Subcategory (B).....<sup>0</sup>
17. Exemption 7 - D.C. Official Code § 2-534(a)(7).....<sup>0</sup>
18. Exemption 8 - D.C. Official Code § 2-534(a)(8).....<sup>0</sup>
19. Exemption 9 - D.C. Official Code § 2-534(a)(9).....<sup>0</sup>
20. Exemption 10 - D.C. Official Code § 2-534(a)(10).....<sup>0</sup>
21. Exemption 11 - D.C. Official Code § 2-534(a)(11).....<sup>0</sup>
22. Exemption 12 - D.C. Official Code § 2-534(a)(12).....<sup>0</sup>

<b>TIME-FRAMES FOR PROCESSING FOIA REQUESTS</b>
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23. Number of FOIA requests processed within 15 days.....<sup>0</sup>
24. Number of FOIA requests processed between 16 and 25 days.....<sup>0</sup>
25. Number of FOIA requests processed in 26 days or more.....<sup>0</sup>
26. Median number of days to process FOIA Requests.....<sup>0</sup>

<b>RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS</b>
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27. Number of staff hours devoted to processing FOIA requests.....<sup>0</sup>
28. Total dollar amount expended by public body for processing FOIA requests.....<sup>0</sup>

<b>FEES FOR PROCESSING FOIA REQUESTS</b>
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29. Total amount of fees collected by public body.....<sup>0</sup>

<b>PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA</b>
---

30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act.....<sup>0</sup>

<b>QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT</b>
---

Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, “[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act].”

Given that the agency had no FOIA requests this year, the agency has nothing to add in this section.



**University of  
the District of  
Columbia**

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**Annual Freedom of Information Act Report for Fiscal Year 2019  
October 1, 2018 through September 30, 2019**

**FOIA Officer Reporting: Thomas E. Redmond, on behalf of Avis Marie Russell, FOIA Officer**

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<b>PROCESSING OF FOIA REQUESTS</b>
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1. Number of FOIA requests received during reporting period.....	26
2. Number of FOIA requests pending on October 1, 2018.....	0
3. Number of FOIA requests pending on September 30, 2019.....	2
4. The average number of days unfilled requests have been pending before each public body as of September 30, 2019 .....	n/a

<b>DISPOSITION OF FOIA REQUESTS</b>
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5. Number of requests granted, in whole.....	8
6. Number of requests granted, in part, denied, in part.....	6
7. Number of requests denied, in whole.....	3
8. Number of requests withdrawn.....	0
9. Number of requests referred or forwarded to other public bodies.....	2
10. Other disposition(no records found).....	7

<b>NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION</b>
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11. Exemption 1 - D.C. Official Code § 2-534(a)(1).....	1
12. Exemption 2 - D.C. Official Code § 2-534(a)(2).....	0
13. Exemption 3 - D.C. Official Code § 2-534(a)(3)	
Subcategory (A).....	1
Subcategory (B).....	0
Subcategory (C) .....	1
Subcategory (D) .....	0
Subcategory (E) .....	1
Subcategory (F) .....	0
14. Exemption 4 - D.C. Official Code § 2-534(a)(4) .....	1
15. Exemption 5 - D.C. Official Code § 2-534(a)(5).....	0

16. Exemption 6 - D.C. Official Code § 2-534(a)(6)	
Subcategory (A).....	2
Subcategory (B).....	0
17. Exemption 7 - D.C. Official Code § 2-534(a)(7).....	0
18. Exemption 8 - D.C. Official Code § 2-534(a)(8).....	0
19. Exemption 9 - D.C. Official Code § 2-534(a)(9).....	0
20. Exemption 10 - D.C. Official Code § 2-534(a)(10).....	0
21. Exemption 11 - D.C. Official Code § 2-534(a)(11).....	0
22. Exemption 12 - D.C. Official Code § 2-534(a)(12).....	0

<b>TIME-FRAMES FOR PROCESSING FOIA REQUESTS</b>
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23. Number of FOIA requests processed within 15 days.....	19
24. Number of FOIA requests processed between 16 and 25 days.....	5
25. Number of FOIA requests processed in 26 days or more.....	2
26. Median number of days to process FOIA Requests.....	15

<b>RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS</b>
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27. Number of staff hours devoted to processing FOIA requests.....	>30
28. Total dollar amount expended by public body for processing FOIA requests.....	>\$1000

<b>FEES FOR PROCESSING FOIA REQUESTS</b>
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29. Total amount of fees collected by public body.....	0
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<b>PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA</b>
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30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act.....	0
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<b>QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT</b>
---

Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, “[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act].”

One observation is the number of repeat filers; individuals with a connection to the University, and/or media related. The categories of information requested most often involved contractual agreements, personnel information and student records.