



DISTRICT OF COLUMBIA ARCHIVES

Records Transfer Authorization

90-006
Accession Number

1	NAME OF AGENCY Executive Office of the Mayor	2	DIVISION OR SECTION Office of Documents and Administrative Issuances
3	NAME OF CONTACT PERSON Barbara Eaton	4	TELEPHONE NUMBER 727-5090
5	Description of Records (include series titles, records content and dates, and attach box lists, SF-135s, or other documentation). Minutes including Orders of the Commissioners, 1953-1967. Vols. 74-88. (Each "volume" has two separately bound parts, so there are 30 books or "volumes" in quantity.) Continues the same series that is in RG 351. That series covers the period 1878-1952 and is described in the Inventory to RG 351, item 14.		
6	Current location of records in agency or Records Center	7	Requested transfer date
8	If nontextual records, describe physical characteristics		
9	Estimated volume 14 cu. ft.	10	Specific restrictions to be imposed (include justification and cite statute or FOI exemption) none
11	Record schedule number and item, or disposal list number and item		
12	Statement of Agency Representative (if required) <i>The records described above and on the attached pages are offered for deposit with the District of Columbia Archives. Unless otherwise specified above, there are no restrictions on the use of these records. I certify that I am authorized to act for the agency on matters pertaining to the disposition of agency records.</i>  signature of agency representative _____ title _____ date _____		
FOR D.C. ARCHIVES USE ONLY			
13	Action Taken by the District of Columbia Archives <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved signature of archivist  date 2/2/90		
14	Remarks about disposition/shipping		
15	Date received	16	Signature of Archives Representative