

Office of the Secretary

Part 1: Special Events/Interest Files from the Marion Barry, Jr. Administration

Box 1: Cherry Blossom – 1985

- Articles of Incorporation – Cherry Blossom Committee
- Cherry Blossom Committee Meetings
- General Information
- Mayor's Reception
- Poster Contest
- Princess Contest
- Congressional Black Caucus – 1985
 - Midnight Luncheon & Fashion Show
 - Payments/Receipts
 - Reception
 - Special Events Guest Lists

Box 2: Congressional Black Caucus – 1986

- General Information
- Midnight Luncheon & Fashion Show
- Payments/Receipts
- Reception
- Special Events Guest Lists
- Crab Feast – 1985 (Mayor's)
- EOM Mailing Lists

Box 3: International Conference on Corruption and Economic Crime Against Government

- General Information
- Lists
- Promote D.C. Committee
- Proclamations – Request Letters

Box 4: Receptions - Various

- Gwendolyn Bohlke Reception, June 30, 1983
- Ivanhoe Donaldson Reception, October 20, 1983
- Dr. William H. Rumsey Reception, November 11, 1983
- Mayor's American Education Week Reception, November 16, 1983
- Mayor's UDC President/Board Reception, November 17, 1983
- Reports (Special) from the Assistant Chief, MPD
- Soccer (in D.C.)
- Toast of the Town – 1981 through 1986

Part 2: Subject Files from the Sharon Pratt Kelly Administration

Box 5: American University Law School

- Airport Authority – TEFRA Hearing
- BMC Group, Inc.
- Bailey, Claude
- Blue Book File
- Board of Appeals and Reviews
- Board of Real Property Assessments And Appeals

Box 6: Brown, Clyde

- Building Height Act Amendment
- Cellular Phones
- Cherry Blossom Festival
- College of Democracy
- Comprehensive Plan Amendment Act – 1994
- Contracting Authority
- Controller's Office
- Crime Focus Meeting for Ward 6
- D.C. Private Industry Council
- D.C. Sports and Entertainment Commission

Box 7: EOM Automation

- EOM Budget Issues – FY 1992
- EOM/Chief of Staff
- EOM Miscellaneous
- EOM Personnel
- EOM Receptionist
- EOM Space
- EOM Staff Meetings
- EOM Vacation Schedules
- EOM Vehicles/Vehicle Assignments
- Expenditure Control Reference File with Mayor's Order
- Facilities for the Homeless
- Fire Department
- Furniture
- Giant Food
- Greater Washington Cares
- Hammon Case
- Hatch Act
- Housing Initiative: Preventing Homelessness Partnership
- Institute for Behavioral Science
- International Monetary Fund

Box 8: JP Morgan Company
Jumper/Blair Project
Latino Affairs
Lazard Freres/ Merrill Lynch
Legislative Organizations and Operations Program
Levine School of Music
Local Self-Reliance
Logan Circle Community Association
Metro Health Associates
Miscellaneous

Box 9: National Conference of Black Mayors
National Children's Island
National Graduate University
National Historic Landmarks Program
Noise Control
North Capitol Street (800)
OFEGRO
Office of Intergovernmental Affairs
Printing Requests
Public Safety Oversight Hearing
Public Service Commission
Public Service Recognition Week

Box 10: Questionnaires
RFK Stadium
RFPs for D.C.
Recreation
Rehobath Village

Box 11: Religious Affairs
Religious Zoning
Retreats
Rivilin Commission
Scheduling Office
Smithsonian Institute
Speaker Bureau
Staffing
State of D.C.
Summons

Box 12: Talent Contest for DC Employees Proposal
Telecommunications
Travel
Turner, Frank

Box 12: Urban Shelters

(con't) Urban Service Systems
Urban Textiles, Inc.
U.S. Commission on Civil Rights
VOCA Corporation

Box 13: Correspondence/Information/News Related to Economic Development

Correspondence/Information/News Related to Finance
Correspondence/Information/News Related to Health & Human Services
Correspondence/Information/News Related to Public Safety
Correspondence/Information/News Related to Public Works
Correspondence/Information/News Related to Special Services
Correspondence/Information/News Miscellaneous
Coordination & Development Weekly Reports/Mailing 10/93 – 4/94

Box 14: Freedom of Information Requests/Response 1991-1994

Box 15: Publications, Reports and Studies

Wash., DC Detention Center-Environmental Impact- NCPC-1991
Young & Old Serving Together-Generations United-1990
Mayor's Task Force on Homelessness-Sharon Pratt Kelly-1992
Recycling Economic Development-Institute for Local Self-Reliance-1994
Minimizing Waste/Maximizing Recycling- Institute for Local Self-Reliance-1994
Creating Local Recycling Markets-Institute for Local Self-Reliance-1994
Expanding Scrap-Based Manufacturing- Institute for Local Self-Reliance-1994
Telecommunications Strategic Plan-Ric Murphy, Dir. DAS-1991
Building Regulations-441-4th St. N.W.-Ric Murphy, Dir. DAS-1992
Improving Procurement Practices in DC Gov.- Ric Murphy, Dir. DAS-1993
Committee on Volunteerism & Youth-Committee Staff-19991
Media Update: Dept. Public & Assisted Housing- Ray Price, Dir.-1991

Box 16: Moving Forward: Addressing Homelessness in 1990: A 46 City Survey

Partnership for the Homeless, Inc.-1990
Mentally Ill and Homeless: A 22 City Survey-US Conf. of Mayors-1991
Mayor's Health Summit '91-Vincent Gray-DHS, Dir.-1991
Needs Assessment of the Hispanic Community-United Way-1988
Women's Resource Pages-E.M.&A. Publishing, Ltd.-1991
Senior Yellow Pages; Services for Seniors-Office on Aging-1992
Low-Income Adults of Working Age-Gr. Wash. Research Center-1988
Characteristics Employers Prefer in Unskilled Job Applicants [same]
Employment & Training Activities Serving Low-Income Residents DC [same]
Youth Assistance-Final Report-Amos C. Thornton, Dept. Recreation, Dir.-1990
UDC- Characteristics of New Students-Loren Goyer, D. of Adult Education-1989