

CALL FOR VOLUNTEER GRANT REVIEWERS

“In a city as prosperous as ours, every resident deserves a fair shot – no matter who you are, or what ward you live in.” – Mayor Muriel Bowser

The Executive Office of the Mayor, through the Mayor’s Office on Asian and Pacific Islander Affairs (MOAPIA), the Mayor’s Office on Latino Affairs (MOLA), and the Mayor’s Office on African Affairs (MOAA) is seeking volunteer grant reviewers to help evaluate the grant applications for the *Immigrant Justice Legal Services Grant Program FY 2017*. The reviewers are expected to be neutral, qualified individuals selected for their experience in one or more of the following areas: legal services, grant administration, project management, criminal justice, immigration and education.

The grant review period will take place from Feb 27, 2017 to March 3, 2017. This is a remote opportunity as the review will be conducted online (via zoomgrants.com).

Requirements:

1. Previous grant reviewing experience with the DC or federal governments; private firms; or nonprofit organizations (preferred);
2. Ability to evaluate and score review 3-4 proposals in a timely manner;
3. Anticipate 20 – 30 hours for reviewing and evaluation.
4. Familiarity with technology.

If you intend to apply for a grant or provide paid or pro bono services under the *Immigrant Justice Legal Services Grant Program*, you will not be eligible to serve as a reviewer.

This is a non-paid project.

Interested individuals may submit a copy of resume to Thea Sebastian by COB Friday, February 10, 2017. Please direct any questions to Thea Sebastian (thea.sebastian@dc.gov).
