

Agency Name
Alcoholic Beverage Regulation Administration

Annual Freedom of Information Act Report for Fiscal Year 2020
October 1, 2019 through September 30, 2020

FOIA Officer Reporting Austin Hill

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| PROCESSING OF FOIA REQUESTS |
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| 1. Number of FOIA requests received during reporting period..... | 318 |
| 2. Number of FOIA requests pending on October 1, 2019..... | 11 |
| 3. Number of FOIA requests pending on September 30, 2020..... | 17 |
| 4. The average number of days unfilled requests have been pending before each public body as of September 30, 2020 | 10 |

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| DISPOSITION OF FOIA REQUESTS |
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| 5. Number of requests granted, in whole..... | 242 |
| 6. Number of requests granted, in part, denied, in part..... | 52 |
| 7. Number of requests denied, in whole..... | 6 |
| 8. Number of requests withdrawn..... | 7 |
| 9. Number of requests referred or forwarded to other public bodies..... | 0 |
| 10. Other disposition | 5 |

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| NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION |
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| 11. Exemption 1 - D.C. Official Code § 2-534(a)(1)..... | 6 |
| 12. Exemption 2 - D.C. Official Code § 2-534(a)(2)..... | 55 |
| 13. Exemption 3 - D.C. Official Code § 2-534(a)(3) | |
| Subcategory (A)..... | 0 |
| Subcategory (B)..... | 0 |
| Subcategory (C) | 2 |
| Subcategory (D) | 0 |
| Subcategory (E) | 4 |
| Subcategory (F) | 2 |
| 14. Exemption 4 - D.C. Official Code § 2-534(a)(4) | 1 |
| 15. Exemption 5 - D.C. Official Code § 2-534(a)(5)..... | 0 |

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| 16. Exemption 6 - D.C. Official Code § 2-534(a)(6) | |
| Subcategory (A)..... | 0 |
| Subcategory (B)..... | 0 |
| 17. Exemption 7 - D.C. Official Code § 2-534(a)(7)..... | 0 |
| 18. Exemption 8 - D.C. Official Code § 2-534(a)(8)..... | 0 |
| 19. Exemption 9 - D.C. Official Code § 2-534(a)(9)..... | 0 |
| 20. Exemption 10 - D.C. Official Code § 2-534(a)(10)..... | 0 |
| 21. Exemption 11 - D.C. Official Code § 2-534(a)(11)..... | 0 |
| 22. Exemption 12 - D.C. Official Code § 2-534(a)(12)..... | 0 |

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| TIME-FRAMES FOR PROCESSING FOIA REQUESTS |
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| 23. Number of FOIA requests processed within 15 days..... | 288 |
| 24. Number of FOIA requests processed between 16 and 25 days..... | 6 |
| 25. Number of FOIA requests processed in 26 days or more..... | 18 |
| 26. Median number of days to process FOIA Requests..... | 5 |

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| RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS |
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| 27. Number of staff hours devoted to processing FOIA requests..... | 40hrs/wk |
| 28. Total dollar amount expended by public body for processing FOIA requests... | 1880.00 |

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| FEES FOR PROCESSING FOIA REQUESTS |
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| 29. Total amount of fees collected by public body..... | 0 |
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| PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA |
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| 30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act | 0 |
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| QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT |
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Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, “[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act].”

The Alcoholic Beverage Regulation Administration (ABRA) receives FOIA requests on a daily basis. Most requests are time sensitive due to the board hearings that are conducted weekly. ABRA strives to provide excellent customer service to meet and surpass customer’s expectations.

BEGA

**Annual Freedom of Information Act Report for Fiscal Year 2020
October 1, 2019 through September 30, 2020**

FOIA Officer Reporting Johnnie Barton

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| PROCESSING OF FOIA REQUESTS |
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1. Number of FOIA requests received during reporting period.....28.....
2. Number of FOIA requests pending on October 1, 2019.....0.....
3. Number of FOIA requests pending on September 30, 2020.....6.....
4. The average number of days unfilled requests have been pending before each public body as of September 30, 2020124.....

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| DISPOSITION OF FOIA REQUESTS |
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5. Number of requests granted, in whole.....3.....
6. Number of requests granted, in part, denied, in part.....2.....
7. Number of requests denied, in whole.....10.....
8. Number of requests withdrawn.....1.....
9. Number of requests referred or forwarded to other public bodies.....0.....
10. Other disposition6.....

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| NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION |
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11. Exemption 1 - D.C. Official Code § 2-534(a)(1).....0.....
12. Exemption 2 - D.C. Official Code § 2-534(a)(2).....1.....
13. Exemption 3 - D.C. Official Code § 2-534(a)(3)
 - Subcategory (A).....5.....
 - Subcategory (B).....0.....
 - Subcategory (C)0.....
 - Subcategory (D)0.....
 - Subcategory (E)0.....
 - Subcategory (F)0.....
14. Exemption 4 - D.C. Official Code § 2-534(a)(4)1.....
15. Exemption 5 - D.C. Official Code § 2-534(a)(5).....0.....

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| 16. Exemption 6 - D.C. Official Code § 2-534(a)(6) | |
| Subcategory (A)..... | 0..... |
| Subcategory (B)..... | 0..... |
| 17. Exemption 7 - D.C. Official Code § 2-534(a)(7)..... | 0..... |
| 18. Exemption 8 - D.C. Official Code § 2-534(a)(8)..... | 0..... |
| 19. Exemption 9 - D.C. Official Code § 2-534(a)(9)..... | 0..... |
| 20. Exemption 10 - D.C. Official Code § 2-534(a)(10)..... | 1..... |
| 21. Exemption 11 - D.C. Official Code § 2-534(a)(11)..... | 0..... |
| 22. Exemption 12 - D.C. Official Code § 2-534(a)(12)..... | 0..... |

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| TIME-FRAMES FOR PROCESSING FOIA REQUESTS |
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|---|-----------|
| 23. Number of FOIA requests processed within 15 days..... | 18..... |
| 24. Number of FOIA requests processed between 16 and 25 days..... | 3..... |
| 25. Number of FOIA requests processed in 26 days or more..... | 1..... |
| 26. Median number of days to process FOIA Requests..... | 20.5..... |

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| RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS |
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|---|--------------|
| 27. Number of staff hours devoted to processing FOIA requests..... | 126..... |
| 28. Total dollar amount expended by public body for processing FOIA requests..... | 8873.65..... |

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| FEES FOR PROCESSING FOIA REQUESTS |
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| 29. Total amount of fees collected by public body..... | 0..... |
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| PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA |
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| 30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act | 0..... |
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| QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT |
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Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, “[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act].”

BEGA processed twenty-eight (28) FOIA requests during FY2019 in a manner consistent with FOIA’s statutory requirements as amended by emergency and temporary legislation enacted due to the public health emergency..

Agency Name

DC Contract Appeals Board (CAB)

Annual Freedom of Information Act Report for Fiscal Year 2020

October 1, 2019 through September 30, 2020

FOIA Officer Reporting Mark D. Poindexter, CAB General Counsel

PROCESSING OF FOIA REQUESTS

1. Number of FOIA requests received during reporting period2
2. Number of FOIA requests pending on October 1, 2019.....0
3. Number of FOIA requests pending on September 30, 2020.....0
4. The average number of days unfilled requests have been pending before each public body as of September 30, 20200

DISPOSITION OF FOIA REQUESTS

5. Number of requests granted, in whole.....0
6. Number of requests granted, in part, denied, in part.....0
7. Number of requests denied, in whole.....0
8. Number of requests withdrawn.....0
9. Number of requests referred or forwarded to other public bodies.....0
10. Other disposition2

NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION

11. Exemption 1 - D.C. Official Code § 2-534(a)(1).....0
12. Exemption 2 - D.C. Official Code § 2-534(a)(2).....0
13. Exemption 3 - D.C. Official Code § 2-534(a)(3)
 - Subcategory (A).....0
 - Subcategory (B)..... 0
 - Subcategory (C) 0
 - Subcategory (D)0
 - Subcategory (E)0
 - Subcategory (F)0
14. Exemption 4 - D.C. Official Code § 2-534(a)(4)0
15. Exemption 5 - D.C. Official Code § 2-534(a)(5).....0

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| 16. Exemption 6 - D.C. Official Code § 2-534(a)(6) | |
| Subcategory (A)..... | 0 |
| Subcategory (B)..... | 0 |
| 17. Exemption 7 - D.C. Official Code § 2-534(a)(7)..... | 0 |
| 18. Exemption 8 - D.C. Official Code § 2-534(a)(8)..... | 0 |
| 19. Exemption 9 - D.C. Official Code § 2-534(a)(9)..... | 0 |
| 20. Exemption 10 - D.C. Official Code § 2-534(a)(10)..... | 0 |
| 21. Exemption 11 - D.C. Official Code § 2-534(a)(11)..... | 0 |
| 22. Exemption 12 - D.C. Official Code § 2-534(a)(12)..... | 0 |

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| TIME-FRAMES FOR PROCESSING FOIA REQUESTS |
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|---|------|
| 23. Number of FOIA requests processed within 15 days..... | 2 |
| 24. Number of FOIA requests processed between 16 and 25 days..... | 0 |
| 25. Number of FOIA requests processed in 26 days or more..... | 0 |
| 26. Median number of days to process FOIA Requests..... | 0.02 |

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| RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS |
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|---|------|
| 27. Number of staff hours devoted to processing FOIA requests..... | 1.08 |
| 28. Total dollar amount expended by public body for processing FOIA requests..... | \$84 |

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| FEES FOR PROCESSING FOIA REQUESTS |
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| 29. Total amount of fees collected by public body..... | \$0 |
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| PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA |
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| 30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act | 0 |
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| QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT |
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Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, “[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act].”

The DC Contract Appeals Board received two (2) FOIA requests during FY20, and satisfied those requests consistent with the requirements of the statute.

Agency Name

Child & Family Services Agency

Annual Freedom of Information Act Report for Fiscal Year 2020

October 1, 2019 through September 30, 2020

FOIA Officer Reporting Wendy Singleton

PROCESSING OF FOIA REQUESTS

1. Number of FOIA requests received during reporting period 46
2. Number of FOIA requests pending on October 1, 2019 6
3. Number of FOIA requests pending on September 30, 2020 4
4. The average number of days unfilled requests have been pending before each public body as of September 30, 2020 135

DISPOSITION OF FOIA REQUESTS

5. Number of requests granted, in whole 14
6. Number of requests granted, in part, denied, in part 2
7. Number of requests denied, in whole 20
8. Number of requests withdrawn 0
9. Number of requests referred or forwarded to other public bodies 2
10. Other disposition 4

NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION

11. Exemption 1 - D.C. Official Code § 2-534(a)(1)
12. Exemption 2 - D.C. Official Code § 2-534(a)(2)
13. Exemption 3 - D.C. Official Code § 2-534(a)(3)
 - Subcategory (A)
 - Subcategory (B)
 - Subcategory (C)
 - Subcategory (D)
 - Subcategory (E)
 - Subcategory (F)
14. Exemption 4 - D.C. Official Code § 2-534(a)(4)
15. Exemption 5 - D.C. Official Code § 2-534(a)(5)

16. Exemption 6 - D.C. Official Code § 2-534(a)(6)
 Subcategory (A). ²⁰
 Subcategory (B).
 17. Exemption 7 - D.C. Official Code § 2-534(a)(7)
 18. Exemption 8 - D.C. Official Code § 2-534(a)(8)
 19. Exemption 9 - D.C. Official Code § 2-534(a)(9)
 20. Exemption 10 - D.C. Official Code § 2-534(a)(10)
 21. Exemption 11 - D.C. Official Code § 2-534(a)(11)
 22. Exemption 12 - D.C. Official Code § 2-534(a)(12)

TIME-FRAMES FOR PROCESSING FOIA REQUESTS

23. Number of FOIA requests processed within 15 days. ²⁰
 24. Number of FOIA requests processed between 16 and 25 days. ⁶
 25. Number of FOIA requests processed in 26 days or more. ¹⁷
 26. Median number of days to process FOIA Requests. ¹⁸

RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS

27. Number of staff hours devoted to processing FOIA requests.
 28. Total dollar amount expended by public body for processing FOIA requests.

FEES FOR PROCESSING FOIA REQUESTS

29. Total amount of fees collected by public body.

PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA

30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act.

QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT

Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, “[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act].”

Statutory time frame of 15 days or 25 is not adequate to cover requests that seek significant quantities of records. Tracking time spent on requests is a burden on staff so is not captured. Staff focus on getting the records to the FOIA Officer rather than tracking time spent searching and compiling. Of the 46 FOIA received in this reporting period, 42 were processed. Four were pending at the close of the reporting period (9/30/20). Therefore, Time-frames for processing capture 42 requests. Disposition section ⁸ totals 43 because one of the 6 pending from FY19 was processed in this period.

Agency Name

CRIMINAL JUSTICE COORDINATING COUNCIL

Annual Freedom of Information Act Report for Fiscal Year 2020

October 1, 2019 through September 30, 2020

FOIA Officer Reporting Kristy Love

PROCESSING OF FOIA REQUESTS

1. Number of FOIA requests received during reporting period:8
2. Number of FOIA requests pending on October 1, 2019:0
3. Number of FOIA requests pending on September 30, 2020:0
4. The average number of days unfilled requests have been pending before each public body as of September 30, 2020 :N/A

DISPOSITION OF FOIA REQUESTS

5. Number of requests granted, in whole:1
6. Number of requests granted, in part, denied, in part:0
7. Number of requests denied, in whole: 0
8. Number of requests withdrawn:0
9. Number of requests referred or forwarded to other public bodies:0
10. Other disposition:7

NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION

11. Exemption 1 - D.C. Official Code § 2-534(a)(1): 0
12. Exemption 2 - D.C. Official Code § 2-534(a)(2):0
13. Exemption 3 - D.C. Official Code § 2-534(a)(3)
 - Subcategory (A)0
 - Subcategory (B)0
 - Subcategory (C)0
 - Subcategory (D)0
 - Subcategory (E)0
 - Subcategory (F)0
14. Exemption 4 - D.C. Official Code § 2-534(a)(4) : 0
15. Exemption 5 - D.C. Official Code § 2-534(a)(5):0

16. Exemption 6 - D.C. Official Code § 2-534(a)(6)
 Subcategory (A):0
 Subcategory (B):0
 17. Exemption 7 - D.C. Official Code § 2-534(a)(7):0
 18. Exemption 8 - D.C. Official Code § 2-534(a)(8):..... 0
 19. Exemption 9 - D.C. Official Code § 2-534(a)(9):0
 20. Exemption 10 - D.C. Official Code § 2-534(a)(10):0
 21. Exemption 11 - D.C. Official Code § 2-534(a)(11):0
 22. Exemption 12 - D.C. Official Code § 2-534(a)(12):0

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| TIME-FRAMES FOR PROCESSING FOIA REQUESTS |
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23. Number of FOIA requests processed within 15 days:..... 8
 24. Number of FOIA requests processed between 16 and 25 days:..... 0
 25. Number of FOIA requests processed in 26 days or more:..... 0
 26. Median number of days to process FOIA Requests:..... 8.5

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| RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS |
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27. Number of staff hours devoted to processing FOIA requests:..... 12
 28. Total dollar amount expended by public body for processing FOIA requests:..... \$793.80

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| FEEES FOR PROCESSING FOIA REQUESTS |
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29. Total amount of fees collected by public body:..... \$0

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| PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA |
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30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act:..... 0

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| QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT |
|---|

Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, “[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act].”

The CJCC received 8 FOIA requests from the same individual during FY20. All but one of the requests were for records that the CJCC did not have in its possession, such as copies of the requester’s medical records; descriptions of active criminal investigations being conducted by local and federal law enforcement agencies; and descriptions of CJCC’s relationships with federal, state and local entities (e.g., Los Angeles Public Library) with which the CJCC does not have an established relationship.

Responses to questions 27 and 28 are a reflection of time spent by CJCC’s Deputy Executive Director (8 hours at an hourly rate of \$75.44) and Policy Analyst (4 hours at an

hourly rate of \$47.57) when reviewing the requests, determining whether relevant records existed, and responding to the requests.

Agency Name

D.C. Commission on Judicial Disabilities and Tenure - CJDT

Annual Freedom of Information Act Report for Fiscal Year 2020

October 1, 2019 through September 30, 2020

FOIA Officer Reporting Cathae J. Hudgins

PROCESSING OF FOIA REQUESTS

1. Number of FOIA requests received during reporting period..... 0
2. Number of FOIA requests pending on October 1, 2019..... 0
3. Number of FOIA requests pending on September 30, 2020..... 0
4. The average number of days unfilled requests have been pending before each public body as of September 30, 2020 N/A

DISPOSITION OF FOIA REQUESTS

5. Number of requests granted, in whole..... 0
6. Number of requests granted, in part, denied, in part..... 0
7. Number of requests denied, in whole..... 0
8. Number of requests withdrawn..... 0
9. Number of requests referred or forwarded to other public bodies..... 0
10. Other disposition N/A

NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION

11. Exemption 1 - D.C. Official Code § 2-534(a)(1)..... 0
12. Exemption 2 - D.C. Official Code § 2-534(a)(2)..... 0
13. Exemption 3 - D.C. Official Code § 2-534(a)(3)
 - Subcategory (A)..... 0
 - Subcategory (B)..... 0
 - Subcategory (C) 0
 - Subcategory (D) 0
 - Subcategory (E) 0
 - Subcategory (F) 0
14. Exemption 4 - D.C. Official Code § 2-534(a)(4) 0
15. Exemption 5 - D.C. Official Code § 2-534(a)(5)..... 0

16. Exemption 6 - D.C. Official Code § 2-534(a)(6) ☐
- Subcategory (A)..... ☐
- Subcategory (B)..... ☐
17. Exemption 7 - D.C. Official Code § 2-534(a)(7)..... ☐
18. Exemption 8 - D.C. Official Code § 2-534(a)(8)..... ☐
19. Exemption 9 - D.C. Official Code § 2-534(a)(9)..... ☐
20. Exemption 10 - D.C. Official Code § 2-534(a)(10)..... ☐
21. Exemption 11 - D.C. Official Code § 2-534(a)(11)..... ☐
22. Exemption 12 - D.C. Official Code § 2-534(a)(12)..... ☐

TIME-FRAMES FOR PROCESSING FOIA REQUESTS

23. Number of FOIA requests processed within 15 days..... ☐
24. Number of FOIA requests processed between 16 and 25 days..... ☐
25. Number of FOIA requests processed in 26 days or more..... ☐
26. Median number of days to process FOIA Requests..... ☐

RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS

27. Number of staff hours devoted to processing FOIA requests..... ☐
28. Total dollar amount expended by public body for processing FOIA requests..... ☐

FEES FOR PROCESSING FOIA REQUESTS

29. Total amount of fees collected by public body..... ☐

PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA

30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act..... ☐

QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT

Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, "[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act]."

Agency Name

Department of Aging & Community Living

Annual Freedom of Information Act Report for Fiscal Year 2020

October 1, 2019 through September 30, 2020

FOIA Officer Reporting Adam Mingal

PROCESSING OF FOIA REQUESTS

1. Number of FOIA requests received during reporting period 8
2. Number of FOIA requests pending on October 1, 2019 0
3. Number of FOIA requests pending on September 30, 2020 1
4. The average number of days unfilled requests have been pending before each public body as of September 30, 2020 25

DISPOSITION OF FOIA REQUESTS

5. Number of requests granted, in whole 1
6. Number of requests granted, in part, denied, in part 1
7. Number of requests denied, in whole 1
8. Number of requests withdrawn 0
9. Number of requests referred or forwarded to other public bodies 0
10. Other disposition 4 (no records)

NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION

11. Exemption 1 - D.C. Official Code § 2-534(a)(1) 1
12. Exemption 2 - D.C. Official Code § 2-534(a)(2) 2
13. Exemption 3 - D.C. Official Code § 2-534(a)(3) -
- Subcategory (A) -
- Subcategory (B) -
- Subcategory (C) -
- Subcategory (D) -
- Subcategory (E) -
- Subcategory (F) -
14. Exemption 4 - D.C. Official Code § 2-534(a)(4) -
15. Exemption 5 - D.C. Official Code § 2-534(a)(5) -

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|---|---|
| 16. Exemption 6 - D.C. Official Code § 2-534(a)(6) | 1 |
| Subcategory (A)..... | |
| Subcategory (B)..... | |
| 17. Exemption 7 - D.C. Official Code § 2-534(a)(7)..... | - |
| 18. Exemption 8 - D.C. Official Code § 2-534(a)(8)..... | - |
| 19. Exemption 9 - D.C. Official Code § 2-534(a)(9)..... | - |
| 20. Exemption 10 - D.C. Official Code § 2-534(a)(10)..... | - |
| 21. Exemption 11 - D.C. Official Code § 2-534(a)(11)..... | - |
| 22. Exemption 12 - D.C. Official Code § 2-534(a)(12)..... | - |

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| TIME-FRAMES FOR PROCESSING FOIA REQUESTS |
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|---|---|
| 23. Number of FOIA requests processed within 15 days..... | 6 |
| 24. Number of FOIA requests processed between 16 and 25 days..... | 0 |
| 25. Number of FOIA requests processed in 26 days or more..... | 1 |
| 26. Median number of days to process FOIA Requests..... | 8 |

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| RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS |
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|---|-----|
| 27. Number of staff hours devoted to processing FOIA requests..... | 20 |
| 28. Total dollar amount expended by public body for processing FOIA requests..... | \$0 |

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| FEES FOR PROCESSING FOIA REQUESTS |
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|--|-----|
| 29. Total amount of fees collected by public body..... | \$0 |
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| PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA |
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|---|---|
| 30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act..... | 0 |
|---|---|

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|---|
| QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT |
|---|

Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, “[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act].”

DACL timely responded to six of the seven FOIA requests it received during FY20. The seventh was more resource-intensive and as a result, DACL took significantly more time to respond as permitted by the 2020 legislation that tolled District agency FOIA deadlines during the public health emergency.

Agency Name
Department of Behavioral Health

Annual Freedom of Information Act Report for Fiscal Year 2020
October 1, 2019 through September 30, 2020

FOIA Officer Reporting Matthew Caspari

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|------------------------------------|
| PROCESSING OF FOIA REQUESTS |
|------------------------------------|

1. Number of FOIA requests received during reporting period: 41
2. Number of FOIA requests pending on October 1, 2019: 2
3. Number of FOIA requests pending on September 30, 2020: 1
4. The average number of days unfilled requests have been pending before each public body as of September 30, 2020: 19

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|-------------------------------------|
| DISPOSITION OF FOIA REQUESTS |
|-------------------------------------|

5. Number of requests granted, in whole: 16
6. Number of requests granted, in part, denied, in part: 4
7. Number of requests denied, in whole: 0
8. Number of requests withdrawn: 2
9. Number of requests referred or forwarded to other public bodies: 4
10. Other disposition: 16

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| NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION |
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11. Exemption 1 - D.C. Official Code § 2-534(a)(1): 1
12. Exemption 2 - D.C. Official Code § 2-534(a)(2): 6
13. Exemption 3 - D.C. Official Code § 2-534(a)(3)
 - Subcategory (A): 0
 - Subcategory (B): 0
 - Subcategory (C): 0
 - Subcategory (D): 0
 - Subcategory (E): 0
 - Subcategory (F): 0
14. Exemption 4 - D.C. Official Code § 2-534(a)(4): 2
15. Exemption 5 - D.C. Official Code § 2-534(a)(5): 0

16. Exemption 6 - D.C. Official Code § 2-534(a)(6)

Subcategory (A): 5

Subcategory (B): 0

17. Exemption 7 - D.C. Official Code § 2-534(a)(7): 0

18. Exemption 8 - D.C. Official Code § 2-534(a)(8): 0

19. Exemption 9 - D.C. Official Code § 2-534(a)(9): 0

20. Exemption 10 - D.C. Official Code § 2-534(a)(10): 0

21. Exemption 11 - D.C. Official Code § 2-534(a)(11): 0

22. Exemption 12 - D.C. Official Code § 2-534(a)(12): 0

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| TIME-FRAMES FOR PROCESSING FOIA REQUESTS |
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23. Number of FOIA requests processed within 15 days: 23

24. Number of FOIA requests processed between 16 and 25 days: 9

25. Number of FOIA requests processed in 26 days or more: 10

26. Median number of days to process FOIA Requests: 14

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| RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS |
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27. Number of staff hours devoted to processing FOIA requests: Approximately one-hundred-fifty (150) hours, including time for review and redactions. The search portion of most FOIA requests routinely took less than two (2) hours because the documents were produced electronically. Some FOIAs required redaction, which is not chargeable under the FOIA regulations.

28. Total dollar amount expended by public body for processing FOIA requests: Unknown

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| FEEs FOR PROCESSING FOIA REQUESTS |
|--|

29. Total amount of fees collected by public body: \$0

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| PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA |
|---|

30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act: 0

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| QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT |
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Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, “[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act].”

DBH processed forty-two (42) FOIA requests this fiscal year. Despite the Coronavirus Support Congressional Review Emergency Amendment Act of 2020 FOIA deadline extension, DBH processed the majority of its FOIA requests within fifteen (15) business days. Most DBH FOIA requests were submitted by private individuals for documents such as provider incident reports, contracts and expenditure reports. DBH also processed FOIA requests from media organizations and advocacy organizations.

**Council of the
District of Columbia**

**Annual Freedom of Information Act Report for Fiscal Year 2020
October 1, 2019 through September 30, 2020
FOIA Officer Reporting: Nicole L. Streeter**

| |
|------------------------------------|
| PROCESSING OF FOIA REQUESTS |
|------------------------------------|

| | |
|--|------|
| 1. Number of FOIA requests received during reporting period..... | 57 |
| 2. Number of FOIA requests pending on October 1, 2019..... | 15** |
| 3. Number of FOIA requests pending on September 30, 2020..... | 11 |
| 4. The average number of days unfilled requests have been pending before each public body as of September 30, 2020 | 2* |

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|-------------------------------------|
| DISPOSITION OF FOIA REQUESTS |
|-------------------------------------|

| | |
|---|----|
| 5. Number of requests granted, in whole..... | 16 |
| 6. Number of requests granted, in part, denied, in part..... | 34 |
| 7. Number of requests denied, in whole..... | 3 |
| 8. Number of requests withdrawn..... | 1 |
| 9. Number of requests referred or forwarded to other public bodies..... | 0 |
| 10. Other disposition (no responsive records)..... | 7 |

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|--|
| NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION |
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| | |
|--|----|
| 11. Exemption 1 - D.C. Official Code § 2-534(a)(1)..... | 1 |
| 12. Exemption 2 - D.C. Official Code § 2-534(a)(2)..... | 34 |
| 13. Exemption 3 - D.C. Official Code § 2-534(a)(3) | |
| Subcategory (A)..... | |
| Subcategory (B)..... | 1 |
| Subcategory (C) | |
| Subcategory (D) | |
| Subcategory (E) | |
| Subcategory (F) | |
| 14. Exemption 4 - D.C. Official Code § 2-534(a)(4) | 22 |
| 15. Exemption 5 - D.C. Official Code § 2-534(a)(5)..... | |

| | |
|---|---|
| 16. Exemption 6 - D.C. Official Code § 2-534(a)(6) | |
| Subcategory (A)..... | |
| Subcategory (B)..... | 1 |
| 17. Exemption 7 - D.C. Official Code § 2-534(a)(7)..... | |
| 18. Exemption 8 - D.C. Official Code § 2-534(a)(8)..... | |
| 19. Exemption 9 - D.C. Official Code § 2-534(a)(9)..... | |
| 20. Exemption 10 - D.C. Official Code § 2-534(a)(10)..... | |
| 21. Exemption 11 - D.C. Official Code § 2-534(a)(11)..... | |
| 22. Exemption 12 - D.C. Official Code § 2-534(a)(12)..... | 1 |

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| TIME-FRAMES FOR PROCESSING FOIA REQUESTS |
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| | |
|---|--------|
| 23. Number of FOIA requests processed within 15 days..... | 20* |
| 24. Number of FOIA requests processed between 16 and 25 days..... | 8 |
| 25. Number of FOIA requests processed in 26 days or more..... | 33*,** |
| 26. Median number of days to process FOIA Requests..... | 28*,** |

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| RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS |
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| | |
|---|-------------|
| 27. Number of staff hours devoted to processing FOIA requests..... | 720.25 |
| 28. Total dollar amount expended by public body for processing FOIA requests..... | \$88,830.63 |

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|--|
| FEES FOR PROCESSING FOIA REQUESTS |
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| | |
|--|---|
| 29. Total amount of fees collected by public body..... | 0 |
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| PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA |
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|---|---|
| 30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act..... | 0 |
|---|---|

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| QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT |
|---|

Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, “[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act].”

* = Consistent with the Coronavirus Support Temporary Amendment Act of 2020, these figures do not include days of a COVID-19 closure.

**= A significant number of these requests initially were denied due to the pendency of certain investigations; when the circumstances that justified the withholding of those documents changed, we produced responsive documents not otherwise exempted from disclosure. Despite our initial denials, these requests have been counted as “pending” for purposes of question 2 to the extent they were received prior to October 1, 2019, and the time-frames for processing these requests for purposes of questions 25 and 26 include days during which FOIA exemptions precluded production of these documents.

In FY 2020, the District, like many other parts of the country and around the world,

was severely affected by the COVID-19 pandemic and consequent office closures to help safeguard public health and safety. Pursuant to section 808 of the Coronavirus Support Temporary Amendment Act of 2020, the 15- and 25-day timeframes to respond to FOIA requests were tolled during the days a public body remain closed due to COVID-19. Effectively, FOIA response times have been tolled from March 11, 2020, through the end of the fiscal year on September 30, 2020, with that tolling continuing due to the ongoing nature of the public health emergency. Nevertheless, to the extent it is feasible and safe to do so, the Council has continued to voluntarily process FOIA requests during the public health emergency, a fact that is reflected by the relatively high number of FOIA requests processed, and the relatively low number of FOIA requests still pending, as of September 30, 2020. In total, the Council has received 19 FOIA requests subsequent to the start of the public health emergency, of which it has processed and closed out 10. Further, when a requester requests both electronic documents and documents that require staff to search onsite, the Council has sought to fulfill the FOIA request on a rolling basis by providing the requester with the electronic documents and any other safely accessible documents, while holding in abeyance the remaining portions of the request that require staff to search onsite. Four of the 11 pending requests fall within this category of partially processed requests.

Additional challenges that the Council faced in processing FOIA requests this fiscal year included numerous broad requests that generated large search results and required coordination with multiple, and sometimes all, of the Councilmembers' offices and the continued growth of new communication tools, especially during this period of a prolonged work-from-home environment, all of which made it difficult at times for the Council to easily search, recover, and produce responsive documents.

Finally, in FY19, the Council received a record number of FOIA requests (118), 15 of which the Council had to continue processing into the early months of FY20. Of these requests, a significant number were initially denied due to the pendency of certain investigations, but nonetheless were identified as pending due to the Council's intention to fulfill those requests once the circumstances that led to the initial denial no longer appertained. All of these outstanding requests were resolved prior to the Covid-19 tolling period.

Agency Name

Department of Health (DC Health)

Annual Freedom of Information Act Report for Fiscal Year 2020
October 1, 2019 through September 30, 2020

FOIA Officer Reporting Phillip Husband

PROCESSING OF FOIA REQUESTS

| | |
|--|-----|
| 1. Number of FOIA requests received during reporting period..... | 572 |
| 2. Number of FOIA requests pending on October 1, 2019..... | 11 |
| 3. Number of FOIA requests pending on September 30, 2020..... | 36 |
| 4. The average number of days unfilled requests have been pending before each public body as of September 30, 2020 | 0 |

DISPOSITION OF FOIA REQUESTS

| | |
|---|-----|
| 5. Number of requests granted, in whole..... | 296 |
| 6. Number of requests granted, in part, denied, in part..... | 76 |
| 7. Number of requests denied, in whole..... | 6 |
| 8. Number of requests withdrawn..... | 6 |
| 9. Number of requests referred or forwarded to other public bodies..... | 108 |
| 10. Other disposition | 55 |

NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION

| | |
|--|----|
| 11. Exemption 1 - D.C. Official Code § 2-534(a)(1)..... | 6 |
| 12. Exemption 2 - D.C. Official Code § 2-534(a)(2)..... | 52 |
| 13. Exemption 3 - D.C. Official Code § 2-534(a)(3) | |
| Subcategory (A)..... | 0 |
| Subcategory (B)..... | 0 |
| Subcategory (C) | 0 |
| Subcategory (D) | 0 |
| Subcategory (E) | 0 |
| Subcategory (F) | 0 |
| 14. Exemption 4 - D.C. Official Code § 2-534(a)(4) | 15 |
| 15. Exemption 5 - D.C. Official Code § 2-534(a)(5)..... | 0 |

| | |
|---|---|
| 16. Exemption 6 - D.C. Official Code § 2-534(a)(6) | |
| Subcategory (A)..... | 5 |
| Subcategory (B)..... | 0 |
| 17. Exemption 7 - D.C. Official Code § 2-534(a)(7)..... | 0 |
| 18. Exemption 8 - D.C. Official Code § 2-534(a)(8)..... | 0 |
| 19. Exemption 9 - D.C. Official Code § 2-534(a)(9)..... | 0 |
| 20. Exemption 10 - D.C. Official Code § 2-534(a)(10)..... | 6 |
| 21. Exemption 11 - D.C. Official Code § 2-534(a)(11)..... | 0 |
| 22. Exemption 12 - D.C. Official Code § 2-534(a)(12)..... | 0 |

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| TIME-FRAMES FOR PROCESSING FOIA REQUESTS |
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| | |
|---|-----|
| 23. Number of FOIA requests processed within 15 days..... | 521 |
| 24. Number of FOIA requests processed between 16 and 25 days..... | 13 |
| 25. Number of FOIA requests processed in 26 days or more..... | 13 |
| 26. Median number of days to process FOIA Requests..... | 0 |

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|--|
| RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS |
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| | |
|---|----------------|
| 27. Number of staff hours devoted to processing FOIA requests..... | Est. 4,277 |
| 28. Total dollar amount expended by public body for processing FOIA requests..... | Est. \$206,514 |

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|--|
| FEES FOR PROCESSING FOIA REQUESTS |
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|--|---|
| 29. Total amount of fees collected by public body..... | 0 |
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| PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA |
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|---|---|
| 30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act..... | 0 |
|---|---|

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|---|
| QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT |
|---|

Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, “[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act].”

FOIA volume increased by approximately 5.2%. FOIA requests related to the COVID-19 pandemic were often complex. Legislation excluded March 11, 2020 through September 30, 2020 from the FOIA day count due to the public health emergency. 95.2% of FOIA requests were completed within 15 FOIA days. 97.6% of FOIA requests were completed within 25 FOIA days. The 2.4% of FOIA requests completed on or after the 26th FOIA day was the result of the FOIA Officer not having timely received responsive documents.

Annual Freedom of Information Act Report for Fiscal Year 2020

October 1, 2019 through September 30, 2020

FOIA Officer Reporting Victoria A. Fleming, Senior Paralegal

PROCESSING OF FOIA REQUESTS

1. Number of FOIA requests received during reporting period.....115.....
2. Number of FOIA requests pending on October 1, 2019..... 10.....
3. Number of FOIA requests pending on September 30, 2020..... 10.....
4. The average number of days unfilled requests have been pending before each public body as of September 30, 202070.....

DISPOSITION OF FOIA REQUESTS

5. Number of requests granted, in whole.....43.....
6. Number of requests granted, in part, denied, in part..... 8.....
7. Number of requests denied, in whole.....8.....
8. Number of requests withdrawn..... 7.....
9. Number of requests referred or forwarded to other public bodies.....0.....
10. Other disposition49.....

NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION

11. Exemption 1 - D.C. Official Code § 2-534(a)(1).....5.....
12. Exemption 2 - D.C. Official Code § 2-534(a)(2).....7.....
13. Exemption 3 - D.C. Official Code § 2-534(a)(3)
 - Subcategory(A).....0.....
 - Subcategory(B).....0.....
 - Subcategory(C)0.....
 - Subcategory (D)0.....
 - Subcategory (E)0.....
 - Subcategory (F)0.....
14. Exemption 4 - D.C. Official Code § 2-534(a)(4).....2.....
15. Exemption 5 - D.C. Official Code § 2534(a)(5).....0.....

16. Exemption 6 - D.C. Official Code § 2-534(a)(6)
 Subcategory(A).....0.....
 Subcategory(B).....0.....
17. Exemption 7 - D.C. Official Code § 2-534(a)(7).....0.....
18. Exemption 8 - D.C. Official Code § 2-534(a)(8).....0.....
19. Exemption 9 - D.C. Official Code § 2-534(a)(9).....0.....
20. Exemption 10 - D.C. Official Code § 2-534(a)(10).....0.....
21. Exemption 11 - D.C. Official Code § 2-534(a)(11).....0.....
22. Exemption 12 - D.C. Official Code § 2-534(a)(12).....0.....

TIME-FRAMES FOR PROCESSING FOIA REQUESTS

23. Number of FOIA requests processed within 15 days.....8.....
24. Number of FOIA requests processed between 16 and 25 days...18.....
25. Number of FOIA requests processed in 26 days or more.....89.....
26. Median number of days to process FOIA Requests.....52.5.....

RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS

27. Number of staff hours devoted to processing FOIA requests.....2,500.00.....
28. Total dollar amount expended by public body for processing FOIA requests \$150,000.....

FEES FOR PROCESSING FOIA REQUESTS

29. Total amount of fees collected by public body \$873.25.....

PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA

30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act.....0.....

QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT

Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, “[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act].”

Summary Statement of Conclusions from the Date of the Freedom of Information Act Annual Report October 1, 2019 – September 30, 2020.

The Freedom of Information Act requests received by the District of Columbia Water and Sewer Authority (the “Authority”) represents a cross section of requests from the homeowners, businesses and organizations. These requests include procurement inquiries for bid information, requests from environmental organizations, the local media and preliminary discovery requests in potential litigation. Requests were also received from homeowners concerning inspections performed and sewer backups. A

number of these requests involved extensive research.

Agency Name

DCA (Office of the DC Auditor)

Annual Freedom of Information Act Report for Fiscal Year 2020
October 1, 2019 through September 30, 2020

FOIA Officer Reporting Amy Bellanca

PROCESSING OF FOIA REQUESTS

1. Number of FOIA requests received during reporting period.....3
2. Number of FOIA requests pending on October 1, 2019.....0
3. Number of FOIA requests pending on September 30, 2020.....0
4. The average number of days unfilled requests have been pending before each public body as of September 30, 20200

DISPOSITION OF FOIA REQUESTS

5. Number of requests granted, in whole.....2
6. Number of requests granted, in part, denied, in part.....0
7. Number of requests denied, in whole.....0
8. Number of requests withdrawn.....1
9. Number of requests referred or forwarded to other public bodies.....0
10. Other disposition0

NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION

11. Exemption 1 - D.C. Official Code § 2-534(a)(1).....0
12. Exemption 2 - D.C. Official Code § 2-534(a)(2).....0
13. Exemption 3 - D.C. Official Code § 2-534(a)(3)
 - Subcategory (A).....0
 - Subcategory B).....0
 - Subcategory (C)0
 - Subcategory (D)0
 - Subcategory (E)0
 - Subcategory (F)0
14. Exemption 4 - D.C. Official Code § 2-534(a)(4)0
15. Exemption 5 - D.C. Official Code § 2-534(a)(5).....0

| | |
|---|---|
| 16. Exemption 6 - D.C. Official Code § 2-534(a)(6) | |
| Subcategory (A)..... | 0 |
| Subcategory (B)..... | 0 |
| 17. Exemption 7 - D.C. Official Code § 2-534(a)(7)..... | 0 |
| 18. Exemption 8 - D.C. Official Code § 2-534(a)(8)..... | 0 |
| 19. Exemption 9 - D.C. Official Code § 2-534(a)(9)..... | 0 |
| 20. Exemption 10 - D.C. Official Code § 2-534(a)(10)..... | 0 |
| 21. Exemption 11 - D.C. Official Code § 2-534(a)(11)..... | 0 |
| 22. Exemption 12 - D.C. Official Code § 2-534(a)(12)..... | 0 |

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| TIME-FRAMES FOR PROCESSING FOIA REQUESTS |
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| | |
|---|-----|
| 23. Number of FOIA requests processed within 15 days..... | 3 |
| 24. Number of FOIA requests processed between 16 and 25 days..... | 0 |
| 25. Number of FOIA requests processed in 26 days or more..... | 0 |
| 26. Median number of days to process FOIA Requests..... | 4.5 |

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|--|
| RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS |
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| | |
|---|-------|
| 27. Number of staff hours devoted to processing FOIA requests..... | 4 |
| 28. Total dollar amount expended by public body for processing FOIA requests..... | \$303 |

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|--|
| FEES FOR PROCESSING FOIA REQUESTS |
|--|

| | |
|--|-----|
| 29. Total amount of fees collected by public body..... | \$0 |
|--|-----|

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| PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA |
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|---|---|
| 30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act..... | 0 |
|---|---|

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| QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT |
|---|

Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, “[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act].”

The FOIAs for our office were minimal this year. Compliance was not an issue.

DC Commission on the Arts and Humanities

Annual Freedom of Information Act Report for Fiscal Year 2020
October 1, 2019 through September 30, 2020

FOIA Officer Reporting : J. Carl Wilson

PROCESSING OF FOIA REQUESTS

1. Number of FOIA requests received during reporting period..... 1
2. Number of FOIA requests pending on October 1, 2019..... 0
3. Number of FOIA requests pending on September 30, 2020..... 0
4. The average number of days unfilled requests have been pending before each public body as of September 30, 2020 0

DISPOSITION OF FOIA REQUESTS

5. Number of requests granted, in whole..... 1
6. Number of requests granted, in part, denied, in part..... 0
7. Number of requests denied, in whole.....
8. Number of requests withdrawn..... 0
9. Number of requests referred or forwarded to other public bodies.....
10. Other disposition 0

NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION

11. Exemption 1 - D.C. Official Code § 2-534(a)(1)..... 0
12. Exemption 2 - D.C. Official Code § 2-534(a)(2)..... 0
13. Exemption 3 - D.C. Official Code § 2-534(a)(3)
 - Subcategory (A)..... 0
 - Subcategory (B)..... 0
 - Subcategory (C) 0
 - Subcategory (D) 0
 - Subcategory (E) 0
 - Subcategory (F) 0
14. Exemption 4 - D.C. Official Code § 2-534(a)(4) 0
15. Exemption 5 - D.C. Official Code § 2-534(a)(5)..... 0

| | |
|---|---|
| 16. Exemption 6 - D.C. Official Code § 2-534(a)(6) | |
| Subcategory (A)..... | 0 |
| Subcategory (B)..... | 0 |
| 17. Exemption 7 - D.C. Official Code § 2-534(a)(7)..... | 0 |
| 18. Exemption 8 - D.C. Official Code § 2-534(a)(8)..... | 0 |
| 19. Exemption 9 - D.C. Official Code § 2-534(a)(9)..... | 0 |
| 20. Exemption 10 - D.C. Official Code § 2-534(a)(10)..... | 0 |
| 21. Exemption 11 - D.C. Official Code § 2-534(a)(11)..... | 0 |
| 22. Exemption 12 - D.C. Official Code § 2-534(a)(12)..... | 0 |

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|---|
| TIME-FRAMES FOR PROCESSING FOIA REQUESTS |
|---|

| | |
|---|---|
| 23. Number of FOIA requests processed within 15 days..... | 1 |
| 24. Number of FOIA requests processed between 16 and 25 days..... | 0 |
| 25. Number of FOIA requests processed in 26 days or more..... | 0 |
| 26. Median number of days to process FOIA Requests..... | 9 |

| |
|--|
| RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS |
|--|

| | |
|---|----|
| 27. Number of staff hours devoted to processing FOIA requests..... | 16 |
| 28. Total dollar amount expended by public body for processing FOIA requests..... | 0 |

| |
|--|
| FEES FOR PROCESSING FOIA REQUESTS |
|--|

| | |
|--|---|
| 29. Total amount of fees collected by public body..... | 0 |
|--|---|

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|---|
| PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA |
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| | |
|---|---|
| 30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act..... | 0 |
|---|---|

| |
|---|
| QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT |
|---|

The FOIA document request that the Commission on the Arts and Humanities received and responded to in Fiscal Year 2020 (“FY20”) regarded an FY20 grant award that CAH made to an individual artist who (using her CAH grant award) created artwork, the full claimed ownership of which was challenged by two other artists who helped the involved grant recipient create the subject artwork. The grant recipient claimed that the two above-referenced other artists assisted her on a “work-for-hire” basis. The two other involved artists denied that they helped create the CAH-commissioned artwork on a “work-for-hire” basis.

Agency Name

DCHA

Annual Freedom of Information Act Report for Fiscal Year 2020

October 1, 2019 through September 30, 2020

1

FOIA Officer Reporting Andrea Powell, on behalf of Ashley McFarland

PROCESSING OF FOIA REQUESTS

1. Number of FOIA requests received during reporting period.....63
2. Number of FOIA requests pending on October 1,2019.....0
3. Number of FOIA requests pending on September 30,2020.....8
4. The average number of days unfilled requests have been pending before each public body as of September 30, 2020

DISPOSITION OF FOIA REQUESTS

5. Number of requests granted, in whole.....43
6. Number of requests granted, in part, denied, in part.....4 partial responses
7. Number of requests denied, in whole.....0
8. Number of requests withdrawn.....8
9. Number of requests referred or forwarded to other public bodies.....0
10. Other disposition

NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION

11. Exemption 1 - D.C. Official Code § 2-534(a)(1).....1
12. Exemption 2 - D.C. Official Code § 2-534(a)(2).....
13. Exemption 3 - D.C. Official Code § 2-534(a)(3)
 - Subcategory (A).....
 - Subcategory (B).....
 - Subcategory (C)
 - Subcategory (D)
 - Subcategory (E)
 - Subcategory (F)
14. Exemption 4 - D.C. Official Code § 2-534(a)(4)

¹ Ashley McFarland left employment with DCHA as of October 2, 2020.

15. Exemption 5 - D.C. Official Code § 2-534(a)(5).....

| | |
|---|--|
| 16. Exemption 6 - D.C. Official Code § 2-534(a)(6) | |
| Subcategory (A)..... | |
| Subcategory (B)..... | |
| 17. Exemption 7 - D.C. Official Code § 2-534(a)(7)..... | |
| 18. Exemption 8 - D.C. Official Code § 2-534(a)(8)..... | |
| 19. Exemption 9 - D.C. Official Code § 2-534(a)(9)..... | |
| 20. Exemption 10 - D.C. Official Code § 2-534(a)(10)..... | |
| 21. Exemption 11 - D.C. Official Code § 2-534(a)(11)..... | |
| 22. Exemption 12 - D.C. Official Code § 2-534(a)(12)..... | |

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|---|
| TIME-FRAMES FOR PROCESSING FOIA REQUESTS |
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| | |
|--|-----|
| 23. Number of FOIA requests processed within 15 days..... | 35 |
| 24. Number of FOIA requests processed between 16 and 25 days..... | 13 |
| 25. Number of FOIA requests processed in 26 days or more..... | 7 |
| 26. Median number of days to process FOIA Requests..... | 8 |
| 27. Number of staff hours devoted to processing FOIA requests..... | 150 |

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| RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS |
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|---|---|
| 28. Total dollar amount expended by public body for processing FOIA requests..... | 0 |
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| FEES FOR PROCESSING FOIA REQUESTS |
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| 29. Total amount of fees collected by public body..... | 0 |
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| PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA |
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|---|---|
| 30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act..... | 0 |
|---|---|

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| QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT |
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Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, “[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act].”

Agency Name

DC Housing Finance Agency (“DCHFA” or “the Agency”)

Annual Freedom of Information Act Report for Fiscal Year 2020

October 1, 2019 through September 30, 2020

FOIA Officer Reporting Brittney Jordan, Esq.

PROCESSING OF FOIA REQUESTS

1. Number of FOIA requests received during reporting period.....9
2. Number of FOIA requests pending on October 1, 2019.....0
3. Number of FOIA requests pending on September 30, 2020.....0
4. The average number of days unfilled requests have been pending before each public body as of September 30, 20200

DISPOSITION OF FOIA REQUESTS

5. Number of requests granted, in whole.....3
6. Number of requests granted, in part, denied, in part.....1
7. Number of requests denied, in whole.....2
8. Number of requests withdrawn.....0
9. Number of requests referred or forwarded to other public bodies.....0
10. Other disposition3

NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION

11. Exemption 1 - D.C. Official Code § 2-534(a)(1).....2
12. Exemption 2 - D.C. Official Code § 2-534(a)(2).....1
13. Exemption 3 - D.C. Official Code § 2-534(a)(3).....
 - Subcategory (A).....
 - Subcategory (B).....
 - Subcategory (C).....1
 - Subcategory (D)
 - Subcategory (E).....
 - Subcategory (F)
14. Exemption 4 - D.C. Official Code § 2-534(a)(4)1
15. Exemption 5 - D.C. Official Code § 2-534(a)(5).....0

| | |
|---|---|
| 16. Exemption 6 - D.C. Official Code § 2-534(a)(6) | |
| Subcategory (A)..... | 0 |
| Subcategory (B)..... | 0 |
| 17. Exemption 7 - D.C. Official Code § 2-534(a)(7)..... | 0 |
| 18. Exemption 8 - D.C. Official Code § 2-534(a)(8)..... | 0 |
| 19. Exemption 9 - D.C. Official Code § 2-534(a)(9)..... | 0 |
| 20. Exemption 10 - D.C. Official Code § 2-534(a)(10)..... | 0 |
| 21. Exemption 11 - D.C. Official Code § 2-534(a)(11)..... | 0 |
| 22. Exemption 12 - D.C. Official Code § 2-534(a)(12)..... | 0 |

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|---|
| TIME-FRAMES FOR PROCESSING FOIA REQUESTS |
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|---|---|
| 23. Number of FOIA requests processed within 15 days..... | 8 |
| 24. Number of FOIA requests processed between 16 and 25 days..... | 0 |
| 25. Number of FOIA requests processed in 26 days or more..... | 1 |
| 26. Median number of days to process FOIA Requests..... | 9 |

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| RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS |
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| | |
|---|---------|
| 27. Number of staff hours devoted to processing FOIA requests..... | 40 |
| 28. Total dollar amount expended by public body for processing FOIA requests..... | \$4,000 |

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| FEES FOR PROCESSING FOIA REQUESTS |
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| | |
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| 29. Total amount of fees collected by public body..... | \$0 |
|--|-----|

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| PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA |
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|---|---|
| 30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act..... | 0 |
|---|---|

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|---|
| QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT |
|---|

Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, “[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act].”

DCHFA received a few more FOIA requests in FY20 than it did in FY19. However, the processing times were not dramatically impacted due to the type of records requested. Lastly, the Agency made no changes in staff assigned to process FOIA requests in FY20.

Agency Name

DCHR

Annual Freedom of Information Act Report for Fiscal Year 2020
October 1, 2019 through September 30, 2020

FOIA Officer Reporting Aphrodite Hadjiloucas

PROCESSING OF FOIA REQUESTS

1. Number of FOIA requests received during reporting period.....69.....
2. Number of FOIA requests pending on October 1, 2019.....4.....
3. Number of FOIA requests pending on September 30, 2020.....5.....
4. The average number of days unfilled requests have been pending before each public body as of September 30, 20200¹.....

DISPOSITION OF FOIA REQUESTS

5. Number of requests granted, in whole.....7.....
6. Number of requests granted, in part, denied, in part.....10.....
7. Number of requests denied, in whole.....4.....
8. Number of requests withdrawn.....5.....
9. Number of requests referred or forwarded to other public bodies.....0.....
10. Other disposition42.....

NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION

11. Exemption 1 - D.C. Official Code § 2-534(a)(1).....0.....
12. Exemption 2 - D.C. Official Code § 2-534(a)(2).....12.....
13. Exemption 3 - D.C. Official Code § 2-534(a)(3)
 - Subcategory (A).....0.....
 - Subcategory (B).....0.....
 - Subcategory (C).....0.....
 - Subcategory (D).....0.....
 - Subcategory (E).....0.....
 - Subcategory (F).....0.....
14. Exemption 4 - D.C. Official Code § 2-534(a)(4)5.....
15. Exemption 5 - D.C. Official Code § 2-534(a)(5).....0.....

¹ The DC Council passed emergency legislation that excluded the period of time during which the Mayor has declared a public health emergency for the COVID-19 pandemic for an agency to respond to a FOIA request. DCHR had no pending FOIA requests from before the public health emergency. 34

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| 16. Exemption 6 - D.C. Official Code § 2-534(a)(6) | |
| Subcategory (A)..... | 0..... |
| Subcategory (B)..... | 0..... |
| 17. Exemption 7 - D.C. Official Code § 2-534(a)(7) | 0..... |
| 18. Exemption 8 - D.C. Official Code § 2-534(a)(8) | 0..... |
| 19. Exemption 9 - D.C. Official Code § 2-534(a)(9) | 0..... |
| 20. Exemption 10 - D.C. Official Code § 2-534(a)(10) | 0..... |
| 21. Exemption 11 - D.C. Official Code § 2-534(a)(11) | 0..... |
| 22. Exemption 12 - D.C. Official Code § 2-534(a)(12)..... | 0..... |

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| TIME-FRAMES FOR PROCESSING FOIA REQUESTS |
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| | |
|---|---------|
| 23. Number of FOIA requests processed within 15 days..... | 64..... |
| 24. Number of FOIA requests processed between 16 and 25 days..... | 3..... |
| 25. Number of FOIA requests processed in 26 days or more..... | 1..... |
| 26. Median number of days to process FOIA Requests..... | 10..... |

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| RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS |
|--|

| | |
|---|------------------|
| 27. Number of staff hours devoted to processing FOIA requests..... | 408..... |
| Total dollar amount expended by public body for processing FOIA requests... | \$19,200.48..... |

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| FEEES FOR PROCESSING FOIA REQUESTS |
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|--|----------|
| 28. Total amount of fees collected by public body..... | \$0..... |
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| PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA |
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|---|--------|
| 29. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act..... | 0..... |
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| QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT |
|---|

Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, “[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act].”

In FY2020, DCHR processed 68 of the 73 FOIA requests it received or had pending from the previous fiscal year. DCHR experienced a 22% increase in FOIA requests from FY2019. During FY2020, the city experienced the COVID-19 public health emergency, and the Council passed emergency legislation that excluded the period of time during which the Mayor has declared a public health emergency for the COVID-19 pandemic for an agency to respond to a FOIA request. Notwithstanding the extension, DCHR worked as quickly as practicable to respond to requesters.

Agency Name

DC Office of Zoning (DCOZ)

Annual Freedom of Information Act Report for Fiscal Year 2020

October 1, 2019 through September 30, 2020

FOIA Officer Reporting Zelalem Hill

PROCESSING OF FOIA REQUESTS

1. Number of FOIA requests received during reporting period.....**64**.....
2. Number of FOIA requests pending on October 1, 2019.....0.....
3. Number of FOIA requests pending on September 30, 2020.....0.....
4. The average number of days unfilled requests have been pending before each public body as of September 30, 20200.....

DISPOSITION OF FOIA REQUESTS

5. Number of requests granted, in whole.....**3**.....
6. Number of requests granted, in part, denied, in part.....0.....
7. Number of requests denied, in whole.....0.....
8. Number of requests withdrawn.....0.....
9. Number of requests referred or forwarded to other publicbodies.....**61**.....
10. Other disposition0.....

NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION

11. Exemption 1 - D.C. Official Code § 2-534(a)(1).....0.....
12. Exemption 2 - D.C. Official Code § 2-534(a)(2).....0.....
13. Exemption 3 - D.C. Official Code § 2-534(a)(3)
 - Subcategory (A).....0.....
 - Subcategory (B).....0.....
 - Subcategory (C)0.....
 - Subcategory (D)0.....
 - Subcategory (E)0.....
 - Subcategory (F)0.....
14. Exemption 4 - D.C. Official Code § 2-534(a)(4).....0.....
15. Exemption 5 - D.C. Official Code § 2-534(a)(5).....0.....

16. Exemption 6 - D.C. Official Code § 2-534(a)(6)
 Subcategory(A).....0.....
 Subcategory (B).....0.....
 17. Exemption 7 - D.C. Official Code § 2-534(a)(7).....0.....
 18. Exemption 8 - D.C. Official Code § 2-534(a)(8).....0.....
 19. Exemption 9 - D.C. Official Code § 2-534(a)(9).....0.....
 20. Exemption 10 - D.C. Official Code § 2-534(a)(10).....0.....
 21. Exemption 11 - D.C. Official Code § 2-534(a)(11).....0.....
 22. Exemption 12 - D.C. Official Code § 2-534(a)(12).....0.....

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| TIME-FRAMES FOR PROCESSING FOIA REQUESTS |
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23. Number of FOIA requests processed within 15 days.....**64**.....
 24. Number of FOIA requests processed between 16 and 25 days.....0.....
 25. Number of FOIA requests processed in 26 days or more.....0.....
 26. Median number of days to process FOIA Requests.....0.....

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| RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS |
|--|

27. Number of staff hours devoted to processing FOIA requests.....**19**.....
 28. Total dollar amount expended by public body for processing FOIA requests.....**\$1,145.70**.....

| |
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| FEES FOR PROCESSING FOIA REQUESTS |
|--|

29. Total amount of fees collected by public body.....0.....

| |
|---|
| PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA |
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30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act...0.....

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| QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT |
|---|

Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, “[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act].”

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| <p>All requests received in FY20 were responded to within the statutory 15-day period. Of the 64 requests received, 57 requests should have been submitted to an agency other than the Office of Zoning (DCOZ). 9 out of the 64 requests contain questions that have answers readily available for the public on the agency website.</p> |
|---|

Office of Police Complaints

Annual Freedom of Information Act Report for Fiscal Year 2020 October 1, 2019 through September 30, 2020

FOIA Officer Reporting Alicia Yass

PROCESSING OF FOIA REQUESTS

1. Number of FOIA requests received during reporting period 98
2. Number of FOIA requests pending on October 1, 2019 0
3. Number of FOIA requests pending on September 30, 2020 0
4. The average number of days unfilled requests have been pending before each public body as of September 30, 2020 n/a

DISPOSITION OF FOIA REQUESTS

5. Number of requests granted, in whole 18
6. Number of requests granted, in part, denied, in part 24
7. Number of requests denied, in whole 37
8. Number of requests withdrawn 0
9. Number of requests referred or forwarded to other public bodies 0
10. Other disposition 19

NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION

11. Exemption 1 - D.C. Official Code § 2-534(a)(1) 0
12. Exemption 2 - D.C. Official Code § 2-534(a)(2) 61
13. Exemption 3 - D.C. Official Code § 2-534(a)(3)
 - Subcategory (A) 4
 - Subcategory (B) 1
 - Subcategory (C) 55
 - Subcategory (D) 0
 - Subcategory (E) 1
 - Subcategory (F) 0
14. Exemption 4 - D.C. Official Code § 2-534(a)(4) 0
15. Exemption 5 - D.C. Official Code § 2-534(a)(5) 0

| | |
|---|---|
| 16. Exemption 6 - D.C. Official Code § 2-534(a)(6) | |
| Subcategory (A)..... | 0 |
| Subcategory (B)..... | 0 |
| 17. Exemption 7 - D.C. Official Code § 2-534(a)(7)..... | 0 |
| 18. Exemption 8 - D.C. Official Code § 2-534(a)(8)..... | 0 |
| 19. Exemption 9 - D.C. Official Code § 2-534(a)(9)..... | 0 |
| 20. Exemption 10 - D.C. Official Code § 2-534(a)(10)..... | 0 |
| 21. Exemption 11 - D.C. Official Code § 2-534(a)(11)..... | 0 |
| 22. Exemption 12 - D.C. Official Code § 2-534(a)(12)..... | 0 |

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| TIME-FRAMES FOR PROCESSING FOIA REQUESTS |
|---|

| | |
|---|----|
| 23. Number of FOIA requests processed within 15 days..... | 98 |
| 24. Number of FOIA requests processed between 16 and 25 days..... | 0 |
| 25. Number of FOIA requests processed in 26 days or more..... | 0 |
| 26. Median number of days to process FOIA Requests..... | 2 |

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| RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS |
|--|

| | |
|---|------------|
| 27. Number of staff hours devoted to processing FOIA requests..... | 146 |
| 28. Total dollar amount expended by public body for processing FOIA requests..... | \$8,441.12 |

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| FEES FOR PROCESSING FOIA REQUESTS |
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|--|---|
| 29. Total amount of fees collected by public body..... | 0 |
|--|---|

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| PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA |
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| | |
|--|---|
| 30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act | 0 |
|--|---|

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|---|
| QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT |
|---|

Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, “[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act].”

The Office of Police Complaints is in compliance with the D.C. Freedom of Information Act.

Agency Name

DCPL

Annual Freedom of Information Act Report for Fiscal Year 2020

October 1, 2019 through September 30, 2020

FOIA Officer Reporting Grace Perry -Gaiter

PROCESSING OF FOIA REQUESTS

1. Number of FOIA requests received during reporting period 17
2. Number of FOIA requests pending on October 1, 2019 3
3. Number of FOIA requests pending on September 30, 2020 3
4. The average number of days unfilled requests have been pending before each public body as of September 30, 2020 3

DISPOSITION OF FOIA REQUESTS

5. Number of requests granted, in whole 9
6. Number of requests granted, in part, denied, in part 3
7. Number of requests denied, in whole 1
8. Number of requests withdrawn 0
9. Number of requests referred or forwarded to other public bodies 0
10. Other disposition 2

NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION

11. Exemption 1 - D.C. Official Code § 2-534(a)(1) 1
12. Exemption 2 - D.C. Official Code § 2-534(a)(2) 2
13. Exemption 3 - D.C. Official Code § 2-534(a)(3)
 - Subcategory (A) 0
 - Subcategory (B) 0
 - Subcategory (C) 0
 - Subcategory (D) 0
 - Subcategory (E) 0
 - Subcategory (F) 0
14. Exemption 4 - D.C. Official Code § 2-534(a)(4) 2
15. Exemption 5 - D.C. Official Code § 2-534(a)(5) 0

| | |
|---|---|
| 16. Exemption 6 - D.C. Official Code § 2-534(a)(6) | |
| Subcategory (A)..... | 0 |
| Subcategory (B)..... | 0 |
| 17. Exemption 7 - D.C. Official Code § 2-534(a)(7)..... | 0 |
| 18. Exemption 8 - D.C. Official Code § 2-534(a)(8)..... | 0 |
| 19. Exemption 9 - D.C. Official Code § 2-534(a)(9)..... | 0 |
| 20. Exemption 10 - D.C. Official Code § 2-534(a)(10)..... | 0 |
| 21. Exemption 11 - D.C. Official Code § 2-534(a)(11)..... | 0 |
| 22. Exemption 12 - D.C. Official Code § 2-534(a)(12)..... | 0 |

TIME-FRAMES FOR PROCESSING FOIA REQUESTS

| | |
|---|----|
| 23. Number of FOIA requests processed within 15 days..... | 15 |
| 24. Number of FOIA requests processed between 16 and 25 days..... | 0 |
| 25. Number of FOIA requests processed in 26 days or more..... | 0 |
| 26. Median number of days to process FOIA Requests..... | 14 |

RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS

| | |
|---|----------|
| 27. Number of staff hours devoted to processing FOIA requests..... | 30 hours |
| 28. Total dollar amount expended by public body for processing FOIA requests..... | \$360 |

FEES FOR PROCESSING FOIA REQUESTS

| | |
|--|-----|
| 29. Total amount of fees collected by public body..... | \$0 |
|--|-----|

PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA

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|---|---|
| 30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act..... | 0 |
|---|---|

QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT

Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, “[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act].”

The amount of FOIAs for FY20 have decreased from 22 to 15. Approximately 40% of DCPL's FOIA requests for FY19 were for information available on DCPL's website. The majority of FOIA requests for FY20 were contract related. The agency will continue to promote transparency by making sure information (other than what is already required by DC policy) that is commonly requested is available on the website for public viewing/use.

Agency Name

District of Columbia Public Schools

Annual Freedom of Information Act Report for Fiscal Year 2020

October 1, 2019 through September 30, 2020

FOIA Officer Reporting

Eboni J. Govan

PROCESSING OF FOIA REQUESTS

1. Number of FOIA requests received during reporting period.....112
2. Number of FOIA requests pending on October 1,2019.....14
3. Number of FOIA requests pending on September 30,2020.....12
4. The average number of days unfilled requests have been pending before each public body as of September 30, 202055.9

DISPOSITION OF FOIA REQUESTS

5. Number of requests granted, in whole.....31
6. Number of requests granted, in part, denied, in part.....19
7. Number of requests denied, in whole.....23
8. Number of requests withdrawn.....11
9. Number of requests referred or forwarded to other publicbodies.....0
10. Other disposition28

NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION

11. Exemption 1 - D.C. Official Code § 2-534(a)(1).....1
12. Exemption 2 - D.C. Official Code § 2-534(a)(2).....18
13. Exemption 3 - D.C. Official Code § 2-534(a)(3)
 - Subcategory (A).....0
 - Subcategory (B).....0
 - Subcategory (C).....1
 - Subcategory (D)0
 - Subcategory (E)0
 - Subcategory (F)0
14. Exemption 4 - D.C. Official Code § 2-534(a)(4)19
15. Exemption 5 - D.C. Official Code § 2-534(a)(5).....0

| | |
|---|---|
| 16. Exemption 6 - D.C. Official Code § 2-534(a)(6) | |
| Subcategory | |
| (A)..... | 1 |
| Subcategory (B)..... | 0 |
| 17. Exemption 7 - D.C. Official Code § 2-534(a)(7)..... | 0 |
| 18. Exemption 8 - D.C. Official Code § 2-534(a)(8)..... | 0 |
| 19. Exemption 9 - D.C. Official Code § 2-534(a)(9)..... | 0 |
| 20. Exemption 10 - D.C. Official Code § 2-534(a)(10)..... | 0 |
| 21. Exemption 11 - D.C. Official Code § 2-534(a)(11)..... | 0 |
| 22. Exemption 12 - D.C. Official Code § 2-534(a)(12)..... | 0 |

| |
|---|
| TIME-FRAMES FOR PROCESSING FOIA REQUESTS |
|---|

| | |
|---|----|
| 23. Number of FOIA requests processed within 15 days..... | 62 |
| 24. Number of FOIA requests processed between 16 and 25 days..... | 19 |
| 25. Number of FOIA requests processed in 26 days or more..... | 31 |
| 26. Median number of days to process FOIA Requests..... | 15 |

| |
|--|
| RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS |
|--|

| | |
|---|-----------|
| 27. Number of staff hours devoted to processing FOIA requests..... | 5126 |
| 28. Total dollar amount expended by public body for processing FOIA requests..... | \$239,510 |

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|--|
| FEES FOR PROCESSING FOIA REQUESTS |
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| | |
|--|----------|
| 29. Total amount of fees collected by public body..... | \$240.00 |
|--|----------|

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|---|
| PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA |
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| | |
|---|---|
| 30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act..... | 0 |
|---|---|

| |
|---|
| QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT |
|---|

Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, “[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act].”

**QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT – DCPS ANNUAL FOIA REPORT
FY 2020**

DCPS continues to receive a considerable number of voluminous and complex requests, involving large email searches, documents, and data. In FY 20, DCPS processed 112 requests. Included this fiscal year were two very large and complex FOIA requests involving emails. DCPS has continued to maintain efficiency with the completion of requests by utilizing all available human capital resources, including one team member whose sole purpose is opening new requests and sending acknowledgment letters. The FOIA team also continued to engage DCPS employees who serve as POCs for FOIA requests. This engagement includes meetings to discuss complicated or voluminous requests and discussions to clarify the responsibility of agency staff in performing searches to respond to requests. The FOIA team continues to be proactive in providing requesters with periodic updates on the status of requests and in contacting requesters to obtain clarity on requests when necessary.

DCPS continues to implement a fee schedule and collected \$240.00 in fees in FY 20. However, DCPS also assessed \$2,280.00 in fees for FY 2020 that remain delinquent. DCPS maintains a list of delinquent requesters and requires advance payment for future FOIA requests in accordance with applicable law.

The median number of days to process requests increased from 16 for FY19 to 55.9 for FY20. DCPS attributes this to the two previously mentioned large email FOIA requests, plus one additional email FOIA request that have consumed an inordinately large amount of processing time. In addition, the remote work status during the pandemic and associated inefficiencies also contributed to increased response times. However, DCPS processed the majority of the requests received in FY 20 within the statutorily prescribed time limits. DCPS will continue to improve the ways in which resources are expended to achieve timely processing of all FOIA requests.

Agency Name

District of Columbia Consumer & Regulatory Affairs

Annual Freedom of Information Act Report for Fiscal Year 2020

October 1, 2019 through September 30, 2020

FOIA Officer Reporting Erin Roberts & Genet Amare

PROCESSING OF FOIA REQUESTS

1. Number of FOIA requests received during reporting period.....1,297
2. Number of FOIA requests pending on October 1, 2019.....112
3. Number of FOIA requests pending on September 30, 2020.....129
4. The average number of days unfilled requests have been pending before each public body as of September 30, 2020.....12

DISPOSITION OF FOIA REQUESTS

5. Number of requests granted, in whole.....595
6. Number of requests granted, in part, denied, in part.....275
7. Number of requests denied, in whole.....5
8. Number of requests withdrawn.....21
9. Number of requests referred or forwarded to other public bodies.....10
10. Other disposition.....374

NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION

11. Exemption 1 - D.C. Official Code § 2-534(a)(1).....48
12. Exemption 2 - D.C. Official Code § 2-534(a)(2).....242
13. Exemption 3 - D.C. Official Code § 2-534(a)(3)
 - Subcategory (A).....5
 - Subcategory (B).....0
 - Subcategory (C).....5
 - Subcategory (D).....1
 - Subcategory (E).....0
 - Subcategory (F).....0
14. Exemption 4 - D.C. Official Code § 2-534(a)(4).....69
15. Exemption 5 - D.C. Official Code § 2-534(a)(5).....0

16. Exemption 6 - D.C. Official Code § 2-534(a)(6)
 Subcategory (A).....¹
 Subcategory (B).....⁴
17. Exemption 7 - D.C. Official Code § 2-534(a)(7).....⁰
18. Exemption 8 - D.C. Official Code § 2-534(a)(8).....⁰
19. Exemption 9 - D.C. Official Code § 2-534(a)(9).....⁰
20. Exemption 10 - D.C. Official Code § 2-534(a)(10).....⁰
21. Exemption 11 - D.C. Official Code § 2-534(a)(11).....³³
22. Exemption 12 - D.C. Official Code § 2-534(a)(12).....⁰

| |
|---|
| TIME-FRAMES FOR PROCESSING FOIA REQUESTS |
|---|

23. Number of FOIA requests processed within 15 days.....⁶⁰¹
24. Number of FOIA requests processed between 16 and 25 days.....⁶⁷⁴
25. Number of FOIA requests processed in 26 days or more.....⁵
26. Median number of days to process FOIA Requests.....²⁰

| |
|--|
| RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS |
|--|

27. Number of staff hours devoted to processing FOIA requests.....^{2,160}
28. Total dollar amount expended by public body for processing FOIA requests.....^{\$200,000}

| |
|--|
| FEES FOR PROCESSING FOIA REQUESTS |
|--|

29. Total amount of fees collected by public body.....^{\$2,296}

| |
|---|
| PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA |
|---|

30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act.....⁰

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|---|
| QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT |
|---|

Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, “[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act].”

DCRA was substantially in compliance with D.C. FOIA Statute

Agency Name

DC Retirement Board

Annual Freedom of Information Act Report for Fiscal Year 2020

October 1, 2019 through September 30, 2020

FOIA Officer Reporting Erie F. Sampson, General Counsel

PROCESSING OF FOIA REQUESTS

| | |
|--|-----|
| 1. Number of FOIA requests received during reporting period..... | 16 |
| 2. Number of FOIA requests pending on October 1, 2019..... | 0 |
| 3. Number of FOIA requests pending on September 30, 2020..... | 3 |
| 4. The average number of days unfilled requests have been pending before each public body as of September 30, 2020 | 178 |

DISPOSITION OF FOIA REQUESTS

| | |
|---|----|
| 5. Number of requests granted, in whole..... | 10 |
| 6. Number of requests granted, in part, denied, in part..... | 2 |
| 7. Number of requests denied, in whole..... | 0 |
| 8. Number of requests withdrawn..... | 1 |
| 9. Number of requests referred or forwarded to other public bodies..... | 0 |
| 10. Other disposition | 0 |

NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION

| | |
|--|---|
| 11. Exemption 1 - D.C. Official Code § 2-534(a)(1)..... | 2 |
| 12. Exemption 2 - D.C. Official Code § 2-534(a)(2)..... | 0 |
| 13. Exemption 3 - D.C. Official Code § 2-534(a)(3) | |
| Subcategory (A)..... | 0 |
| Subcategory (B)..... | 0 |
| Subcategory (C) | 0 |
| Subcategory (D) | 0 |
| Subcategory (E) | 0 |
| Subcategory (F) | 0 |
| 14. Exemption 4 - D.C. Official Code § 2-534(a)(4) | 0 |
| 15. Exemption 5 - D.C. Official Code § 2-534(a)(5)..... | 0 |

| | |
|---|---|
| 16. Exemption 6 - D.C. Official Code § 2-534(a)(6) | |
| Subcategory (A)..... | 0 |
| Subcategory (B)..... | 0 |
| 17. Exemption 7 - D.C. Official Code § 2-534(a)(7)..... | 0 |
| 18. Exemption 8 - D.C. Official Code § 2-534(a)(8)..... | 0 |
| 19. Exemption 9 - D.C. Official Code § 2-534(a)(9)..... | 0 |
| 20. Exemption 10 - D.C. Official Code § 2-534(a)(10)..... | 0 |
| 21. Exemption 11 - D.C. Official Code § 2-534(a)(11)..... | 0 |
| 22. Exemption 12 - D.C. Official Code § 2-534(a)(12)..... | 0 |

| |
|---|
| TIME-FRAMES FOR PROCESSING FOIA REQUESTS |
|---|

| | |
|---|----|
| 23. Number of FOIA requests processed within 15 days..... | 5 |
| 24. Number of FOIA requests processed between 16 and 25 days..... | 3 |
| 25. Number of FOIA requests processed in 26 days or more..... | 5 |
| 26. Median number of days to process FOIA Requests..... | 21 |

| |
|--|
| RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS |
|--|

| | |
|---|---------|
| 27. Number of staff hours devoted to processing FOIA requests..... | 40 |
| 28. Total dollar amount expended by public body for processing FOIA requests..... | Unknown |

| |
|--|
| FEES FOR PROCESSING FOIA REQUESTS |
|--|

| | |
|--|-----|
| 29. Total amount of fees collected by public body..... | \$0 |
|--|-----|

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|---|
| PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA |
|---|

| | |
|---|---|
| 30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act..... | 0 |
|---|---|

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|---|
| QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT |
|---|

Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, “[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act].”

The District of Columbia Retirement Board (DCRB) receives several FOIA requests focused on investment matters. In response to such public inquiries and to ensure full transparency, DCRB posts investment information on its website.

**Department of
Transportation**

**Annual Freedom of Information Act Report for Fiscal Year 2020
October 1, 2019 through September 30, 2020**

FOIA Officer Reporting Karen R. Calmeise

| |
|------------------------------------|
| PROCESSING OF FOIA REQUESTS |
|------------------------------------|

1. Number of FOIA requests received during reporting period... **405**.....
2. Number of FOIA requests pending on October 1, 2019.....**19**.....
3. Number of FOIA requests pending on September 30, 2020.....**18**.....
4. The average number of days unfilled requests have been pending before each public body as of September 30, 2020

| |
|-------------------------------------|
| DISPOSITION OF FOIA REQUESTS |
|-------------------------------------|

5. Number of requests granted, in whole..... **154**.....
6. Number of requests granted, in part, denied, in part..... **73**.....
7. Number of requests denied, in whole..... **2**.....
8. Number of requests withdrawn..... **6**.....
9. Number of requests referred or forwarded to other public bodies...**23**.....
10. Other disposition**148**.....

| |
|--|
| NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION |
|--|

11. Exemption 1 - D.C. Official Code § 2-534(a)(1).....**9**.....
12. Exemption 2 - D.C. Official Code § 2-534(a)(2).....**66**.....
13. Exemption 3 - D.C. Official Code § 2-534(a)(3) **0**
 - Subcategory (A).....**0**
 - Subcategory (B).....**0**.....
 - Subcategory (C)**0**.....
 - Subcategory (D)**0**
 - Subcategory (E)**0**.....
 - Subcategory (F)**0**.....
14. Exemption 4 - D.C. Official Code § 2-534(a)(4)**20**
15. Exemption 5 - D.C. Official Code § 2-534(a)(5).....**0**.....

| | |
|---|---------|
| 16. Exemption 6 - D.C. Official Code § 2-534(a)(6) | 0 |
| Subcategory (A)..... | 0..... |
| Subcategory (B)..... | 0..... |
| 17. Exemption 7 - D.C. Official Code § 2-534(a)(7)..... | 0..... |
| 18. Exemption 8 - D.C. Official Code § 2-534(a)(8)..... | 0... |
| 19. Exemption 9 - D.C. Official Code § 2-534(a)(9)..... | 0..... |
| 20. Exemption 10 - D.C. Official Code § 2-534(a)(10)..... | 2 |
| 21. Exemption 11 - D.C. Official Code § 2-534(a)(11)..... | 0 |
| 22. Exemption 12 - D.C. Official Code § 2-534(a)(12)..... | 0..... |

| |
|---|
| TIME-FRAMES FOR PROCESSING FOIA REQUESTS |
|---|

| | |
|---|----------|
| 23. Number of FOIA requests processed within 15 days..... | 343..... |
| 24. Number of FOIA requests processed between 16 and 25 days..... | 56..... |
| 25. Number of FOIA requests processed in 26 days or more..... | 7..... |
| 26. Median number of days to process FOIA Requests..... | 8..... |

| |
|--|
| RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS |
|--|

| | |
|---|----------------|
| 27. Number of staff hours devoted to processing FOIA requests..... | 2,946..... |
| 28. Total dollar amount expended by public body for processing FOIA requests... | \$164,035.00.. |

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|--|
| FEES FOR PROCESSING FOIA REQUESTS |
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| | |
|--|--------------|
| 29. Total amount of fees collected by public body..... | \$1,136..... |
|--|--------------|

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|---|
| PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA |
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| | |
|--|--------|
| 30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act | 0..... |
|--|--------|

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|---|
| QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT |
|---|

Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, “[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act].”

The FOIA Team of the Department of Transportation, consisting of 2 staff persons; an Attorney and a professional level District employee , have worked hard in FY20 to provide consistent, expeditious, and accurate FOIA responses to requesters under extreme emergency operations. DDOT continues to maintain a good reputation for providing expert and professional service to the public.

DDS

Annual Freedom of Information Act Report for Fiscal Year 2020
October 1, 2019 through September 30, 2020

FOIA Officer Reporting K. Nalaka A. Senaratne

PROCESSING OF FOIA REQUESTS

1. Number of FOIA requests received during reporting period.....10
2. Number of FOIA requests pending on October 1, 2019.....0
3. Number of FOIA requests pending on September 30, 2020.....0
4. The average number of days unfilled requests have been pending before each public body as of September 30, 20200

DISPOSITION OF FOIA REQUESTS

5. Number of requests granted, in whole.....2
6. Number of requests granted, in part, denied, in part.....0
7. Number of requests denied, in whole.....0
8. Number of requests withdrawn.....0
9. Number of requests referred or forwarded to other public bodies.....2
10. Other disposition6

NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION

11. Exemption 1 - D.C. Official Code § 2-534(a)(1).....0
12. Exemption 2 - D.C. Official Code § 2-534(a)(2).....1
13. Exemption 3 - D.C. Official Code § 2-534(a)(3)
 - Subcategory (A).....0
 - Subcategory (B).....0
 - Subcategory (C)0
 - Subcategory (D)0
 - Subcategory (E)0
 - Subcategory (F)0
14. Exemption 4 - D.C. Official Code § 2-534(a)(4)0
15. Exemption 5 - D.C. Official Code § 2-534(a)(5).....0

| | |
|---|---|
| 16. Exemption 6 - D.C. Official Code § 2-534(a)(6) | |
| Subcategory (A)..... | 0 |
| Subcategory (B)..... | 0 |
| 17. Exemption 7 - D.C. Official Code § 2-534(a)(7)..... | 0 |
| 18. Exemption 8 - D.C. Official Code § 2-534(a)(8)..... | 0 |
| 19. Exemption 9 - D.C. Official Code § 2-534(a)(9)..... | 0 |
| 20. Exemption 10 - D.C. Official Code § 2-534(a)(10)..... | 0 |
| 21. Exemption 11 - D.C. Official Code § 2-534(a)(11)..... | 0 |
| 22. Exemption 12 - D.C. Official Code § 2-534(a)(12)..... | 0 |

| |
|---|
| TIME-FRAMES FOR PROCESSING FOIA REQUESTS |
|---|

| | |
|---|------|
| 23. Number of FOIA requests processed within 15 days..... | 9 |
| 24. Number of FOIA requests processed between 16 and 25 days..... | 1 |
| 25. Number of FOIA requests processed in 26 days or more..... | 0 |
| 26. Median number of days to process FOIA Requests..... | 10.5 |

| |
|--|
| RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS |
|--|

| | |
|---|----------|
| 27. Number of staff hours devoted to processing FOIA requests..... | 14.75 |
| 28. Total dollar amount expended by public body for processing FOIA requests..... | \$697.79 |

| |
|--|
| FEES FOR PROCESSING FOIA REQUESTS |
|--|

| | |
|--|---|
| 29. Total amount of fees collected by public body..... | 0 |
|--|---|

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|---|
| PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA |
|---|

| | |
|---|---|
| 30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act..... | 0 |
|---|---|

| |
|---|
| QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT |
|---|

Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, “[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act].”

The single request, of the 10 received by DDS in FY 2020, which was not completed within the normal 15 days, was due to the large amount of data that was requested. However, with a 10 day extension, that request was completed within the 25-day deadline to respond.

Agency Name

Department of For-Hire Vehicles

Annual Freedom of Information Act Report for Fiscal Year 2020

October 1, 2019 through September 30, 2020

FOIA Officer Reporting Rasheena Latham

PROCESSING OF FOIA REQUESTS

1. Number of FOIA requests received during reporting period.....14
2. Number of FOIA requests pending on October 1, 2019.....0
3. Number of FOIA requests pending on September 30, 2020...2
4. The average number of days unfilled requests have been pending before each public body as of September 30, 202093

DISPOSITION OF FOIA REQUESTS

5. Number of requests granted, in whole.....3
6. Number of requests granted, in part, denied, in part.....5
7. Number of requests denied, in whole.....1
8. Number of requests withdrawn.....0
9. Number of requests referred or forwarded to other public bodies.....0
10. Other disposition3

NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION

11. Exemption 1 - D.C. Official Code § 2-534(a)(1).....1
12. Exemption 2 - D.C. Official Code § 2-534(a)(2).....4
13. Exemption 3 - D.C. Official Code § 2-534(a)(3)
 - Subcategory (A).....0
 - Subcategory (B).....0
 - Subcategory (C)0
 - Subcategory (D)0
 - Subcategory (E)0
 - Subcategory (F)0
14. Exemption 4 - D.C. Official Code § 2-534(a)(4)0
15. Exemption 5 - D.C. Official Code § 2-534(a)(5).....0

| | |
|---|---|
| 16. Exemption 6 - D.C. Official Code § 2-534(a)(6) | |
| Subcategory (A)..... | 0 |
| Subcategory (B)..... | 0 |
| 17. Exemption 7 - D.C. Official Code § 2-534(a)(7)..... | 0 |
| 18. Exemption 8 - D.C. Official Code § 2-534(a)(8)..... | 0 |
| 19. Exemption 9 - D.C. Official Code § 2-534(a)(9)..... | 0 |
| 20. Exemption 10 - D.C. Official Code § 2-534(a)(10)..... | 0 |
| 21. Exemption 11 - D.C. Official Code § 2-534(a)(11)..... | 0 |
| 22. Exemption 12 - D.C. Official Code § 2-534(a)(12)..... | 0 |

| |
|---|
| TIME-FRAMES FOR PROCESSING FOIA REQUESTS |
|---|

| | |
|---|----|
| 23. Number of FOIA requests processed within 15 days..... | 11 |
| 24. Number of FOIA requests processed between 16 and 25 days..... | 1 |
| 25. Number of FOIA requests processed in 26 days or more..... | 0 |
| 26. Median number of days to process FOIA Requests..... | 14 |

| |
|--|
| RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS |
|--|

| | |
|---|---------|
| 27. Number of staff hours devoted to processing FOIA requests..... | 15 |
| 28. Total dollar amount expended by public body for processing FOIA requests..... | \$71.20 |

| |
|--|
| FEES FOR PROCESSING FOIA REQUESTS |
|--|

| | |
|--|---|
| 29. Total amount of fees collected by public body..... | 0 |
|--|---|

| |
|---|
| PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA |
|---|

| | |
|---|---|
| 30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act..... | 0 |
|---|---|

| |
|---|
| QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT |
|---|

Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, “[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act].”

The agency has been able to process 12 requests submitted in FY20. Two requests are currently pending. There were no compliance issues in processing the requests.

Agency Name

Department of Forensic Sciences

**Annual Freedom of Information Act Report for Fiscal Year 2020
October 1, 2019 through September 30, 2020**

FOIA Officer Reporting _Andrea Stempel_____

PROCESSING OF FOIA REQUESTS

1. Number of FOIA requests received during reporting period.....34
2. Number of FOIA requests pending on October 1, 2019.....1
3. Number of FOIA requests pending on September 30, 2020.....5
4. The average number of days unfilled requests have been pending before each public body as of September 30, 20200

DISPOSITION OF FOIA REQUESTS

5. Number of requests granted, in whole.....5
6. Number of requests granted, in part, denied, in part.....5
7. Number of requests denied, in whole.....3
8. Number of requests withdrawn.....3
9. Number of requests referred or forwarded to other public bodies.....0
10. Other disposition14

NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION

11. Exemption 1 - D.C. Official Code § 2-534(a)(1).....0
12. Exemption 2 - D.C. Official Code § 2-534(a)(2).....6
13. Exemption 3 - D.C. Official Code § 2-534(a)(3)
 - Subcategory (A).....0
 - Subcategory (B).....0
 - Subcategory (C)5
 - Subcategory (D) 0
 - Subcategory (E)1
 - Subcategory (F)0
14. Exemption 4 - D.C. Official Code § 2-534(a)(4)2
15. Exemption 5 - D.C. Official Code § 2-534(a)(5).....0

| | |
|---|---|
| 16. Exemption 6 - D.C. Official Code § 2-534(a)(6) | |
| Subcategory (A)..... | 0 |
| Subcategory (B)..... | 0 |
| 17. Exemption 7 - D.C. Official Code § 2-534(a)(7)..... | 0 |
| 18. Exemption 8 - D.C. Official Code § 2-534(a)(8)..... | 0 |
| 19. Exemption 9 - D.C. Official Code § 2-534(a)(9)..... | 0 |
| 20. Exemption 10 - D.C. Official Code § 2-534(a)(10)..... | 0 |
| 21. Exemption 11 - D.C. Official Code § 2-534(a)(11)..... | 0 |
| 22. Exemption 12 - D.C. Official Code § 2-534(a)(12)..... | 0 |

| |
|---|
| TIME-FRAMES FOR PROCESSING FOIA REQUESTS |
|---|

| | |
|---|----|
| 23. Number of FOIA requests processed within 15 days..... | 30 |
| 24. Number of FOIA requests processed between 16 and 25 days..... | 0 |
| 25. Number of FOIA requests processed in 26 days or more..... | 0 |
| 26. Median number of days to process FOIA Requests..... | 0 |

| |
|--|
| RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS |
|--|

| | |
|---|------------------|
| 27. Number of staff hours devoted to processing FOIA requests..... | approximately 50 |
| 28. Total dollar amount expended by public body for processing FOIA requests..... | \$1,790.00 |

| |
|--|
| FEES FOR PROCESSING FOIA REQUESTS |
|--|

| | |
|--|---|
| 29. Total amount of fees collected by public body..... | 0 |
|--|---|

| |
|---|
| PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA |
|---|

| | |
|---|---|
| 30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act..... | 0 |
|---|---|

| |
|---|
| QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT |
|---|

Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, “[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act].”

In March 2020 due to the public health emergency the definition of day changed which skewed the numbers for the fiscal year. Before the change the median number of days to process FOIA requests was 13. The DFS complies with the Freedom of Information Act.

Agency Name

Department of General Services

Annual Freedom of Information Act Report for Fiscal Year 2020

October 1, 2019 through September 30, 2020

FOIA Officer Reporting Victoria B. Johnson

PROCESSING OF FOIA REQUESTS

1. Number of FOIA requests received during reporting period.....167
2. Number of FOIA requests pending on October 1, 2019.....28
3. Number of FOIA requests pending on September 30, 2020.....14
4. The average number of days unfilled requests have been pending before each public body as of September 30, 202014

DISPOSITION OF FOIA REQUESTS

5. Number of requests granted, in whole.....76
6. Number of requests granted, in part, denied, in part.....41
7. Number of requests denied, in whole.....1
8. Number of requests withdrawn.....19
9. Number of requests referred or forwarded to other publicbodies.....0
10. Other disposition44

NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION

11. Exemption 1 - D.C. Official Code § 2-534(a)(1).....11
12. Exemption 2 - D.C. Official Code § 2-534(a)(2).....21
13. Exemption 3 - D.C. Official Code § 2-534(a)(3)
 - Subcategory (A).....0
 - Subcategory (B).....0
 - Subcategory (C)0
 - Subcategory (D)0
 - Subcategory (E)0
 - Subcategory (F)0
14. Exemption 4 - D.C. Official Code § 2-534(a)(4)25
15. Exemption 5 - D.C. Official Code § 2-534(a)(5).....0

| | |
|---|--------|
| 16. Exemption 6 - D.C. Official Code § 2-534(a)(6) | |
| Subcategory (A)..... | 18.... |
| Subcategory (B)..... | 0.... |
| 17. Exemption 7 - D.C. Official Code § 2-534(a)(7)..... | 0.... |
| 18. Exemption 8 - D.C. Official Code § 2-534(a)(8)..... | 0.... |
| 19. Exemption 9 - D.C. Official Code § 2-534(a)(9)..... | 0.... |
| 20. Exemption 10 - D.C. Official Code § 2-534(a)(10)..... | 0.... |
| 21. Exemption 11 - D.C. Official Code § 2-534(a)(11)..... | 0.... |
| 22. Exemption 12 - D.C. Official Code § 2-534(a)(12)..... | 0.... |

| |
|---|
| TIME-FRAMES FOR PROCESSING FOIA REQUESTS |
|---|

| | |
|---|--------|
| 23. Number of FOIA requests processed within 15 days..... | 134 |
| 24. Number of FOIA requests processed between 16 and 25 days..... | 39 |
| 25. Number of FOIA requests processed in 26 days or more..... | 8.... |
| 26. Median number of days to process FOIA Requests..... | 13.... |

| |
|--|
| RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS |
|--|

| | |
|--|------------|
| 27. Number of staff hours devoted to processing FOIA requests..... | 1,500..... |
| 28. Total dollar amount expended by public body for processing FOIA requests.. | 76,126.00 |

| |
|--|
| FEES FOR PROCESSING FOIA REQUESTS |
|--|

| | |
|--|----------|
| 29. Total amount of fees collected by public body..... | 1,260.00 |
|--|----------|

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|---|
| PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA |
|---|

| | |
|---|-------|
| 30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act..... | 0.... |
|---|-------|

| |
|---|
| QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT |
|---|

Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, “[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act].”

DGS processed seven (181) FOIA requests during FY2020 in a manner consistent with FOIA’s statutory requirements.

As the FOIA Specialist for the agency the number of hours devoted to complete all requests is a daily process therefore the amount expended equals the employee annual salary.

Agency Name

DHCD FY 2020 FOIA REPORT

Annual Freedom of Information Act Report for Fiscal Year 2020
October 1, 2019 through September 30, 2020

FOIA Officer Reporting TONYA CONDELL

PROCESSING OF FOIA REQUESTS

1. Number of FOIA requests received during reporting period.....125.....
2. Number of FOIA requests pending on October 1, 2019.....8.....
3. Number of FOIA requests pending on September 30, 2020.....8.....
4. The average number of days unfilled requests have been pending before each public body as of September 30, 202020.....

DISPOSITION OF FOIA REQUESTS

5. Number of requests granted, in whole.....4.....
6. Number of requests granted, in part, denied, in part.....48.....
7. Number of requests denied, in whole.....1.....
8. Number of requests withdrawn.....3.....
9. Number of requests referred or forwarded to other public bodies.....49.....
10. Other disposition20.....

NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION

11. Exemption 1 - D.C. Official Code § 2-534(a)(1).....17.....
12. Exemption 2 - D.C. Official Code § 2-534(a)(2).....49.....
13. Exemption 3 - D.C. Official Code § 2-534(a)(3)
 - Subcategory (A).....0.....
 - Subcategory (B).....0.....
 - Subcategory (C)0.....
 - Subcategory (D)0.....
 - Subcategory (E)0.....
 - Subcategory (F)0.....
14. Exemption 4 - D.C. Official Code § 2-534(a)(4)0.....
15. Exemption 5 - D.C. Official Code § 2-534(a)(5).....0.....

| | |
|---|--------|
| 16. Exemption 6 - D.C. Official Code § 2-534(a)(6) | |
| Subcategory (A)..... | 0..... |
| Subcategory (B)..... | 0..... |
| 17. Exemption 7 - D.C. Official Code § 2-534(a)(7)..... | 0..... |
| 18. Exemption 8 - D.C. Official Code § 2-534(a)(8)..... | 0..... |
| 19. Exemption 9 - D.C. Official Code § 2-534(a)(9)..... | 0..... |
| 20. Exemption 10 - D.C. Official Code § 2-534(a)(10)..... | 0..... |
| 21. Exemption 11 - D.C. Official Code § 2-534(a)(11)..... | 3..... |
| 22. Exemption 12 - D.C. Official Code § 2-534(a)(12)..... | 0..... |

| |
|---|
| TIME-FRAMES FOR PROCESSING FOIA REQUESTS |
|---|

| | |
|---|----------|
| 23. Number of FOIA requests processed within 15 days..... | 104..... |
| 24. Number of FOIA requests processed between 16 and 25 days..... | 15..... |
| 25. Number of FOIA requests processed in 26 days or more..... | 6..... |
| 26. Median number of days to process FOIA Requests..... | 3..... |

| |
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| RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS |
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| | |
|---|-----------------|
| 27. Number of staff hours devoted to processing FOIA requests..... | 45..... |
| 28. Total dollar amount expended by public body for processing FOIA requests..... | \$1,675.00..... |

| |
|--|
| FEES FOR PROCESSING FOIA REQUESTS |
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| | |
|--|--------|
| 29. Total amount of fees collected by public body..... | 0..... |
|--|--------|

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| PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA |
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| | |
|---|--------|
| 30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act..... | 0..... |
|---|--------|

| |
|---|
| QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT |
|---|

Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, “[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act].”

In FY 2020, DHCD processed 125 requests. Most of the assigned requests were for Tenants Opportunity to Purchase Act (“TOPA”) documents and documents from the Rental Accommodations Division. However, DHCD again received an increase in requests for warranty claim documents. DHCD also received a couple voluminous requests that caused a spike in its median. Most requests are filled in a timely manner in accordance with the statute.

Agency Name

Department of Health Care Finance

Annual Freedom of Information Act Report for Fiscal Year 2020

October 1, 2019 through September 30, 2020

FOIA Officer Reporting Kevin O'Donnell

PROCESSING OF FOIA REQUESTS

1. Number of FOIA requests received during reporting period42.....
2. Number of FOIA requests pending on October 1, 2019.....31.....
3. Number of FOIA requests pending on September 30, 2020.....30.....
4. The average number of days unfilled requests have been pending before each public body as of September 30, 2020429.....

DISPOSITION OF FOIA REQUESTS

5. Number of requests granted, in whole.....6.....
6. Number of requests granted, in part, denied, in part.....3.....
7. Number of requests denied, in whole.....25.....
8. Number of requests withdrawn.....0.....
9. Number of requests referred or forwarded to other public bodies.....8.....
10. Other disposition1.....

NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION

11. Exemption 1 - D.C. Official Code § 2-534(a)(1).....1.....
12. Exemption 2 - D.C. Official Code § 2-534(a)(2).....1.....
13. Exemption 3 - D.C. Official Code § 2-534(a)(3)
 - Subcategory (A).....0.....
 - Subcategory (B).....0.....
 - Subcategory (C)0.....
 - Subcategory (D)0.....
 - Subcategory (E)0.....
 - Subcategory (F)0.....
14. Exemption 4 - D.C. Official Code § 2-534(a)(4)1.....
15. Exemption 5 - D.C. Official Code § 2-534(a)(5).....0.....

| | |
|---|--------|
| 16. Exemption 6 - D.C. Official Code § 2-534(a)(6) | |
| Subcategory (A)..... | 0..... |
| Subcategory (B)..... | 0..... |
| 17.Exemption 7 - D.C. Official Code § 2-534(a)(7)..... | 0..... |
| 18.Exemption 8 - D.C. Official Code § 2-534(a)(8)..... | 0..... |
| 19.Exemption 9 - D.C. Official Code § 2-534(a)(9)..... | 0..... |
| 20.Exemption 10 - D.C. Official Code § 2-534(a)(10)..... | 0..... |
| 21.Exemption 11 - D.C. Official Code § 2-534(a)(11)..... | 0..... |
| 22. Exemption 12 - D.C. Official Code § 2-534(a)(12)..... | 0..... |

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|---|
| TIME-FRAMES FOR PROCESSING FOIA REQUESTS |
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| | |
|---|---------|
| 23. Number of FOIA requests processed within 15 days..... | 31..... |
| 24. Number of FOIA requests processed between 16 and 25 days..... | 1..... |
| 25. Number of FOIA requests processed in 26 days or more..... | 11..... |
| 26. Median number of days to process FOIA Requests..... | 4..... |

| |
|--|
| RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS |
|--|

| | |
|---|------------------|
| 27. Number of staff hours devoted to processing FOIA requests..... | Not tracked..... |
| 28. Total dollar amount expended by public body for processing FOIA requests..... | Not tracked..... |

| |
|--|
| FEES FOR PROCESSING FOIA REQUESTS |
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| | |
|--|----------|
| 29. Total amount of fees collected by public body..... | \$0..... |
|--|----------|

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| PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA |
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| | |
|--|--------|
| 30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act | 0..... |
|--|--------|

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|---|
| QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT |
|---|

Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, “[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act].”

DHCF and District agencies faced unique challenges with coordinating FOIA responses during this reporting period due to the ongoing public health emergency related to the novel coronavirus. DHCF strove to ensure that FOIA requests were still handled in a timely and responsive fashion despite the challenges presented by a dispersed staff that was working from home with limited access to their physical files.

Agency Name

DEPARTMENT OF HUMAN SERVICES (“DHS”)

Annual Freedom of Information Act Report for Fiscal Year 2020

October 1, 2019 through September 30, 2020

FOIA Officer Reporting: Robert C. Warren, Jr.

PROCESSING OF FOIA REQUESTS

| | |
|--|------|
| 1. Number of FOIA requests received during reporting period..... | 38 |
| 2. Number of FOIA requests pending on October 1, 2019..... | 5 |
| 3. Number of FOIA requests pending on September 30, 2020..... | 5 |
| 4. The average number of days unfilled requests have been pending before each public body as of September 30, 2020 | 21.4 |

DISPOSITION OF FOIA REQUESTS

| | |
|---|----|
| 5. Number of requests granted, in whole..... | 28 |
| 6. Number of requests granted, in part, denied, in part..... | 1 |
| 7. Number of requests denied, in whole..... | 4 |
| 8. Number of requests withdrawn..... | 3 |
| 9. Number of requests referred or forwarded to other public bodies..... | 2 |
| 10. Other disposition | 0 |

NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION

| | |
|--|---|
| 11. Exemption 1 - D.C. Official Code § 2-534(a)(1)..... | 0 |
| 12. Exemption 2 - D.C. Official Code § 2-534(a)(2)..... | 5 |
| 13. Exemption 3 - D.C. Official Code § 2-534(a)(3) | 0 |
| Subcategory (A)..... | 0 |
| Subcategory (B)..... | 0 |
| Subcategory (C) | 0 |
| Subcategory (D) | 0 |
| Subcategory (E) | 0 |
| Subcategory (F) | 0 |
| 14. Exemption 4 - D.C. Official Code § 2-534(a)(4) | 2 |
| 15. Exemption 5 - D.C. Official Code § 2-534(a)(5)..... | 0 |

| | |
|---|---|
| 16. Exemption 6 - D.C. Official Code § 2-534(a)(6) | |
| Subcategory (A)..... | 5 |
| Subcategory (B)..... | 0 |
| 17. Exemption 7 - D.C. Official Code § 2-534(a)(7)..... | 0 |
| 18. Exemption 8 - D.C. Official Code § 2-534(a)(8)..... | 0 |
| 19. Exemption 9 - D.C. Official Code § 2-534(a)(9)..... | 0 |
| 20. Exemption 10 - D.C. Official Code § 2-534(a)(10)..... | 0 |
| 21. Exemption 11 - D.C. Official Code § 2-534(a)(11)..... | 0 |
| 22. Exemption 12 - D.C. Official Code § 2-534(a)(12)..... | 0 |

| |
|---|
| TIME-FRAMES FOR PROCESSING FOIA REQUESTS |
|---|

| | |
|---|------|
| 23. Number of FOIA requests processed within 15 days..... | 17 |
| 24. Number of FOIA requests processed between 16 and 25 days..... | 11 |
| 25. Number of FOIA requests processed in 26 days or more..... | 10 |
| 26. Median number of days to process FOIA Requests..... | 24.6 |

| |
|--|
| RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS |
|--|

| | |
|---|----------|
| 27. Number of staff hours devoted to processing FOIA requests..... | 457 |
| 28. Total dollar amount expended by public body for processing FOIA requests..... | \$71,526 |

| |
|--|
| FEES FOR PROCESSING FOIA REQUESTS |
|--|

| | |
|--|-----|
| 29. Total amount of fees collected by public body..... | \$0 |
|--|-----|

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|---|
| PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA |
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| | |
|---|---|
| 30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act..... | 0 |
|---|---|

| |
|---|
| QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT |
|---|

Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, “[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act].”

The FOIA requests submitted to DHS are typically from individuals or entities who operate in the public interest, such as homeless or public assistance advocacy groups, as well as indigent DHS clients. Therefore, DHS waives its processing fees related to FOIA. It should be noted that for the FOIA requests which DHS denied in whole or in part resulted from more than one FOIA exemption, hence the duplicative totals in that column. Also, the COVID-19 shutdown did affect DHS’ response time and DHS did take advantage of the Mayor’s emergency legislation that extended FOIA response deadlines. Lastly, the hours devoted to processing FOIA requests and the dollar amount expended is skewed by one FOIA request (which is now being litigated in DC Superior Court) that involved reviewing and redacting over 20,000 e-mails for confidential and privileged client information.

Agency Name

DEPARTMENT OF INSURANCE, SECURITIES AND BANKING

Annual Freedom of Information Act Report for Fiscal Year 2020
October 1, 2019 through September 30, 2020

FOIA Officer Reporting Andre Beard and M. Claudine Alula

PROCESSING OF FOIA REQUESTS

1. Number of FOIA requests received during reporting period...46.....
2. Number of FOIA requests pending on October 1, 2019..... 5.....
3. Number of FOIA requests pending on September 30, 2020.....3.....
4. The average number of days unfilled requests have been pending before each public body as of September 30, 202015.5.....

DISPOSITION OF FOIA REQUESTS

5. Number of requests granted, in whole.....9.....
6. Number of requests granted, in part, denied, in part..... 4.....
7. Number of requests denied, in whole..... 3.....
8. Number of requests withdrawn..... 0.....
9. Number of requests referred or forwarded to other public bodies..... 0.....
10. Other disposition 32.....

NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION

11. Exemption 1 - D.C. Official Code § 2-534(a)(1).....3.....
12. Exemption 2 - D.C. Official Code § 2-534(a)(2).....2.....
13. Exemption 3 - D.C. Official Code § 2-534(a)(3)
 - Subcategory (A)1
 - Subcategory (B)0
 - Subcategory (C)0
 - Subcategory (D)0
 - Subcategory (E)1
 - Subcategory (F) 0
14. Exemption 4 - D.C. Official Code § 2-534(a)(4)0
15. Exemption 5 - D.C. Official Code § 2-534(a)(5)..... ..0

16. Exemption 6 - D.C. Official Code § 2-534(a)(6)

Subcategory

(A).....0.....

Subcategory (B)..... 0.....

17. Exemption 7 - D.C. Official Code § 2-534(a)(7)..... 0.....

18. Exemption 8 - D.C. Official Code § 2-534(a)(8).....0.....

19. Exemption 9 - D.C. Official Code § 2-534(a)(9).....0.....

20. Exemption 10 - D.C. Official Code § 2-534(a)(10).....0.....

21. Exemption 11 - D.C. Official Code § 2-534(a)(11).....0.....

22. Exemption 12 - D.C. Official Code § 2-534(a)(12)..... 0.....

TIME-FRAMES FOR PROCESSING FOIA REQUESTS

23. Number of FOIA requests processed within 15 days.....35.....

24. Number of FOIA requests processed between 16 and 25 days..... 7.....

25. Number of FOIA requests processed in 26 days or more..... 6.....

26. Median number of days to process FOIA Requests..... 14.....

RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS

27. Number of staff hours devoted to processing FOIA requests.....1,400.....

28. Total dollar amount expended by public body for processing FOIA requests...\$62,286.....

FEES FOR PROCESSING FOIA REQUESTS

29. Total amount of fees collected by public body.....\$188.00.....

PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA

30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act.....0.....

QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT

Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, “[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act].”

The Department of Insurance, Securities and Banking is in full compliance with the provisions of the District of Columbia Freedom of Information Act.

DME

**Annual Freedom of Information Act Report for Fiscal Year 2020
October 1, 2019 through September 30, 2020**

FOIA Officer Reporting Laura Harding

| |
|------------------------------------|
| PROCESSING OF FOIA REQUESTS |
|------------------------------------|

| | |
|--|-------|
| 1. Number of FOIA requests received during reporting period..... | 15 |
| 2. Number of FOIA requests pending on October 1, 2019..... | 27 |
| 3. Number of FOIA requests pending on September 30, 2020..... | 42 |
| 4. The average number of days unfilled requests have been pending before each public body as of September 30, 2020 | 179.5 |

| |
|-------------------------------------|
| DISPOSITION OF FOIA REQUESTS |
|-------------------------------------|

| | |
|---|----|
| 5. Number of requests granted, in whole..... | 1 |
| 6. Number of requests granted, in part, denied, in part..... | 0 |
| 7. Number of requests denied, in whole..... | 0 |
| 8. Number of requests withdrawn..... | 0 |
| 9. Number of requests referred or forwarded to other public bodies..... | 0 |
| 10. Other disposition | 12 |

| |
|--|
| NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION |
|--|

| | |
|--|---|
| 11. Exemption 1 - D.C. Official Code § 2-534(a)(1)..... | 0 |
| 12. Exemption 2 - D.C. Official Code § 2-534(a)(2)..... | 0 |
| 13. Exemption 3 - D.C. Official Code § 2-534(a)(3) | |
| Subcategory | |
| (A)..... | 0 |
| Subcategory | |
| (B)..... | 0 |
| Subcategory (C) | 0 |
| Subcategory (D) | 0 |
| Subcategory (E) | 0 |
| Subcategory (F) | 0 |
| 14. Exemption 4 - D.C. Official Code § 2-534(a)(4) | 0 |

| | |
|---|---|
| 15. Exemption 5 - D.C. Official Code § 2-534(a)(5)..... | 0 |
| 16. Exemption 6 - D.C. Official Code § 2-534(a)(6)..... | 0 |
| Subcategory (A)..... | 0 |
| Subcategory (B)..... | 0 |
| 17. Exemption 7 - D.C. Official Code § 2-534(a)(7)..... | 0 |
| 18. Exemption 8 - D.C. Official Code § 2-534(a)(8)..... | 0 |
| 19. Exemption 9 - D.C. Official Code § 2-534(a)(9)..... | 0 |
| 20. Exemption 10 - D.C. Official Code § 2-534(a)(10)..... | 0 |
| 21. Exemption 11 - D.C. Official Code § 2-534(a)(11)..... | 0 |
| 22. Exemption 12 - D.C. Official Code § 2-534(a)(12)..... | 0 |

| |
|---|
| TIME-FRAMES FOR PROCESSING FOIA REQUESTS |
|---|

| | |
|---|-----|
| 23. Number of FOIA requests processed within 15 days..... | 0 |
| 24. Number of FOIA requests processed between 16 and 25 days..... | 2 |
| 25. Number of FOIA requests processed in 26 days or more..... | 23 |
| 26. Median number of days to process FOIA Requests..... | 542 |

| |
|--|
| RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS |
|--|

| | |
|---|----------|
| 27. Number of staff hours devoted to processing FOIA requests..... | 10 |
| 28. Total dollar amount expended by public body for processing FOIA requests..... | \$504.80 |

| |
|--|
| FEEs FOR PROCESSING FOIA REQUESTS |
|--|

| | |
|--|-----|
| 29. Total amount of fees collected by public body..... | \$0 |
|--|-----|

| |
|---|
| PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA |
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| | |
|---|---|
| 30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act..... | 0 |
|---|---|

| |
|---|
| QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT |
|---|

Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, “[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act].”

Due to staff turnover and the pandemic, the DME’s ability to complete FOIA requests have been severely compromised. Efforts are being made to rectify this situation.

* this report may contain inconsistent numbers

**Deputy Mayor for
Operations and
Infrastructure**

**Annual Freedom of Information Act Report for Fiscal Year 2020
October 1, 2019 through September 30, 2020**

| |
|------------------------------------|
| PROCESSING OF FOIA REQUESTS |
|------------------------------------|

FOIA Officer Reporting: Dena Reed

1. Number of FOIA requests received during reporting period.....0.
2. Number of FOIA requests pending on October 1, 2019.....0
3. Number of FOIA requests pending on September 30, 2020.....0
4. The average number of days unfilled requests have been pending before each public body as of September 30, 20200

| |
|-------------------------------------|
| DISPOSITION OF FOIA REQUESTS |
|-------------------------------------|

5. Number of requests granted, in whole.....0
6. Number of requests granted, in part, denied, in part.....0.
7. Number of requests denied, in whole.....0
8. Number of requests withdrawn.....0.
9. Number of requests referred or forwarded to other public bodies.....0.
10. Other disposition

| |
|--|
| NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION |
|--|

11. Exemption 1 - D.C. Official Code § 2-534(a)(1).....0
12. Exemption 2 - D.C. Official Code § 2-534(a)(2).....0
13. Exemption 3 - D.C. Official Code § 2-534(a)(3)
 - Subcategory (A).....0.
 - Subcategory (B).....0.
 - Subcategory (C)0
 - Subcategory (D)0.
 - Subcategory (E)0
 - Subcategory (F)0
14. Exemption 4 - D.C. Official Code § 2-534(a)(4)0.
15. Exemption 5 - D.C. Official Code § 2-534(a)(5).....0.

| | |
|---|-----|
| 16. Exemption 6 - D.C. Official Code § 2-534(a)(6) | |
| Subcategory (A)..... | 0.. |
| Subcategory (B)..... | 0.. |
| 17. Exemption 7 - D.C. Official Code § 2-534(a)(7)..... | 0.. |
| 18. Exemption 8 - D.C. Official Code § 2-534(a)(8)..... | 0.. |
| 19. Exemption 9 - D.C. Official Code § 2-534(a)(9)..... | 0.. |
| 20. Exemption 10 - D.C. Official Code § 2-534(a)(10)..... | 0.. |
| 21. Exemption 11 - D.C. Official Code § 2-534(a)(11)..... | 0.. |
| 22. Exemption 12 - D.C. Official Code § 2-534(a)(12)..... | 0.. |

| |
|---|
| TIME-FRAMES FOR PROCESSING FOIA REQUESTS |
|---|

| | |
|---|-----|
| 23. Number of FOIA requests processed within 15 days..... | 0.. |
| 24. Number of FOIA requests processed between 16 and 25 days..... | 0 |
| 25. Number of FOIA requests processed in 26 days or more..... | 0.. |
| 26. Median number of days to process FOIA Requests..... | 0 |

| |
|--|
| RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS |
|--|

| | |
|---|---|
| 27. Number of staff hours devoted to processing FOIA requests..... | 0 |
| 28. Total dollar amount expended by public body for processing FOIA requests..... | 0 |

| |
|--|
| FEES FOR PROCESSING FOIA REQUESTS |
|--|

| | |
|--|---|
| 29. Total amount of fees collected by public body..... | 0 |
|--|---|

| |
|---|
| PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA |
|---|

| | |
|--|---|
| 30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act..... | 0 |
|--|---|

| |
|---|
| QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT |
|---|

Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, “[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act].”

The Deputy Mayor for Operations and Infrastructure had no FOIA activity for Fiscal Year 2020. Therefore there were no compliance issues.

Agency Name

Deputy Mayor for Planning and Economic Development

Annual Freedom of Information Act Report for Fiscal Year 2020

October 1, 2019 through September 30, 2020

FOIA Officer Reporting Erika Satterlee/Courtney Jefferson

PROCESSING OF FOIA REQUESTS

1. Number of FOIA requests received during reporting period.....44
2. Number of FOIA requests pending on October 1, 2019.....42
3. Number of FOIA requests pending on September 30, 2020.....17
4. The average number of days unfilled requests have been pending before each public body as of September 30, 202023

DISPOSITION OF FOIA REQUESTS

5. Number of requests granted, in whole.....15
6. Number of requests granted, in part, denied, in part.....19
7. Number of requests denied, in whole.....20
8. Number of requests withdrawn.....0
9. Number of requests referred or forwarded to other public bodies.....3
10. Other disposition12

NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION

11. Exemption 1 - D.C. Official Code § 2-534(a)(1).....15
12. Exemption 2 - D.C. Official Code § 2-534(a)(2).....9
13. Exemption 3 - D.C. Official Code § 2-534(a)(3)
 - Subcategory (A).....0
 - Subcategory (B).....0
 - Subcategory (C)0
 - Subcategory (D)0
 - Subcategory (E)0
 - Subcategory (F)0
14. Exemption 4 - D.C. Official Code § 2-534(a)(4)3
15. Exemption 5 - D.C. Official Code § 2-534(a)(5).....0

| | |
|---|---|
| 16. Exemption 6 - D.C. Official Code § 2-534(a)(6) | |
| Subcategory (A)..... | 0 |
| Subcategory (B)..... | 0 |
| 17. Exemption 7 - D.C. Official Code § 2-534(a)(7)..... | 0 |
| 18. Exemption 8 - D.C. Official Code § 2-534(a)(8)..... | 0 |
| 19. Exemption 9 - D.C. Official Code § 2-534(a)(9)..... | 0 |
| 20. Exemption 10 - D.C. Official Code § 2-534(a)(10)..... | 0 |
| 21. Exemption 11 - D.C. Official Code § 2-534(a)(11)..... | 0 |
| 22. Exemption 12 - D.C. Official Code § 2-534(a)(12)..... | 0 |

| |
|---|
| TIME-FRAMES FOR PROCESSING FOIA REQUESTS |
|---|

| | |
|---|----|
| 23. Number of FOIA requests processed within 15 days..... | 23 |
| 24. Number of FOIA requests processed between 16 and 25 days..... | 6 |
| 25. Number of FOIA requests processed in 26 days or more..... | 40 |
| 26. Median number of days to process FOIA Requests..... | 40 |

| |
|--|
| RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS |
|--|

| | |
|---|------------------|
| 27. Number of staff hours devoted to processing FOIA requests..... | 1,653 (estimate) |
| 28. Total dollar amount expended by public body for processing FOIA requests..... | \$68,003.46 |

| |
|--|
| FEES FOR PROCESSING FOIA REQUESTS |
|--|

| | |
|--|-----|
| 29. Total amount of fees collected by public body..... | \$0 |
|--|-----|

| |
|---|
| PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA |
|---|

| | |
|--|---|
| 30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act | 0 |
|--|---|

| |
|---|
| QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT |
|---|

Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, “[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act].”

A majority of DMPED’s FOIA requests received in FY 2020 were pending due to the modified work schedule caused by the COVID-19 pandemic. Most of the requests were email searches of agency-wide communications, which required significant time to receive the email search results and review the voluminous amount of records produced. The FOIA officer typically sent out requests for extensions, to allow a reasonable time to process the requests received. These factors made it challenging, and often impossible, for the FOIA Officer to operate within the statutory time frames, as currently mandated.

Agency Name

Department of Motor Vehicles

Annual Freedom of Information Act Report for Fiscal Year 2020

October 1, 2019 through September 30, 2020

FOIA Officer Reporting Pamela B. Washington

PROCESSING OF FOIA REQUESTS

1. Number of FOIA requests received during reporting period.....117
2. Number of FOIA requests pending on October 1, 2019.....6
3. Number of FOIA requests pending on September 30, 2020.....8
4. The average number of days unfilled requests have been pending before each public body as of September 30, 20201.8

DISPOSITION OF FOIA REQUESTS

5. Number of requests granted, in whole.....37
6. Number of requests granted, in part, denied, in part.....12
7. Number of requests denied, in whole.....32
8. Number of requests withdrawn.....0
9. Number of requests referred or forwarded to other public bodies.....0
10. Other disposition33

NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION

11. Exemption 1 - D.C. Official Code § 2-534(a)(1).....1
12. Exemption 2 - D.C. Official Code § 2-534(a)(2).....6
13. Exemption 3 - D.C. Official Code § 2-534(a)(3)
 - Subcategory (A).....0
 - Subcategory (B).....0
 - Subcategory (C)0
 - Subcategory (D)0
 - Subcategory (E)1
 - Subcategory (F)0
14. Exemption 4 - D.C. Official Code § 2-534(a)(4)0
15. Exemption 5 - D.C. Official Code § 2-534(a)(5).....0

| | |
|---|----|
| 16. Exemption 6 - D.C. Official Code § 2-534(a)(6) | |
| Subcategory (A)..... | 10 |
| Subcategory (B)..... | 0 |
| 17. Exemption 7 - D.C. Official Code § 2-534(a)(7)..... | 0 |
| 18. Exemption 8 - D.C. Official Code § 2-534(a)(8)..... | 0 |
| 19. Exemption 9 - D.C. Official Code § 2-534(a)(9)..... | 0 |
| 20. Exemption 10 - D.C. Official Code § 2-534(a)(10)..... | 0 |
| 21. Exemption 11 - D.C. Official Code § 2-534(a)(11)..... | 0 |
| 22. Exemption 12 - D.C. Official Code § 2-534(a)(12)..... | 0 |

| |
|---|
| TIME-FRAMES FOR PROCESSING FOIA REQUESTS |
|---|

| | |
|---|----|
| 23. Number of FOIA requests processed within 15 days..... | 97 |
| 24. Number of FOIA requests processed between 16 and 25 days..... | 13 |
| 25. Number of FOIA requests processed in 26 days or more..... | 5 |
| 26. Median number of days to process FOIA Requests..... | 7 |

| |
|--|
| RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS |
|--|

| | |
|---|-----------|
| 27. Number of staff hours devoted to processing FOIA requests..... | 55 |
| 28. Total dollar amount expended by public body for processing FOIA requests..... | \$2823.70 |

| |
|--|
| FEES FOR PROCESSING FOIA REQUESTS |
|--|

| | |
|--|--|
| 29. Total amount of fees collected by public body..... | |
|--|--|

| |
|---|
| PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA |
|---|

| | |
|---|---|
| 30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act..... | 0 |
|---|---|

| |
|---|
| QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT |
|---|

Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, “[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act].”

David M. Glasser and Ariel Reed were the FOIA Officers for FY 2020 reporting period. Compliance was good this year. The FOIA Officers have a good working relationship with the agency officials that most often assist in responding to FOIA requests. The DMV was able to respond within the initial 15-day period for a majority of the FOIA requests. In a number of cases, especially in instances of press inquiries, reports were required which took an extended period of time. In cases in which the 15-day response time was impossible a letter was sent to the requester. There were a number of requests for information and

explanations not contained in DMV records. The Department continued to receive requests for privileged information unique to motor vehicles, protected by federal and local statutes.

Department of Corrections

**Annual Freedom of Information Act Report for Fiscal Year 2020
October 1, 2019 through September 30, 2020**

FOIA Officer Reporting Oluwasegun Obebe

PROCESSING OF FOIA REQUESTS

| | |
|---|-----|
| 1. Number of FOIA requests received during reporting period..... | 264 |
| 2. Number of FOIA requests pending on October 1, 2019..... | 31 |
| 3. Number of FOIA requests pending on September 30, 2020..... | 5 |
| 4. The average number of days unfilled requests have been pending before each public body as of September 30, 2020..... | 10 |

DISPOSITION OF FOIA REQUESTS

| | |
|---|-----|
| 5. Number of requests granted, in whole..... | 135 |
| 6. Number of requests granted, in part, denied, in part..... | 2 |
| 7. Number of requests denied, in whole..... | 12 |
| 8. Number of requests withdrawn..... | 35 |
| 9. Number of requests referred or forwarded to other public bodies..... | 25 |
| 10. Other disposition | 81 |

NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION

| | |
|--|----|
| 11. Exemption 1 - D.C. Official Code § 2-534(a)(1)..... | 0 |
| 12. Exemption 2 - D.C. Official Code § 2-534(a)(2)..... | 11 |
| 13. Exemption 3 - D.C. Official Code § 2-534(a)(3) | |
| Subcategory (A)..... | 1 |
| Subcategory (B)..... | 0 |
| Subcategory (C) | 0 |
| Subcategory (D) | 0 |
| Subcategory (E) | 0 |
| Subcategory (F) | 0 |
| 14. Exemption 4 - D.C. Official Code § 2-534(a)(4) | 1 |
| 15. Exemption 5 - D.C. Official Code § 2-534(a)(5)..... | 0 |

| | |
|---|---|
| 16. Exemption 6 - D.C. Official Code § 2-534(a)(6) | |
| Subcategory (A)..... | 0 |
| Subcategory (B)..... | 0 |
| 17. Exemption 7 - D.C. Official Code § 2-534(a)(7)..... | 0 |
| 18. Exemption 8 - D.C. Official Code § 2-534(a)(8)..... | 0 |
| 19. Exemption 9 - D.C. Official Code § 2-534(a)(9)..... | 0 |
| 20. Exemption 10 - D.C. Official Code § 2-534(a)(10)..... | 0 |
| 21. Exemption 11 - D.C. Official Code § 2-534(a)(11)..... | 0 |
| 22. Exemption 12 - D.C. Official Code § 2-534(a)(12)..... | 0 |

| |
|---|
| TIME-FRAMES FOR PROCESSING FOIA REQUESTS |
|---|

| | |
|---|-----|
| 23. Number of FOIA requests processed within 15 days..... | 285 |
| 24. Number of FOIA requests processed between 16 and 25 days..... | 5 |
| 25. Number of FOIA requests processed in 26 days or more..... | 0 |
| 26. Median number of days to process FOIA requests..... | 15 |

| |
|--|
| RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS |
|--|

| | |
|---|---------|
| 27. Number of staff hours devoted to processing FOIA requests..... | 2400 |
| 28. Total dollar amount expended by public body for processing FOIA requests..... | 110,000 |

| |
|--|
| FEES FOR PROCESSING FOIA REQUESTS |
|--|

| | |
|--|--------|
| 29. Total amount of fees collected by public body..... | 156.10 |
|--|--------|

| |
|---|
| PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA |
|---|

| | |
|--|---|
| 30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act | 0 |
|--|---|

| |
|---|
| QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT |
|---|

Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, “[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act].”

Response: Records were released electronically in response to most of the requests, due to COVID-19 constraints, and no copying fees to collect in those releases.

Department of Energy and Environment

Annual Freedom of Information Act Report for Fiscal Year 2020
October 1, 2019 through September 30, 2020

FOIA Officer Reporting Molly Hofsommer

PROCESSING OF FOIA REQUESTS

1. Number of FOIA requests received during reporting period557
2. Number of FOIA requests pending on October 1, 2019.....1697 ¹
3. Number of FOIA requests pending on September 30, 2020.....1128
4. The average number of days unfilled requests have been pending before each public body as of September 30, 202020 ²

DISPOSITION OF FOIA REQUESTS

5. Number of requests granted, in whole.....720
6. Number of requests granted, in part, denied, in part.....25
7. Number of requests denied, in whole.....55
8. Number of requests withdrawn.....1474 ³
9. Number of requests referred or forwarded to other public bodies.....5
10. Other disposition0

NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION

11. Exemption 1 - D.C. Official Code § 2-534(a)(1).....10
12. Exemption 2 - D.C. Official Code § 2-534(a)(2).....2
13. Exemption 3 - D.C. Official Code § 2-534(a)(3)
 - Subcategory (A).....0
 - Subcategory (B).....0
 - Subcategory (C)0
 - Subcategory (D)0
 - Subcategory (E)0

¹ DOEE identified a large backlog of legacy requests from previous years.

² DOEE calculates this number using requests received during FY20, excluding the legacy cases

³ Many of the legacy requests were not formally closed or were no longer required by the requestor

| | |
|---|----|
| Subcategory (F) | 0 |
| 14. Exemption 4 - D.C. Official Code § 2-534(a)(4) | 15 |
| 15. Exemption 5 - D.C. Official Code § 2-534(a)(5)..... | 0 |
| 16. Exemption 6 - D.C. Official Code § 2-534(a)(6) | |
| Subcategory (A)..... | 0 |
| Subcategory (B)..... | 0 |
| 17. Exemption 7 - D.C. Official Code § 2-534(a)(7)..... | 0 |
| 18. Exemption 8 - D.C. Official Code § 2-534(a)(8)..... | 0 |
| 19. Exemption 9 - D.C. Official Code § 2-534(a)(9)..... | 0 |
| 20. Exemption 10 - D.C. Official Code § 2-534(a)(10)..... | 0 |
| 21. Exemption 11 - D.C. Official Code § 2-534(a)(11)..... | 0 |
| 22. Exemption 12 - D.C. Official Code § 2-534(a)(12)..... | 0 |

| |
|---|
| TIME-FRAMES FOR PROCESSING FOIA REQUESTS |
|---|

| | |
|---|-------------------|
| 23. Number of FOIA requests processed within 15 days..... | 360 |
| 24. Number of FOIA requests processed between 16 and 25 days..... | 197 |
| 25. Number of FOIA requests processed in 26 days or more..... | 1474 ⁴ |
| 26. Median number of days to process FOIA Requests..... | 12 ⁵ |

| |
|--|
| RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS |
|--|

| | |
|---|-----------|
| 27. Number of staff hours devoted to processing FOIA requests..... | 6380 hrs |
| 28. Total dollar amount expended by public body for processing FOIA requests..... | \$255,200 |

| |
|--|
| FEES FOR PROCESSING FOIA REQUESTS |
|--|

| | |
|--|----------|
| 29. Total amount of fees collected by public body..... | \$811.45 |
|--|----------|

| |
|---|
| PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA |
|---|

| | |
|--|---|
| 30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act | 0 |
|--|---|

| |
|---|
| QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT |
|---|

In FY 2020, the Department of Energy and Environment Office of General Counsel took over the

⁴ DOEE calculates including legacy requests.

⁵ DOEE calculates this number excluding the legacy requests.

management of the Agency's FOIA. As a result, the Agency addressed a large backlog of cases, the majority of which were no longer active or needed according to the requestor.

Additionally, DOEE continued to receive a voluminous amount of requests during the COVID 19 Public Health Emergency. As has been the case for many years, the vast majority of FOIA requests received by DOEE are seeking simple records, such as underground storage tank or hazardous waste files. The turnaround time on these requests is minimal, hence the relatively low median number of days to process requests. Despite the Mayor's order tolling all deadlines, DOEE continued to respond to requests in a timely manner. The Agency receives some of the highest amounts of requests District-wide and is continuing to improve systems and processes to manage the high number of Agency hours necessary to respond promptly to public requests.

DEPARTMENT OF EMPLOYMENT SERVICES

**Annual Freedom of Information Act Report for Fiscal Year 2020
October 1, 2019 through September 30, 2020**

FOIA Officer Reporting TONYA ROBINSON

| |
|------------------------------------|
| PROCESSING OF FOIA REQUESTS |
|------------------------------------|

| | |
|--|-----|
| 1. Number of FOIA requests received during reporting period..... | 499 |
| 2. Number of FOIA requests pending on October 1, 2019..... | 31 |
| 3. Number of FOIA requests pending on September 30, 2020..... | 240 |
| 4. The average number of days unfilled requests have been pending before each public body as of September 30, 2020 | 5 |

| |
|-------------------------------------|
| DISPOSITION OF FOIA REQUESTS |
|-------------------------------------|

| | |
|---|-----|
| 5. Number of requests granted, in whole..... | 236 |
| 6. Number of requests granted, in part, denied, in part..... | 15 |
| 7. Number of requests denied, in whole..... | 32 |
| 8. Number of requests withdrawn..... | 2 |
| 9. Number of requests referred or forwarded to other public bodies..... | 2 |
| 10. Other disposition | 3 |

| |
|--|
| NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION |
|--|

| | |
|--|----|
| 11. Exemption 1 - D.C. Official Code § 2-534(a)(1)..... | 0 |
| 12. Exemption 2 - D.C. Official Code § 2-534(a)(2)..... | 10 |
| 13. Exemption 3 - D.C. Official Code § 2-534(a)(3) | |
| Subcategory(A)..... | 0 |
| Subcategory(B)..... | 0 |
| Subcategory(C) | 0 |
| Subcategory (D) | 0 |
| Subcategory (E) | 0 |
| Subcategory (F) | 0 |
| 14. Exemption 4 - D.C. Official Code § 2-534(a)(4) | 0 |
| 15. Exemption 5 - D.C. Official Code § 2-534(a)(5) | 0 |

| | |
|--|---|
| 16. Exemption 6 - D.C. Official Code § 2-534(a)(6) | |
| Subcategory | |
| (A)..... | 0 |
| Subcategory (B)..... | 0 |
| 17. Exemption 7 - D.C. Official Code § 2-534(a)(7) | 0 |
| 18. Exemption 8 - D.C. Official Code § 2-534(a)(8) | 0 |
| 19. Exemption 9 - D.C. Official Code § 2-534(a)(9) | 0 |
| 20. Exemption 10 - D.C. Official Code § 2-534(a)(10)..... | 0 |
| 21. Exemption 11 - D.C. Official Code § 2-534(a)(11) | 0 |
| 22. Exemption 12 - D.C. Official Code § 2-534(a)(12)..... | 0 |

| |
|---|
| TIME-FRAMES FOR PROCESSING FOIA REQUESTS |
|---|

| | |
|---|-----|
| 23. Number of FOIA requests processed within 15 days..... | 227 |
| 24. Number of FOIA requests processed between 16 and 25 days..... | 51 |
| 25. Number of FOIA requests processed in 26 days or more..... | 12 |
| 26. Median number of days to process FOIA Requests..... | 11 |

| |
|--|
| RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS |
|--|

| | |
|---|----------|
| 27. Number of staff hours devoted to processing FOIA requests..... | 3000 |
| 28. Total dollar amount expended by public body for processing FOIA requests..... | \$324.25 |

| |
|--|
| FEES FOR PROCESSING FOIA REQUESTS |
|--|

| | |
|--|---------|
| 29. Total amount of fees collected by public body..... | \$25.75 |
|--|---------|

| |
|---|
| PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA |
|---|

| | |
|---|---|
| 30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act..... | 0 |
|---|---|

| |
|---|
| QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT |
|---|

Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, “[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act].”

Agency Name

DPW

Annual Freedom of Information Act Report for Fiscal Year 2020
October 1, 2019 through September 30, 2020

FOIA Officer Reporting Christine Davis

PROCESSING OF FOIA REQUESTS

1. Number of FOIA requests received during reporting period.....121.....
2. Number of FOIA requests pending on October 1, 2019.....27.....
3. Number of FOIA requests pending on September 30, 2020.....30.....
4. The average number of days unfilled requests have been pending before each public body as of September 30, 202014.29.....

DISPOSITION OF FOIA REQUESTS

5. Number of requests granted, in whole.....40.....
6. Number of requests granted, in part, denied, in part.....16.....
7. Number of requests denied, in whole.....51.....
8. Number of requests withdrawn.....2.....
9. Number of requests referred or forwarded to other public bodies...2.....
10. Other disposition7.....

NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION

11. Exemption 1 - D.C. Official Code § 2-534(a)(1).....0.....
12. Exemption 2 - D.C. Official Code § 2-534(a)(2).....4.....
13. Exemption 3 - D.C. Official Code § 2-534(a)(3)
Subcategory
(A).....0.....
Subcategory (B).....0.....
Subcategory (C)0.....
Subcategory (D)0.....
Subcategory (E)1.....
Subcategory (F)0.....
14. Exemption 4 - D.C. Official Code § 2-534(a)(4)5.....
15. Exemption 5 - D.C. Official Code § 2-534(a)(5).....0.....

16. Exemption 6 - D.C. Official Code § 2-534(a)(6)
 Subcategory (A).....0.....
 Subcategory (B).....0.....
17. Exemption 7 - D.C. Official Code § 2-534(a)(7).....0.....
18. Exemption 8 - D.C. Official Code § 2-534(a)(8).....0.....
19. Exemption 9 - D.C. Official Code § 2-534(a)(9).....0.....
20. Exemption 10 - D.C. Official Code § 2-534(a)(10).....2.....
21. Exemption 11 - D.C. Official Code § 2-534(a)(11).....0.....
22. Exemption 12 - D.C. Official Code § 2-534(a)(12).....0.....

| |
|---|
| TIME-FRAMES FOR PROCESSING FOIA REQUESTS |
|---|

23. Number of FOIA requests processed within 15 days.....101.....
24. Number of FOIA requests processed between 16 and 25 days.....17.....
25. Number of FOIA requests processed in 26 days or more.....0.....
26. Median number of days to process FOIA Requests.....11.....

| |
|--|
| RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS |
|--|

27. Number of staff hours devoted to processing FOIA requests.....242.....
28. Total dollar amount expended by public body for processing FOIA requests.....\$0.00.....

| |
|--|
| FEES FOR PROCESSING FOIA REQUESTS |
|--|

29. Total amount of fees collected by public body.....0.....

| |
|---|
| PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA |
|---|

30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act.....0.....

| |
|---|
| QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT |
|---|

Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, “[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act].”

The data gathered for this response was extrapolated from the FOIAXpress Annual Report for October 1, 2019 through September 30, 2020. We found that while DPW processed and granted over 40 requests, 51 additional requests were deemed non-responsive due to no records found within the Agency. Therefore, it appears that many of the FOIA requests are submitted to DPW in error.

Agency Name

DSLBD

Annual Freedom of Information Act Report for Fiscal Year 2020
October 1, 2019 through September 30, 2020

FOIA Officer Reporting Lorenzo McRae

PROCESSING OF FOIA REQUESTS

1. Number of FOIA requests received during reporting period..... ~29
2. Number of FOIA requests pending on October 1, 2019..... ~7
3. Number of FOIA requests pending on September 30, 2020..... 0
4. The average number of days unfilled requests have been pending before each public body as of September 30, 2020 N/A

DISPOSITION OF FOIA REQUESTS

5. Number of requests granted, in whole..... ~3
6. Number of requests granted, in part, denied, in part..... ~13
7. Number of requests denied, in whole..... ~1
8. Number of requests withdrawn..... ~1
9. Number of requests referred or forwarded to other public bodies..... ~0
10. Other disposition ~11

NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION

11. Exemption 1 - D.C. Official Code § 2-534(a)(1)..... ~11
12. Exemption 2 - D.C. Official Code § 2-534(a)(2)..... ~12
13. Exemption 3 - D.C. Official Code § 2-534(a)(3)
 - Subcategory (A).....~0
 - Subcategory (B).....~0
 - Subcategory (C)~0
 - Subcategory (D)~0
 - Subcategory (E)~0
 - Subcategory (F)~0
14. Exemption 4 - D.C. Official Code § 2-534(a)(4)~1
15. Exemption 5 - D.C. Official Code § 2-534(a)(5).....~0

16. Exemption 6 - D.C. Official Code § 2-534(a)(6)
 Subcategory (A).....~0
 Subcategory (B).....~0
 17. Exemption 7 - D.C. Official Code § 2-534(a)(7).....~0
 18. Exemption 8 - D.C. Official Code § 2-534(a)(8).....~0
 19. Exemption 9 - D.C. Official Code § 2-534(a)(9).....~0
 20. Exemption 10 - D.C. Official Code § 2-534(a)(10).....~0
 21. Exemption 11 - D.C. Official Code § 2-534(a)(11).....~1
 22. Exemption 12 - D.C. Official Code § 2-534(a)(12).....~0

| |
|---|
| TIME-FRAMES FOR PROCESSING FOIA REQUESTS |
|---|

23. Number of FOIA requests processed within 15 days.....unknown
 24. Number of FOIA requests processed between 16 and 25 days.....unknown
 25. Number of FOIA requests processed in 26 days or more.....unknown
 26. Median number of days to process FOIA Requests.....~94

| |
|--|
| RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS |
|--|

27. Number of staff hours devoted to processing FOIA requests.....unknown
 28. Total dollar amount expended by public body for processing FOIA requests.....unknown

| |
|--|
| FEES FOR PROCESSING FOIA REQUESTS |
|--|

29. Total amount of fees collected by public body.....\$0

| |
|---|
| PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA |
|---|

30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act.....0

| |
|---|
| QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT |
|---|

Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, “[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act].”

It appears that there were 22 FOIAS received and a total 29 processed (including 7 pending at start of FY20): 3 granted in full; 13 partially granted; 1 denied; and 1 withdrawn. There were 11 undocumented given the agency did not previously use FOIA-Express, and there has been a change in personnel. The average response time was 83 days. Questions 23 – 24 ask for increments not maintained by FOIA-Express. Hence, based on FOIA-Express, the agency has processed 1 FOIA within a day, 6 within 1-20 days, 3 within 21-40 days, and 19 within 41 or more days. The FOIA Officer works with other staff to pull and review documents, and roughly 4 FTE needed to process requests. Given changes in personnel, the average hours and costs cannot be identified at this time.

Agency Name

Department of Youth Rehabilitation Services

**Annual Freedom of Information Act Report for Fiscal Year 2020
October 1, 2019 through September 30, 2020**

FOIA Officer Reporting Adam Aljoburi

PROCESSING OF FOIA REQUESTS

1. Number of FOIA requests received during reporting period3.....
2. Number of FOIA requests pending on October 1, 20190.....
3. Number of FOIA requests pending on September 30, 20200.....
4. The average number of days unfilled requests have been pending before each public body as of September 30, 2020NA.....

DISPOSITION OF FOIA REQUESTS

5. Number of requests granted, in whole3.....
6. Number of requests granted, in part, denied, in part0.....
7. Number of requests denied, in whole0.....
8. Number of requests withdrawn0.....
9. Number of requests referred or forwarded to other public bodies0.....
10. Other disposition0.....

NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION

11. Exemption 1 - D.C. Official Code § 2-534(a)(1)0.....
12. Exemption 2 - D.C. Official Code § 2-534(a)(2)0.....
13. Exemption 3 - D.C. Official Code § 2-534(a)(3)
 - Subcategory (A)0.....
 - Subcategory (B)0.....
 - Subcategory (C)0.....
 - Subcategory (D)0.....
 - Subcategory (E)0.....
 - Subcategory (F)0.....
14. Exemption 4 - D.C. Official Code § 2-534(a)(4)0.....
15. Exemption 5 - D.C. Official Code § 2-534(a)(5)0.....

16. Exemption 6 - D.C. Official Code § 2-534(a)(6)
 Subcategory (A).....0.....
 Subcategory (B).....0.....
17. Exemption 7 - D.C. Official Code § 2-534(a)(7).....0.....
18. Exemption 8 - D.C. Official Code § 2-534(a)(8).....0.....
19. Exemption 9 - D.C. Official Code § 2-534(a)(9).....0.....
20. Exemption 10 - D.C. Official Code § 2-534(a)(10).....0.....
21. Exemption 11 - D.C. Official Code § 2-534(a)(11).....0.....
22. Exemption 12 - D.C. Official Code § 2-534(a)(12).....0.....

| |
|---|
| TIME-FRAMES FOR PROCESSING FOIA REQUESTS |
|---|

23. Number of FOIA requests processed within 15 days.....3.....
24. Number of FOIA requests processed between 16 and 25 days.....0.....
25. Number of FOIA requests processed in 26 days or more.....0.....
26. Median number of days to process FOIA Requests.....2.....

| |
|--|
| RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS |
|--|

27. Number of staff hours devoted to processing FOIA requests.....10.....
28. Total dollar amount expended by public body for processing FOIA requests.....\$500.....

| |
|--|
| FEES FOR PROCESSING FOIA REQUESTS |
|--|

29. Total amount of fees collected by public body.....\$0.....

| |
|---|
| PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA |
|---|

30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act0.....

| |
|---|
| QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT |
|---|

Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, “[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act].”

The agency received three (3) new FOIA requests during FY20. The agency was able to comply with all three FOIA requests in a timely manner.

Executive Office of the Mayor

Annual Freedom of Information Act Report for Fiscal Year 2020

October 1, 2019 through September 30, 2020

FOIA Officer Reporting Alana Burnett

PROCESSING OF FOIA REQUESTS

| | |
|--|-----|
| 1. Number of FOIA requests received during reporting period..... | 174 |
| 2. Number of FOIA requests pending on October 1, 2019..... | 34 |
| 3. Number of FOIA requests pending on September 30, 2020..... | 123 |
| 4. The average number of days unfilled requests have been pending before each public body as of September 30, 2020 | 84 |

DISPOSITION OF FOIA REQUESTS

| | |
|---|----|
| 5. Number of requests granted, in whole..... | 6 |
| 6. Number of requests granted, in part, denied, in part..... | 20 |
| 7. Number of requests denied, in whole..... | 2 |
| 8. Number of requests withdrawn..... | 6 |
| 9. Number of requests referred or forwarded to other public bodies..... | 16 |
| 10. Other disposition | 35 |

NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION

| | |
|--|----|
| 11. Exemption 1 - D.C. Official Code § 2-534(a)(1)..... | 1 |
| 12. Exemption 2 - D.C. Official Code § 2-534(a)(2)..... | 17 |
| 13. Exemption 3 - D.C. Official Code § 2-534(a)(3) | |
| Subcategory (A)..... | 3 |
| Subcategory (B)..... | 0 |
| Subcategory (C) | 0 |
| Subcategory (D) | 0 |
| Subcategory (E) | 0 |
| Subcategory (F) | 0 |
| 14. Exemption 4 - D.C. Official Code § 2-534(a)(4) | 1 |
| 15. Exemption 5 - D.C. Official Code § 2-534(a)(5)..... | 0 |

| | |
|---|---|
| 16. Exemption 6 - D.C. Official Code § 2-534(a)(6) | |
| Subcategory (A)..... | 1 |
| Subcategory (B)..... | 0 |
| 17. Exemption 7 - D.C. Official Code § 2-534(a)(7)..... | 0 |
| 18. Exemption 8 - D.C. Official Code § 2-534(a)(8)..... | 0 |
| 19. Exemption 9 - D.C. Official Code § 2-534(a)(9)..... | 0 |
| 20. Exemption 10 - D.C. Official Code § 2-534(a)(10)..... | 1 |
| 21. Exemption 11 - D.C. Official Code § 2-534(a)(11)..... | 0 |
| 22. Exemption 12 - D.C. Official Code § 2-534(a)(12)..... | 0 |

| |
|---|
| TIME-FRAMES FOR PROCESSING FOIA REQUESTS |
|---|

| | |
|---|----|
| 23. Number of FOIA requests processed within 15 days..... | 25 |
| 24. Number of FOIA requests processed between 16 and 25 days..... | 22 |
| 25. Number of FOIA requests processed in 26 days or more..... | 38 |
| 26. Median number of days to process FOIA Requests..... | 26 |

| |
|--|
| RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS |
|--|

| | |
|---|----------|
| 27. Number of staff hours devoted to processing FOIA requests..... | 832 |
| 28. Total dollar amount expended by public body for processing FOIA requests..... | \$37,825 |

| |
|--|
| FEES FOR PROCESSING FOIA REQUESTS |
|--|

| | |
|--|---|
| 29. Total amount of fees collected by public body..... | 0 |
|--|---|

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| PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA |
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| | |
|--|---|
| 30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act..... | 0 |
|--|---|

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|---|
| QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT |
|---|

Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, “[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act].”

A majority of EOM's FOIA requests come from the news media and many involve large searches of emails of EOM employees. Requests for access to emails require lengthy OCTO searches, which requires the FOIA Officer to sort and redact only after OCTO produces documents in response to a request.

Agency Name

Fire And Emergency Services Department (FEMS)

Annual Freedom of Information Act Report for Fiscal Year 2020

October 1, 2019 through September 30, 2020

FOIA Officer Reporting: Paula J. Gibbs

| |
|------------------------------------|
| PROCESSING OF FOIA REQUESTS |
|------------------------------------|

1. Number of FOIA requests received during reporting period1023
2. Number of FOIA requests pending on October 1, 201928
3. Number of FOIA requests pending on September 30, 2020349
4. The average number of days unfilled requests have been pending before each public body as of September 30, 202024

| |
|-------------------------------------|
| DISPOSITION OF FOIA REQUESTS |
|-------------------------------------|

5. Number of requests granted, in whole245
6. Number of requests granted, in part, denied, in part261
7. Number of requests denied, in whole0
8. Number of requests withdrawn17
9. Number of requests referred or forwarded to other public bodies1
10. Other disposition178

| |
|--|
| NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION |
|--|

11. Exemption 1 - D.C. Official Code § 2-534(a)(1)0
12. Exemption 2 - D.C. Official Code § 2-534(a)(2)261
13. Exemption 3 - D.C. Official Code § 2-534(a)(3)
 - Subcategory (A)0
 - Subcategory (B)0
 - Subcategory (C)0
 - Subcategory (D)0
 - Subcategory (E)0
 - Subcategory (F)0
14. Exemption 4 - D.C. Official Code § 2-534(a)(4)0
15. Exemption 5 - D.C. Official Code § 2534(a)(5)0
16. Exemption 6 - D.C. Official Code § 2-534(a)(6)

| | |
|---|---|
| Subcategory (A)..... | 0 |
| Subcategory (B)..... | 0 |
| 17. Exemption 7 - D.C. Official Code § 2-534(a)(7)..... | 0 |
| 18. Exemption 8 - D.C. Official Code § 2-534(a)(8)..... | 0 |
| 19. Exemption 9 - D.C. Official Code § 2-534(a)(9)..... | 0 |
| 20. Exemption 10 - D.C. Official Code § 2-534(a)(10)..... | 0 |
| 21. Exemption 11 - D.C. Official Code § 2-534(a)(11)..... | 0 |
| 22. Exemption 12 - D.C. Official Code § 2-534(a)(12)..... | 0 |

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|---|
| TIME-FRAMES FOR PROCESSING FOIA REQUESTS |
|---|

| | |
|---|-----|
| 23. Number of FOIA requests processed within 15 days..... | 569 |
| 24. Number of FOIA requests processed between 16 and 25 days..... | 26 |
| 25. Number of FOIA requests processed in 26 days or more..... | 107 |
| 26. Median number of days to process FOIA Requests..... | 4 |

| |
|--|
| RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS |
|--|

| | |
|--|-----------------|
| 27. Number of staff hours devoted to processing FOIA requests..... | Approx. 1100 |
| 28. Total dollar amount expended by public body for processing FOIA requests.... | Approx.\$40,000 |

| |
|--|
| FEEs FOR PROCESSING FOIA REQUESTS |
|--|

| | |
|--|---------|
| 29. Total amount of fees collected by public body..... | 4747.87 |
|--|---------|

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| PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA |
|---|

| | |
|--|---|
| 30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act | 0 |
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|---|
| QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT |
|---|

Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, “[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act].”

FEMS processed a large number of FOIA requests this fiscal year, despite several logistical obstacles. A staffing vacancy in the Information and Privacy Office left only one full-time employee (FTE) to process the majority of incoming requests from October 2019 until March 2020. In March 2020, an additional FTE was onboarded, but was immediately affected by the uncertainty of the pandemic. Due to the stay-at-home order and in accordance with the emergency FOIA legislation, FEMS temporarily halted processing FOIA requests while the Information and Privacy team devised digital solutions for remote operations. FEMS has worked to digitize its office processes and is working to clear all outstanding requests while maintaining employee safety during the pandemic.

Agency Name
HBX

Annual Freedom of Information Act Report for Fiscal Year 2020
October 1, 2019 through September 30, 2020

FOIA Officer Reporting **Mary Beth Senkewicz**

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|------------------------------------|
| PROCESSING OF FOIA REQUESTS |
|------------------------------------|

1. Number of FOIA requests received during reporting period5
2. Number of FOIA requests pending on October 1, 20190
3. Number of FOIA requests pending on September 30, 20200
4. The average number of days unfilled requests have been pending before each public body as of September 30, 20200

| |
|-------------------------------------|
| DISPOSITION OF FOIA REQUESTS |
|-------------------------------------|

5. Number of requests granted, in whole3
6. Number of requests granted, in part, denied, in part2
7. Number of requests denied, in whole0
8. Number of requests withdrawn0
9. Number of requests referred or forwarded to other public bodies0
10. Other disposition0

| |
|--|
| NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION |
|--|

11. Exemption 1 - D.C. Official Code § 2-534(a)(1).....
12. Exemption 2 - D.C. Official Code § 2-534(a)(2).....2
13. Exemption 3 - D.C. Official Code § 2-534(a)(3)
 - Subcategory (A).....
 - Subcategory (B).....
 - Subcategory (C)
 - Subcategory (D)
 - Subcategory (E)
 - Subcategory (F)
14. Exemption 4 - D.C. Official Code § 2-534(a)(4)
15. Exemption 5 - D.C. Official Code § 2-534(a)(5).....

| | |
|---|--|
| 16. Exemption 6 - D.C. Official Code § 2-534(a)(6) | |
| Subcategory (A)..... | |
| Subcategory (B)..... | |
| 17. Exemption 7 - D.C. Official Code § 2-534(a)(7)..... | |
| 18. Exemption 8 - D.C. Official Code § 2-534(a)(8)..... | |
| 19. Exemption 9 - D.C. Official Code § 2-534(a)(9)..... | |
| 20. Exemption 10 - D.C. Official Code § 2-534(a)(10)..... | |
| 21. Exemption 11 - D.C. Official Code § 2-534(a)(11)..... | |
| 22. Exemption 12 - D.C. Official Code § 2-534(a)(12)..... | |

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|---|
| TIME-FRAMES FOR PROCESSING FOIA REQUESTS |
|---|

| | |
|---|----|
| 23. Number of FOIA requests processed within 15 days..... | 4 |
| 24. Number of FOIA requests processed between 16 and 25 days..... | 1 |
| 25. Number of FOIA requests processed in 26 days or more..... | 0 |
| 26. Median number of days to process FOIA Requests..... | 10 |

| |
|--|
| RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS |
|--|

| | |
|---|--------|
| 27. Number of staff hours devoted to processing FOIA requests..... | 5 |
| 28. Total dollar amount expended by public body for processing FOIA requests..... | \$1529 |

| |
|--|
| FEES FOR PROCESSING FOIA REQUESTS |
|--|

| | |
|--|---|
| 29. Total amount of fees collected by public body..... | 0 |
|--|---|

| |
|---|
| PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA |
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| | |
|---|---|
| 30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act..... | 0 |
|---|---|

| |
|---|
| QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT |
|---|

Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, “[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act].”

The agency receives so few FOIA requests no conclusions can be drawn.

Agency Name

HSEMA

Annual Freedom of Information Act Report for Fiscal Year 2020
October 1, 2019 through September 30, 2020

FOIA Officer Reporting Whitney Bowen

PROCESSING OF FOIA REQUESTS

1. Number of FOIA requests received during reporting period103.....
2. Number of FOIA requests pending on October 1, 2019.....0.....
3. Number of FOIA requests pending on September 30, 2020.....7.....
4. The average number of days unfilled requests have been pending before each public body as of September 30, 202033.....

DISPOSITION OF FOIA REQUESTS

5. Number of requests granted, in whole.....31.....
6. Number of requests granted, in part, denied, in part.....2.....
7. Number of requests denied, in whole.....1.....
8. Number of requests withdrawn.....4.....
9. Number of requests referred or forwarded to other public bodies.....1.....
10. Other disposition64.....

NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION

11. Exemption 1 - D.C. Official Code § 2-534(a)(1).....
12. Exemption 2 - D.C. Official Code § 2-534(a)(2).....1.....
13. Exemption 3 - D.C. Official Code § 2-534(a)(3)
 - Subcategory (A).....
 - Subcategory (B).....
 - Subcategory (C)
 - Subcategory (D)
 - Subcategory (E)1.....
 - Subcategory (F)
14. Exemption 4 - D.C. Official Code § 2-534(a)(4)
15. Exemption 5 - D.C. Official Code § 2-534(a)(5).....

16. Exemption 6 - D.C. Official Code § 2-534(a)(6)
 Subcategory (A).....
 Subcategory (B).....
17. Exemption 7 - D.C. Official Code § 2-534(a)(7).....
18. Exemption 8 - D.C. Official Code § 2-534(a)(8).....
19. Exemption 9 - D.C. Official Code § 2-534(a)(9).....
20. Exemption 10 - D.C. Official Code § 2-534(a)(10).....²
21. Exemption 11 - D.C. Official Code § 2-534(a)(11).....
22. Exemption 12 - D.C. Official Code § 2-534(a)(12).....

| |
|---|
| TIME-FRAMES FOR PROCESSING FOIA REQUESTS |
|---|

23. Number of FOIA requests processed within 15 days.....⁸⁴
24. Number of FOIA requests processed between 16 and 25 days.....⁹
25. Number of FOIA requests processed in 26 days or more.....⁶
26. Median number of days to process FOIA Requests.....⁴

| |
|--|
| RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS |
|--|

27. Number of staff hours devoted to processing FOIA requests.....⁵²⁰
28. Total dollar amount expended by public body for processing FOIA requests...^{\$26,847.60}

| |
|--|
| FEES FOR PROCESSING FOIA REQUESTS |
|--|

29. Total amount of fees collected by public body.....^{\$0.00}

| |
|---|
| PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA |
|---|

30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act.....⁰

| |
|---|
| QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT |
|---|

Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, “[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act].”

The majority of HSEMA's FOIA requests continue to be requests for video from the District Department of Transportation's closed circuit television (CCTV) cameras. Since CCTV footage is automatically cleared 10 days after the date of capture and many requests for this footage come later than 10 days after the event, "no responsive record" is the disposition for the majority of our requests.

Additionally, due to HSEMA's role in the COVID-19 response efforts, including the emergency role of the HSEMA FOIA Officer, seven (7) FOIA requests submitted during FY20 were not able to be processed within the FY.

Agency Name

DC Judicial Nomination Commission

Annual Freedom of Information Act Report for Fiscal Year 2020

October 1, 2019 through September 30, 2020

FOIA Officer Reporting Tracy B. Nutall

PROCESSING OF FOIA REQUESTS

1. Number of FOIA requests received during reporting period..... 0
2. Number of FOIA requests pending on October 1, 2019..... 0
3. Number of FOIA requests pending on September 30, 2020..... 0
4. The average number of days unfilled requests have been pending before each public body as of September 30, 2020 N/A

DISPOSITION OF FOIA REQUESTS

5. Number of requests granted, in whole..... N/A
6. Number of requests granted, in part, denied, in part..... N/A
7. Number of requests denied, in whole..... N/A
8. Number of requests withdrawn..... N/A
9. Number of requests referred or forwarded to other public bodies..... N/A
10. Other disposition N/A

NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION

11. Exemption 1 - D.C. Official Code § 2-534(a)(1)..... N/A
12. Exemption 2 - D.C. Official Code § 2-534(a)(2)..... N/A
13. Exemption 3 - D.C. Official Code § 2-534(a)(3)
 - Subcategory (A)..... N/A
 - Subcategory (B)..... N/A
 - Subcategory (C) N/A
 - Subcategory (D) N/A
 - Subcategory (E) N/A
 - Subcategory (F) N/A
14. Exemption 4 - D.C. Official Code § 2-534(a)(4) N/A
15. Exemption 5 - D.C. Official Code § 2-534(a)(5)..... N/A

16. Exemption 6 - D.C. Official Code § 2-534(a)(6)
 Subcategory (A)..... N/A
 Subcategory (B)..... N/A
17. Exemption 7 - D.C. Official Code § 2-534(a)(7)..... N/A
18. Exemption 8 - D.C. Official Code § 2-534(a)(8)..... N/A
19. Exemption 9 - D.C. Official Code § 2-534(a)(9)..... N/A
20. Exemption 10 - D.C. Official Code § 2-534(a)(10)..... N/A
21. Exemption 11 - D.C. Official Code § 2-534(a)(11)..... N/A
22. Exemption 12 - D.C. Official Code § 2-534(a)(12)..... N/A

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|---|
| TIME-FRAMES FOR PROCESSING FOIA REQUESTS |
|---|

23. Number of FOIA requests processed within 15 days..... N/A
24. Number of FOIA requests processed between 16 and 25 days..... N/A
25. Number of FOIA requests processed in 26 days or more..... N/A
26. Median number of days to process FOIA Requests..... N/A

| |
|--|
| RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS |
|--|

27. Number of staff hours devoted to processing FOIA requests..... 0
28. Total dollar amount expended by public body for processing FOIA requests..... 0

| |
|---|
| FEEES FOR PROCESSING FOIA REQUESTS |
|---|

29. Total amount of fees collected by public body.....0

| |
|---|
| PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA |
|---|

30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act0

| |
|---|
| QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT |
|---|

Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, “[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act].”

The DC Judicial Nomination Commission did not receive any FOIA requests in Fiscal Year 2020, and none were pending at the close of Fiscal Year 2019. As a result, no conclusions can be drawn from this data other than that, if no FOIA requests were received, no public funds or staff time was spent on responding to FOIA.

Agency Name

Metropolitan Police Department

Annual Freedom of Information Act Report for Fiscal Year 2020

October 1, 2019 through September 30, 2020

FOIA Officer Reporting Lisa Archie-Mills

| |
|------------------------------------|
| PROCESSING OF FOIA REQUESTS |
|------------------------------------|

1. Number of FOIA requests received during reporting period.....1612
2. Number of FOIA requests pending on October 1, 2019..... 440
3. Number of FOIA requests pending on September 30, 2020..... 568
4. The average number of days unfilled requests have been pending before each public body as of September 30, 2020165

| |
|-------------------------------------|
| DISPOSITION OF FOIA REQUESTS |
|-------------------------------------|

5. Number of requests granted, in whole.....150
6. Number of requests granted, in part, denied, in part..... 419
7. Number of requests denied, in whole..... 223
8. Number of requests withdrawn..... 159
9. Number of requests referred or forwarded to other public bodies..... 144
10. Other disposition389

| |
|--|
| NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION |
|--|

11. Exemption 1 - D.C. Official Code § 2-534(a)(1)..... 4
12. Exemption 2 - D.C. Official Code § 2-534(a)(2).....594
13. Exemption 3 - D.C. Official Code § 2-534(a)(3)
 - Subcategory (A).....83
 - Subcategory (B).....22
 - Subcategory (C)283
 - Subcategory (D)2
 - Subcategory (E).2
 - Subcategory (F)4
14. Exemption 4 - D.C. Official Code § 2-534(a)(4)8
15. Exemption 5 - D.C. Official Code § 2-534(a)(5).....

| | |
|---|----|
| 16. Exemption 6 - D.C. Official Code § 2-534(a)(6) | |
| Subcategory (A)..... | 21 |
| Subcategory (B)..... | |
| 17. Exemption 7 - D.C. Official Code § 2-534(a)(7)..... | |
| 18. Exemption 8 - D.C. Official Code § 2-534(a)(8)..... | |
| 19. Exemption 9 - D.C. Official Code § 2-534(a)(9)..... | |
| 20. Exemption 10 - D.C. Official Code § 2-534(a)(10)..... | |
| 21. Exemption 11 - D.C. Official Code § 2-534(a)(11)..... | |
| 22. Exemption 12 - D.C. Official Code § 2-534(a)(12)..... | |

| |
|---|
| TIME-FRAMES FOR PROCESSING FOIA REQUESTS |
|---|

| | |
|---|---|
| 23. Number of FOIA requests processed within 15 days..... | 811 |
| 24. Number of FOIA requests processed between 16 and 25 days..... | 112 |
| 25. Number of FOIA requests processed in 26 days or more..... | 561 |
| 26. Median number of days to process FOIA Requests..... | 11 (Simple Requests) 54 (Complex Requests) |

| |
|--|
| RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS |
|--|

| | |
|---|--------------|
| 27. Number of staff hours devoted to processing FOIA requests..... | 19,240 |
| 28. Total dollar amount expended by public body for processing FOIA requests..... | \$759,478.13 |

| |
|--|
| FEES FOR PROCESSING FOIA REQUESTS |
|--|

| | |
|--|---|
| 29. Total amount of fees collected by public body..... | 0 |
|--|---|

| |
|---|
| PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA |
|---|

| | |
|---|---|
| 30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act..... | 0 |
|---|---|

| |
|---|
| QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT |
|---|

Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, “[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act].”

During Fiscal Year 2020, the Metropolitan Police Department (MPD) saw close to a 15% increase from the prior FY, in the total number of FOIA requests received. Despite this increase, MPD’s median processing decreased to 11 days for simple requests and 54 days for complex request. Of the requests completed in FY 20, MPD completed approximately 50% within the allowable timeframe. The significantly longer processing time for some requests has been attributed to the request having a voluminous number of responsive records, specifically requests for e-mails. Requests of this nature are released on a rolling

basis and then closed once all responsive documents have been released. Of the requests granted/denied in part, the dominating exemptions that were applied pertained to protection of personal privacy and ongoing open investigations. Additionally, of the BWC requests that were denied in full, the dominating exemptions were for ongoing open investigations.

It should be noted that the FOIA statute allows for a longer processing time schedule for Body Worn Camera (BWC) requests than the 15 day statutory time limit for FOIA requests. Because there is no option for MPD to parse out the longer processing time allotments for BWC on this report, the BWC processing times have been included in the totals provided.

Agency Name

OAG

Annual Freedom of Information Act Report for Fiscal Year 2020

October 1, 2019 through September 30, 2020

FOIA Officer Reporting Runako Kumbula Allsopp

PROCESSING OF FOIA REQUESTS

1. Number of FOIA requests received during reporting period.....136
2. Number of FOIA requests pending on October 1, 2019.....11
3. Number of FOIA requests pending on September 30, 2020.....66
4. The average number of days unfilled requests have been pending before each public body as of September 30, 20200

DISPOSITION OF FOIA REQUESTS

5. Number of requests granted, in whole.....21
6. Number of requests granted, in part, denied, in part.....25
7. Number of requests denied, in whole.....22
8. Number of requests withdrawn.....5
9. Number of requests referred or forwarded to other public bodies.....4
10. Other disposition4

NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION

11. Exemption 1 - D.C. Official Code § 2-534(a)(1).....1
12. Exemption 2 - D.C. Official Code § 2-534(a)(2).....12
13. Exemption 3 - D.C. Official Code § 2-534(a)(3).....4
 - Subcategory (A).....
 - Subcategory (B).....
 - Subcategory (C)
 - Subcategory (D)
 - Subcategory (E)
 - Subcategory (F)
14. Exemption 4 - D.C. Official Code § 2-534(a)(4)14
15. Exemption 5 - D.C. Official Code § 2-534(a)(5).....

16. Exemption 6 - D.C. Official Code § 2-534(a)(6)
 Subcategory (A).....
 Subcategory (B).....
17. Exemption 7 - D.C. Official Code § 2-534(a)(7).....
18. Exemption 8 - D.C. Official Code § 2-534(a)(8).....
19. Exemption 9 - D.C. Official Code § 2-534(a)(9).....
20. Exemption 10 - D.C. Official Code § 2-534(a)(10).....
21. Exemption 11 - D.C. Official Code § 2-534(a)(11).....
22. Exemption 12 - D.C. Official Code § 2-534(a)(12).....

| |
|---|
| TIME-FRAMES FOR PROCESSING FOIA REQUESTS |
|---|

23. Number of FOIA requests processed within 15 days..... 38
24. Number of FOIA requests processed between 16 and 25 days..... 32
25. Number of FOIA requests processed in 26 days or more..... 11
26. Median number of days to process FOIA Requests..... 17

| |
|--|
| RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS |
|--|

27. Number of staff hours devoted to processing FOIA requests..... 110
28. Total dollar amount expended by public body for processing FOIA requests..... \$13,500

| |
|--|
| FEES FOR PROCESSING FOIA REQUESTS |
|--|

29. Total amount of fees collected by public body..... 0

| |
|---|
| PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA |
|---|

30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act..... 0

| |
|---|
| QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT |
|---|

Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, “[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act].”

In FY '20, OAG received slightly fewer FOIA requests than it received in FY 19. Due to the District government's COVID-19 emergency closure and the barriers to processing FOIA requests within the prescribed statutory timeframes, the COVID-19 Response Emergency Amendment Act of 2020 amended the FOIA statute to exclude the period of the District's emergency closure from being calculated in the processing time for FOIA requests. *All of OAG's pending FOIA requests on September 30, 2020 fall within the timeframe of the District government's emergency closure.

Office of Administrative Hearings

Annual Freedom of Information Act Report for Fiscal Year 2020

October 1, 2019 through September 30, 2020

FOIA Officer Reporting: Shawn Nolen

PROCESSING OF FOIA REQUESTS

1. Number of FOIA requests received during reporting period..... 33
2. Number of FOIA requests pending on October 1, 2019..... 1
3. Number of FOIA requests pending on September 30, 2020..... 12
4. The average number of days unfilled requests have been pending before each public body as of September 30, 2020..... 60

DISPOSITION OF FOIA REQUESTS

5. Number of requests granted, in whole..... 12
6. Number of requests granted, in part, denied, in part..... 2
7. Number of requests denied, in whole..... 0
8. Number of requests withdrawn..... 0
9. Number of requests referred or forwarded to other public bodies..... 0
10. Other disposition 8

NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION

11. Exemption 1 - D.C. Official Code § 2-534(a)(1).....0
12. Exemption 2 - D.C. Official Code § 2-534(a)(2).....0
13. Exemption 3 - D.C. Official Code § 2-534(a)(3)
 - Subcategory (A).....0
 - Subcategory (B).....0
 - Subcategory (C)0
 - Subcategory (D)0
 - Subcategory (E)0
 - Subcategory (F)0
14. Exemption 4 - D.C. Official Code § 2-534(a)(4) 2
15. Exemption 5 - D.C. Official Code § 2-534(a)(5).....0

| | |
|---|---|
| 16. Exemption 6 - D.C. Official Code § 2-534(a)(6) | |
| Subcategory (A)..... | 0 |
| Subcategory (B)..... | 0 |
| 17. Exemption 7 - D.C. Official Code § 2-534(a)(7)..... | 0 |
| 18. Exemption 8 - D.C. Official Code § 2-534(a)(8)..... | 0 |
| 19. Exemption 9 - D.C. Official Code § 2-534(a)(9)..... | 0 |
| 20. Exemption 10 - D.C. Official Code § 2-534(a)(10)..... | 0 |
| 21. Exemption 11 - D.C. Official Code § 2-534(a)(11)..... | 0 |
| 22. Exemption 12 - D.C. Official Code § 2-534(a)(12)..... | 0 |

| |
|---|
| TIME-FRAMES FOR PROCESSING FOIA REQUESTS |
|---|

| | |
|---|----|
| 23. Number of FOIA requests processed within 15 days..... | 15 |
| 24. Number of FOIA requests processed between 16 and 25 days..... | 3 |
| 25. Number of FOIA requests processed in 26 days or more..... | 4 |
| 26. Median number of days to process FOIA Requests..... | 15 |

| |
|--|
| RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS |
|--|

| | |
|---|----------|
| 27. Number of staff hours devoted to processing FOIA requests..... | 250 |
| 28. Total dollar amount expended by public body for processing FOIA requests..... | \$13,750 |

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|--|
| FEES FOR PROCESSING FOIA REQUESTS |
|--|

| | |
|--|-----------|
| 29. Total amount of fees collected by public body..... | \$1057.14 |
|--|-----------|

| |
|---|
| PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA |
|---|

| | |
|--|---|
| 30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act | 0 |
|--|---|

| |
|---|
| QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT |
|---|

The Office of Administrative Hearings efficiently grants public access to case files and other agency documents, while preserving confidentiality where required by law.

Annual Freedom of Information Act Report for Fiscal Year 2020
October 1, 2019 through September 30, 2020

Agency Name: Office of the City Administrator
FOIA Officer Reporting: Barry Kreiswirth

PROCESSING OF FOIA REQUESTS

| | |
|--|-----------|
| 1. Number of FOIA requests received during reporting period | <u>41</u> |
| 2. Number of FOIA requests pending on October 1, 2019 | <u>0</u> |
| 3. Number of FOIA requests pending on September 30, 2020 | <u>0</u> |
| 4. The average number of days unfilled requests have been pending before each public body as of September 30, 2020 | <u>0</u> |

DISPOSITION OF FOIA REQUESTS

| | |
|--|-----------|
| 5. Number of requests granted, in whole | <u>3</u> |
| 6. Number of requests granted, in part, denied, in part | <u>8</u> |
| 7. Number of requests denied, in whole | <u>0</u> |
| 8. Number of requests withdrawn | <u>2</u> |
| 9. Number of requests referred or forwarded to other public bodies | <u>25</u> |
| 10. Other disposition ("No responsive documents") | <u>3</u> |

NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION

| | |
|--|----------|
| 11. Exemption 1 - D.C. Official Code § 2-534(a)(1) | <u>4</u> |
| 12. Exemption 2 - D.C. Official Code § 2-534(a)(2) | <u>0</u> |
| 13. Exemption 3 - D.C. Official Code § 2-534(a)(3) | <u>0</u> |
| Subcategory (A) | <u>0</u> |
| Subcategory (B) | <u>0</u> |
| Subcategory (C) | <u>0</u> |
| Subcategory (D) | <u>0</u> |
| Subcategory (E) | <u>0</u> |
| Subcategory (F) | <u>0</u> |
| 14. Exemption 4 - D.C. Official Code § 2-534(a)(4) | <u>6</u> |
| 15. Exemption 5 - D.C. Official Code § 2-534(a)(5) | <u>0</u> |

| | |
|--|----------|
| 16. Exemption 6 - D.C. Official Code § 2-534(a)(6) | <u>0</u> |
| Subcategory (A) | <u>0</u> |
| Subcategory (B) | <u>0</u> |
| 17. Exemption 7 - D.C. Official Code § 2-534(a)(7) | <u>0</u> |
| 18. Exemption 8 - D.C. Official Code § 2-534(a)(8) | <u>0</u> |
| 19. Exemption 9 - D.C. Official Code § 2-534(a)(9) | <u>0</u> |
| 20. Exemption 10 - D.C. Official Code § 2-534(a)(10) | <u>0</u> |
| 21. Exemption 11 - D.C. Official Code § 2-534(a)(11) | <u>0</u> |
| 22. Exemption 12 - D.C. Official Code § 2-534(a)(12) | <u>0</u> |

TIME-FRAMES FOR PROCESSING FOIA REQUESTS

| | |
|--|-----------|
| 23. Number of FOIA requests processed within 15 days | <u>41</u> |
| 24. Number of FOIA requests processed between 16 and 25 days | <u>0</u> |
| 25. Number of FOIA requests processed in 26 days or more | <u>0</u> |
| 26. Median number of days to process FOIA requests | <u>5</u> |

RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS

| | |
|--|-----------|
| 27. Number of staff hours devoted to processing FOIA requests | <u>**</u> |
| 28. Total dollar amount expended by public body for processing FOIA requests | <u>**</u> |

FEEES FOR PROCESSING FOIA REQUESTS

| | |
|---|------------|
| 29. Total amount of fess collected by public body | <u>\$0</u> |
|---|------------|

PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA ACT

| | |
|--|----------|
| 30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act | <u>0</u> |
|--|----------|

QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT

**OCA does not charge fees for processing FOIA requests and does not log the number of staff hours worked on producing FOIA responses. OCA did not have responsive records for a large number of the requests submitted to OCA and a large number of requests sought records only maintained by other agencies, to which the requesters were referred.

Agency Name

Office of the Chief Financial Officer

Annual Freedom of Information Act Report for Fiscal Year 2020
October 1, 2019 through September 30, 2020

FOIA Officer Reporting LaVerne Lee

PROCESSING OF FOIA REQUESTS

| | |
|--|-----|
| 1. Number of FOIA requests received during reporting period..... | 262 |
| 2. Number of FOIA requests pending on October 1, 2019..... | 36 |
| 3. Number of FOIA requests pending on September 30, 2020..... | 36 |
| 4. The average number of days unfilled requests have been pending before each public body as of September 30, 2020 | 96 |

DISPOSITION OF FOIA REQUESTS

| | |
|---|-----|
| 5. Number of requests granted, in whole..... | 178 |
| 6. Number of requests granted, in part, denied, in part..... | 28 |
| 7. Number of requests denied, in whole..... | 2 |
| 8. Number of requests withdrawn..... | 7 |
| 9. Number of requests referred or forwarded to other public bodies..... | 2 |
| 10. Other disposition | 45 |

NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION

| | |
|--|-----|
| 11. Exemption 1 - D.C. Official Code § 2-534(a)(1)..... | 32 |
| 12. Exemption 2 - D.C. Official Code § 2-534(a)(2)..... | 9 |
| 13. Exemption 3 - D.C. Official Code § 2-534(a)(3) | |
| Subcategory (A)..... | |
| Subcategory (B)..... | |
| Subcategory (C) | |
| Subcategory (D) | |
| Subcategory (E) | |
| Subcategory (F) | |
| 14. Exemption 4 - D.C. Official Code § 2-534(a)(4) | 202 |
| 15. Exemption 5 - D.C. Official Code § 2-534(a)(5)..... | |

| | |
|---|----|
| 16. Exemption 6 - D.C. Official Code § 2-534(a)(6) | |
| Subcategory (A)..... | 12 |
| Subcategory (B)..... | |
| 17. Exemption 7 - D.C. Official Code § 2-534(a)(7)..... | |
| 18. Exemption 8 - D.C. Official Code § 2-534(a)(8)..... | |
| 19. Exemption 9 - D.C. Official Code § 2-534(a)(9)..... | |
| 20. Exemption 10 - D.C. Official Code § 2-534(a)(10)..... | |
| 21. Exemption 11 - D.C. Official Code § 2-534(a)(11)..... | |
| 22. Exemption 12 - D.C. Official Code § 2-534(a)(12)..... | |

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|---|
| TIME-FRAMES FOR PROCESSING FOIA REQUESTS |
|---|

| | |
|---|-----|
| 23. Number of FOIA requests processed within 15 days..... | 75 |
| 24. Number of FOIA requests processed between 16 and 25 days..... | 56 |
| 25. Number of FOIA requests processed in 26 days or more..... | 131 |
| 26. Median number of days to process FOIA Requests..... | 25 |

| |
|--|
| RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS |
|--|

| | |
|---|-------|
| 27. Number of staff hours devoted to processing FOIA requests..... | N/A |
| 28. Total dollar amount expended by public body for processing FOIA requests..... | 48.50 |

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|--|
| FEES FOR PROCESSING FOIA REQUESTS |
|--|

| | |
|--|--------|
| 29. Total amount of fees collected by public body..... | 832.00 |
|--|--------|

| |
|---|
| PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA |
|---|

| | |
|---|---|
| 30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act..... | 0 |
|---|---|

| |
|---|
| QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT |
|---|

Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, “[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act].”

OCFO’s Summary Statement:

The OCFO received 262 FOIA requests during FY 2020 period and processed them in a manner consistent with FOIA’s statutory requirements, as amended during the COVID-19 Public Health Emergency.

Office of the Chief Medical Examiner

Annual Freedom of Information Act Report for Fiscal Year 2020
October 1, 2019 through September 30, 2020

FOIA Officer Reporting: Rodney K. Adams, General Counsel

PROCESSING OF FOIA REQUESTS

1. Number of FOIA requests received during reporting period.....51
2. Number of FOIA requests pending on October 1, 2019.....1
3. Number of FOIA requests pending on September 30, 2020.....0
4. The average number of days unfilled requests have been pending before each public body as of September 30, 2020N/A

DISPOSITION OF FOIA REQUESTS

5. Number of requests granted, in whole.....20
6. Number of requests granted, in part, denied, in part.....3
7. Number of requests denied, in whole.....16
8. Number of requests withdrawn.....3
9. Number of requests referred or forwarded to other public bodies.....2
10. Other disposition7¹

NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION

11. Exemption 1 - D.C. Official Code § 2-534(a)(1).....1
12. Exemption 2 - D.C. Official Code § 2-534(a)(2).....17
13. Exemption 3 - D.C. Official Code § 2-534(a)(3)
 - Subcategory (A).....
 - Subcategory (B).....
 - Subcategory (C)1
 - Subcategory (D)
 - Subcategory (E)
 - Subcategory (F)
14. Exemption 4 - D.C. Official Code § 2-534(a)(4)
15. Exemption 5 - D.C. Official Code § 2-534(a)(5).....

¹ Includes No Records (5) and Records Not Reasonably Described (2)

| | |
|---|---|
| 16. Exemption 6 - D.C. Official Code § 2-534(a)(6) | |
| Subcategory (A)..... | |
| Subcategory (B)..... | |
| 17. Exemption 7 - D.C. Official Code § 2-534(a)(7)..... | |
| 18. Exemption 8 - D.C. Official Code § 2-534(a)(8)..... | |
| 19. Exemption 9 - D.C. Official Code § 2-534(a)(9)..... | |
| 20. Exemption 10 - D.C. Official Code § 2-534(a)(10)..... | 1 |
| 21. Exemption 11 - D.C. Official Code § 2-534(a)(11)..... | |
| 22. Exemption 12 - D.C. Official Code § 2-534(a)(12)..... | |

| |
|---|
| TIME-FRAMES FOR PROCESSING FOIA REQUESTS |
|---|

| | |
|---|-----------------|
| 23. Number of FOIA requests processed within 15 days..... | 50 ² |
| 24. Number of FOIA requests processed between 16 and 25 days..... | 0 |
| 25. Number of FOIA requests processed in 26 days or more..... | 1 |
| 26. Median number of days to process FOIA Requests..... | 2.5 |

| |
|--|
| RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS |
|--|

| | |
|---|----------|
| 27. Number of staff hours devoted to processing FOIA requests..... | 158 |
| 28. Total dollar amount expended by public body for processing FOIA requests..... | \$11,580 |

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|--|
| FEES FOR PROCESSING FOIA REQUESTS |
|--|

| | |
|--|-----|
| 29. Total amount of fees collected by public body..... | \$0 |
|--|-----|

| |
|---|
| PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA |
|---|

| | |
|---|---|
| 30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act..... | 0 |
|---|---|

| |
|---|
| QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT |
|---|

Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, “[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act].”

The Emergency Order resulted in FOIA requests being placed on hold in several instances. That backlog has been brought current with the median response time now less than 2.5 days. Almost all of the denials were for requests of OCME case files for individual decedents.

² The Request Age does not include Days on Hold under Emergency Order.

Agency Name

Office of Contracting & Procurement

Annual Freedom of Information Act Report for Fiscal Year 2020

October 1, 2019 through September 30, 2020

FOIA Officer Reporting Jeremiah S. Regan

PROCESSING OF FOIA REQUESTS

| | |
|--|-----|
| 1. Number of FOIA requests received during reporting period | 160 |
| 2. Number of FOIA requests pending on October 1, 2019 | 18 |
| 3. Number of FOIA requests pending on September 30, 2020 | 16 |
| 4. The average number of days unfilled requests have been pending before each public body as of September 30, 2020 | 12 |

DISPOSITION OF FOIA REQUESTS

| | |
|--|----|
| 5. Number of requests granted, in whole | 42 |
| 6. Number of requests granted, in part, denied, in part | 45 |
| 7. Number of requests denied, in whole | 25 |
| 8. Number of requests withdrawn | 10 |
| 9. Number of requests referred or forwarded to other public bodies | 11 |
| 10. Other disposition | 29 |

NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION

| | |
|--|----|
| 11. Exemption 1 - D.C. Official Code § 2-534(a)(1) | 28 |
| 12. Exemption 2 - D.C. Official Code § 2-534(a)(2) | 39 |
| 13. Exemption 3 - D.C. Official Code § 2-534(a)(3) | |
| Subcategory (A) | 1 |
| Subcategory (B) | 0 |
| Subcategory (C) | 0 |
| Subcategory (D) | 0 |
| Subcategory (E) | 0 |
| Subcategory (F) | 0 |
| 14. Exemption 4 - D.C. Official Code § 2-534(a)(4) | 35 |
| 15. Exemption 5 - D.C. Official Code § 2-534(a)(5) | 0 |

| | |
|---|---|
| 16. Exemption 6 - D.C. Official Code § 2-534(a)(6) | |
| Subcategory (A)..... | 0 |
| Subcategory (B)..... | 0 |
| 17. Exemption 7 - D.C. Official Code § 2-534(a)(7)..... | 0 |
| 18. Exemption 8 - D.C. Official Code § 2-534(a)(8)..... | 0 |
| 19. Exemption 9 - D.C. Official Code § 2-534(a)(9)..... | 0 |
| 20. Exemption 10 - D.C. Official Code § 2-534(a)(10)..... | 0 |
| 21. Exemption 11 - D.C. Official Code § 2-534(a)(11)..... | 0 |
| 22. Exemption 12 - D.C. Official Code § 2-534(a)(12)..... | 0 |

| |
|---|
| TIME-FRAMES FOR PROCESSING FOIA REQUESTS |
|---|

| | |
|---|-----|
| 23. Number of FOIA requests processed within 15 days..... | 30 |
| 24. Number of FOIA requests processed between 16 and 25 days..... | 111 |
| 25. Number of FOIA requests processed in 26 days or more..... | 21 |
| 26. Median number of days to process FOIA Requests..... | 13 |

| |
|--|
| RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS |
|--|

| | |
|---|-----------|
| 27. Number of staff hours devoted to processing FOIA requests..... | 2,704 |
| 28. Total dollar amount expended by public body for processing FOIA requests..... | \$141,122 |

| |
|--|
| FEES FOR PROCESSING FOIA REQUESTS |
|--|

| | |
|--|---------|
| 29. Total amount of fees collected by public body..... | \$1,270 |
|--|---------|

| |
|---|
| PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA |
|---|

| | |
|---|---|
| 30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act..... | 0 |
|---|---|

| |
|---|
| QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT |
|---|

Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, “[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act].”

In FY 2020, OCP continued to successfully handle its FOIA requests and maintained prior improvements in performance.

OCTFME

Annual Freedom of Information Act Report for Fiscal Year 2020

October 1, 2019 through September 30, 2020

FOIA Officer Reporting Donna Cooper

PROCESSING OF FOIA REQUESTS

1. Number of FOIA requests received during reporting period.....10
2. Number of FOIA requests pending on October 1, 2019.....1
3. Number of FOIA requests pending on September 30, 2020.....9
4. The average number of days unfilled requests have been pending before each public body as of September 30, 202028*

DISPOSITION OF FOIA REQUESTS

5. Number of requests granted, in whole.....2
6. Number of requests granted, in part, denied, in part.....0
7. Number of requests denied, in whole.....0
8. Number of requests withdrawn.....0
9. Number of requests referred or forwarded to other public bodies.....0
10. Other disposition9

NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION

11. Exemption 1 - D.C. Official Code § 2-534(a)(1).....0
12. Exemption 2 - D.C. Official Code § 2-534(a)(2).....0
13. Exemption 3 - D.C. Official Code § 2-534(a)(3)
 - Subcategory (A).....0
 - Subcategory (B).....0
 - Subcategory (C)0
 - Subcategory (D)0
 - Subcategory (E)0
 - Subcategory (F)0
14. Exemption 4 - D.C. Official Code § 2-534(a)(4)0
15. Exemption 5 - D.C. Official Code § 2-534(a)(5).....0

| | |
|---|---|
| 16. Exemption 6 - D.C. Official Code § 2-534(a)(6) | |
| Subcategory (A)..... | 0 |
| Subcategory (B)..... | 0 |
| 17. Exemption 7 - D.C. Official Code § 2-534(a)(7)..... | 0 |
| 18. Exemption 8 - D.C. Official Code § 2-534(a)(8)..... | 0 |
| 19. Exemption 9 - D.C. Official Code § 2-534(a)(9)..... | 0 |
| 20. Exemption 10 - D.C. Official Code § 2-534(a)(10)..... | 0 |
| 21. Exemption 11 - D.C. Official Code § 2-534(a)(11)..... | 0 |
| 22. Exemption 12 - D.C. Official Code § 2-534(a)(12)..... | 0 |

| |
|---|
| TIME-FRAMES FOR PROCESSING FOIA REQUESTS |
|---|

| | |
|---|------|
| 23. Number of FOIA requests processed within 15 days..... | 1 |
| 24. Number of FOIA requests processed between 16 and 25 days..... | 1 |
| 25. Number of FOIA requests processed in 26 days or more..... | 0 |
| 26. Median number of days to process FOIA Requests..... | 16.5 |

| |
|--|
| RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS |
|--|

| | |
|---|-------|
| 27. Number of staff hours devoted to processing FOIA requests..... | 4 |
| 28. Total dollar amount expended by public body for processing FOIA requests..... | \$160 |

| |
|--|
| FEES FOR PROCESSING FOIA REQUESTS |
|--|

| | |
|--|---|
| 29. Total amount of fees collected by public body..... | 0 |
|--|---|

| |
|---|
| PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA |
|---|

| | |
|---|---|
| 30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act..... | 0 |
|---|---|

| |
|---|
| QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT |
|---|

Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, “[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act].”

*Due to a technical missed or miscommunication, the agency’s FOIA officer was not updated in FOIA express. The change in FOIA officer occurred shortly before declaration of the Covid-19 state of emergency and FOIA tolling. As a result 4 FOIA requests were received in the interim period between FOIA officer reassignment and the Covid-19 tolling, and were unknowingly never directed to anyone at the agency. The average pending time for these 4 requests prior to the Covid-19 tolling is 28 days. A response has been sent to those pre-Covid FOIA requestors now that the agency FOIA Officer has been updated in the system. An additional 5 requests were received between the declaration of the state of emergency and the end of the fiscal year. To date, all outstanding requests have been acknowledged and be will be processed in accordance with the requirements and timelines prescribed by the Covid-19 FOIA regulations.

Office of the Chief Technology Officer (OCTO)

Annual Freedom of Information Act Report for Fiscal Year 2020

October 1, 2019 through September 30, 2020

FOIA Officer Reporting: General Counsel Deb Matties

PROCESSING OF FOIA REQUESTS

| | |
|--|----|
| 1. Number of FOIA requests received during reporting period..... | 24 |
| 2. Number of FOIA requests pending on October 1, 2019..... | 1 |
| 3. Number of FOIA requests pending on September 30, 2020..... | 5 |
| 4. The average number of days unfilled requests have been pending before each public body as of September 30, 2020 | 60 |

DISPOSITION OF FOIA REQUESTS

| | |
|---|----|
| 5. Number of requests granted, in whole..... | 5 |
| 6. Number of requests granted, in part, denied, in part..... | 1 |
| 7. Number of requests denied, in whole..... | 1 |
| 8. Number of requests withdrawn..... | 0 |
| 9. Number of requests referred or forwarded to other public bodies..... | 0 |
| 10. Other disposition | 13 |

NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION

| | |
|--|---|
| 11. Exemption 1 - D.C. Official Code § 2-534(a)(1)..... | 0 |
| 12. Exemption 2 - D.C. Official Code § 2-534(a)(2)..... | 1 |
| 13. Exemption 3 - D.C. Official Code § 2-534(a)(3) | |
| Subcategory (A)..... | 0 |
| Subcategory (B)..... | 0 |
| Subcategory (C)..... | 0 |
| Subcategory (D)..... | 0 |
| Subcategory (E)..... | 0 |
| Subcategory (F)..... | 0 |
| 14. Exemption 4 - D.C. Official Code § 2-534(a)(4) | 1 |
| 15. Exemption 5 - D.C. Official Code § 2-534(a)(5) | 0 |

| | |
|---|---|
| 16. Exemption 6 - D.C. Official Code § 2-534(a)(6) | |
| Subcategory (A)..... | 0 |
| Subcategory (B)..... | 0 |
| 17. Exemption 7 - D.C. Official Code § 2-534(a)(7)..... | 0 |
| 18. Exemption 8 - D.C. Official Code § 2-534(a)(8)..... | 0 |
| 19. Exemption 9 - D.C. Official Code § 2-534(a)(9)..... | 0 |
| 20. Exemption 10 - D.C. Official Code § 2-534(a)(10)..... | 0 |
| 21. Exemption 11 - D.C. Official Code § 2-534(a)(11)..... | 0 |
| 22. Exemption 12 - D.C. Official Code § 2-534(a)(12)..... | 0 |

| |
|---|
| TIME-FRAMES FOR PROCESSING FOIA REQUESTS |
|---|

| | |
|---|----|
| 23. Number of FOIA requests processed within 15 days..... | 17 |
| 24. Number of FOIA requests processed between 16 and 25 days..... | 2 |
| 25. Number of FOIA requests processed in 26 days or more..... | 1 |
| 26. Median number of days to process FOIA Requests..... | 4 |

| |
|--|
| RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS |
|--|

| | |
|---|---------|
| 27. Number of staff hours devoted to processing FOIA requests..... | 45 |
| 28. Total dollar amount expended by public body for processing FOIA requests..... | \$2,340 |

| |
|--|
| FEEs FOR PROCESSING FOIA REQUESTS |
|--|

| | |
|--|-----|
| 29. Total amount of fees collected by public body..... | \$0 |
|--|-----|

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|---|
| PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA |
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| | |
|---|---|
| 30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act | 0 |
|---|---|

| |
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| QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT |
|---|

Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, “[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act].”

Many of the requests received by OCTO in FY 2020 involved records in the possession of other agencies, which requests were therefore referred to those specific agencies, or requests appropriately directed to OCTO but for which OCTO was not in possession of any responsive records. With respect to the requests for which OCTO had responsive records, five such requests were granted in full and two were either denied in full or in part, with the FOIA exemptions utilized being those of either deliberative process ((a)(4)) or personal privacy ((a)(2)).

Agency Name
ODR

Annual Freedom of Information Act Report for Fiscal Year 2020
October 1, 2019 through September 30, 2020

FOIA Officer Reporting Jessica L Hunt

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|------------------------------------|
| PROCESSING OF FOIA REQUESTS |
|------------------------------------|

1. Number of FOIA requests received during reporting period..... 1
2. Number of FOIA requests pending on October 1, 2019.....1
3. Number of FOIA requests pending on September 30, 2020.....0
4. The average number of days unfilled requests have been pending before each public body as of September 30, 20200

| |
|-------------------------------------|
| DISPOSITION OF FOIA REQUESTS |
|-------------------------------------|

5. Number of requests granted, in whole.....0
6. Number of requests granted, in part, denied, in part.....1
7. Number of requests denied, in whole.....0
8. Number of requests withdrawn.....0
9. Number of requests referred or forwarded to other public bodies.....0
10. Other disposition1

| |
|--|
| NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION |
|--|

11. Exemption 1 - D.C. Official Code § 2-534(a)(1).....0
12. Exemption 2 - D.C. Official Code § 2-534(a)(2).....0
13. Exemption 3 - D.C. Official Code § 2-534(a)(3)
 - Subcategory
 - (A).....0
 - Subcategory
 - (B).....0
 - Subcategory (C)
 -0 Subcategory
 - (D)0 Subcategory
 - (E) 0
 - Subcategory (F)
 -0

14. Exemption 4 - D.C. Official Code § 2-534(a)(4)
.....0

15. Exemption 5 - D.C. Official Code § 2-
534(a)(5).....0

| | |
|---|---|
| 16. Exemption 6 - D.C. Official Code § 2-534(a)(6) | |
| Subcategory | |
| (A)..... | 0 |
| Subcategory (B)..... | 0 |
| 17. Exemption 7 - D.C. Official Code § 2-534(a)(7)..... | 0 |
| 18. Exemption 8 - D.C. Official Code § 2-534(a)(8)..... | |
| 0 | |
| 19. Exemption 9 - D.C. Official Code § 2-534(a)(9)..... | 0 |
| 20. Exemption 10 - D.C. Official Code § 2-534(a)(10)..... | 0 |
| 21. Exemption 11 - D.C. Official Code § 2-534(a)(11)..... | |
| 0 | |
| 22. Exemption 12 - D.C. Official Code § 2-534(a)(12)..... | 0 |

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| TIME-FRAMES FOR PROCESSING FOIA REQUESTS |
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| | |
|---|------|
| 23. Number of FOIA requests processed within 15 days..... | 1 |
| 24. Number of FOIA requests processed between 16 and 25 days..... | 1 |
| 25. Number of FOIA requests processed in 26 days or more..... | 0 |
| 26. Median number of days to process FOIA Requests..... | 20.5 |

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| RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS |
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| | |
|---|---------|
| 27. Number of staff hours devoted to processing FOIA requests..... | 27.5 |
| 28. Total dollar amount expended by public body for processing FOIA requests..... | 1421.75 |

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|--|
| FEES FOR PROCESSING FOIA REQUESTS |
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|--|---|
| 29. Total amount of fees collected by public body..... | 0 |
|--|---|

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| PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA |
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| | |
|---|---|
| 30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act..... | 0 |
|---|---|

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| QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT |
|---|

Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, “[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act].”

1. Requestor sought information and/or records pertaining to ODR’s interactions with her client from April 2019 to June 2020. There was no data to report as the agency’s records showed no interactions with her client during the requested timeframe.

2. Requestor asked for data concerning the interactions between ODR and Department of Parks and Recreation (DPR) as it relates to provision of services to individuals with intellectual and developmental disabilities in FY 19 which was still pending at the start of FY 20. DPR had responded to a similar request in FY 2017. The request was fulfilled in part and denied in part.

Office of
Employee
Appeals
(OEA)

Annual Freedom of Information Act Report for Fiscal Year 2020
October 1, 2019 through September 30, 2020

FOIA Officer Reporting Sheila G. Barfield

PROCESSING OF FOIA REQUESTS

1. Number of FOIA requests received during reporting period.....0.....
2. Number of FOIA requests pending on October 1, 2019.....0.....
3. Number of FOIA requests pending on September 30, 2020.....0.....
4. The average number of days unfilled requests have been pending before each public body as of September 30, 2020
.....N/A.....

DISPOSITION OF FOIA REQUESTS

5. Number of requests granted, in whole.....N/A.....
6. Number of requests granted, in part, denied, in part.....N/A.....
7. Number of requests denied, in whole.....N/A.....
8. Number of requests withdrawn.....N/A.....
9. Number of requests referred or forwarded to other public bodies.....N/A.....
10. Other dispositionN/A.....

NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION

11. Exemption 1 - D.C. Official Code § 2-534(a)(1).....N/A.....
12. Exemption 2 - D.C. Official Code § 2-534(a)(2).....N/A.....
13. Exemption 3 - D.C. Official Code § 2-534(a)(3)
 Subcategory (A) ...N/A.....
 Subcategory (B) N/A.....
 Subcategory (C) N/A.....
 Subcategory (D) N/A.....
 Subcategory (E) N/A.....
 Subcategory (F) N/A.....
14. Exemption 4 - D.C. Official Code § 2-534(a)(4).....N/A.....

15. Exemption 5 - D.C. Official Code § 2-534(a)(5).....N/A.....
16. Exemption 6 - D.C. Official Code § 2-534(a)(6)
- Subcategory (A).....N/A
- Subcategory (B).....N/A
17. Exemption 7 - D.C. Official Code § 2-534(a)(7) N/A
18. Exemption 8 - D.C. Official Code § 2-534(a)(8) N/A
19. Exemption 9 - D.C. Official Code § 2-534(a)(9) N/A
20. Exemption 10 - D.C. Official Code § 2-534(a)(10) N/A
21. Exemption 11 - D.C. Official Code § 2-534(a)(11) N/A
22. Exemption 12 - D.C. Official Code § 2-534(a)(12) N/A

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|---|
| TIME-FRAMES FOR PROCESSING FOIA REQUESTS |
|---|

23. Number of FOIA requests processed within 15 days.....N/A.....
24. Number of FOIA requests processed between 16 and 25 days.....N/A.....
25. Number of FOIA requests processed in 26 days or more.....N/A.....
26. Median number of days to process FOIA Requests.....N/A.....

| |
|--|
| RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS |
|--|

27. Number of staff hours devoted to processing FOIA requests.....N/A.....
28. Total dollar amount expended by public body for processing FOIA requests...N/A.....

| |
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| FEEs FOR PROCESSING FOIA REQUESTS |
|--|

29. Total amount of fees collected by public body...N/A.....

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| PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA |
|---|

30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act...N/A.....

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|---|
| QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT |
|---|

Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, “[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act].”

No FOIA requests were submitted to OEA during Fiscal Year 2020.

**Office of
Human
Rights (OHR)**

**Annual Freedom of Information Act Report for Fiscal Year 2020
October 1, 2019 through September 30, 2020**

FOIA Officer Reporting Charles Abbott, OHR Attorney Adviser

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|------------------------------------|
| PROCESSING OF FOIA REQUESTS |
|------------------------------------|

| | |
|--|----|
| 1. Number of FOIA requests received during reporting period..... | 81 |
| 2. Number of FOIA requests pending on October 1, 2019..... | 3 |
| 3. Number of FOIA requests pending on September 30, 2020..... | 19 |
| 4. The average number of days unfilled requests have been pending before each public body as of September 30, 2020 | 57 |

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|-------------------------------------|
| DISPOSITION OF FOIA REQUESTS |
|-------------------------------------|

| | |
|---|----|
| 5. Number of requests granted, in whole..... | 0 |
| 6. Number of requests granted, in part, denied, in part..... | 42 |
| 7. Number of requests denied, in whole..... | 16 |
| 8. Number of requests withdrawn..... | 2 |
| 9. Number of requests referred or forwarded to other public bodies..... | 0 |
| 10. Other disposition | 5 |

| |
|--|
| NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION |
|--|

| | |
|--|----|
| 11. Exemption 1 - D.C. Official Code § 2-534(a)(1)..... | 0 |
| 12. Exemption 2 - D.C. Official Code § 2-534(a)(2)..... | 31 |
| 13. Exemption 3 - D.C. Official Code § 2-534(a)(3) | |
| Subcategory (A)..... | 20 |
| Subcategory (B)..... | 8 |
| Subcategory (C) | 30 |
| Subcategory (D) | 2 |
| Subcategory (E) | 8 |
| Subcategory (F) | 0 |
| 14. Exemption 4 - D.C. Official Code § 2-534(a)(4) | 28 |
| 15. Exemption 5 - D.C. Official Code § 2-534(a)(5)..... | 0 |

| | |
|---|----|
| 16. Exemption 6 - D.C. Official Code § 2-534(a)(6) | |
| Subcategory (A)..... | 23 |
| Subcategory (B)..... | 0 |
| 17. Exemption 7 - D.C. Official Code § 2-534(a)(7)..... | 0 |
| 18. Exemption 8 - D.C. Official Code § 2-534(a)(8)..... | 0 |
| 19. Exemption 9 - D.C. Official Code § 2-534(a)(9)..... | 0 |
| 20. Exemption 10 - D.C. Official Code § 2-534(a)(10)..... | 0 |
| 21. Exemption 11 - D.C. Official Code § 2-534(a)(11)..... | 0 |
| 22. Exemption 12 - D.C. Official Code § 2-534(a)(12)..... | 0 |

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| TIME-FRAMES FOR PROCESSING FOIA REQUESTS |
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| | |
|---|----|
| 23. Number of FOIA requests processed within 15 days..... | 29 |
| 24. Number of FOIA requests processed between 16 and 25 days..... | 17 |
| 25. Number of FOIA requests processed in 26 days or more..... | 19 |
| 26. Median number of days to process FOIA Requests..... | 21 |

| |
|--|
| RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS |
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| | |
|---|---------------------|
| 27. Number of staff hours devoted to processing FOIA requests..... | <i>Not tracked*</i> |
| 28. Total dollar amount expended by public body for processing FOIA requests..... | \$0* |

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|--|
| FEES FOR PROCESSING FOIA REQUESTS |
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| | |
|--|-----|
| 29. Total amount of fees collected by public body..... | \$0 |
|--|-----|

| |
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| PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA |
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| | |
|--|---|
| 30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act | 0 |
|--|---|

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|---|
| QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT |
|---|

Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, “[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act].”

Data on OHR’s operations, including the number of cases it receives and processes, is available on the agency’s annual reports at: <https://ohr.dc.gov/page/annualreports>.

OHR has a dedicated Open Government and DC Freedom of Information Act (FOIA) page on its website, including instructions for requestors, at: <https://ohr.dc.gov/page/opengovernment>.

The majority of FOIA requests OHR receives concern the agencies investigations, which are governed by the statutory requirements of the District of Columbia Human Rights Act (DCHRA). The DCHRA establishes that OHR’s investigations, including the identities of the parties, are confidential. Investigative records – including the identities of parties to discrete inquiries or cases – may only be made available to the parties to the investigation,

OHR, and the Commission on Human Rights (Commission), upon the final disposition of OHR's investigation. *See* D.C. Code § 2-1401.02(16); *see also* 4 DCMR §§ 723.1, 110.4.

During Fiscal Year 2020 (FY20), the public health emergency related to the COVID-19 pandemic affected agency operations during 7 out of 12 reportable months (March through September 2020). In the Mayor's March 13, 2020 Order declaring a public health emergency, the Office of Human Rights (OHR) entered a partial telework status. (Agency updates available here: <https://ohr.dc.gov/page/ohr-operations-continue-remotely>.)

OHR determines whether to claim statutory tolling based on the public health emergency on a case-by-case basis, in consideration of the type and volume of records sought and other relevant factors. OHR's investigative records are primarily kept in physical "hard copy" form. Most requests require the agency's custodian of records to perform a physical search of files located at OHR's office. Thus, OHR's remote operating status due to the public health emergency has impacted the agency's processing times as to requests seeking physical or "hard copy" records.

Agency Name

D.C. Office of the Inspector General

**Annual Freedom of Information Act Report for Fiscal Year 2020
October 1, 2019 through September 30, 2020**

FOIA Officer Reporting Keith VanCroit, Esq/Yolanda Jones

PROCESSING OF FOIA REQUESTS

1. Number of FOIA requests received during reporting period34.....
2. Number of FOIA requests pending on October 1, 2019.....2.....
3. Number of FOIA requests pending on September 30, 2020.....5.....
4. The average number of days unfilled requests have been pending before each public body as of September 30, 202019.....

DISPOSITION OF FOIA REQUESTS

5. Number of requests granted, in whole.....1.....
6. Number of requests granted, in part, denied, in part.....10.....
7. Number of requests denied, in whole.....18.....
8. Number of requests withdrawn.....2.....
9. Number of requests referred or forwarded to other public bodies.....0.....
10. Other disposition0.....

NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION

11. Exemption 1 - D.C. Official Code § 2-534(a)(1).....1.....
12. Exemption 2 - D.C. Official Code § 2-534(a)(2).....3.....
13. Exemption 3 - D.C. Official Code § 2-534(a)(3)
 - Subcategory (A).....1.....
 - Subcategory (B).....0.....
 - Subcategory (C)6.....
 - Subcategory (D)0.....
 - Subcategory (E)0.....
 - Subcategory (F)0.....
14. Exemption 4 - D.C. Official Code § 2-534(a)(4)3.....
15. Exemption 5 - D.C. Official Code § 2-534(a)(5).....0.....

| | |
|--|---|
| 16. Exemption 6 - D.C. Official Code § 2-534(a)(6) | |
| Subcategory (A)..... | 0 |
| Subcategory (B)..... | 4 |
| 17. Exemption 7 - D.C. Official Code § 2-534(a)(7).... | 0 |
| 18. Exemption 8 - D.C. Official Code § 2-534(a)(8).... | 0 |
| 19. Exemption 9 - D.C. Official Code § 2-534(a)(9).... | 0 |
| 20. Exemption 10 - D.C. Official Code § 2-534(a)(10).... | 0 |
| 21. Exemption 11 - D.C. Official Code § 2-534(a)(11).... | 0 |
| 22. Exemption 12 - D.C. Official Code § 2-534(a)(12).... | 0 |

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|---|
| TIME-FRAMES FOR PROCESSING FOIA REQUESTS |
|---|

| | |
|---|----|
| 23. Number of FOIA requests processed within 15 days..... | 17 |
| 24. Number of FOIA requests processed between 16 and 25 days..... | 7 |
| 25. Number of FOIA requests processed in 26 days or more..... | 7 |
| 26. Median number of days to process FOIA Requests..... | 15 |

| |
|--|
| RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS |
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| | |
|---|--------|
| 27. Number of staff hours devoted to processing FOIA requests..... | 1403 |
| 28. Total dollar amount expended by public body for processing FOIA requests... | 72,306 |

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|--|
| FEES FOR PROCESSING FOIA REQUESTS |
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|--|---|
| 29. Total amount of fees collected by public body..... | 0 |
|--|---|

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| PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA |
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| | |
|--|---|
| 30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act | 0 |
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| QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT |
|---|

For fiscal year (FY) 2020, the OIG's median response time was 15 days. However, in light of the Covid-19 pandemic, D.C. Council passed the FOIA Tolling Emergency Declaration Resolution of 2020 (R23-0612), which tolled the response time from 15 to 45 days for the past eight months. In light of the change in law, the OIG has responded timely for all FOIA requests made during the past fiscal year. Despite the ongoing crisis, the OIG continues to strive to process all FOIA requests within 15 business days in accordance with the D.C. FOIA statute.

Office of Planning

Annual Freedom of Information Act Report for Fiscal Year 2020
October 1, 2019 through September 30, 2020

FOIA Officer Reporting Edward Giefer

PROCESSING OF FOIA REQUESTS

| | |
|--|----|
| 1. Number of FOIA requests received during reporting period..... | 38 |
| 2. Number of FOIA requests pending on October 1, 2019..... | 2 |
| 3. Number of FOIA requests pending on September 30, 2020..... | 8 |
| 4. The average number of days unfilled requests have been pending before each public body as of September 30, 2020 | 28 |

DISPOSITION OF FOIA REQUESTS

| | |
|---|----|
| 5. Number of requests granted, in whole..... | 1 |
| 6. Number of requests granted, in part, denied, in part..... | 3 |
| 7. Number of requests denied, in whole..... | 0 |
| 8. Number of requests withdrawn..... | 27 |
| 9. Number of requests referred or forwarded to other public bodies..... | 0 |
| 10. Other disposition | 1 |

NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION

| | |
|--|---|
| 11. Exemption 1 - D.C. Official Code § 2-534(a)(1)..... | 0 |
| 12. Exemption 2 - D.C. Official Code § 2-534(a)(2)..... | 2 |
| 13. Exemption 3 - D.C. Official Code § 2-534(a)(3) | |
| Subcategory (A)..... | 0 |
| Subcategory (B)..... | 0 |
| Subcategory (C) | 0 |
| Subcategory (D) | 0 |
| Subcategory (E) | 2 |
| Subcategory (F) | 0 |
| 14. Exemption 4 - D.C. Official Code § 2-534(a)(4) | 0 |
| 15. Exemption 5 - D.C. Official Code § 2-534(a)(5)..... | 0 |

| | |
|---|---|
| 16. Exemption 6 - D.C. Official Code § 2-534(a)(6) | |
| Subcategory (A)..... | 0 |
| Subcategory (B)..... | 0 |
| 17. Exemption 7 - D.C. Official Code § 2-534(a)(7)..... | 0 |
| 18. Exemption 8 - D.C. Official Code § 2-534(a)(8)..... | 0 |
| 19. Exemption 9 - D.C. Official Code § 2-534(a)(9)..... | 0 |
| 20. Exemption 10 - D.C. Official Code § 2-534(a)(10)..... | 0 |
| 21. Exemption 11 - D.C. Official Code § 2-534(a)(11)..... | 0 |
| 22. Exemption 12 - D.C. Official Code § 2-534(a)(12)..... | 0 |

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|---|
| TIME-FRAMES FOR PROCESSING FOIA REQUESTS |
|---|

| | |
|---|----|
| 23. Number of FOIA requests processed within 15 days..... | 31 |
| 24. Number of FOIA requests processed between 16 and 25 days..... | 0 |
| 25. Number of FOIA requests processed in 26 days or more..... | 1 |
| 26. Median number of days to process FOIA Requests..... | 1 |

| |
|--|
| RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS |
|--|

| | |
|---|---------|
| 27. Number of staff hours devoted to processing FOIA requests..... | 75 |
| 28. Total dollar amount expended by public body for processing FOIA requests..... | \$5,600 |

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|--|
| FEES FOR PROCESSING FOIA REQUESTS |
|--|

| | |
|--|-----|
| 29. Total amount of fees collected by public body..... | \$0 |
|--|-----|

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|---|
| PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA |
|---|

| | |
|---|---|
| 30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act..... | 0 |
|---|---|

| |
|---|
| QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT |
|---|

Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, “[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act].”

Please note that most of the requests submitted to the Office of Planning in FY 2020 were withdrawn, because OP had no responsive information and the requestor pursued the request with another agency instead.

Agency Name

Office of the People's Counsel (OPC)

Annual Freedom of Information Act Report for Fiscal Year 2020

October 1, 2019 through September 30, 2020

FOIA Officer Reporting Anjali G. Patel

PROCESSING OF FOIA REQUESTS

1. Number of FOIA requests received during reporting period3
2. Number of FOIA requests pending on October 1, 2019.....0
3. Number of FOIA requests pending on September 30, 2020..... 0
4. The average number of days unfilled requests have been pending before each public body as of September 30, 2020 0.

DISPOSITION OF FOIA REQUESTS

5. Number of requests granted, in whole.....0.
6. Number of requests granted, in part, denied, in part.....2.
7. Number of requests denied, in whole.....0
8. Number of requests withdrawn.....0.
9. Number of requests referred or forwarded to other public bodies.....0.
10. Other disposition1

NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION

11. Exemption 1 - D.C. Official Code § 2-534(a)(1).....0
12. Exemption 2 - D.C. Official Code § 2-534(a)(2).....2
13. Exemption 3 - D.C. Official Code § 2-534(a)(3)
 - Subcategory (A).....0
 - Subcategory (B).....0
 - Subcategory (C)0
 - Subcategory (D)0
 - Subcategory (E)0.
 - Subcategory (F)0
14. Exemption 4 - D.C. Official Code § 2-534(a)(4)2.
15. Exemption 5 - D.C. Official Code § 2-534(a)(5).....0.

| | |
|---|----|
| 16. Exemption 6 - D.C. Official Code § 2-534(a)(6) | |
| Subcategory (A)..... | 0. |
| Subcategory (B)..... | 0 |
| 17.Exemption 7 - D.C. Official Code § 2-534(a)(7)..... | 0. |
| 18.Exemption 8 - D.C. Official Code § 2-534(a)(8)..... | 0 |
| 19.Exemption 9 - D.C. Official Code § 2-534(a)(9)..... | 0 |
| 20.Exemption 10 - D.C. Official Code § 2-534(a)(10)..... | 0 |
| 21.Exemption 11 - D.C. Official Code § 2-534(a)(11)..... | 0 |
| 22. Exemption 12 - D.C. Official Code § 2-534(a)(12)..... | 0. |

| |
|---|
| TIME-FRAMES FOR PROCESSING FOIA REQUESTS |
|---|

| | |
|---|----|
| 23. Number of FOIA requests processed within 15 days..... | 0. |
| 24. Number of FOIA requests processed between 16 and 25 days..... | 3. |
| 25. Number of FOIA requests processed in 26 days or more..... | 0 |
| 26. Median number of days to process FOIA Requests..... | 24 |

| |
|--|
| RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS |
|--|

| | |
|---|--------|
| 27. Number of staff hours devoted to processing FOIA requests..... | 64.5 |
| 28. Total dollar amount expended by public body for processing FOIA requests..... | \$4309 |

| |
|--|
| FEES FOR PROCESSING FOIA REQUESTS |
|--|

| | |
|--|---|
| 29. Total amount of fees collected by public body..... | 0 |
|--|---|

| |
|---|
| PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA |
|---|

| | |
|--|---|
| 30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act | 0 |
|--|---|

| |
|---|
| QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT |
|---|

Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, “[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act].”

OPC continued to meet the statutory deadline for responding to FOIA requests in spite of the challenges of working remotely due to the COVID-19 pandemic. The majority of the agency's FOIA resources for FY 2020 were expended on responding to multiple FOIA requests from the same individual.

Agency Name

Office of Risk Management (ORM)

Annual Freedom of Information Act Report for Fiscal Year 2020

October 1, 2019 through September 30, 2020

FOIA Officer Reporting Robert Preston

PROCESSING OF FOIA REQUESTS

1. Number of FOIA requests received during reporting period..... 21
2. Number of FOIA requests pending on October 1, 2019..... 1
3. Number of FOIA requests pending on September 30, 2020..... 1
4. The average number of days unfilled requests have been pending before each public body as of September 30, 2020 161

DISPOSITION OF FOIA REQUESTS

5. Number of requests granted, in whole..... 8
6. Number of requests granted, in part, denied, in part..... 3
7. Number of requests denied, in whole..... 1
8. Number of requests withdrawn..... 1
9. Number of requests referred or forwarded to other public bodies..... 0
10. Other disposition 8

NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION

11. Exemption 1 - D.C. Official Code § 2-534(a)(1)..... 0
12. Exemption 2 - D.C. Official Code § 2-534(a)(2)..... 4
13. Exemption 3 - D.C. Official Code § 2-534(a)(3)
 - Subcategory (A)..... 0
 - Subcategory (B)..... 0
 - Subcategory (C) 0
 - Subcategory (D) 0
 - Subcategory (E) 0
 - Subcategory (F) 0
14. Exemption 4 - D.C. Official Code § 2-534(a)(4) 0
15. Exemption 5 - D.C. Official Code § 2-534(a)(5)..... 0

| | |
|---|---|
| 16. Exemption 6 - D.C. Official Code § 2-534(a)(6) | |
| Subcategory (A)..... | 0 |
| Subcategory (B)..... | 0 |
| 17. Exemption 7 - D.C. Official Code § 2-534(a)(7)..... | 0 |
| 18. Exemption 8 - D.C. Official Code § 2-534(a)(8)..... | 0 |
| 19. Exemption 9 - D.C. Official Code § 2-534(a)(9)..... | 0 |
| 20. Exemption 10 - D.C. Official Code § 2-534(a)(10)..... | 0 |
| 21. Exemption 11 - D.C. Official Code § 2-534(a)(11)..... | 0 |
| 22. Exemption 12 - D.C. Official Code § 2-534(a)(12)..... | 0 |

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| TIME-FRAMES FOR PROCESSING FOIA REQUESTS |
|---|

| | |
|---|-----|
| 23. Number of FOIA requests processed within 15 days..... | 21 |
| 24. Number of FOIA requests processed between 16 and 25 days..... | 0 |
| 25. Number of FOIA requests processed in 26 days or more..... | 0 |
| 26. Median number of days to process FOIA Requests..... | 4.5 |

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| RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS |
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| | |
|---|---------|
| 27. Number of staff hours devoted to processing FOIA requests..... | 50.82 |
| 28. Total dollar amount expended by public body for processing FOIA requests..... | \$2,569 |

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| FEEES FOR PROCESSING FOIA REQUESTS |
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| 29. Total amount of fees collected by public body..... | 0 |
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| PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA |
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|---|---|
| 30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act..... | 0 |
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| QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT |
|---|

Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, “[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act].”

ORM has been responsive to all its FOIA requests. Only one response went beyond the initial 15 days and is still pending pursuant to Section 503 of the COVID-19 Response Emergency Amendment Act of 2020 due to pending review from another agency. Only one request was denied in full pursuant to D.C. Official Code § 2-534(a)(2), where requester sought personal information of DC government workers’ compensation claimants. The eight “Other dispositions” under “Disposition of FOIA Requests” include a requestor not responding to further clarification and ORM not having the requested documentation in its possession. In sum, all responses fell in compliance with the respective cited provisions of the Freedom of Information Act.

Agency Name

Office of the
Secretary of
the District of
Columbia

Annual Freedom of Information Act Report for Fiscal Year 2020
October 1, 2019 through September 30, 2020

FOIA Officer Reporting Victor L. Reid, Esq.

PROCESSING OF FOIA REQUESTS

1. Number of FOIA requests received during reporting period.....5.....
2. Number of FOIA requests pending on October 1, 2019.....0.....
3. Number of FOIA requests pending on September 30, 2020..... 5.....
4. The average number of days unfilled requests have been pending before each public body as of September 30, 202054.....

DISPOSITION OF FOIA REQUESTS

5. Number of requests granted, in whole.....0.....
6. Number of requests granted, in part, denied, in part.....0.....
7. Number of requests denied, in whole.....0.....
8. Number of requests withdrawn.....0.....
9. Number of requests referred or forwarded to other public bodies.....0.....
10. Other disposition0.....

NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION

11. Exemption 1 - D.C. Official Code § 2-534(a)(1).....0.....
12. Exemption 2 - D.C. Official Code § 2-534(a)(2).....0.....
13. Exemption 3 - D.C. Official Code § 2-534(a)(3)
 - Subcategory(A).....0.....
 - Subcategory(B).....0.....
 - Subcategory (C).....0.....
 - Subcategory (D)0.....
 - Subcategory (E)0.....
 - Subcategory (F)0.....
14. Exemption 4 - D.C. Official Code § 2-534(a)(4).....0.....
15. Exemption 5 - D.C. Official Code § 2-534(a)(5).....0.....

16. Exemption 6 - D.C. Official Code § 2-534(a)(6)
 Subcategory(A).....0.....
 Subcategory(B).....0.....
17. Exemption 7 - D.C. Official Code § 2-534(a)(7).....0.....
18. Exemption 8 - D.C. Official Code § 2-534(a)(8).....0.....
19. Exemption 9 - D.C. Official Code § 2-534(a)(9).....0.....
20. Exemption 10 - D.C. Official Code § 2-534(a)(10).....0.....
21. Exemption 11 - D.C. Official Code § 2-534(a)(11).....0.....
22. Exemption 12 - D.C. Official Code § 2-534(a)(12).....0.....

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|---|
| TIME-FRAMES FOR PROCESSING FOIA REQUESTS |
|---|

23. Number of FOIA requests processed within 15 days.....0.....
24. Number of FOIA requests processed between 16 and 25 days.....0.....
25. Number of FOIA requests processed in 26 days or more.....0.....
26. Median number of days to process FOIA Requests.....0.....

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| RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS |
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27. Number of staff hours devoted to processing FOIA requests.....0.....
28. Total dollar amount expended by public body for processing FOIA requests.....0.....

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| FEES FOR PROCESSING FOIA REQUESTS |
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29. Total amount of fees collected by public body.....0.....

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| PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA |
|---|

30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act.....0.....

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| QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT |
|---|

Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, “[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act].”

Agency Name

OSSE

Annual Freedom of Information Act Report for Fiscal Year 2020

October 1, 2019 through September 30, 2020

FOIA Officer Reporting Mona Patel

PROCESSING OF FOIA REQUESTS

1. Number of FOIA requests received during reporting period...61.....
2. Number of FOIA requests pending on October 1, 2019...13.....
3. Number of FOIA requests pending on September 30, 2020...10.....
4. The average number of days unfilled requests have been pending before each public body as of September 30, 202044.....

DISPOSITION OF FOIA REQUESTS

5. Number of requests granted, in whole...19.....
6. Number of requests granted, in part, denied, in part...10.....
7. Number of requests denied, in whole...5.....
8. Number of requests withdrawn.....6.....
9. Number of requests referred or forwarded to other public bodies...2.....
10. Other disposition ...22.....

NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION

11. Exemption 1 - D.C. Official Code § 2-534(a)(1).....
12. Exemption 2 - D.C. Official Code § 2-534(a)(2).....9.....
13. Exemption 3 - D.C. Official Code § 2-534(a)(3)
 - Subcategory (A).....
 - Subcategory (B).....
 - Subcategory (C)
 - Subcategory (D)
 - Subcategory (E)
 - Subcategory (F)
14. Exemption 4 - D.C. Official Code § 2-534(a)(4) ...6.....
15. Exemption 5 - D.C. Official Code § 2-534(a)(5).....

16. Exemption 6 - D.C. Official Code § 2-534(a)(6)
 Subcategory (A)...**5**.....
 Subcategory (B).....
 17. Exemption 7 - D.C. Official Code § 2-534(a)(7).....
 18. Exemption 8 - D.C. Official Code § 2-534(a)(8).....
 19. Exemption 9 - D.C. Official Code § 2-534(a)(9).....
 20. Exemption 10 - D.C. Official Code § 2-534(a)(10).....
 21. Exemption 11 - D.C. Official Code § 2-534(a)(11).....
 22. Exemption 12 - D.C. Official Code § 2-534(a)(12).....

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|---|
| TIME-FRAMES FOR PROCESSING FOIA REQUESTS |
|---|

23. Number of FOIA requests processed within 15 days... **17**.....
 24. Number of FOIA requests processed between 16 and 25 days...**9**.....
 25. Number of FOIA requests processed in 26 days or more...**38**.....
 26. Median number of days to process FOIA Requests...**47**.....

| |
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| RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS |
|--|

27. Number of staff hours devoted to processing FOIA requests.....
 28. Total dollar amount expended by public body for processing FOIA requests.....

| |
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| FEES FOR PROCESSING FOIA REQUESTS |
|--|

29. Total amount of fees collected by public body.....

| |
|---|
| PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA |
|---|

30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act.....**0**.....

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|---|
| QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT |
|---|

Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, “[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act].”

During COVID-19 Office of the State Superintendent continued to process FOIA requests within the statutory timeframes. We have continued to improve turnaround time for each FOIA request. While we still assert that the statutory time frames outlined under the FOIA statute are unfeasible; COVID-19 regulations have provided the agencies additional time to conduct thorough searches for records and process FOIA requests.

Agency Name

Office of the Tenant Advocate (OTA)

Annual Freedom of Information Act Report for Fiscal Year 2020
October 1, 2019 through September 30, 2020

FOIA Officer Reporting Harrison J. Magy

PROCESSING OF FOIA REQUESTS

1. Number of FOIA requests received during reporting period7
2. Number of FOIA requests pending on October 1, 2019.....0
3. Number of FOIA requests pending on September 30, 2020.....5
4. The average number of days unfilled requests have been pending before each public body as of September 30, 20200

DISPOSITION OF FOIA REQUESTS

5. Number of requests granted, in whole.....1
6. Number of requests granted, in part, denied, in part.....1
7. Number of requests denied, in whole.....0
8. Number of requests withdrawn.....0
9. Number of requests referred or forwarded to other public bodies.....0
10. Other disposition0

NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION

11. Exemption 1 - D.C. Official Code § 2-534(a)(1).....1
12. Exemption 2 - D.C. Official Code § 2-534(a)(2).....1
13. Exemption 3 - D.C. Official Code § 2-534(a)(3)
 - Subcategory (A).....0
 - Subcategory (B).....0
 - Subcategory (C)0
 - Subcategory (D)0
 - Subcategory (E)0
 - Subcategory (F)0
14. Exemption 4 - D.C. Official Code § 2-534(a)(4)1
15. Exemption 5 - D.C. Official Code § 2-534(a)(5).....0

| | |
|---|---|
| 16. Exemption 6 - D.C. Official Code § 2-534(a)(6) | |
| Subcategory (A)..... | 0 |
| Subcategory (B)..... | 0 |
| 17. Exemption 7 - D.C. Official Code § 2-534(a)(7)..... | 0 |
| 18. Exemption 8 - D.C. Official Code § 2-534(a)(8)..... | 0 |
| 19. Exemption 9 - D.C. Official Code § 2-534(a)(9)..... | 0 |
| 20. Exemption 10 - D.C. Official Code § 2-534(a)(10)..... | 0 |
| 21. Exemption 11 - D.C. Official Code § 2-534(a)(11)..... | 0 |
| 22. Exemption 12 - D.C. Official Code § 2-534(a)(12)..... | 0 |

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|---|
| TIME-FRAMES FOR PROCESSING FOIA REQUESTS |
|---|

| | |
|---|----|
| 23. Number of FOIA requests processed within 15 days..... | 1 |
| 24. Number of FOIA requests processed between 16 and 25 days..... | 0 |
| 25. Number of FOIA requests processed in 26 days or more..... | 1 |
| 26. Median number of days to process FOIA Requests..... | 21 |

| |
|--|
| RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS |
|--|

| | |
|---|------------|
| 27. Number of staff hours devoted to processing FOIA requests..... | 25.75 |
| 28. Total dollar amount expended by public body for processing FOIA requests..... | \$1,211.80 |

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|--|
| FEES FOR PROCESSING FOIA REQUESTS |
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| | |
|--|---|
| 29. Total amount of fees collected by public body..... | 0 |
|--|---|

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|---|
| PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA |
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| | |
|---|---|
| 30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act..... | 0 |
|---|---|

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|---|
| QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT |
|---|

Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, “[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act].”

The relatively high number of unfilled FOIA requests pending as of the end of Fiscal Year 2020 are attributed to the Public Health Emergency, which began on March 11, 2020.

Furthermore, legislation enacted as a result of the current Public Health Emergency has changed the definition of “day” for FOIA purposes. Effective March 11, 2020, D.C. Code § 2-532 now defines “day” as “except[ing] Saturdays, Sundays, days of a COVID-19 closure, and legal public holidays[.]” All of the unfulfilled requests pending as of the end of Fiscal Year 2020 were lodged during “days of a COVID-19 closure[.]” Accordingly, as of December 18, 2020, legally, those requests have been pending for 0 days.

Agency Name

Office of Unified Communications

Annual Freedom of Information Act Report for Fiscal Year 2020

October 1, 2019 through September 30, 2020

FOIA Officer Reporting Jared Siegel

PROCESSING OF FOIA REQUESTS

1. Number of FOIA requests received during reporting period272 (274 responded to in FY2020 when including the remaining requests from prior to FY2020)
2. Number of FOIA requests pending on October 1, 2019.....5
3. Number of FOIA requests pending on September 30, 2020.....3
4. The average number of days unfilled requests have been pending before each public body as of September 30, 2020Just over 9

DISPOSITION OF FOIA REQUESTS

5. Number of requests granted, in whole.....44
6. Number of requests granted, in part, denied, in part.....108
7. Number of requests denied, in whole.....36
8. Number of requests withdrawn.....0
9. Number of requests referred or forwarded to other public bodies.....0
10. Other disposition86

NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION

11. Exemption 1 - D.C. Official Code § 2-534(a)(1).....0
12. Exemption 2 - D.C. Official Code § 2-534(a)(2).....139
13. Exemption 3 - D.C. Official Code § 2-534(a)(3)
 - Subcategory (A).....4
 - (Subcategory (B)..... 0
 - Subcategory (C)0
 - Subcategory (D)0
 - Subcategory (E)0
 - Subcategory (F)0
14. Exemption 4 - D.C. Official Code § 2-534(a)(4)0
15. Exemption 5 - D.C. Official Code § 2-534(a)(5)..... 0

| | |
|---|---|
| 16. Exemption 6 - D.C. Official Code § 2-534(a)(6) | |
| Subcategory (A)..... | 0 |
| Subcategory (B)..... | 0 |
| 17. Exemption 7 - D.C. Official Code § 2-534(a)(7)..... | 0 |
| 18. Exemption 8 - D.C. Official Code § 2-534(a)(8)..... | 0 |
| 19. Exemption 9 - D.C. Official Code § 2-534(a)(9)..... | 0 |
| 20. Exemption 10 - D.C. Official Code § 2-534(a)(10)..... | 0 |
| 21. Exemption 11 - D.C. Official Code § 2-534(a)(11)..... | 0 |
| 22. Exemption 12 - D.C. Official Code § 2-534(a)(12)..... | 0 |

| |
|---|
| TIME-FRAMES FOR PROCESSING FOIA REQUESTS |
|---|

| | |
|---|-----|
| 23. Number of FOIA requests processed within 15 days..... | 263 |
| 24. Number of FOIA requests processed between 16 and 25 days..... | 3 |
| 25. Number of FOIA requests processed in 26 days or more..... | 8 |
| 26. Median number of days to process FOIA Requests..... | 2 |

| |
|--|
| RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS |
|--|

| | |
|---|--------------|
| 27. Number of staff hours devoted to processing FOIA requests..... | Approx. 2080 |
| 28. Total dollar amount expended by public body for processing FOIA requests..... | \$0 |

| |
|---|
| FEEES FOR PROCESSING FOIA REQUESTS |
|---|

| | |
|--|-----|
| 29. Total amount of fees collected by public body..... | \$0 |
|--|-----|

| |
|---|
| PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA |
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| | |
|--|---|
| 30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act | 0 |
|--|---|

| |
|---|
| QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT |
|---|

Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, “[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act].”

Using FOIAXpress, I located this data to the best of my ability. Most of the FOIA requests were responded to by Ingrid Bucksell. While Ms. Bucksell was the FOIA Officer, most requests were responded to within the 15 allotted business days, and only a few exceeded that time frame.

Agency Name

Office of Victim Services and Justice Grants

Annual Freedom of Information Act Report for Fiscal Year 2020

October 1, 2019 through September 30, 2020

FOIA Officer Reporting Kelley Dillon

PROCESSING OF FOIA REQUESTS

1. Number of FOIA requests received during reporting period3.....
2. Number of FOIA requests pending on October 1, 2019.....0.....
3. Number of FOIA requests pending on September 30, 2020.....0.....
4. The average number of days unfilled requests have been pending before each public body as of September 30, 20201.....

DISPOSITION OF FOIA REQUESTS

5. Number of requests granted, in whole.....3.....
6. Number of requests granted, in part, denied, in part.....0.....
7. Number of requests denied, in whole.....0.....
8. Number of requests withdrawn.....0.....
9. Number of requests referred or forwarded to other public bodies.....0.....
10. Other disposition0.....

NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION

11. Exemption 1 - D.C. Official Code § 2-534(a)(1).....0.....
12. Exemption 2 - D.C. Official Code § 2-534(a)(2).....0.....
13. Exemption 3 - D.C. Official Code § 2-534(a)(3)
 - Subcategory(A).....0.....
 - Subcategory (B).....0.....
 - Subcategory (C)0.....
 - Subcategory (D)0.....
 - Subcategory (E)0.....
 - Subcategory (F)0.....
14. Exemption 4 - D.C. Official Code § 2-534(a)(4)0.....
15. Exemption 5 - D.C. Official Code § 2-534(a)(5).....0.....

16. Exemption 6 - D.C. Official Code § 2-534(a)(6)
 Subcategory (A).....0.....
 Subcategory (B).....0.....
17. Exemption 7 - D.C. Official Code § 2-534(a)(7).....0.....
18. Exemption 8 - D.C. Official Code § 2-534(a)(8).....0.....
19. Exemption 9 - D.C. Official Code § 2-534(a)(9).....0.....
20. Exemption 10 - D.C. Official Code § 2-534(a)(10).....0.....
21. Exemption 11 - D.C. Official Code § 2-534(a)(11).....0.....
22. Exemption 12 - D.C. Official Code § 2-534(a)(12).....0.....

| |
|---|
| TIME-FRAMES FOR PROCESSING FOIA REQUESTS |
|---|

23. Number of FOIA requests processed within 15 days.....3.....
24. Number of FOIA requests processed between 16 and 25 days.....0.....
25. Number of FOIA requests processed in 26 days or more.....0.....
26. Median number of days to process FOIA Requests.....1.....

| |
|--|
| RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS |
|--|

27. Number of staff hours devoted to processing FOIA requests.....3.....
28. Total dollar amount expended by public body for processing FOIA requests...0.....

| |
|--|
| FEES FOR PROCESSING FOIA REQUESTS |
|--|

29. Total amount of fees collected by public body.....0.....

| |
|---|
| PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA |
|---|

30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act.....0.....

| |
|---|
| QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT |
|---|

Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, “[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act].”

Agency Name

District of Columbia Public Charter School Board

Annual Freedom of Information Act Report for Fiscal Year 2020
October 1, 2019 through September 30, 2020

FOIA Officer Reporting Dan Quandt

PROCESSING OF FOIA REQUESTS

1. Number of FOIA requests received during reporting period64.....
2. Number of FOIA requests pending on October 1, 2019.....6.....
3. Number of FOIA requests pending on September 30, 2020.....8.....
4. The average number of days unfilled requests have been pending before each public body as of September 30, 20200.....

DISPOSITION OF FOIA REQUESTS

5. Number of requests granted, in whole.....38.....
6. Number of requests granted, in part, denied, in part.....12.....
7. Number of requests denied, in whole.....4.....
8. Number of requests withdrawn.....2.....
9. Number of requests referred or forwarded to other public bodies.....2.....
10. Other disposition4 (no responsive documents).....

NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION

11. Exemption 1 - D.C. Official Code § 2-534(a)(1).....1.....
12. Exemption 2 - D.C. Official Code § 2-534(a)(2).....11.....
13. Exemption 3 - D.C. Official Code § 2-534(a)(3)
 - Subcategory (A).....0.....
 - Subcategory (B).....0.....
 - Subcategory (C)0.....
 - Subcategory (D)0.....
 - Subcategory (E)0.....
 - Subcategory (F)0.....
14. Exemption 4 - D.C. Official Code § 2-534(a)(4)11.....
15. Exemption 5 - D.C. Official Code § 2-534(a)(5).....0.....

| | |
|---|--------|
| 16. Exemption 6 - D.C. Official Code § 2-534(a)(6) | |
| Subcategory (A)..... | 9..... |
| Subcategory (B)..... | 0..... |
| 17. Exemption 7 - D.C. Official Code § 2-534(a)(7)..... | 0..... |
| 18. Exemption 8 - D.C. Official Code § 2-534(a)(8)..... | 0..... |
| 19. Exemption 9 - D.C. Official Code § 2-534(a)(9)..... | 0..... |
| 20. Exemption 10 - D.C. Official Code § 2-534(a)(10)..... | 0..... |
| 21. Exemption 11 - D.C. Official Code § 2-534(a)(11)..... | 0..... |
| 22. Exemption 12 - D.C. Official Code § 2-534(a)(12)..... | 0..... |

| |
|---|
| TIME-FRAMES FOR PROCESSING FOIA REQUESTS |
|---|

| | |
|---|---------|
| 23. Number of FOIA requests processed within 15 days..... | 56..... |
| 24. Number of FOIA requests processed between 16 and 25 days..... | 1..... |
| 25. Number of FOIA requests processed in 26 days or more..... | 5..... |
| 26. Median number of days to process FOIA Requests..... | 7..... |

| |
|--|
| RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS |
|--|

| | |
|---|---------------|
| 27. Number of staff hours devoted to processing FOIA requests..... | 583..... |
| 28. Total dollar amount expended by public body for processing FOIA requests... | \$29,400..... |

| |
|--|
| FEES FOR PROCESSING FOIA REQUESTS |
|--|

| | |
|--|----------|
| 29. Total amount of fees collected by public body..... | \$0..... |
|--|----------|

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|---|
| PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA |
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| | |
|---|--------|
| 30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act..... | 0..... |
|---|--------|

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| QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT |
|---|

Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, “[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act].”

DC PCSB received fewer FOIA requests in FY 2020 than in FY 2019, likely due to the actions of the Council in temporarily tolling FOIA response deadlines through its COVID-19 relief legislation. The requests received were also generally narrower in scope, with a few notable outliers. Accordingly, the number of staff hours devoted to processing FOIA requests was lower than last year. Even so, FOIA remains a significant stream of work for the agency; 583 staff hours is the equivalent of over 14 weeks of work for one full-time employee. All FOIA requests at DC PCSB are fulfilled by a staff attorney.

As of October 1, 2020, DC PCSB was processing eight outstanding requests. All of these requests were received during the initial COVID-19 closure; accordingly, 0 days, as defined in the statute, have elapsed for any of these requests.

Agency Name

PERB

Annual Freedom of Information Act Report for Fiscal Year 2020
October 1, 2019 through September 30, 2020

FOIA Officer Reporting Merlin George

PROCESSING OF FOIA REQUESTS

1. Number of FOIA requests received during reporting period7.....
2. Number of FOIA requests pending on October 1, 20190.....
3. Number of FOIA requests pending on September 30, 20200.....
4. The average number of days unfilled requests have been pending before each public body as of September 30, 20190.....

DISPOSITION OF FOIA REQUESTS

5. Number of requests granted, in whole0...
6. Number of requests granted, in part, denied, in part1..
7. Number of requests denied, in whole0...
8. Number of requests withdrawn0..
9. Number of requests referred or forwarded to other public bodies0.
10. Other disposition6..

NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION

11. Exemption 1 - D.C. Official Code § 2-534(a)(1).....
12. Exemption 2 - D.C. Official Code § 2-534(a)(2).....1...
13. Exemption 3 - D.C. Official Code § 2-534(a)(3)
 - Subcategory (A).....
 - Subcategory (B).....
 - Subcategory (C).....
 - Subcategory (D).....
 - Subcategory (E).....
 - Subcategory (F).....
14. Exemption 4 - D.C. Official Code § 2-534(a)(4).....
15. Exemption 5 - D.C. Official Code § 2-534(a)(5).....

16. Exemption 6 - D.C. Official Code § 2-534(a)(6)
 Subcategory (A).....
 Subcategory (B).....
17. Exemption 7 - D.C. Official Code § 2-534(a)(7).....
18. Exemption 8 - D.C. Official Code § 2-534(a)(8).....
19. Exemption 9 - D.C. Official Code § 2-534(a)(9).....
20. Exemption 10 - D.C. Official Code § 2-534(a)(10).....
21. Exemption 11 - D.C. Official Code § 2-534(a)(11).....
22. Exemption 12 - D.C. Official Code § 2-534(a)(12).....

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| TIME-FRAMES FOR PROCESSING FOIA REQUESTS |
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23. Number of FOIA requests processed within 15 days.....6.
24. Number of FOIA requests processed between 16 and 25 days.....1..
25. Number of FOIA requests processed in 26 days or more.....0..
26. Median number of days to process FOIA Requests.....15

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| RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS |
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27. Number of staff hours devoted to processing FOIA requests.....8...
28. Total dollar amount expended by public body for processing FOIA requests.....\$376.48...

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| FEEs FOR PROCESSING FOIA REQUESTS |
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29. Total amount of fees collected by public body.....0...

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| PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA |
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30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act0.

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| QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT |
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Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, “[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act].”

Agency Name

Public Service Commission

Annual Freedom of Information Act Report for Fiscal Year 2020
October 1, 2019 through September 30, 2020

FOIA Officer Reporting Christopher Lipscombe

PROCESSING OF FOIA REQUESTS

1. Number of FOIA requests received during reporting period6.....
2. Number of FOIA requests pending on October 1, 2019.....0.....
3. Number of FOIA requests pending on September 30, 2020.....1.....
4. The average number of days unfilled requests have been pending before each public body as of September 30, 202022.....

DISPOSITION OF FOIA REQUESTS

5. Number of requests granted, in whole.....3.....
6. Number of requests granted, in part, denied, in part.....
7. Number of requests denied, in whole.....
8. Number of requests withdrawn.....
9. Number of requests referred or forwarded to other public bodies.....
10. Other disposition2.....

NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION

11. Exemption 1 - D.C. Official Code § 2-534(a)(1).....0.....
12. Exemption 2 - D.C. Official Code § 2-534(a)(2).....0.....
13. Exemption 3 - D.C. Official Code § 2-534(a)(3)
 - Subcategory (A).....0.....
 - Subcategory (B).....0.....
 - Subcategory (C)0.....
 - Subcategory (D)0.....
 - Subcategory (E)0.....
 - Subcategory (F)0.....
14. Exemption 4 - D.C. Official Code § 2-534(a)(4)0.....
15. Exemption 5 - D.C. Official Code § 2-534(a)(5).....0.....

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|---|---|
| 16. Exemption 6 - D.C. Official Code § 2-534(a)(6) | |
| Subcategory (A)..... | 0 |
| Subcategory (B)..... | 0 |
| 17. Exemption 7 - D.C. Official Code § 2-534(a)(7)..... | 0 |
| 18. Exemption 8 - D.C. Official Code § 2-534(a)(8)..... | 0 |
| 19. Exemption 9 - D.C. Official Code § 2-534(a)(9)..... | 0 |
| 20. Exemption 10 - D.C. Official Code § 2-534(a)(10)..... | 0 |
| 21. Exemption 11 - D.C. Official Code § 2-534(a)(11)..... | 0 |
| 22. Exemption 12 - D.C. Official Code § 2-534(a)(12)..... | 0 |

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| TIME-FRAMES FOR PROCESSING FOIA REQUESTS |
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| | |
|---|----|
| 23. Number of FOIA requests processed within 15 days..... | 2 |
| 24. Number of FOIA requests processed between 16 and 25 days..... | |
| 25. Number of FOIA requests processed in 26 days or more..... | 3 |
| 26. Median number of days to process FOIA Requests..... | 34 |

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| RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS |
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| | |
|---|-------------|
| 27. Number of staff hours devoted to processing FOIA requests..... | 30 |
| 28. Total dollar amount expended by public body for processing FOIA requests..... | \$ 2,299.20 |

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| FEES FOR PROCESSING FOIA REQUESTS |
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|--|---|
| 29. Total amount of fees collected by public body..... | 0 |
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| PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA |
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| 30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act | 0 |
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| QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT |
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Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, “[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act].”

Due to the COVID-19 pandemic, the Mayor declared that a public health emergency exists in the District through October 9, 2020. The COVID-19 Response Emergency Amendment Act of 2020, effective March 17, 2020 (D.C. Act 23-0247; 67 DCR 3093), and the Coronavirus Support Congressional Review Emergency Amendment Act of 2020, effective June 8, 2020 (D.C. Act 23-328; 67 DCR 7598) (“Emergency Act”), were enacted to address critical needs of residents and businesses during this emergency. Under the Emergency Act, the time periods for responding to FOIA requests pursuant to D.C. Official Code § 2- 532(c)(1) and D.C. Official Code § 2-532(d) are tolled, through October 9, 2020, which adds days of a COVID-19 closure, to days that count towards the period for agencies to respond to FOIA requests.

DC State Board of Education

Annual Freedom of Information Act Report for Fiscal Year 2020
October 1, 2019 through September 30, 2020

FOIA Officer Reporting John-Paul Hayworth

PROCESSING OF FOIA REQUESTS

1. Number of FOIA requests received during reporting period.....9.....
2. Number of FOIA requests pending on October 1, 2019.....0.....
3. Number of FOIA requests pending on September 30, 2020.....0.....
4. The average number of days unfilled requests have been pending before each public body as of September 30, 20204.....

DISPOSITION OF FOIA REQUESTS

5. Number of requests granted, in whole.....5.....
6. Number of requests granted, in part, denied, in part.....1.....
7. Number of requests denied, in whole.....1.....
8. Number of requests withdrawn.....0.....
9. Number of requests referred or forwarded to other public bodies.....0.....
10. Other disposition2.....

NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION

11. Exemption 1 - D.C. Official Code § 2-534(a)(1).....0.....
12. Exemption 2 - D.C. Official Code § 2-534(a)(2).....0.....
13. Exemption 3 - D.C. Official Code § 2-534(a)(3)
 - Subcategory (A).....0.....
 - Subcategory (B).....0.....
 - Subcategory (C)0.....
 - Subcategory (D)0.....
 - Subcategory (E)0.....
 - Subcategory (F)0.....
14. Exemption 4 - D.C. Official Code § 2-534(a)(4)0.....
15. Exemption 5 - D.C. Official Code § 2-534(a)(5).....0.....

16. Exemption 6 - D.C. Official Code § 2-534(a)(6)

Subcategory

(A).....1.....

Subcategory (B).....0.....

17. Exemption 7 - D.C. Official Code § 2-534(a)(7).....0.....

18. Exemption 8 - D.C. Official Code § 2-534(a)(8).....0.....

19. Exemption 9 - D.C. Official Code § 2-534(a)(9).....0.....

20. Exemption 10 - D.C. Official Code § 2-534(a)(10).....0.....

21. Exemption 11 - D.C. Official Code § 2-534(a)(11).....0.....

22. Exemption 12 - D.C. Official Code § 2-534(a)(12).....0.....

TIME-FRAMES FOR PROCESSING FOIA REQUESTS

23. Number of FOIA requests processed within 15 days.....8.....

24. Number of FOIA requests processed between 16 and 25 days.....1.....

25. Number of FOIA requests processed in 26 days or more.....0.....

26. Median number of days to process FOIA Requests.....1.....

RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS

27. Number of staff hours devoted to processing FOIA requests.....1.....

28. Total dollar amount expended by public body for processing FOIA requests.....0.....

FEES FOR PROCESSING FOIA REQUESTS

29. Total amount of fees collected by public body.....0.....

PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA

30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act.....0.....

QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT

Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, “[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act].”

The State Board remains fully compliant with requests via the Freedom of Information Act process. The vast majority of requests to the State Board are for records that do not pertain to the State Board.

Agency Name

DC Sentencing Commission (FZ0)

Annual Freedom of Information Act Report for Fiscal Year 2020

October 1, 2019 through September 30, 2020

FOIA Officer Reporting: Barbara Tombs-Souvey, Executive Director

PROCESSING OF FOIA REQUESTS

1. Number of FOIA requests received during reporting period...0.....
2. Number of FOIA requests pending on October 1, 2019.....0.....
3. Number of FOIA requests pending on September 30, 2020.....0.....
4. The average number of days unfilled requests have been pending before each public body as of September 30, 20200.....

DISPOSITION OF FOIA REQUESTS

5. Number of requests granted, in whole.....0.....
6. Number of requests granted, in part, denied, in part.....0.....
7. Number of requests denied, in whole.....0.....
8. Number of requests withdrawn.....0.....
9. Number of requests referred or forwarded to other public bodies...0.....
10. Other disposition ...0.....

NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION

11. Exemption 1 - D.C. Official Code § 2-534(a)(1).....0.....
12. Exemption 2 - D.C. Official Code § 2-534(a)(2).....0.....
13. Exemption 3 - D.C. Official Code § 2-534(a)(3)
 - Subcategory (A).....0.....
 - Subcategory B)0.....
 - Subcategory(C)0.....
 - Subcategory (D)0.....
 - Subcategory (E)0.....
 - Subcategory (F)0.....
14. Exemption 4 - D.C. Official Code § 2-534(a)(4) ...0.....
15. Exemption 5 - D.C. Official Code § 2-34(a)(5)...0.....

16. Exemption 6 - D.C. Official Code § 2-534(a)(6)
 Subcategory (A).....0.....
 Subcategory (B).....0.....
17. Exemption 7 - D.C. Official Code § 2-534(a)(7).....0.....
18. Exemption 8 - D.C. Official Code § 2-534(a)(8).....0.....
19. Exemption 9 - D.C. Official Code § 2-534(a)(9).....0.....
20. Exemption 10 - D.C. Official Code § 2-534(a)(10).....0.....
21. Exemption 11 - D.C. Official Code § 2-534(a)(11).....0.....
22. Exemption 12 - D.C. Official Code § 2-534(a)(12).....0.....

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|---|
| TIME-FRAMES FOR PROCESSING FOIA REQUESTS |
|---|

23. Number of FOIA requests processed within 15 days.....0.....
24. Number of FOIA requests processed between 16 and 25 days.....0.....
25. Number of FOIA requests processed in 26 days or more.....0.....
26. Median number of days to process FOIA Requests.....0.....

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|--|
| RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS |
|--|

27. Number of staff hours devoted to processing FOIA requests.....0.....
28. Total dollar amount expended by public body for processing FOIA requests.....0.....

| |
|--|
| FEES FOR PROCESSING FOIA REQUESTS |
|--|

29. Total amount of fees collected by public body...0.....

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|---|
| PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA |
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30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act.....0.....

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|---|
| QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT |
|---|

Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, “[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act].”

The agency received no FOIA requests during FY 2020, thus not information can be provided.

University of
the District of
Columbia

Annual Freedom of Information Act Report for Fiscal Year 2019
October 1, 2019 through September 30, 2020

FOIA Officer Reporting: Thomas E. Redmond, on behalf of Avis Marie Russell, FOIA Officer

PROCESSING OF FOIA REQUESTS

| | |
|---|----|
| 1. Number of FOIA requests received during reporting period..... | 13 |
| 2. Number of FOIA requests pending on October 1, 2019..... | 2 |
| 3. Number of FOIA requests pending on September 30, 2020..... | 5 |
| 4. The average number of days unfilled requests have been pending before each public body as of September 30, 2019 | 98 |

DISPOSITION OF FOIA REQUESTS

| | |
|--|---|
| 5. Number of requests granted, in whole..... | 8 |
| 6. Number of requests granted, in part, denied, in part..... | 0 |
| 7. Number of requests denied, in whole..... | 2 |
| 8. Number of requests withdrawn..... | 0 |
| 9. Number of requests referred or forwarded to other publicbodies..... | 0 |
| 10. Other disposition(no records found)..... | 0 |

NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION

| | |
|--|---|
| 11. Exemption 1 - D.C. Official Code § 2-534(a)(1)..... | 0 |
| 12. Exemption 2 - D.C. Official Code § 2-534(a)(2)..... | 0 |
| 13. Exemption 3 - D.C. Official Code § 2-534(a)(3) | |
| Subcategory (A)..... | 0 |
| Subcategory (B)..... | 0 |
| Subcategory (C) | 0 |
| Subcategory (D) | 0 |
| Subcategory (E) | 0 |
| Subcategory (F) | 0 |
| 14. Exemption 4 - D.C. Official Code § 2-534(a)(4) | 0 |
| 15. Exemption 5 - D.C. Official Code § 2-534(a)(5)..... | 0 |

| | |
|---|---|
| 16. Exemption 6 - D.C. Official Code § 2-534(a)(6) | |
| Subcategory (A)..... | 0 |
| Subcategory (B)..... | 0 |
| 17. Exemption 7 - D.C. Official Code § 2-534(a)(7)..... | 0 |
| 18. Exemption 8 - D.C. Official Code § 2-534(a)(8)..... | 0 |
| 19. Exemption 9 - D.C. Official Code § 2-534(a)(9)..... | 0 |
| 20. Exemption 10 - D.C. Official Code § 2-534(a)(10)..... | 0 |
| 21. Exemption 11 - D.C. Official Code § 2-534(a)(11)..... | 0 |
| 22. Exemption 12 - D.C. Official Code § 2-534(a)(12)..... | 0 |

| |
|---|
| TIME-FRAMES FOR PROCESSING FOIA REQUESTS |
|---|

| | |
|---|----|
| 23. Number of FOIA requests processed within 15 days..... | 4 |
| 24. Number of FOIA requests processed between 16 and 25 days..... | 2 |
| 25. Number of FOIA requests processed in 26 days or more..... | 4 |
| 26. Median number of days to process FOIA Requests..... | 25 |

| |
|--|
| RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS |
|--|

| | |
|---|--------|
| 27. Number of staff hours devoted to processing FOIA requests..... | >30 |
| 28. Total dollar amount expended by public body for processing FOIA requests..... | >\$500 |

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|--|
| FEES FOR PROCESSING FOIA REQUESTS |
|--|

| | |
|--|---|
| 29. Total amount of fees collected by public body..... | 0 |
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| PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA |
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| | |
|---|---|
| 30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act..... | 0 |
|---|---|

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|---|
| QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT |
|---|

Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, “[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act].”

There are five FOIA requests received since the Mayor’s emergency orders suspending the timeline for responses. Of these requestors, four are University affiliated individuals, requesting documents that are not digitalized, and one organization requesting documents that are not digitalized. The categories of information requested most often involved contractual agreements, personnel information, financial and student records.